

OXFORD DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

**MINUTES
18th July 2022**

1. **Welcome**
2. **Apologies**
3. **Minutes of Meeting held on 9th May 2022**
4. **Declarations of Interest**
5. **Correspondence, policy and other matters for consideration**

Faculty Jurisdiction Rules changes, Response to Net Zero Consultations and Workload of DAC

Liz Kitch, Senior Church Buildings Officer

The DAC recognised the need for guidance to be produced to assist parishes and the DAC in implementing the changes to process brought forward by the 2022 FJR amendments. The DAC also acknowledged the sustained high demand for advice on applications from parishes and the pressures this has had, and continues to have, upon the church buildings team. The DAC supported the production of guidance and resources and the extended use of provisos and review by Archdeacons, but expressed caution regarding ensuring compliance with conditions and reiterated the need for rigorous and proportionate review of cases, especially where historic fabric may be effected, whether List B or faculty. The DAC also highlighted the importance of a strategic approach to church buildings and encouraged the Senior Church Buildings Officer to continue to work in this area.

Diocesan Energy Audit Scheme update

Maranda St John Nicolle, Diocesan Environmental Officer

6. **Applications submitted to the DAC since the last agenda**

| April 2022 – Total: 104 | | | | | |
|-------------------------|------------|---------------|---------------|--------------------------|------------------------|
| List B | Faculty DA | Faculty Minor | Faculty Major | Interim/PP/ Variation | Early stage Enquiry |
| 45 | 10 | 17 | 6 | 4 | 22 |

| May 2022 – Total: 119 | | | | | |
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| List B | Faculty DA | Faculty Minor | Faculty Major | Interim/PP/ | Early stage |
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|----------------------|----|----|----|-----------|---------|
| | | | | Variation | Enquiry |
| 46 (9 Archdeacon) | 10 | 12 | 16 | 4 | 31 |

7. Returning Casework

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|--|---|---|------------|---|--|
| Parish | Dedication | | | | |
| Akeley | St James (Demolished 1979) | | | | |
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer | |
| 2020-053420 | Buckingham | Unlisted | Liturgical | JS | |
| Proposal | | | | | |
| Creation of churchyard structure for gathering and worship on site of former chancel; associated landscaping | | | | | |
| Significance of fabric affected | Not applicable | | | | |
| Timeline | 2018.03.20 Initial proposals received 2018.05.22 Pre-application site visit by SH 2019.11 Application discussed at DAC meeting 2020.06.07 Revised proposals submitted 2020.09 Application discussed at DAC meeting 2021.08.16 Delegation site visit 2021.09 Application discussed at DAC meeting 2022.02.10 Revised proposals and thermal modelling report received 2022.06.21 Revised proposals received | | | | |
| Statutory Consultees | | Project architect/professionals Involved | | Reviewing DAC Members | |
| Historic England | No | Whitworth Architects, Bury St Edmund (drawings by Mark Clevelane) | | Archdeacon of Buckingham, Julian Munby, Peter Preston | |
| CBC | Yes | | | | |
| SPAB | No | | | | |
| Victorian Society | No | | | | |
| Georgian Group | No | | | | |
| AMS | No | | | | |
| 20 th Century Society | No | | | | |
| LPA (PP) | Yes | | | | |
| LPA (Sch 2) | No | | | | |
| BIOS | No | | | | |

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| MBS | No | | |
| Natural England | No | | |

Minutes of Previous DAC Meeting

Nov 2019 Minute:

The rebuilt Victorian church at Akeley was, sadly, demolished in 1979 owing to structural defects, a course of action which had strong pastoral ramifications which continue to be felt. The churchyard with graves and foundations of the church remaining, is in the centre of the village but without any spiritual focal point, is a void. The DAC has been aware for some time of the Parish’s aspirations to create a structure in which small-scale worship and events can take place, to replace the spiritual focus lost with the demolition, and plans have been drawn up for a diminutive timber framed and glazed structure which will be situated in the chancel footprint of the old church. The timber framed and partially glazed inner walls would be surrounded by a colonnade of timber posts bearing the roof, which could be in clay tiles, though the PCC has expressed an openness to other materials, such as slate or shingles. Associated landscaping comprising planting schemes and cruciform paths with some benches, all designed to encourage outdoor contemplation and reflection, is also proposed.

