



SURREY SACRE MINUTES
Meeting of the Surrey SACRE

Date: Wednesday 15th March, Spring 2023

Time: 3-5pm

Venue – Church House, Guildford

Hybrid Meeting by Zoom - this meeting was recorded as part of minute taking.

Quorum required – 9

Members Present - 14

The Meeting is convened in two parts – SACRE Business and Agreed Syllabus Conference (ASC)

Present: Liz Bowes, Chairman

Group A:

Rosslyn Doney

Sarah Harris– Vice Chairman, SACRE

Kawther Hashmi

Patrick Jatumet Thueanmuenwai – Invited to attend, new member to be proposed

Jennie Johnson – Chair Group A

Simon Mortimore

Peter Ward

Group B:

Rev Sarah Hutton

Jane Whittington (JW) – Chair Group B

Group C:

Rashida Nasir

Saadia Nawaz

Alex Page

Saima Saleh

Group D:

Buddi Weerasinghe

In Attendance:

Rachel Boxer, Primary RE Consultant & Adviser to the SACRE

Carrie Trill, Head of Education, Surrey County Council (outgoing SCC Officer)

Nicola Morgan, Senior Educational Effectiveness Advisor, Surrey County Council
 (incoming SCC Officer, replacing Carrie Trill)

All papers for the meeting are sent as attachments, named by item number for ease of reference

Member support, questions, and challenge

Responsesⁱ

Item No.	PART 1 – SACRE Time convened: 3pm	Actions arising	
		By Whom	By When
1.	Welcome and Introductions Nominations pending, Patrick Jatumet Thueanmuenwai to be proposed to committee as new Buddhist member for Group A; and Deborah Jackson to be proposed to committee as new Surrey NEU member for Group C. Nominations and vote will take place next full meeting Summer 2023.	LB RB	Patrick voted in 4.5.23

	<p>Hickman, Legal Officer SCC in order to discuss the constitution. Upon advice given, a partnership approach is deemed necessary, between Surrey County Council and Surrey SACRE to achieve the desired outcome of new constitution effective from September 2023. To ensure all parties are represented, a consultation period and process prior to the adoption of a new constitution is required. The first part of the consultation is working group meetings are required discuss the constitution and possible changes to be made. Surrey County Council can then reflect on the outcomes of the WG meetings In addition CT also sought advice from Internal Faith Communities officers. Data will be able to be shared at these WG meetings. The first meeting being organised 29th March. All members are encouraged and welcome to attend the WP meeting. RB asks CT to explain SACRE Chair Nominates – SCC has written the constitution in such a way, that members of Group D are only nominates for the position of Chair of SACRE. CT will speak internally with officers to seek whether all groups will be equal, or whether this will retain with Group D. Carrie Traill, bids farewell and departs the meeting at 3.25pm Patrick Jatumetjoins the meeting in person at 3.25pm NM – Introduces herself to committee - Background teaching, qualified Primary School Teacher, Headteacher of Virtual School – working with looked after children.</p>	<p>NM</p>	<p>29/03/23</p>
<p>6.</p>	<p>Annual Report 2022-2023 Paper circulated in advance. Presented for discussion, amendments & ratification RB gives an overview of the 2022 report. RB request to committee to update the membership details. RB thanks NM for collection and collation of GCSE data for the purposes of the 2022 annual report. No amendments from committee – LB request to committee to vote to approve. Motion carried, 2022 SACRE Annual Report approved for submission to the Secretary of State for Education, DfE and publication.</p>	<p>RB Clerk</p>	<p>17/03/23</p>
<p>7.</p>	<p>NASACRE Briefing Briefing linked here: SACRE briefing 34 (mailchi.mp) RB kindly advised that it is traditional for a member of the committee to accompany the advisor to the NSACARE Annual Conference, this year taking place on 22nd May. Any member who would like to attend to contact RB. Clerk to SACRE will contact NASACRE and book two places to attend.</p>	<p>RB Clerk</p>	<p>22/05/23 31/03/23</p>
<p>8.</p>	<p>Local Updates. RB explains the Census 2021 Tool : Religion - Census Maps, ONS – the tool reflects live sociological data. <i>PW observes the tool only shows the main criteria which is listed which is a limitation of the data displayed within the tool. RB concurs.</i> Communications with schools: RB updates committee about Freedom of Information requests (FOI). During this term RB was asked to directly advise on a particular FOI related to specific Y6 planning containing content from the new draft syllabus units. The FOI came from a school where the new units are being trailed. This is why the request came to the SACRE adviser. The FOI was to view Y6 planning in which trialed content was being used. Where unit content is being trialled, the adviser has to make a decision whether to release into the public domain as part of the (FOI) request. The content used as part of the planning was from draft units ‘What is the Buddhist Way of Life’; ‘What helps many Hindus Worship’ and ‘How is pilgrimage different to a journey’. To comply</p>		

