

Diocesan Advisory Committee for the Care of Churches

4.00pm, Monday 15th July 2024, [St John's College, Oxford](#)

MINUTES

Attendance: Ms Abigail Lloyd (Chair) Ven David Tyler Archdeacon of Dorchester (Vice Chair), Ven Jonathan Chaffey Archdeacon of Oxford, Dr Louise Durning, Mrs Rachel Fletcher, Mr Alan Frost, The Revd Deiniol Heywood, Mr Michael Holmes, Prof Diarmaid Macculloch, Mr Lynn Mathias, Mr Dan Miles, Prof John Missenden, Mr Julian Munby, Mr Peter Preston, Mr John Pritchard, Ms Charlotte Robinson, Ms Sarah Tattersall, Mr Philip Wharton, The Revd Prof William Whyte, Mr Nick Wright, The Revd Canon Dr Peter Groves, Freya Morris

Observers: Mrs Claire Green, Mrs Sophie Hammond, Mrs Emily Jackson, Mrs Carolyn Jupe, Ms Liz Kitch, Mrs Hannah Mann, Mrs Maggie Metaliaj, Mrs Debbie Perry, Mrs Hannah Robertson, Ms Jennie Schillig, Mr Oliver Mitchell, His Honour Judge David Hodge KC

Apologies received from: The Revd Prebendary Jane Haslam, Ms Geraldine O'Farrell, Dr Nicola Coldstream, Ven Stephen Pullin Archdeacon of Berkshire, Mr Alex Wenham, Ms Suellen Pedley, Ms Annabel Graham Paul, Ms Esther Robinson Wild, The Revd Margreet Armitstead, Dr Lizzie Woolley, The Revd Katie Tupling, Mr Bruce Kirk, Mr Andy Thearle, The Revd Val Plumb.

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| 1 | Minutes of meeting held on 13th May 2024 were approved | Chair | |
| 2 | Declarations of interest - none | Chair | |
| 3 | Correspondence, policy and other matters for consideration | | |
| | Julian Munby's Festschrift | Chair | |
| | Science on the Radio | Chair | |
| | Church Buildings Overview paper (to be discussed after casework to enable Mark Humphriss, Diocesan Secretary, to be in attendance for this item) | LK | |
| | Feedback on Architect's and Surveyor's training day | JS | |
| | Spring learning and review day feedback | JS | |
| | Update on infrared heaters | Chair | |
| 4 | Applications submitted to DAC since the last agenda | Chair | |
| 5 | Casework - For discussion | | |
| | Kidmore End, St John the Baptist | JS | |
| | Old Windsor, St Peter and St Andrew | HR | |
| | Quainton, Holy Cross | JS | |
| 6 | Casework - For ratification of officer recommendation | | |
| | Oddington, St Andrew | SH | |
| 7 | Pre - application and technical site visits to note | Chair | |

MINUTES

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| 8 | List Bs and NOAs issued under subcommittee and delegated authority since last meeting | Chair | |
| 9 | Completed project feedback - covered in correspondence section | | |

Dates of future meetings:

- Monday 16th September 2024 Church House, Oxford
- Monday 11th November 2024 Christ Church, Research Centre
- Monday 20th January 2025 Christ Church, Research Centre

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| 3 | Correspondence, policy and other matters for consideration |
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Julian Munby's Festschrift

The DAC heard that a festschrift has been published by Archaeopress to celebrate Julian Munby's 70th birthday.

<https://www.archaeopress.com/Archaeopress/Products/9781803277042>

Science on the Radio

Jennie was recently interviewed by Nina Morgan for her program 'Science on the Radio' for Witney Radio. Jennie discussed the science of conservation and the work of the Church Buildings Team and DAC. The interview was aired on Saturday 8 but is also available online at www.wrfm.co.uk in the 'Listen Again' section, on the website, which you'll find by clicking on the On Air tab.

Church Buildings Overview paper for Diocesan Synod

Liz Kitch, Head of Church Buildings, is due to present an overview of all the present issues involving church buildings to Diocesan Synod in November. The DAC commended the paper ahead of its consideration by Senior Management Group and Bishop's Council before taking its final form for Diocesan Synod.

Feedback on Architects and Surveyors Training Day

Emily Jackson gave a verbal report of the day held at Warwick Hall on 26th June.

Update on infrared heaters

Abigail Lloyd updated the DAC on a recent judgement involving infrared heaters and policy documents by Ecclesiastical Insurance Group.

Spring learning and review day feedback

Sophie Hammond gave feedback on the visits undertaken by the team and committee members to completed projects on the 22nd May. It is planned that these projects, amongst others, will be used as case studies for online guidance for parishes going forward.