Initially polycarbonate coloured glazing panels had been proposed for the inner wall but the ACBO explained to the parish that, as an inferior material, it would age poorly and become opaque over time.

The committee agreed that coloured toughened glass (or even double glazing with coloured transfer sheets) would be infinitely preferable. The DAC commented that careful consideration would need to be given to both wind-bracing, and the roofing material since the weight of clay tiles could be an issue. Finally, the committee suggested that as the soil quality may struggle to sustain planting owing to the quantity of rubble therein, raised beds might be a more sensible solution than ground beds. The committee also discouraged the planting of trees as there was a concern that when mature they might disturb archaeology and that they would present a maintenance burden in preventing them from becoming too big.

The DAC was very supportive of this commendable application and was content to delegate the agreement of construction details to a subcommittee, at which point a recommend NOA could be issued without needing to return to the full committee. The Local Planning Authority is to be consulted.

September 2020 minute:

As before, the DAC committee is supportive of the principle of the proposals – the structure will help to provide a focal point for the new landscaping proposals; a shelter and place of contemplation for those tending to graves in the churchyard; and bring attention to the presence of the church congregation in the village. It was noted that there is a very good relationship between the church and the community in Akeley, which we hope this project would only help to encourage.

However, beyond this level of agreement in principle, the committee continues to run up against the uncertainty about what / who / when the structure is for, which makes it difficult to determine whether the current proposals represent the best way of achieving this. There was also a question whether, if the community and church relationship continues to expand, something more substantial would be desirable in the future.

A number of queries with regards to the design of the building were raised in the meeting, such as how the structure will avoid birds striking the glazing, condensation occurring on the glass, damage due to vandalism, becoming too hot in summer and too cold in winter without heating; whether lighting would be required and the whether the amount of glazing poses an unacceptable maintenance liability on the parish etc. It was also not clear where the structure would sit liturgically – whether it would become a chapel of ease for example. It

is believed that the Bishop would be able to issue a letter to allow for the structure to be used for certain worship purposes if that would be desired in the future.

The layout and plans for the planting and pathways from the entrance and through the nave area were considered acceptable, subject to construction details being agreed in due course.

It is believed that the heart of the proposal from the Parish is for a structure which will act as a shelter in the churchyard. It seems unfortunate that the pursuit of planning permission from the local authority who asked for a more exceptional design has steered the Parish down a route which is starting to move away from this initial goal, towards something more substantial. The committee therefore suggested that a dialogue with the local authority is set up in order to discuss where there may be flexibility in the approach they have approved.

The DAC resolved to support the application in principle and defer to a subcommittee (Julian and Derek) to resolve the two main questions in order to get to the Notification of Advice stage:

What/who/when is the structure for?

How is that to be best achieved?

September 2021 minute:

The DAC remain supportive of the principle of the proposals and are pleased to see the parish pressing forward with an ambitious plan to meet the need for a spiritual centre in the village. It is clear that the wider community are supportive of the proposals and interested in having a role in their realisation. The subcommittee were impressed by the presentation from the capable and enthusiastic project team at the delegation site visit. It is encouraging to see the suggestions made at the visit taken on board by the team. Specifically, the proposal to increase the size of the proposed structure and to introduce low stone walls as modesty screens as well as appointment of a Mechanical and Electrical consultant were all felt to be positive steps in the right direction. The parish are encouraged to consider what furnishings/fittings they will need such as an altar, a font (where is the original font?), storage, chairs etc and how these will fit withing the proposed structure.