	<p>with the FOI, in capacity as SACRE adviser, and on behalf of SACRE, the decision was made to share trialled unit content as part of the (FOI) on the strict proviso that it was clearly explained that these units contained content in draft, was being trialled. Four units from ‘Understanding Christianity’ were also used as part of the Y6 planning however these are already freely available in the public domain and do not require adviser approval for release.</p> <p>Training for schools: LB kindly requests adviser report on syllabus training. RB reports on syllabus training undertaken this term for RE Subject Leaders. A training version has also been delivered for Church Schools for implementation. ‘Getting RE-ady session 3’ for Community schools attendance increasing slightly overall, evidenced by 121 online bookings. Training content captures how the training shapes three ways of knowing; substantive, disciplinary, and personal knowledge. Training is being well-received with schools reacting positively to the new materials. Recorded versions are being made available to schools to provide maximum access for new subject leaders, and those who could not attend the session. SACRE members can also view using the the link here: https://youtu.be/t_DkG9xUJOkIn addition, ‘Primary: Unpacking RE in EYFS & KS1 for class teachers’ and ‘Primary: Unpacking RE in KS2 for class teachers’ online training was run for teachers by RB and Jane Whittington. Attendance for this training totals 54 schools – over 100 teachers joining the sessions. An overview of syllabus, how pupils make progress, training content including the Golden threads; with specific support materials, help with planning, and resources for the classroom. This training will be offered again in the Summer term, currently 40 schools attending. There is a small fee per school to attend the ‘Unpacking’ training. For best value and use of advisers time, ‘Unpacking training’ is delivered centrally for a small fee to schools rather than the adviser delivering training onsite at each school for a fee. <i>LB asked if schools needs are being meet through the training? RB replied ‘Yes’ going on to explain that online delivery really extends the reach of the training schools and online support materials are provided for each session.</i></p> <p>The following training is being delivered Summer 2023: Primary: Surrey Community School RE Network & Getting RE-ady for the Revised Syllabus’ Session 3. Primary: Surrey Community School RE Network & Getting RE-ady for the Revised Syllabus’ Session 4. Primary: Unpacking RE in EYFS & KS1 for class teachers. Primary: Unpacking RE in KS2 for class teachers.</p>		
9.	<p>SACRE Development Plan (SDP) RB reports back to committee on SACRE adviser days remaining within contract variation for this academic year. 6.8 days allocation remaining is for attendance of meetings and reports to SACRE. Days will also be allocated to further training to equip schools in advance of September. LB concurs.</p> <p>New SACRE Development Plan (SDP) - Working Group Report to committee. SACRE members contributing to this working group SH (Group A), JWton (Chair, Group B) and RB, SACRE Adviser. Meetings undertaken at Church House and virtually. They have not been able to go in to schools. Recommendations to committee from 10.1 Report on actions 2022-23 SDP plan.</p>	<p>RB</p> <p>SH, (VC)</p>	

