



Clewer St. Stephen with Spital
Annual Parochial Church Council Meeting

at
St. Stephen and St Agnes

Sunday 5th May 2024
11:30 am

Attendees

Revd Canon Sally Lodge (chair), Revd Richard Terrado-Reardon, Diane Betteridge, Susan Hinds, Ken Boshier, Revd Canon Peter Johnson, Philippa Johnson, Stephanie Minici, Caroline Ash, Revd Richard Terrado-Reardon, Trevor Parsons, Prem Mandimala, Jane Burr, Revd John Quick, Victoria Stevens (minutes)

Annual Meeting of Parishioners (known as Vestry Meeting)

1. **Opening Prayers**

11:40 Revd Sally welcomed all the meeting, read from St Matthew's Gospel and led the meeting in prayer.

2. **Apologies**

Laura Betteridge, John Lodge, Steve Smith

3. **Election of Churchwardens**

Revd Sally had received two nominations from Jane Burr and Trevor Parsons and stated that they are now elected. She thanked Jane and Trevor for all the work that they have done during the past year. Revd Sally reminded the meeting about the importance of the role.

4. **AOB**

There was no further business in this part of the meeting, so the APCM followed immediately with those on the electoral roll of the parish being invited to stay.

11:46 meeting closed

ANNUAL PAROCHIAL CHURCH MEETING**1. Attendance**

Revd Canon Sally Lodge (chair), Revd Richard Terrado-Reardon, Diane Betteridge, Susan Hinds, Ken Boshier, Revd Canon Peter Johnson, Philippa Johnson, Stephanie Minici, Caroline Ash, Revd Richard Terrado-Reardon, Trevor Parsons, Prem Mandimala, Jane Burr, Revd John Quick, Victoria Stevens (minutes)

Apologies

Laura Betteridge, John Lodge, Steve Smith

2. Minutes of the last APCM, Sunday 30th April 2023

The minutes were proposed as a correct record by Jane Burr, seconded by Ken Boshier, and accepted by a show of hands of those who had been present last year.

3. Matters arising from previous APCM

There were no matters arising which don't appear on the agenda.

4. Safeguarding

Laura Betteridge had advised that there had been no safeguarding concerns reported during the year.

5. Annual PCC Report

The report had been circulated to the current PCC, made available on the website and in hardcopy format. Revd Sally thanked Victoria Stevens for compiling the booklet.

The Electoral Roll in 2023 was x50 and this year it is x47.

Fr Richard noted that marked difference in crib service attendance between 2017 and 2018 (x150 and x61 respectively). It was thought this may have been down to school or the interregnum.

6. Rectors Report

Revd Sally said the same report had been / would be presented to all three APCMs in the benefice. There were no questions or comments. Jane Burr thanked Revd Sally.

11:53 Fr Richard left

7. Group Reports

- a. The **Deanery Synod Report** had been prepared by the Deanery Secretary. The Deanery Synod representatives are Steve Smith and Jane Burr. Jane said there are three meetings a year and it is much better than it used to be. Everybody is welcome to attend the next meeting on 16 May at St Luke's in Maidenhead, regarding ministry to older people. There were no further questions or comments.

- b. The **Church Report** had been prepared by Jane Burr as Churchwarden. The new architect who carried out the quinquennial inspection was quite overwhelmed by how well the church is maintained, Revd Sally stated that this is largely due to Jane and Trevor. There were no queries.
 - c. The **School Rooms, Church Office & Hall Report** had been prepared by Stephanie Minici. Revd Sally thanked Stephanie for looking after the hall and bookings, which have undergone some changes. There were no queries. Although the focus of the meeting is 2023, the PCC were very pleased with how the new weekday hall hirer, "Always Growing", is going and they are quite happy here.
 - d. The **Music Report** had been prepared by John Halsey and the same report has gone to all the parishes. There were no queries.
 - e. The **Messy Church Report** had also gone to all parishes. There were no queries.
 - f. The **Trinity St Stephen School Report** had been prepared by Louise Lovegrove, Headteacher. Revd Sally said it was a delight to have such a good relationship with the school. Most weeks there are children from the school in church. In 2024 they had the SIAMS [Statutory Inspection of Anglican and Methodist Schools] report which is glowing and reviews the ethos of the school, it is available on their website. Trinity St Stephen still has a couple of services a year at Holy Trinity Church.
 - g. The **Trinity St Stephen Church of England (aided) First School Charity Report** had been prepared by Susan Gallagher. The charity administers funds following the sale of St Stephen's Hall in Oxford Road, which are used for the benefit of Trinity St Stephen School and for the wider needs of those living in this parish.
 - h. The **Curate's House Trust Report** had been prepared by Stephanie Smith. The trustees are Stephanie, Revd Sally, Fr John and Jane Burr. The tenants had one of their sons recently baptised at St Stephen & St Agnes Church.
8. **Financial Reports**
- 12:06 These had been prepared by Diane Betteridge. Revd Sally thanked Diane for her work during the past year and for preparing the accounts for the APCM. Diane had not stood for election as Treasurer in 2023, but her name is with the diocese as a contact.
- Diane said the accounts show a slight gain this year. The accounts are with the independent examiner, who hasn't signed them yet, and the expectation is that they will be signed as they are. There were no questions.

9. **Elections to PCC**

12:08 Revd Sally said that five people have put their names forward and she invited further nominations from the floor. The nominations were:

Prem Mandimala
Stephanie Minici
Ken Boshier
Laura Betteridge
Trevor Kirby

All those nominated had been proposed and seconded. Revd Sally declared them all duly elected and thanked them for standing. It is also possible to join the PCC mid-term and anyone who might be interested is invited to join.

Revd Sally clarified that ministers licensed to the parish, churchwardens and deanery synod representatives are automatically members of the PCC. The Electoral Roll was reported as x47, which means there were up to x6 places for elected members of the PCC.

10. **Appointment of Independent Examiner or Auditor**

12:11 Revd Sally invited a recommendation from Diane. Diane felt it may not be necessary to consider finding a new auditor as we are shortly to become one parish. Perfect Accountancy Services was proposed by Revd Sally, if problems persist with this year's accounts the appointment may have to be reconsidered in a PCC meeting, accepted unanimously by a show of hands.

11. **Any Other Business**

There was no further business.

12:15 Meeting closed