July 2022 Minute:

The DAC resolved that a *Recommend* NOA is issued subject to the following provisos:

- The following information is to be submitted for approval by the subcommittee prior to purchasing or letting a contract for the works:
 - Specification and detailed design drawings.
 - Proposals for liturgical furnishing, chairs and other fittings.
 - Design for any manifestations for glazed panels and doors.
 - Details of any shed to be placed in the churchyard.
- A written scheme of investigations for any proposed excavations to submitted for approval by the diocesan archaeological adviser prior to work commencing on site.
- No spoil is to leave the churchyard and any chanel must be reburied with due reverence.
- Parish to confirm that a revised application for planning consent is not required for the amended proposals.

| Parish | Dedication |
|---------|--------------|
| Cookham | Holy Trinity |

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|--|--|--|---|--------------|
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer |
| 2022-073416 | Berkshire | II* | Development | SH |
| Proposal | | | | |
| Creation of Part M compliant WC in tower; overhaul of heating system and removal of pews in the nave | | | | |
| Significance of fabric affected | Not applicable | | | |
| Timeline | <p>2016-10-06 Early stage DAC visit to discuss reordering proposals, which include mezzanine in front of tower.</p> <p>2017-06-05 LK visits with delegation to discuss further developed proposals.</p> <p>2017-06 Visit reported to DAC and report ratified by committee.</p> <p>2020-02 Parish gets in touch with LK with project update</p> <p>2020-05 Parish contacts LK concerning revised, scaled back proposals following rejection of HLF bid and outbreak of COVID-19. Parish refining heating options</p> <p>2021-02 Parish enquires about acceptability of Design and Build tenders- LK advises against</p> <p>2022-02 Parish resubmits revised scheme; SH takes over case and advises on augmenting SON and SOS</p> <p>2022-05 SH visits with delegation and CBC; feeds back advice to parish including heating adviser's advice</p> <p>2022-06 Parish updates SON, provides alternative WC sketches and responds to heating adviser's comments.</p> | | | |
| Statutory Consultees | | Project architect/professionals Involved | Reviewing DAC Members | |
| Historic England | Yes | Liz McGuigan (Oxley Conservation) | Archdeacon of Berkshire, Rev Derek Witchell | |
| CBC | Yes | | | |
| SPAB | Yes | | | |
| Victorian Society | Yes | | | |
| Georgian Group | No | | | |
| AMS | No | | | |
| 20 th Century Society | No | | | |
| LPA (PP) | No | | | |
| LPA (Sch 2) | Yes | | | |
| BIOS | No | | | |
| MBS | No | | | |
| Natural England | No | | | |

July 2022 Minute:

The committee was entirely supportive of the proposed WC in the tower. The architects on the DAC, and the committee's disability adviser all considered that a door to the north would be preferable for access, though it was considered that this ought to be a pocket door for ease of disabled access. The committee recommended that, if possible, the maintenance for the macerator be accessed externally, for ease of access.

The DAC agreed to recommend the proposed pew removal with the retention of the bank of pews in the south aisle, subject to consultation with Historic England, SPAB, the Church Buildings Council and the Victorian Society. It was commented that the pew ends, and possibly the platforms, may be rotten where they abut the walls, given the evidence of damp on the walls above. The DAC was of the view that the pews are not an especially good example of Benjamin Ferrey's work, and noted that G. E. Street (then DAC architect) had been unhappy with Ferrey's original design and insisted on certain revisions, as documented in the ICBS files. It was noted the pews feature in some of the late Stanley Spencer's artworks.

Concerning the heating proposals, the committee was sympathetic to the urgent need to replace the temporary system, but as this is the first significant heating overhaul proposed since the Net Zero legislation came into force, the committee must satisfy itself that the proposals have been considered with due regard for this new legislation. While the proposed heat emitters (underfloor heating with supplementary wall radiators) are entirely acceptable in principle, it was considered that not enough investigation had been carried out regarding the viability of an Air Source Heat Pump before it had been discounted on rather generic grounds. The DAC therefore advised that a more detailed investigation into the possible different permutations for configuration of an ASHP within the proposed heating system would be needed before it could be properly discounted.