	<p>1. Self-evaluation to take into account what is done well, and what can be improved – detailed within proposed 2023-24 SDP.</p> <p>2. Offer Schools Information Leaflets for all representative groups.</p> <p>3. Proposed SACRE RE Award for Schools.</p> <p>RB presented with ppt to committee on the following: Strategic objectives to meet obligations to key stakeholders including obligations to commissioner of the SACRE contract, Surrey County Council (LA). The SACRE contract is currently managed by Diocese Guildford. The contract will come up for tender again in 2025.</p> <p>Request to committee to look at the new SDP and tasks that defines SACRE work for the next three years in advance of the next full meeting: 10.2 Discussion & approval of SACRE Development Plan 2023-2026, especially Tasks and Actions by year. 10.3 SACRE self-evaluation, 2023-24 (SDP annual objective 8).</p>	RB	
		ALL	21/06/23
10.	<p>Date of Next Meetings: Wednesday 21st June 2023 3-5pm Location - Church House, Guildford – Hybrid</p> <p>Proposed dates for next academic year 2023-24:</p> <ol style="list-style-type: none"> Wednesday 11th October, 2023, 3-5pm Wednesday 13th March, 2024, 3-5pm Wednesday 19th June, 2024, 3-5pm <p>Noting Academic Year 2023-24: Full SACRE meetings will no longer be followed by Agreed Syllabus Conference.</p>	ALL Clerk	21/06/23
<p>Part 1 concluded by Chairman at 3.50pm Comfort Break 3.50pm – 4.05pm</p>			
Item	PART 2 – Agreed Syllabus Conference (ASC)	Actions	
	Time convened by chairman: 4:05pm	By Whom	By When
1	<p>Any matters arising from previous ASC sessions See actions* Please see notes from ASC meetings on 20.1.23 (ASC1.1) and 24.2.23 (ASC1.2) for progress updates .</p>		
2	<p>Primary sections of syllabus (Paper ASC 2] Report by working group Discussion, amendments [& approval] – RN request (Group C – Muslim member) – confirm to change statement, version control change from most ‘...most Muslims believe...’ to ‘Muslims believe...’ noted and actioned within the meeting. RB request KH (Group A) to check the terminology for Muslim Units. RB note for RP (Group A) to check the terminology for Hindu Units RB updated committee that teachers are also seeking clarification for terminology. Committee deem it appropriate for consultation with respective community. RB request action to KH for contact to Surrey University link to Hindu community to consult in advance 04/05/23. LB request to SACRE for approval of Primary sections of syllabus content. RB objects on the basis of comments received at this meeting. PW contributes with regard to additional comments he has.</p>	ALL Approval KH/RB	04/05/23 27/04/23

	<p>LB firmly advises that comments for this section should have come back in advance of this meeting for approval. This meeting is quorate. Therefore to not delay the process any further LB proposes a final cut-off date for all views and comments to RB is one week in advance of the extraordinary SACRE meeting on 4th May. LB proposes Thursday 27th April 2023, 11.59pm and requests this to be within the minutes.</p> <p>LB asks committee to vote – the motion is carried for all views and comments to be made to RB before Thursday 27th April 2023, 11.59pm.</p>	ALL	27/04/23
3	<p>Update on KS3 progress – circulated to SACRE.</p> <p>RB highlighted to committee that the working Group 21st April 2023 is open to all SACRE committee members and is a hybrid meeting. KS3 content will be reviewed in a similar way to Primary content.</p> <p>However RB explained that there are differences. This is because most schools using KS3 content within Surrey are academies. Although the academies use the agreed syllabus ‘they will have their own version of it, adapted to work with their wider curriculum’.</p> <p>In this context, the syllabus is accessed like a ‘menu’ of options that can be chosen to adapt to the wider curriculum content specific to each academies requirement. As a result of this the introductory sections to the syllabus for KS3 has to be very carefully worded to identify what is compulsory content and what is not compulsory content.</p> <p>Upon consultation with Secondary Specialists asking ‘what does this part of the syllabus look like’ outcome from schools is two types of requirement. Those who have a more religion-specific approach e.g. teaching a specific faith during each term, and those who wish to take a more thematic approach. Therefore the proposal is that the KS3 materials allow for both these options to exist side-by-side. As academies, they are allow to construct in this way. RB will be meeting with three Secondary schools who are not academies to consult if this approach will work for their teams and teachers outside the main working group. In addition, listening to the Secondary specialists with regard to ‘the Golden threads’; the language of God, Community and Identity used for Primary Phase was not necessary at Secondary Phase, rather the language of Theology, Philosophy and Sociology is applicable therefore icons will be updated to be more generic to allow the Secondaries to shape for their own specific curriculum contexts. RB shows to members and explains in detail an example of layout of KS3 content currently being worked on by RB and Secondary specialists. Thanks was given to SACRE member, Alex Page, in attendance, who is helping with the KS3 content, and all secondary specialists contributing to this process.</p>	ALL	21/03/23 27/03/23
4	<p>What’s next? How can SACRE help? [Paper ASC 4]</p> <p>Speakers’ Forum and other resources - RB shows an example what has been produced so far showcasing resources made by RD (Group A – Baptist member) about her motivation for work with Foodbanks, plus RP (Group A – Hindu member) and SH (Vice-Chair and Group A – Jewish member) videos for their contributions. RB Spotlights ‘Threads Through Creation’ spotlight on Y3 Unit with a video from artist inspired by her favourite passages from the Bible. This is not statutory content, but enables teachers with delivery of the statutory content.</p> <p>RB - GDPR Consent forms outline for purpose for consent. Forms will be circulated for participating members to complete.</p>		
5	<p>Date of Next Meetings:</p>		

