

TKC 2024

Risk Assessment

Premises or Venue	Christ's College Guildford
Date of Assessment	21.03.24
Assessment Carried out by	A Etheridge
Manager	A Etheridge

Residual Risk

Location	Description of Hazard	Who is at Risk	L (1x5)	S (1x5)	RR (LxS) 1-25	Present Methods of Working Controls	Additional Controls or Changes Required (for risks above 9)	Action Taken By	L (1x5)	S (1x5)	RR (LxS) 1-25
Outside School	Vehicles parking and drop-off and not being aware of yp and yp not being aware of vehicles	YP	2	4	8	Make sure there are parking stewards who are well briefed and help facilitate safe drop-off and parking					
Atrium	Unknown Adults joining	YP	2	3	6	Make sure that all coming have registered in advance. Have robust registration for those joining late					
	Young People joining without a youth group	YP	3	2	6	Have a consent procedure in place					
	Trip and slip hazards	Everyone	2	4	8	Make sure venue is free from cables and keep Atrium area tidy					
	Food Allergies	Team YP	2	4	8	Make sure food allergy info is available for refreshments					
	Injuries from activities esp	everyone	2	3	6	Try and limit running and					

	running or table tennis					have team monitoring table tennis to limit likelihood of accidental injuries from bats					
Theatre	Prayer Ministry	YP	2	3	6	Make sure only youth leaders pray for yp coming forward for prayer – these should be briefed and have a safe praying card					
General	Safeguarding Disclosures	Yp / Team	2	3	6	Make sure team are briefed on reporting safe guarding concerns that may be disclosed / noticed and make sure reporting lines are clear – Concerns should go to AE who will liaise with diocesan safeguarding team					
	Electrical Hazards	everyone	2	5	10	Make sure all equipment is in good repair and that cables are not loose or frayed	Ensure Tech team inspect cables and equipment and that equipment is plugged in safely	Tech & Worship Teams	1	5	5
Photos videos	Complaints over use of photos / videos	Everyone	2	3	6	Make sure youth leaders who have yp who do not want to be in photos / videos are aware of areas where photos won't be taken Photos should be of back of heads unless consent is obtained					
Post-Event	Young People getting lost / wandering off / Leaving	YP	2	3	6	Ensure car parking team and other leaders are on hand after					

Event Plan

	with strangers					event to keep an eye on collection of YP.					
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L = Likelihood
 1 Improbable
 2 Possible
 3 Likely
 4 Very Likely
 5 Inevitable

S = Severity
 1 Trivial (no injury sustained)
 2 Minor (minor injuries)
 3 Serious (individual seriously injured)
 4 Major (one death)
 5 Catastrophic (multiple deaths)

RR = Risk Rating
 1-3 Very Low (maintain controls)
 4-8 Low (review controls)
 9-12 Medium (assess work systems)
 13-25 High (STOP and re-assess)