A revised submission for the heating proposals ought to be discussed by the DAC at its November meeting, where a framework for assessment of proposals relating to Net Zero regulations (against which it will be assessed) will be discussed and agreed. The committee was content to recommend the rest of the plans, with the detailed plans and specifications to be agreed by subcommittee, and subject to formal consultation with the amenity societies. The usual provisos concerning CDM legislation, the possible presence of bats, and archaeology would apply, and the method of pew disposal ought to be agreed with the subcommittee in due course.

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| Parish | Dedication | | | |
| Great Hampden | St Mary Magdalen | | | |
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer |
| 2019-036084 | Buckingham | II* | Reordering/ repair and conservation | JS |
| Proposal | | | | |
| Internal floor repairs, reordering of chancel to include removal of choir stalls, removal of pews from north aisle, relocation of font, redecoration, new lighting scheme, heating and A/V improvements. | | | | |
| Significance of fabric affected | High | | | |

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|--|--|---|---|
| Timeline | 2018.10.18 Pre-application site visit 2018.10.31 Pre-application feedback sent 2019.07.03 Application submitted 2020.08.13 Delegation site visit prior to September 2020 DAC meeting 2022.03.09 Revised proposals submitted to DAC | | |
| Statutory Consultees | | Project architect/professionals Involved | Reviewing DAC Members |
| Historic England | Yes | Christian Randall, Conservation Architects Anthony J Smith, lighting Cunnings Recording Associates, AV John Moore Heritage Services, archaeology Oxford Heritage Partnership, statements Chroma Conservation, carvings | Julian Munby, Jeff West, Archdeacon, Geraldine O'Farrell, Abigail Lloyd |
| CBC | Yes | | |
| SPAB | Yes | | |
| Victorian Society | Yes | | |
| Georgian Group | No | | |
| AMS | No | | |
| 20 th Century Society | No | | |
| LPA (PP) | No | | |
| LPA (Sch 2) | Yes | | |
| BIOS | No | | |
| MBS | No | | |
| Natural England | No | | |
| Minutes of Previous DAC Meeting | | | |
| <p>September 2020 Minute: <i>Reordering of chancel to include removal of choir stalls</i></p> <p>The complete clearance of the chancel to allow the space to be used for occasional concerts and other events would have a significant impact on the character of the space and it was felt by the DAC that proposed uses of the cleared chancel need to be more clearly defined in the statement of need. The choir stalls are recorded by NADFAS as being 19th C but it was noted that there appear to be differences in the age of the front and rear benches on the south side so further information about the age and provenance of the stalls is required to establish their significance.</p> <p>The presence of the floor brasses and wall monuments to the Hampden family make this area particularly sensitive to change and these must be taken into consideration by any proposals. It was suggested during the site visit that a scheme which would relocate the front benches to the west of the nave and retained the rear benches with the book rests moved and made removable would be preferable and the DAC committee supported this. This would allow the chancel to be used for small services while providing sufficient space for concerts by small ensembles and chamber groups. The pew stands could be removed and the floor tiled to create a wider aisle which would allow access without the need to walk over the central floor brasses.</p> <p>The new furniture to be used here will need to be carefully selected. It should be un-upholstered and harmonise with the remaining stalls.</p> <p><i>Removal of pews from north aisle</i></p> | | | |

No objections were raised by the DAC committee to the removal of the 19th C pews from the north aisle, however, it was felt further information about the date and provenance of the pews should be provided in the revised Statement of Significance.

Relocation of font

The DAC committee were supportive of this proposal although it was felt that consideration should be given to whether the font will be too low without a plinth.

Further details including a method statement for moving the font and details of any proposed plinth will be required.

Redecoration

The DAC were content with the proposals (with the exception of the proposal to colour the corbel heads) but noted that the painting specification should be revised to include clauses about the potential presence of wall paintings.

New lighting scheme

The DAC were content with the proposals with the exception of the design of the external fittings, which should be reconsidered. The lighting proposals could be separated from the application with a recommend NOA issued once the external fittings are agreed with the proviso that cable routes be agreed by the project architect is recommended. The AV installation could also be part of an initial faculty application to enable these elements to progress.