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| 4 | Applications submitted to DAC since the last agenda |
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| | List B (DAC) | List B (Arch) | Faculty DA | Faculty Minor | Faculty Major | Interim/ PP/ Variation | Early stage Enquiry | Resolving Provisos | Total |
|--------|--------------|---------------|------------|---------------|---------------|------------------------|---------------------|--------------------|-------|
| Apr 24 | 28 | 10 | 11 | 24 | 10 | 3 | 34 | 1 | 121 |
| May 24 | 15 | 14 | 8 | 10 | 8 | 1 | 32 | 3 | 91 |

The Chancellor noted in the meeting, that from January - July 2023 he had granted 68 faculties via the Online Faculty System (therefore not including interims, emergencies, and private petitions) and that within the same period in 2024 87 had been granted.

| Quinquennial Inspection Reports reviewed by Church Buildings Officers | |
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| Apr 24 | 4 |
| May 24 | 1 |

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| 5 | Casework - For Discussion |
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Kidmore End, St John the Baptist

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| Application Ref 2023-084328 | Dorchester | Grade II | JS |
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| Proposals: | Reordering to include provision of servery and extension for WC facilities, replacement heating and rationalization of vestry storage |
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| Project architect: | Daniel Wadsworth, Jessop and Cook |
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| Statutory consultees: | Victorian Society, local planning authority (planning consent) |
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| Site visit attendees: | The Ven David Tyler, Mr James Mackintosh, Mr John Pritchard, Ms Jennie Schillig, added to the subcommittee subsequently - Mr Julian Munby, Mr Mike Wilford |
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| Date of visit: | 16 February 2023 |
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May 2023 Minute:

The DAC ratified the site visit report which recommended that the parish continue to develop the proposals for providing facilities in accordance with either Option A or Option B of the Jessop and Cook feasibility study. The parish were encouraged to take the cost of the project and available funding into account when deciding which option to progress. The parish should also continue to develop proposals for the replacement of heating with a hybrid system as recommended in the Fraser and Walker feasibility study.

July 2024 Minute:

Revised proposals for the reordering and extension of St John the Baptist to provide WC and servery facilities have been submitted by the parish. Extensive documentation has now been provided in support of the proposals and a planning application has been submitted to SODC.

The proposals comprise:

- Extension to the west end of the north elevation to provide WC and storage, access to be provided by raising the sill of the western most window.
- Provision of storage and servery at the west end of the nave and removal of 8 pews west of the north doors.
- Minor alteration of the choir pew platform to provide better stepped access.
- Rationalisation of choir and clergy vestries and provision of new bespoke cupboards.
- Installation of new shed adjacent to clergy vestry
- Replacement electric heating to include under pew and electric under floor in area of pew removal
- Replacement lighting
- Removal of modern external doors from north porch

The committee commented that the revised lean-to roof to the proposed extension is an improvement on the original proposals. Concerns were raised about the size and detailing of the proposed dormer window with some preferring to see this element omitted. Further details of how the sill of the window will be raised to allow access to the extension are required.

The proposed alterations to the choir stall platform, added in the 1890s, will not provide step free access to the east end, however, they will be a significant improvement on the existing awkward arrangement. The parish were encouraged to consider options to provide step-free access to the east end of the church.

Further details of the proposed replacement heating and lighting will be needed such as proposed cable routes and details of the proposed luminaires. The installation of under pew units in place of the existing overhead near infrared radiant heaters will be an improvement and complies with Net Zero guidance. Likewise, the replacement of the existing lighting with LED will also comply with Net Zero guidance.

The DAC resolved to delegate resolution of further details of the proposals to the subcommittee prior to a Recommend NOA being issued for the proposals.

Old Windsor, St Peter and Andrew

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| Application Ref 2024-096129 | Berkshire | Grade II* | HR |
| Proposals: | Phase 1 reordering works: Installation of a kitchen, WC and café seating. Relocation of the font and chancel screen. | | |
| Project architect: | Acanthus Clews | | |
| Statutory consultees: | Historic England, Victorian Society, CBC, LPA | | |
| Site visit attendees: | Hannah Robertson, Ven Stephen Pullin | | |
| Date of visit: | 24 th April 2024 | | |

July 2024 minute:

West End Facilities

The committee felt that the size of the kitchen interpreted in Option E was oversized for the nature of the activities it would serve. They also had concerns that the scale of the kitchen would dominate the interior and when viewed from the chancel it would block much of the view of the west end. It was advised that a more modest servery with one length of worktop would suffice and if designed well, had the potential to integrate well into the Victorian interior.

The committee expressed a preference that the west end is left open as it is, and any facilities installed in this area are designed in such a way that they complement and enhance the whole space, inviting people into the body of the church, rather than dividing it.

North extension

The committee agreed that there was a need to use the space in the north extension more efficiently, and there are clear missional benefits of hosting community and children's groups in the church building. It was questioned whether the parish needs two separate serving and meeting areas at different ends of the church. It would not be unreasonable for those using the north extension to access and share the facilities in the west end.

The committee expressed a concern that the Sir Charles Murray monument in the north extension would incur a significant amount of damage over time if the space were to be used for toddler groups, and it would be wise to consider a method of protecting the monument if the room is to be used by small children.