	Church House, Guildford and Hybrid. 21 st April - 10am-12pm: ASC KS3 content working party open to all members. Extraordinary SACRE ASC 4 th May: 4pm Final vote on complete syllabus: this meeting MUST be quorate.	ALL	
	AOB – request from LB RB request to SACRE Committee to dedicate the ASC in Deborah Drury’s memory. LB proposed the motion and committee agreed.		

The meeting closed at 4.37pm

Signature:ⁱⁱ _ Minutes Approved by SACRE Committee _

Date: __11/10/2023_____

Minutes to be circulated to:ⁱⁱⁱSACRE Committee, Local Authority SACRE Officers, Diocese and being also published in the public domain via cofeguildford.org.uk

Summary of actions^{iv} 15/03/23

Item	Action	By whom	By when
	SACRE - Part 1		
1.	New Members - Nominates to be proposed and voted to committee.	SH	21/06/23
2.	Concept Map - Development and origination of Baha'i Map Now in Progress SM/RB to meet to discuss and originate content circulation to SACRE in advance 4 th May.	RB/SM	21/04/23
3.	Request to committee to look at the new SDP and tasks that defines SACRE work for the next three years in advance of the next full meeting. Members to bring comments to discuss at next meeting: 10.2 Discussion & approval of SACRE Development Plan 2023-2026, especially Tasks and Actions by year. 10.3 SACRE self-evaluation, 2023-24 (SDP annual objective 8).	ALL	21/06/23
4.	PW about Workforce Data Analysis – current data.	PW	21/06/23
	ASC – Part 2		
2.	Primary sections of syllabus (Paper ASC 2] – Approval required.	ALL	04/05/23
	All views and comments cut off is Thursday 27th April 2023, 11.59pm.	ALL	27/04/23
	RB request action to KH for contact to Surrey University link to Hindu community to consult on terminology used in the Hindu Unit in advance 04/05/23. RB to follow liaise with KH and Surrey University Link.	KH/RB	27/04/23
3.	KS3 comments to RB Secondary sections of syllabus – Approval required	ALL	04/05/23
	All views and comments cut off is Thursday 27th April 2023, 11.59pm.	ALL	27/04/23
4.	Further contributions for resources to RB		21/06/23

ⁱ Highlighting the questions that members are asking and the responses they are receiving will make it easier to identify member challenge, questions; *italics*.

ⁱⁱ Minutes can be signed physically on paper copies or via email or using any available method of obtaining digital signatures (whereby the minutes cannot be altered at a later date, after they have been signed); the approved method(s) for signing the minutes must have minuted agreement by the full committee

ⁱⁱⁱ E.g. Diocese, Local Authority, Trust board, etc

^{iv} The summary of actions table can be circulated as a separate document as soon as possible after the meeting before also being included in the minutes