

# New Windsor Team Ministry

*Working together to make God's love known in Windsor*

## The Annual Parochial Church Council Meeting of Parish of St. John the Baptist with All Saints

19<sup>th</sup> May 2024 at 11.30 a.m.

At All Saints' Church, Frances Road, Windsor

### MINUTES

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**Attendees:** Revd. Canon Sally Lodge, Revd. Richard Terrado-Reardon, Don Church, Jill Church, Revd. June Faulkner, Jean Lightfoot, Les Lightfoot, Michael Bailey, Mary Delaney, Michael Harding, Karen Allott, Veronica Stabbins, Adrian Stabbins, Rob Taylor-Ailes, Robin McConnell, Jon Hunt, Cathy Wisbey, Margaret Parsons, Margaret Pettit, and Katy Kerr (minutes)

**Apologies** Were received from John Halsey, Anne Casson, John Casson, Ian Mawhinney, Kate McQuillian, Estlyn Davies, Melva Wood, and Angela Bradbury.

#### The Meeting opened with a passage of scripture and prayer

#### 1. Minutes from the Annual meeting to elect Churchwardens

Minutes from the Annual meeting to elect Churchwardens held on 14<sup>th</sup> May 2023 – the minutes were accepted as a true record - proposed by Mary Delaney, Seconded by Michael Bailey and passed unanimously by those in attendance at the meeting last year.

- a. **Election of 2 Churchwardens** - Karen Allott (AS Church) was proposed by Katy Kerr and seconded by Margaret Parsons. Michael Harding (Parish Church) was proposed by Estlyn Davies and seconded by Katy Kerr - they were both elected unopposed.

Sincere appreciation was extended to both Michael and Karen for all their hard work. There will be a Visitation Service in June at All Saints' Church, Dedworth.

Matters arising – none

#### 2. Annual Parochial Church Meeting – Reports were circulated in advance.

Minutes of the APCM meeting held on 14<sup>th</sup> May 2023 – one amendment made to include the names of the people who proposed and seconded the election of the Deanery Synod Reps. The minutes were then accepted as a true record - proposed by Mary Delaney, Seconded by Michael Bailey and passed unanimously by those in attendance at the meeting last year.

No matters arising.

- a. **The Rector's report** was circulated prior to the meeting – there were no additional comments or questions raised.

#### b. **Churchwardens Reports** –

Michael Harding (Parish Church) and Karen Allott (All Saints) had produced reports and they both thanked all those who had assisted them during the year. Revd. Sally thanked Michael Harding for his sterling work and the support he has given to the Parish Church and to Karen Allott for her commitment and all that she has done in 2023 for All Saints' Church.

Michael Bailey noted that the items listed in the Quinquennial for All Saints' Church would total a cost of £80,000. He asked how much the three urgent items would be. Karen Allott highlighted that these were relatively minor items, a leaky tap, rusted manhole cover and broken drainpipe and that these had been dealt with.

c. **Deanery Synod Report** – Robin McConnell and Estlyn Davies have attended all the Synod meetings and a report was circulated prior to the APCM prepared by the Secretary based on last year's version.

d. **PCC Secretary Report** – Summary report circulated.

3. **Financial report** – was circulated prior to the meeting. Ian Mawhinney was absent.

Income is slightly better than 2022 but insufficient to cover increase in costs (income approx. £165,000 but expenditure approx. £240,000). In 2023 heating and lighting costs increase from £5,000 to £16,000. In addition unplanned spending on roof repairs to mend ceiling in WPC was over £28,000. This has meant a need to use reserves which have gone from approx. £68,000 to £50,000.

There are more repairs that need to be undertaken with inadequate reserves to meet these. We need to generate more income. We should be heartened by the £215,000 raised for the organ repairs in WPC and £60,000 raised for the Lighting Project in AS.

WPC has a notice to remind visitors to give and explaining how much it costs to keep the church. There will be a Team wide Stewardship Campaign, now called a Generous Giving Campaign. We will need to rethink how to give efficiently to help with cash flow, promoting Gift Aid and using the Parish Giving Scheme where Gift Aid is then automatically collected and returned within 10 days.

There are plenty of concert bookings at WPC and receive money from the Mast. There is good footfall at WPC and there has been an increase in cashless giving.

Michael Bailey asked what proportion of the members of the congregation had moved to the Parish Giving Scheme but this was unknown. This is a good scheme as it automatically sends a letter each year to ask if the individual would like to increase their giving in line with inflation. We therefore need to raise awareness regarding the scheme.

The accounts need to be examined not audited and thanks went to Kerry Nash for completing this.

Confirmation of an Independent Examiner – Mr Kerry Nash was proposed by Revd. Sally, Michael Harding seconded - and all present agreed, except 2 abstentions.

4. **Other Reports** – had been circulated in advance.

A. **Electoral Roll - 74 members, with 1 new addition.**

B. **Hall report** – Roger Bowden provided a report. Thanks were given to Roger and the whole Hall Committee.

C. **Music Report** – John Halsey, Organist and Choir Master, had produced a very detailed report. Thanks were given to John for all that he does and to the members of the Team Choir.

D. **Children Young People and Families Reports** – included Messy Church, Sunday Club and Open the Book reports provided in advance

E. **Bell Captain Report** – Thanks to Vikki Bulbeck and congratulations to Rob Taylor-Ailes for his first peal in 2023. It is so helpful that the correct flags are being displayed for which Rob is responsible.

F. **Friends of the Parish Church** – a report was circulated. The Friends were thanked for their support and for giving generously to the work of WPC.

G. **Mothers' Union** – Estlyn Davies sent a report for 2023. The Branch continue to support the Diocesan projects and offer fellowship to one another. New members would be very welcome at future meetings.

H. **There were no other reports tabled.**

5. **Elections**

a) **Deanery Synod Representatives – elections were not due for the Deanery Synod this year**

As the Electoral Roll is under 80 people we are allowed two representatives.

Robin McConnell and Estlyn Davies remain the representatives (until 2026).

**Representatives on the PCC**

b) **Currently:** 2 members have completed 3 years on the PCC (Mary Delaney and Adrian Stabbins)

The PCC is entitled to have 9 lay representatives with an Electoral Roll from 50 - 100.

Adrian wished to stand down and he was thanked for all his hard work.

Re-elected

Mary Delaney – proposed by Don Church and seconded by Margaret Parsons. Unanimously agreed.

This leaves one vacancy which we can elect to at any time during the year.

Continuing on PCC

Anne Casson is a member as a Licensed Lay Minister

John Halsey (elected 2023)

Jon Hunt (elected 2023)

Ian Mawhinney (elected 2023)

Kate McQuillian (elected 2023)

Margaret Pettitt (elected 2023)

Katy Kerr (elected 2022)

All were thanked for their help.

6. **Moving to One Parish**

The summary paper is available to read – copies are available at the back of the churches. In July 2023 all the PCCs voted unanimously to move to One Parish and the legal requirements are now being dealt with by the Church Commissioners.

7. **AOB** - none

The meeting finished with Grace.

**Following the APCM there was a short meeting of the PCC.**

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