Relocation of Chancel Screen

The committee commented that the screen appears to be relatively open and provides a reasonable view through to the Chancel. The committee understood the parish's concerns regarding children's sightlines but felt that this issue could be resolved by rethinking how services are led at the front of the church, bringing more of the proceedings to the front of the screen, particularly when schools visit.

The committee agreed that the parish had not demonstrated that accessible entry to the Chancel could not be achieved without removing the Chancel screen. They encouraged the parish to consider with their architect how an accessible ramp from the nave could be accommodated whilst keeping the Chancel screen unaltered in its current position.

Relocation of the font

The committee did not raise an objection to its new proposed location, noting that its new position by the south door will place it in clear view as people walk into the church, satisfying the text of Canon Law F1 'the font shall stand as near to the principal entrance as conveniently may be'.

Heating

The committee were unable to comment on the parish's plan to upgrade their heating, as the plans are undefined. However, they commended the parish's plans to improve the thermal comfort in the church whilst maintaining a net zero status.

Car parking

The committee ratified the visit report which advised that the parish had not demonstrated that alternative methods of parking or travel were not viable, nor that the number of on-road parking spaces restricted the use of the church.

Organ

The organ advisor commented that several quotations were being obtained and the proposals were undefined. The principle of relocating the organ to create a larger space in the north extension was not opposed and the committee could see the benefits of bringing the organist forward into the Chancel.

Summary

The committee commended the parish for carrying out early consultation with the community and devising a well thought out statement of need and business plan. They agreed that the parish's proposal is heading in the right direction but requires further consideration to ensure the parish obtains the maximum benefit from their church building, whilst retaining the special character and important features of the Grade II* listed church interior.

The committee pointed out that the parish had the opportunity to apply for a temporary minor reordering from their Archdeacon to trial a provisional freestanding servery at the west end. This would enable the parish to

experience the use of a modest-sized servery, helping them to understand the pros and cons of a comparable permanent installation.

The committee advised the parish *not* to split the faculty into two phases as the creation of an open communal space is intrinsically linked with the proposed facilities at the west end. Instead, it was advised that the whole project should be planned and reviewed holistically as one phase of work. The committee also encouraged the parish, at this early stage, to consider with their architect whether an extension could provide a more practical and safer hall space than the north extension.

The committee noted that at this early stage in the project, only the Archdeacon had visited the church in addition to the CBO. After the parish have developed their proposals with their architect, it is anticipated that a larger delegation of the DAC will visit the church to discuss the plans with the parish. It is asked that the architect is present at the next visit.

Quinton, Holy Cross and St Mary

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| Application Ref 2023-084084 | Buckingham | Grade I | JS |
| Proposals: | Reordering of the church to include replacement stone floor, removal of all pews, provision of new chairs and replacement of oil-fired heating with electric including Halo chandeliers. | | |
| Project architect: | Bruce Mullett, Bruce Architecture | | |
| Declaration of Interest: | Mike Wilford, Structural Engineer | | |
| Statutory consultees: | CBC, HE, SPAB, Vic Soc, HBAP, LPA | | |
| Site visit attendees: | The Ven Guy Elsmore, Mr John Pritchard, Mr Julian Munby, Ms Joyce Christie, Ms Jennie Schillig, added to the subcommittee - Mr Alex Wenham | | |
| Date of visit: | 1 August 2023 | | |

January 2022 Minute:

This minute relates to earlier proposals (ref: [2021-065653](#)) for partial pew removal, floor repairs and provision of heated seat cushions:

The DAC is supportive of the principle of the proposals and encourage the parish to continue to develop them in the light of the advice given above. In particular, the following further information should be provided:

- A revised drawing and photographs of the existing floor finishes to indicate their significance within the context of the church.
- Proposals for grading of the floor and floor covering at the west end of the nave.
- A condition report and specification for the repair of the floors in the aisles, chancel and east end of the nave. As stated above, it may be prudent to leave this portion of the proposals until a decision is made about a permanent heating installation.
- A detail drawing indicating the proposed cable routes and floor box locations for supply for the heated seat pads.
- Further details/ information about the proposed heated seat pads such as how often the batteries need to be recharged, how able/willing the parish is to do this before every use, the expected lifespan of the pads and batteries, and the ease of replacement.

- Proposals for additional space heating in the servery/café area at the west end of the nave.
- Details of the proposed chairs and tables as well as the storage for these.
- The DAC would prefer to see the bier retained in a new location within the church if possible.

The DAC were not supportive of the proposal to remove two pews and a frontal to allow relocation of the churchwardens' pews on either side at the east end of the nave. Given the space already available here, the committee preferred to see only one pew and the frontal removed each side with the churchwarden's pews, reversed, put their place.

September 2023 minute:

Recognising the strong preference of the parish for total removal of the pews, the DAC resolved to offer in principle support for the removal of the pews in the church. It was the committee's view that the Grade I listing of the church was based on the multi-period character of the interior, in particular the fine collection of monuments and the painted panel in the north aisle, and not the 19thC furniture. The DAC advised the parish to focus on what makes the church significant when preparing its proposals.