Electric underfloor heating to areas where pew platforms removed

If limited to areas of the former pew platforms, electric UFH could be an acceptable means of providing sufficient heat to those areas. The DAC did not feel convinced that this should extend to existing areas of tiling. It is recommended that an energy audit is undertaken (I have copied in my colleague Maranda St John Nicolle who can provide more information on this) as this will help develop thoughts about what the most suitable method of heating would be, and a building services engineer should then be consulted regarding the development of this aspect of the proposals.

AV improvements.

Whilst supportive in principle the DAC felt that clarification of the need for the proposed system, which is extensive, should be provided.

Internal floor repairs

Proposals to lift and relay all of the floor tiles in the church have received a negative response both from those present at the site visit and from the consultees. Relaying the existing tiles would remove the historic patterns of wear and could create rather than resolve any trip hazards and access issues. The soft undulations and the patina of age significantly adds to the character of the interior of the church and should be retained unless there are underlying structural issues which need to be resolved.

It is recommended that a detailed survey of the floor be undertaken along with further investigation of the undulations in the central aisle to determine if there is a health and safety risk present. The medieval tiles in the north aisle should be maintained in situ. Repairs should be limited to those tiles which are either broken or in need of rebedding. Lifting of floor tiles should be limited to those necessary for creation of a ramped access to the south porch. If the floors are not to be lifted, then the cable routes for the new electrics will have to be carefully reconsidered as it will not be possible to lay the proposed underfloor ducts

July 2022 Minute:

The DAC were pleased to see many of their concerns addressed but still have some reservations. As a result, the committee recommended asking the parish to make the following revisions to the proposals:

- That the removal of the choir stalls should be phased with the first phase being removal of the front choir stall on each side only, as suggested at the site visit in August 2020. The rear choir stall should be retained with the book rest moved back and made removeable. This would create space for performances and small acts of worship while maintaining a more traditional appearance no doubt favoured by wedding couples.
- Reconsideration of the proposed heating in the north aisle and chancel especially if the rear choir stalls are to be retained in this phase. It is suggested that the parish investigate the installation of high level far infrared heaters, similar to those proposed for the aisles, in place of the wall panels and fan convectors.
- That the floor repairs should be limited to replacement of damaged and broken tiles, rebedding of those which are loose or tiling of areas where timber pew platforms are removed.

In order to progress the application, the DAC resolved to put two options to the parish. If the parish agrees to make these amendments, pending receipt of positive consultation responses from Historic England, the Church Buildings Council and the relevant amenity societies, the DAC resolved that a *Recommend* Notification of Advice should be issued subject to the following provisos:

- Replacement chairs to be unupholstered Trinity Theo chairs stained to match the existing woodwork in the church. Rubber feet should be provided to protect the memorial brasses in the floor of the chancel.
- The specification for the conservation of the memorial brasses should be revised and further details of any conservation of the ledger stones to which they are affixed should be provided prior to commencement of work on site.
- A method statement for the relocation of the font and the details of any proposed plinth to be provided prior to the commencement of work on site.
- A clause should be added to the decorations specification regarding the potential for the presence of wall paintings underneath the existing decorations. Preparation of the walls should proceed with caution and work should stop should any evidence of wall paintings be encountered.
- A revised lighting scheme removing the porch ceiling uplighting should be submitted prior to the granting of a faculty for the proposals.
- Cable routes to be agreed in advance with project architect.

Should the parish not agree to making the proposed revisions, then the DAC resolved that a *Not Recommend* Notification of Advice should be issued.

