

## Person Specification for the Anglican Chaplain & Chaplaincy Coordinator for the University of Bradford

<p><b>Summary of Job:</b> Please read the Brochure and Role Description for a description of this post.</p>			
<p><i>The selection of candidates for short-listing will be based on this specification which should be read in the light of the Brochure and Role Description and applicants should bear this in mind when preparing their application and completing the application form.</i></p>			
<p>ATTRIBUTES</p>	<p>ESSENTIAL</p>	<p>DESIRABLE</p>	<p>HOW IDENTIFIED</p>
<p>QUALIFICATIONS</p>	<p>Ordained Priest Anglican Ministerial Training A degree in theology</p>	<p>Post-graduate level study of either contextual mission in the UK, theology or inter-faith dialogue.</p>	<p>Application form</p>
<p>EXPERIENCE</p>	<p>Experience of typical Church of England ministry</p> <p>Pastoral experience of working with a wide and diverse range of people, providing personal pastoral support and facilitating support from others</p> <p>Track record of leadership across diversity which empowers others and grows their confidence and gifts.</p> <p>Experience of line management</p> <p>Experience of working with Christians from different churches and theological traditions</p> <p>Experience of working with faith-based services in diverse settings, including multi-faith contexts.</p> <p>Track record of developing good relationships with people from a wide range of backgrounds and positions.</p>	<p>Experience of HE Chaplaincy and providing a voice for faith in an organisation or institution</p> <p>Experience of enabling cross-cultural and / or inter-faith encounter</p> <p>Experience of working ecumenically</p> <p>Experience of supporting international students.</p>	<p>Application form and interview</p>

<p>TRAINING</p>	<p>Satisfactorily completed IME</p> <p>Commitment to continuing ministerial &amp; personal development.</p> <p>Willing to complete all university mandatory training within 3 months of starting role (Conscious Inclusion, Data Protection, Diversity in the Workplace, Information Security, Safeguarding and Tackling Harassment) as well as the Student Life &amp; Wellbeing case management system</p>		<p>Application form and interview</p>
<p>SPECIAL KNOWLEDGE</p>	<p>Knowledge/understanding of changing patterns of mission and ministry in the Church.</p> <p>Understanding of Safeguarding</p> <p>Understanding of equality/diversity agenda.</p> <p>A broad understanding of the student experience and the issues faced by those studying at HE level, whether as home or international students.</p>	<p>Understanding of the current Higher Education (HE) context.</p> <p>Understanding of the pressures faced by academic and professional service staff working in the HE sector.</p>	<p>Application form Interview Presentation</p>
<p>CIRCUMSTANCES PERSONAL</p>	<p>Own transport or workable alternative for the posts' duties</p> <p>Able to confirm that he/she is living in accordance with the Code of Professional Conduct for the Clergy</p>		<p>Application form and interview</p>
<p>LEADERSHIP &amp; FAITH</p>	<p>Confident and secure in their faith and identity as a Christian leader</p>	<p>Able to apply situational leadership to a variety of contexts.</p>	<p>Interview</p>

	<p>A robust and open spirituality, able to sustain and refresh their own faith and spiritual life.</p> <p>Practising good self-care (spiritually, emotionally, socially, mentally and physically) so as to stay fresh and resilient, being a positive role-model.</p> <p>Committed to praying for the university, alone and with others, to discern what God is saying &amp; doing.</p> <p>Able to handle difficulties and conflict calmly, creatively and effectively, promoting reconciliation and improved collaboration.</p>		
PRACTICAL AND INTELLECTUAL SKILLS	<p>Excellent communication and interpersonal skills, including by email, able to respond promptly and efficiently.</p> <p>Skilled at prioritising and managing workload.</p>	<p>Strong administrative skills</p> <p>Good I.T. skills</p>	<p>Application form, presentation and interview</p>