The committee also resolved to support in principle replacement of the whole floor of the nave and aisles, and for introduction of a new heating system, subject to development of appropriate technical specifications for these.

The DAC ratified the site visit report which makes a number of comments/recommendations to be considered as the parish continues to develop the proposals. The proposals will need to come back to a full meeting of the DAC prior to a Notification of Advice being issued.

July 2024 Minute:

In their September 2023 feedback, the DAC made the following comments/recommendations to be considered as the parish continued to develop the proposals:

- The supplementary information provided by the parish following the delegation site visit should be revised to include an update on the progress of the parish's five-year plan. *This is awaited.*
- A holistic package of proposals for the seating, replacement heating and floor works should be prepared. This should include details of the proposed replacement chairs and tables and how they will be stored when not in use. Some of this information has been included in the revised proposals. *These have been provided.*
- The committee recommends that, if they are to be removed, a photographic and graphic record of the pews is deposited with the local historic environment record. *The parish agreed to this.*
- The parish must bear in mind that the DAC's advice with regards to the pews differs to that from the statutory consultees. If objections have not been withdrawn prior to the application going to the Chancellor for his determination, the Chancellor will issue special notice to those consultees who have raised objections as required by Rule 9.3 of the Faculty Jurisdiction Rules. The diocesan registry will be able to answer any questions the parish may have with regard to this process and potential cost implications.

The parish has included a document demonstrating how they have taken into account the DAC's recommendations in the revised proposals. The main change to the original proposals is the omission of underfloor heating supplied by an ASHP. The current application does not include proposals for replacement of the lighting installation or upgrading of the AV provision.

In order to facilitate discussion of the proposals, the DAC discussed and resolved on each element separately.

Heating

The current proposal is to heat the church with a combination of Halo chandeliers in the nave supplemented by Halo Horizon units suspended in the aisles. This decision is based on the current and projected use of the church as well as the installation costs and in use costs of an ASHP with underfloor heating. The parish does not consider their current level of use sufficient to justify background heating by an ASHP.

The committee resolved to *Not Object* to the proposed replacement heating with the following comments:

- Heat will only be provided from above which may not prove to be sufficient or comfortable.
- Some form of heating should be considered for the vestry and the chapel/meeting room on the north side of the chancel.
- The proposals should be revised to omit the free standing unit proposed for the chancel.
- Consideration should also be given to omitting the light fittings from the Halo chandeliers so as not prejudice any future lighting proposals.

Seating

The proposal is to remove all the pews in the nave and to replace them with two types of chairs. The main seating will be provided by 44 Christ Church chairs from Irish Contract seating. An additional 70 Eton Light Chairs will be provided as supplemental seating. Storage for 36 of these will be provided in new cupboards at the west end of the church. The parish's provided a number of proposed seating layouts. In all but the layouts, except for the Alpha supper, stewardship banquet and harvest supper, the Christ Church chairs are shown linked together in curved rows in the nave. This proposal fails to support the expressed need for total pew removal as this seating could just as easily be provided by retention of a block of pews in the centre of the nave. Objections to total pew removal have been received from the Church Buildings Council, Historic England and the Victorian Society. The DAC resolved to stand by their September 2023 in principle support for complete removal of the pews but resolved to *Not Recommend* the current proposed replacement chairs. The parish are encouraged to consider a more stackable lightweight chair in place of those currently proposed.

Flooring

The DAC resolved to *Recommend* the proposals for the replacement of the floor subject to a proviso that samples of the proposed stone be provided in advance of work commencing on site.

The committee agreed that the parish be advised to break the proposals into separate applications or to revise the application such that a supportive resolution could be issued.

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| 6 | Casework - For ratification of officer recommendation |
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| Oddington, St Andrew | | | |
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| Application Ref 2024-096138 | Dorchester | Grade II* | SH |
| Proposals: | Installation of a stained glass window in side chapel (originally vestry) | | |
| Project architect: | Jude Tarrant, stained glass artist | | |
| Statutory consultees: | LPA (Planning Permission) | | |
| Subcommittee: | Ven David Tyler, Rev Val Plumb, Sarah Brown (DAC stained glass adviser) | | |

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| Date of visit: | N/A |
| July 2024 Minute: | |
| <p>The committee agreed to issue a Recommend Notification of Advice for the proposed stained glass window depicting the theme of creation, drawing on local wildlife, by stained glass artist Jude Tarrant. This is to be installed in the east end of the former vestry, now chapel. The NOA is subject to consultation with the Local Planning Authority, in case Planning Permission is needed. The DAC also recommended that permission be applied for as a priority for work to a nearby overgrown yew tree, since this is in close proximity to the building and could be potentially hazardous to the building if left.</p> | |

