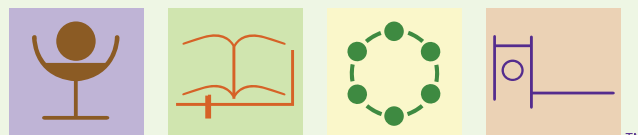


ADDITIONAL PGS PARISH REGISTRATION POLICY



PARISH GIVING SCHEME

Current working practice

When a Diocese joins the PGS they are invited to send a complete list of codes for all their parishes and recognized worshipping Christian communities. This can include Local Ecumenical Partnerships, Fresh Expressions, Bishop Mission orders to name but a few. This list is then saved in our files. If a parish chooses to register they send their registration form to their PGS diocesan lead officer for verification and authentication. They then forward the registration onto the Parish Giving Scheme and this registration form is cross-referenced with the Master code list. If there is any discrepancy, then the PGS refers it back to the diocesan lead representative.

Issues with offering multiple registrations for one parish

- Cost of set up and ongoing reporting
- Risk of manual error - assigning gift to wrong fund
- Infrequently used or low take up rate – leading to numerous dormant funds
- Potential for many low level and less regular gifts

However, despite the issues there are on occasion's valid cause for an additional registration to be considered. For an example in the event of a Parish wishing to engage in large re-ordering projects where regular gifts in addition to unrestricted giving is sought.

Guidance for a diocesan lead to discern if an additional registration should be granted

- How much is the fund likely to attract?
- Is the fund likely to attract regular or irregular donors?
- What guarantees are in place to ensure gifts assigned to the new restricted fund are restricted in the parish accounts

All additional registrations will need to be approved by your diocesan lead officer and the PGS team.

The purpose of this form is to provide your diocese and the PGS team with information as to why you are applying for an additional parish fund through the PGS.

Please share your reasons for this request:

How many people do you envisage donating to this fund?

What guarantees are in place to ensure the gifts donated to this restricted fund will be restricted in the parish accounts?

ADDITIONAL PARISH FUND REGISTRATION FORM

FOR DIOCESE USE ONLY

I can confirm that I verify all of the information provided, including bank details, is correct to the best of my knowledge and I am happy for the PGS team to process this parish registration.

PRINT NAME

SIGNATURE

DATE

SECTION 1 ADDITIONAL PARISH FUND DETAILS

*Required

Additional Parish Fund Name

(The Parish name must not include any special characters [such as an apostrophe] and be no longer than 30 characters INCLUDING spaces. For example; Gloucester St Mary w St John).

Additional Parish Fund Parish Code

*(A new PGS code will need to be created substituting the 06 for A6, indicating an additional parish fund e.g.16A616***)*

Diocese

Parish address*

Town/city/village*

Postcode*

Main parish/church name

PGS Parish code

Contact details

OVERALL PROJECT LEADER IN YOUR PARISH

Title	<input type="text"/>	Name	<input type="text"/>
Address	<input type="text"/>		
Email address	<input type="text"/>	Tel no.	<input type="text"/>

TREASURER

Title	<input type="text"/>	Name	<input type="text"/>
Address	<input type="text"/>		
Email address	<input type="text"/>	Tel no.	<input type="text"/>

PGS STATEMENT RECEIVER

Title	<input type="text"/>	Name	<input type="text"/>
Address	<input type="text"/>		
Email address	<input type="text"/>	Tel no.	<input type="text"/>

SECTION 3 PARISH BANK DETAILS

Name of Parish Bank Account	<input type="text"/>																		
Name and full postal address of your Bank/Building Society	<input type="text"/>																		
Sort code	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	Account no.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SIGNED & VERIFIED

	SIGN	PRINT NAME	DATE (dd/mm/yy)
Treasurer	<input type="text"/>	<input type="text"/>	<input type="text"/>
Ist Church warden	<input type="text"/>	<input type="text"/>	<input type="text"/>
Incumbent	<input type="text"/>	<input type="text"/>	<input type="text"/>

If the Parish is in vacancy, a second church warden may sign in place of the incumbent