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| Parish | Dedication | | | |
| Newport Pagnell | SS Peter & Paul | | | |
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer |
| 2022-071443 | Buckingham | Grade I | Development | SH |
| Proposal | | | | |

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| Phase I Reordering: replacement of single WC in tower with additional WCs, relocation and augmentation of kitchen facility from tower to south west corner; refurbishment of south porch and doors. | | |
| Significance of fabric affected | Existing modern facilities: low Tower: moderate South porch: moderate Church building: High | |
| Timeline | 2022.06 Revised design details for phase 1 received by DAC 2022.05 delegation site visit by DAC 2022.02 Phase 1 scheme submitted to DAC 2020.01 Jan DAC considers principle of whole scheme 2019.12 Delegation site visit by DAC and amenity societies | |
| Statutory Consultees | Project architect/professionals involved | Reviewing DAC Members |
| | N/A | Rev. Can. Val Plumb |
| Historic England | Yes | |
| CBC | No | |
| SPAB | Yes | |
| Victorian Society | Yes | |
| Georgian Group | No | |
| AMS | No | |
| 20 th Century Society | No | |
| LPA (PP) | No | |
| LPA (Sch 2) | No | |
| BIOS | No | |
| MBS | No | |
| Natural England | No | |
| July 2022 Minute: | | |
| <p>The committee was content to recommend the proposed WC provision in the tower and delegated the agreement of the detailed specification for this aspect of the project to the DAC subcommittee.</p> <p>Concerning the kitchenette proposals in the south-west corner, the DAC was also content to recommend this aspect of the proposals, subject to the subcommittee considering the detailed specification and construction drawings, and the subcommittee asked to see contextual elevations, detailing how the kitchenette will sit within the existing aisle in relation to the architecture- in particular, the existing west window, the arch of the arcade, and the entrance to the porch.</p> <p>In relation to the porch refurbishment, the committee was not satisfied with this aspect of the proposals. The DAC recognised that previous interventions in the porch have not been very sympathetic and that, despite its current dilapidated state, this is a porch of very high significance. While it was considered commendable that its refurbishment is being prioritised, there was concern that, since this area requires interventions of the best quality and highest sensitivity, the design of the proposed inner door was utilitarian, incongruous with its surroundings and in need of rethinking. The committee recommended the PCC give consideration to a more</p> | | |

sympathetically designed timber framed glazed door, which could reference the new joinery in the south aisle whilst still providing good visibility in both directions. The committee requested that a redesigned door returns to the DAC, along with contextual elevations of the doors (and steps) as existing and proposed from both sides. The subcommittee was glad to see that the radiator is being omitted.

The DAC agreed to issue a *Recommend* Notification of Advice (NOA) for the WCs and kitchenette, subject to the detailed specification and drawings being agreed with the subcommittee prior to the NOA being issued, and subject to the usual provisos concerning CDM legislation, bats, archaeology and insurance. It was requested that the porch alterations be revised and revert to the full committee in due course. The relighting of the porch is to be delegated to the and the DAC's lighting adviser.

8. Pre-application or technical site visits to note (26.04.22 – 29.06.22)

- 26.04.22 Bisham All Saints – removal of pews (JS)
- 27.04.22 Filkins St Peter – heating (JS)
- 28.04.22 Witney St Mary – new porch doors (SH)
- 04.05.22 Cumnor St Michael – conditions of previous faculty (SH)
- 05.05.22 Newport Pagnell St Peter & St Paul – reordering (SH)
- 06.05.22 Beaconsfield St Mary & All Saints – organ work (JS & BW)
- 11.05.22 Cookham Holy Trinity – reordering & new facilities (SH)
- 18.05.22 Marcham All Saints – WC & kitchen (AF & LK)
- 18.05.22 South Moreton St John the Baptist – new facilities (AF & LK)
- 19.05.22 High Wycombe St Michael & St George – accessible WC (SH)
- 08.06.22 Mixbury All Saints – removal of railings (SH)
- 21.06.22 Rotherfield Peppard – reordering (HR & AF)

9. New Cases

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|--|---------------------------|----------|-------------|--------------|
| Parish | Dedication | | | |
| Shiplake with Dunsden | Dunsden All Saints | | | |
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer |
| 2022-072628 | Dorchester | Unlisted | Development | SH |
| Proposal | | | | |
| Installation of stained glass window to commemorate Wilfred Owen | | | | |
| Significance of fabric affected | Low | | | |