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| 7 | Site visits undertaken (1st March 2024-30th May 2024) |
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| Newport Pagnell St Peter & St Paul | Application 2021-066836 - Online Faculty System (churchofengland.org) | Resolution of provisos | Sophie Hammond Jennie Schillig | 29.04.24 |
| Rotherfield Peppard All Saints | Application 2023-085142 - Online Faculty System (churchofengland.org) | New organ | Hannah Robertson Philip Wharton Barry Williams Sarah Tattersall | 08.05.24 |
| Sandford St Martin | Offline - early-stage virtual pre-app discussion | New stained glass window to east end of south aisle | Jennie Schillig | 20.05.24 |
| Taplow St Nicolas | Application 2023-083286 - Online Faculty System (churchofengland.org) | Installation of servery | Emily Jackson John Radice Deiniol Heywood | 28.05.24 |
| Bloxham Our Lady of Bloxham St Mary | Offline - early-stage virtual pre-app discussion | Further phase of internal reordering - alteration and shortening of 15 pews | Jennie Schillig | 14.06.24 |

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| 8 | List Bs and NOAs issued under subcommittee and delegated authority since last meeting |
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| Parish | Archdeaconry | Listing | Ref | App type | Case type | Works | Status |
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| Longworth: St Mary | DORCHESTER | Grade I | Offline | Enquiry - email | Churchyard | Repairs to four memorials | NOA issued |

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| Wolverton: St George the Martyr | BUCKINGHAM | Grade II* | offline | Enquiry - phone | Lead theft/vandalism | Lead theft | Interim faculty issued |
| Dinton: St Peter & St Paul | BUCKINGHAM | Grade I | 2023-091811 | Faculty - DA | Churchyard | Path repairs | Petition submitted to Dio Reg |
| Sydenham: St Mary | DORCHESTER | Grade II* | 2024-097345 | Faculty - DA | Liturgical | Plaque for the King | Registrar to issue faculty |
| Shaw-cum-Donnington: St Mary | BERKSHIRE | Grade II | 2024-095614 | Faculty - DA | H&S improvements | Lychgate railings | Registrar to issue faculty |
| Stonesfield: St James the Great | DORCHESTER | Grade II* | 2024-094584 | Faculty - DA | R&C | Lady Chapel timber screen repairs | NOA issued |
| Denham: St Mary the Virgin | BUCKINGHAM | Grade I | 2024-095089 | Faculty - DA | AV | New and upgraded AV system | Petition submitted to Dio Reg |
| Terriers: St Francis of Assisi | BUCKINGHAM | Grade II* | 2024-095162 | Faculty - DA | Churchyard | Telecom cabling works | NOA issued |
| Bodicote: St John the Baptist *2021 Nesting Swifts | DORCHESTER | Grade II* | 2024-094446 | Faculty - DA | Liturgical | Laying up of Bodicote Royal British Legion Standard | Petition submitted to Dio Reg |
| Tilehurst: St Mary Magdalen | BERKSHIRE | Ungraded | 2024-093812 | Faculty - DA | R&C | Roof repairs | List B issued |
| Henley-on-Thames: St Mary the Virgin MAJOR PARISH CHURCH | DORCHESTER | Grade II* | 2024-097158 | Faculty - DA | H&S improvements | Handrail to tower steps | Petition submitted to Dio Reg |
| Letcombe Bassett: St Michael & All Angels | DORCHESTER | Grade II* | 2024-098819 | Faculty - DA | Churchyard | New area for interment of ashes | Petition submitted to Dio Reg |
| New College Chapel | DORCHESTER | Grade I + SAM | 2023-089651 | Faculty - Major | New facilities | Installation of two new decorative glass windows | Petition submitted to Dio Reg |

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| Sibford: Holy Trinity | DORCHESTER | Grade II | 2023-086216 | Faculty - Major | Development | Creation of a new WC and kitchenette at the west end of the church. Installation of a new glazed entrance door and accessible ramp. All works in accordance with the drawings prepared by Architect Thomas Elliott. | NOA issued |
| Clanfield: St Stephen | DORCHESTER | Grade II* | 2024-094217 | Faculty - Major | Reordering | Replacing some pews with chairs | Petition submitted to Dio Reg |
| Oxford: St Margaret | OXFORD | Grade II | 2023-081681 | Faculty - Minor | Heating | Heating improvements | Registrar to issue faculty |
| Wood Green: Holy Trinity | DORCHESTER | Grade II | 2024-094031 | Faculty - Minor | R&C | Replace two Celtic crosses on the apexes of the chancel and nave roofs. | List B issued |
| Wytham: All Saints | OXFORD | Grade II | 2024-096039 | Faculty - Minor | OBC | Organ rebuild | Faculty issued |
| Coleshill: All Saints | DORCHESTER | Grade II* | 2024-094243 | Faculty - Minor | Churchyard | Collapsed Wall | Registrar to issue faculty |
| Chalfont: St Peter | BUCKINGHAM | Grade II* | 2023-091322 | Faculty - Minor | Churchyard | Cleaning war memorial | NOA issued with provisos |
| Claydon: St James the Great | DORCHESTER | Grade II* | 2024-094390 | Faculty - Minor | OBC | Work to clock | Petition submitted to Dio Reg |
| Radnage: St Mary | BUCKINGHAM | Grade I | 2024-093861 | Faculty - Minor | R&C | Retrospective application for emergency temporary repairs to roof timbers | Registrar to issue faculty |
| Little Hampden: | BUCKINGHAM | Grade I | 2024-093334 | Faculty - Minor | R&C | Emergency conservation works to wall paintings and gutter repairs | NOA issued |
| Latimer: St Mary Magdalene | BUCKINGHAM | Grade II | 2024-094545 | Faculty - Minor | R&C | Conservation of sanctuary carpet | Registrar to issue faculty |
| Kidlington: St Mary the Virgin | OXFORD | Grade I | offline | Faculty - Minor | Churchyard | Dangerous box tomb | NOA issued |

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| Glympton: St Mary | DORCHESTER | Grade II | 2024-095100 | Faculty - Minor | OBC | Dismantle, repair and reconstruction of pipe organ | Petition submitted to Dio Reg |
| Taplow: St Nicolas | BUCKINGHAM | Grade II | 2024-093450 | Faculty - Minor | PP & M | Repairs to memorial | NOA issued |
| Nether Winchendon : St Nicholas | BUCKINGHAM | Grade I | 2024-096031 | Faculty - Minor | OBC | Restoration and re-gilding of tower clock face | NOA issued |
| Banbury: St Paul | DORCHESTER | Ungraded | 2024-095809 | Faculty - Minor | Churchyard | Drainage repairs and improvements | Faculty issued |
| Olney: St Peter & St Paul | BUCKINGHAM | Grade I | 2024-096468 | Faculty - Minor | OBC | Renovation of clock dial | Petition submitted to Dio Reg |
| St Edmunds Hall St Peter in the East | OXFORD | Grade I | 2024-096783 | Faculty - Minor | Liturgical | Disposal of C17th sounding board, 4 no. carved pew ends, WWI memorial panel from back of pew and Victorian wooden door with ornate iron hinges from storage. | Faculty issued |
| Kidlington: St Mary the Virgin | OXFORD | Grade I | 2024-096849 | Faculty - Minor | Churchyard | Leveling of dangerous box tomb | Faculty issued |
| New Windsor: St John the Baptist | BERKSHIRE | Grade II* | 2024-095170 | Faculty - Minor | PP & M | Laying-up of banner | Registrar to issue faculty |
| Ewelme: St Mary the Virgin | DORCHESTER | Grade I | 2023-091874 | Faculty - Minor | AV | Installation of a sound system to include new microphones for the lectern and pulpit and four speakers at the east end. | NOA issued with provisos |
| Barford: St Michael (Parish considering closure) | DORCHESTER | Grade I | 2024-097787 | Faculty - Minor | R&C | Roofing works, below ground works, installing bell | NOA issued |
| Wendover: St Mary | BUCKINGHAM | Grade II* | 2024-097853 | Faculty - Minor | Churchyard | Repairs to collapsed vault in car park | NOA issued |
| Ascot Heath: All Saints | BERKSHIRE | Grade II | 2023-091836 | Faculty - Minor | Lighting | New Lighting system | NOA issued |

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| Ashampstead: St Clement | BERKSHIRE | Grade I | 2024-095501 | Faculty - Minor | Churchyard | Re-surfacing of paths with resin bound gravel | Registrar to issue faculty |
| East Garston: All Saints - HAR | BERKSHIRE | Grade II* | 2022-074897 | Faculty - Minor | R&C | Repairs to Tower roof, window mullions and incidentals | Registrar to issue faculty |
| Great Coxwell: St Giles | DORCHESTER | Grade II* | 2024-094242 | Faculty - Minor | R&C | Boundary wall collapse | Registrar to issue faculty |
| Grendon Underwood: St Leonard | BUCKINGHAM | Grade II* | 2024-095697 | Faculty - Minor | Liturgical | Stained Glass window | Faculty issued |
| Bradenham: St Botolph | BUCKINGHAM | Grade II* | Offline | Interim | R&C | Opening up of crypt | Interim faculty issued |
| Cholsey: St Mary | DORCHESTER | Grade I | offline | Interim | Churchyard | Water leak in churchyard | Interim faculty issued |
| Oxford: St Mary Magdalen | OXFORD | Grade I | 2023-090502 | List B | Churchyard | Repair and restoration of railings | List B issued |
| The Lee: St John the Baptist | BUCKINGHAM | Grade II | 2022-073324 | List B | Churchyard | Front gates and noticeboard | List B issued |
| West Hendred: Holy Trinity | DORCHESTER | Grade I | 2023-089154 | List B | Heating | Installation of under pew heaters | List B issued |
| Marsh Gibbon: St Mary the Virgin | BUCKINGHAM | Grade II* | 2024-099004 | List B | Churchyard | Repairs to retaining boundary wall | Awaiting Archdeacon |
| Buscot: St Mary | DORCHESTER | Grade I | 2024-094630 | List B | R&C | Repairs to oak beam and fill lime mortar gaps | List B issued |
| Old Windsor: St Peter & St Andrew | BERKSHIRE | Grade II* | 2024-095420 | List B | R&C | Damaged wall following tree fall | List B issued |
| Great Shefford: St Mary | BERKSHIRE | Grade II* | 2024-095270 | List B | Heritage Crime | Stained glass window repairs | List B issued |
| Streatley: St Mary | DORCHESTER | Grade II | 2024-095458 | List B | Churchyard | Restoration and renewal of boundary fence. | List B issued |
| Beaconsfield : St Mary & All Saints | BUCKINGHAM | Grade II* | 2024-095672 | List B | R&C | Replace broken or cracked windows | List B issued |
| Westbury: St Augustine | BUCKINGHAM | Grade II* | 2024-095772 | List B | OBC | Cleaning of church organ | List B issued |