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| Timeline | 2022.03 Parish makes enquiry concerning Worshipful Company of Glaziers competition 2022.04 DAC subcommittee visits to advise parish on shortlisting competition entries 2022.05 Parish submits application for preferred design | |
| Statutory Consultees | Project architect/professionals involved | Reviewing DAC Members |
| | Natasha Redina, Stained Glass Artist | The Revd Canon David Tyler The Revd Canon Jeff West |
| Historic England | No | |
| CBC | No | |
| SPAB | No | |
| Victorian Society | No | |
| Georgian Group | No | |
| AMS | No | |
| 20 th Century Society | No | |
| LPA (PP) | Yes | |
| LPA (Sch 2) | No | |
| BIOS | No | |
| MBS | No | |
| Natural England | No | |

July 2022 Minute:

The committee considered the stained glass window design to be visually appealing, high quality and interesting, and as such commended this project. It agreed with the PCC that two colour wheels is unnecessary, and was supportive of the PCC's thoughtful suggestion for the second roundel to include the reference to Wilfred Owen with his birth and death dates, and with the Chi Rho symbol. A couple of concerns with the centre of the colour wheel were raised, relating to this being something of a colour-vacuum, and possibly a little dull in comparison with the rest of the window. It was considered that, as sunlight would blaze through white or plain glass, this might detract from the effect of the whole, with this being a south-facing window .

Concerning the writing, it was considered that if the text of both the excerpt from *Under Turfy Grass* and the Revelations passage is increased, there may not be room for both within the design as it is. It was suggested that the text stay the same size, but consideration be given to incorporating some interpretation, possibly in the form of a notice, plaque or leaflet, which explains more about this and the window. The committee had concerns over the inclusion of LEDs, questioning the longevity of such an installation, and remained to be convinced that this is the right setting for an intervention of this novelty. The committee looks forward to seeing the revised design in due course.

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| Parish | Dedication | | | |
| Olney | SS Peter & Paul | | | |
| Application Reference | Archdeaconry | Listing | Case Type | Case Officer |
| 2022-071443 | Buckingham | Grade I | Development | SH |
| Proposal | | | | |
| Replacement of 30 dilapidated chairs for overflow seating | | | | |
| Significance of fabric affected | Existing chairs: low Church building: High | | | |
| Timeline | 2022:05 Parish submits OFS application for upholstered chairs 2022:06 CBO explains DAC policy on upholstery in Listed church buildings; parish submits alternative chair choice | | | |
| Statutory Consultees | | Project architect/professionals involved | Reviewing DAC Members | |
| | | N/A | Rev. Can. Val Plumb | |
| Historic England | No | | | |
| CBC | No | | | |
| SPAB | No | | | |
| Victorian Society | No | | | |
| Georgian Group | No | | | |
| AMS | No | | | |
| 20 th Century Society | No | | | |
| LPA (PP) | No | | | |
| LPA (Sch 2) | No | | | |
| BIOS | No | | | |
| MBS | No | | | |
| Natural England | No | | | |
| July 2022 Minute: | | | | |
| The DAC favoured the parish's revised choice of chair, the entirely wooden 'Jacob' chair, subject to the chair being in the medium oak finish, as it was considered that this would better match the mid-tones of the existing woodwork in the church. The committee agreed to issue a Recommend Notification of Advice for this. | | | | |