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| Shaw-cum-Donnington: St Mary | BERKSHIRE | Grade II | 2024-096890 | List B | R&C | Roof Repairs | List B issued |
| Little Faringdon: St Margaret of England | DORCHESTER | Grade II* | 2024-097562 | List B | Heritage Crime | Cotswold stone tiles stolen from church roof | List B issued |
| Grove: St John the Baptist | DORCHESTER | Ungraded | 2024-094632 | List B | Liturgical | Additional Vicar's Board | List B issued |
| Newport Pagnell: St Peter & St Paul | BUCKINGHAM | Grade I | 2024-096371 | List B | R&C | Quinquennial repairs to tower | List B issued |
| Mentmore: St Mary the Virgin | BUCKINGHAM | Grade II* | 2024-096854 | List B | R&C | Repair to vestry floor and pew platforms | List B issued |
| Great Linford: St Andrew | BUCKINGHAM | Grade II* | 2024-094896 | List B | AV | Fixing of two new speakers | List B issued |
| Oxford: St Aldate | OXFORD | Grade II* | 2024-096948 | List B | R&C | Repaint and change colour of interior including walls and ceilings | List B issued |
| Stoke Talmage: St Mary Magdalen *2021 Nesting Swifts | DORCHESTER | Grade II | 2024-097134 | List B | R&C | Renew damaged and defective lead flashing and replace clay tiles to roof of bell tower. | List B issued |
| Gawcott: Holy Trinity | BUCKINGHAM | Grade II* | 2024-097218 | List B | R&C | Interior redecoration and minor repairs to ceiling | Awaiting Archdeacon |
| Terriers: St Francis of Assisi | BUCKINGHAM | Grade II* | 2024-097112 | List B | R&C | Roof repairs | List B issued |
| Binfield: All Saints | BERKSHIRE | Grade II* | 2024-097645 | List B | New facilities | Internal noticeboard | List B issued |
| Summertown: St Michael & All Angels | OXFORD | Grade II | 2024-097733 | List B | R&C | Redecoration of plain reredos panel behind high altar | List B issued |
| Latimer: St Mary Magdalene | BUCKINGHAM | Grade II | 2024-097688 | List B | R&C | Replacement of bars in South Transept window | List B issued |
| Upper Bucklebury: All Saints | BERKSHIRE | Ungraded | 2024-097765 | List B | AV | New sound desk | List B issued |

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| Henley-on-Thames: St Mary the Virgin MAJOR PARISH CHURCH | DORCHESTER | Grade II* | 2024-097894 | List B | R&C | Window repair | List B issued |
| Kidlington: St Mary the Virgin | OXFORD | Grade I | 2024-099220 | List B | H&S improvements | Installation of defibrillator | List B issued |
| Bear Wood: St Catherine | BERKSHIRE | Grade II | 2024-095213 | List B | R&C | Minor repairs to guttering and pointing | List B issued |
| Kidlington: St Mary the Virgin | OXFORD | Grade I | 2024-098549 | List B | OBC | Work to bells | List B issued |
| Goring: St Thomas of Canterbury | DORCHESTER | Grade I | 2024-099015 | List B | R&C | Replace cracked tiles in chancel floor | List B issued |
| High Wycombe: All Saints MAJOR PARISH CHURCH | BUCKINGHAM | Grade I | 2024-099317 | List B | CCTV | Installation of 2 CCTV cameras on northeast corner of church building to cover area of churchyard not included in town CCTV | List B issued |
| Caversfield: St Laurence HAR | DORCHESTER | Grade II* | 2024-096639 | List B | Churchyard | Stone wall repairs (south of gateway) | Awaiting Archdeacon |
| Shaw-cum-Donnington: St Mary | BERKSHIRE | Grade II | 2024-099331 | List B - Archdeacon | Churchyard | Work to trees | Awaiting Archdeacon |
| Horspath: St Giles | DORCHESTER | Grade II* | 2024-097430 | List B - Archdeacon | Churchyard | Installation of bench | Awaiting Parish - project in progress |
| Appleton: St Laurence | DORCHESTER | Grade II* | 2024-097441 | List B - Archdeacon | Churchyard | Erection of photo station post in churchyard | List B issued |
| Long Wittenham: St Mary the Virgin | DORCHESTER | Grade I | 2024-097823 | List B - Archdeacon | Lighting | Installation of interior emergency lighting | List B issued |
| Warfield: St Michael the Archangel | BERKSHIRE | Grade II* | 2024-097824 | List B - Archdeacon | Churchyard | Planting of tree | List B issued |
| Caversfield: St Laurence HAR | DORCHESTER | Grade II* | 2024-097966 | List B - Archdeacon | M&E | Replace spotlight and wall lights in chancel using LED bulbs | List B issued |

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| West Challow: St Laurence | DORCHESTER | Grade II* | 2024-097862 | List B - Archdeacon | R&C | Repairs to figure of Christ on altar cross | List B issued |
| West Challow: St Laurence | DORCHESTER | Grade II* | 2024-097861 | List B - Archdeacon | Development | Internal noticeboard | Awaiting Archdeacon |
| Iver: St Peter | BUCKINGHAM | Grade I | 2024-098111 | List B - Archdeacon | Development | Installation of noticeboard in annex | List B issued |
| Little Horwood: St Nicholas | BUCKINGHAM | Grade II* | 2024-098277 | List B - Archdeacon | Churchyard | Memorial bench | List B issued |
| North Leigh: St Mary | DORCHESTER | Grade I | 2024-098377 | List B - Archdeacon | Churchyard | Installation of 4 cycle racks | Awaiting Archdeacon |
| Shinfield: St Mary | BERKSHIRE | Grade I | 2024-097056 | List B - Archdeacon | Churchyard | New churchyard noticeboard | List B issued |
| Kintbury: St Mary the Virgin | BERKSHIRE | Grade II* | 2024-098494 | List B - Archdeacon | Churchyard | Application to position a new memorial bench in the churchyard | List B issued |
| Watlington: St Leonard | DORCHESTER | Grade II* | 2024-098517 | List B - Archdeacon | Churchyard | Tree works | List B issued |
| Hailey: St John the Evangelist | DORCHESTER | Grade II | 2024-098336 | List B - Archdeacon | Churchyard | Bench | List B issued |
| Headington: St Andrew | OXFORD | Grade II* | 2024-098685 | List B - Archdeacon | Churchyard | Tree works | List B issued |
| Sibford: Holy Trinity | DORCHESTER | Grade II | 2024-098846 | List B - Archdeacon | Lighting | Change all existing lighting for lower energy lamps and fittings | List B issued |
| Swallowfield : All Saints | BERKSHIRE | Grade I | 2024-098734 | List B - Archdeacon | Churchyard | Replace wooden bench with composite bench | List B issued |
| Hanslope: St James the Great | BUCKINGHAM | Grade I | 2024-098415 | List B - Archdeacon | Churchyard | Memorial bench | Awaiting Archdeacon |
| Sutton Courtenay: All Saints | DORCHESTER | Grade I | 2024-099143 | List B - Archdeacon | Lighting | Replace spotlights in chancel | List B issued |
| Sutton Courtenay: All Saints | DORCHESTER | Grade I | 2024-099145 | List B - Archdeacon | Lighting | Replace path lights | List B issued |

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| Newport Pagnell: St Luke | BUCKINGHAM | Ungraded | 2024-099165 | List B - Archdeacon | OBC | New electronic freestanding organ with external amplifiers and speakers | Awaiting Archdeacon |
| Whitchurch Hill: St John the Baptist | DORCHESTER | Ungraded | 2024-099230 | List B - Archdeacon | Churchyard | Memorial bench | List B issued |
| Wokingham: St Paul | BERKSHIRE | Grade II* | 2024-099319 | List B - Archdeacon | Churchyard | Felling Cedar Tree | Awaiting Archdeacon |
| East Hendred: St Augustine of Canterbury | DORCHESTER | Grade II* | 2024-099404 | List B - Archdeacon | Churchyard | Remove deadwood from lime tree | Awaiting Archdeacon |
| Wheatley: St Mary the Virgin | DORCHESTER | Grade II* | 2024-099494 | List B - Archdeacon | Churchyard | Tree work within memorial garden | Awaiting Archdeacon |
| Woodcote: St Leonard | DORCHESTER | Grade II | 2024-099698 | List B - Archdeacon | H&S improvements | Removal of disused fuse box containing asbestos | Awaiting Archdeacon |
| Chalgrove: St Mary | DORCHESTER | Grade I | 2023-081799 | Variation | AV | Projector & screen | Faculty issued |
| High Wycombe (Sands): St Mary & St George | BUCKINGHAM | Grade II | 2023-093282 | | New facilities | License to occupy church hall with agreed hours for new occupant | NOA issued |

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| 9 | Completed Projects feedback |
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Covered under correspondence section