10. List B's and Notifications of Advice issued under sub-committees and delegated authority since last meeting

| Parish | CoE Archdeaconry | Listing | Application Ref | Applycation Type | Case type | Works | Status |
|--|------------------|-----------|-----------------|------------------|-------------------|---|----------------------------------|
| Nether Winchendon: St Nicholas | BUCKINGHAM | Grade I | 2021-059847 | Faculty - DA | Churchyard | Collapsed boundary wall | Petition submitted to Dio Reg |
| Shorthampton: All Saints | DORCHESTER | Grade II* | 2021-062351 | Faculty - DA | Seating | Replacement of 5 benches and introduction of a cupboard | Faculty issued |
| Whitchurch Hill: St John the Baptist | DORCHESTER | Ungraded | 2021-067899 | Faculty - DA | Churchyard | Path and lighting | Faculty issued |
| St Leonards: St Leonard | BUCKINGHAM | Grade II* | 2021-068068 | Faculty - DA | New facilities | Small plaque | Petition submitted to Dio Reg |
| Whitchurch: St Mary the Virgin | DORCHESTER | Grade II* | 2022-069499 | Faculty - DA | Churchyard | Removal of trees | Faculty issued |
| Clifton Hampden: St Michael & All Angels | DORCHESTER | Grade II* | 2022-070405 | Faculty - DA | Churchyard | Repairs to churchyard memorials | Faculty issued |
| Yelford: St Nicholas & St Swithun | DORCHESTER | Grade II* | 2022-071037 | Faculty - DA | Churchyard | Shed in churchyard | Petition submitted to Dio Reg |
| Hughenden: St Michael - HAR | BUCKINGHAM | Grade II* | 2022-071160 | Faculty - DA | AV | Flat screen display | Petition submitted to Dio Reg |
| Buckingham: St Peter & St Paul | BUCKINGHAM | Grade I | 2022-071605 | Faculty - DA | R&C | New rainwater drain | NOA issued with provisos |
| Haddenham: St Mary the Virgin | BUCKINGHAM | Grade I | 2022-072587 | Faculty - DA | Churchyard | South Boundary wall repairs | Petition submitted to Dio Reg |
| Brasenose College Chapel | OXFORD | Grade I | 2019-031826 | Faculty - Major | OBC | Replacement of organ, retention of historic organ case and conservation of ceiling | Petition submitted to Dio Reg |
| Combe Longa: St Laurence | DORCHESTER | Grade I | 2022-071399 | Faculty - Major | Development | Removal of organ & west end pews plus lectern, associated works to cabling and floor | NOA issued with provisos |
| Mixbury: All Saints | DORCHESTER | Grade II* | 2022-073756 | Faculty - Major | Disposal of items | Permanent removal of railings | NOA issued with provisos |
| Shabbington: St Mary Magdalene | BUCKINGHAM | Grade II* | | Faculty - Major | Development | Partial pew removal and replacement with chairs | Awaiting online application |
| Wootton: St Mary | DORCHESTER | Grade II* | 2020-056508 | Faculty - Minor | R&C | Roof works (see 2020-056117) | Faculty issued. Works completed. |
| Fritwell: St Olave | DORCHESTER | Grade II* | 2021-057569 | Faculty - Minor | Heritage Crime | Renewal of roofs following lead theft: JS - Mike Dockrey called to report lead theft from both aisle roofs, enquiry about change of materials, will send email to LK with photos - 10.06.19 | NOA issued |
| Kidmore End: St John the Baptist | DORCHESTER | Grade II | 2021-058106 | Faculty - Minor | Churchyard | Drainage repairs and renewal of soakaways | Petition submitted to Dio Reg |
| Caversham: St John the Baptist | BERKSHIRE | Ungraded | 2021-061128 | Faculty - Minor | R&C | Provision of tile guards and heras fencing around south elevation | Amended faculty issued |
| Caversham: St John the Baptist | BERKSHIRE | Ungraded | 2021-061128 | Faculty - Minor | R&C | Provision of tile guards and heras fencing around south elevation | Amended faculty issued |
| Headington: St Andrew | OXFORD | Grade II* | 2021-061861 | Faculty - Minor | Liturgical | Mynheer stained glass windows celebrating 900 years | Petition submitted to Dio Reg |
| Over Worton: Holy Trinity | DORCHESTER | Grade II | 2021-065465 | Faculty - Minor | OBC | Restoration of 1847 J C Bishop Organ | Petition submitted to Dio Reg |

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| Oxford: St Barnabas | OXFORD | Grade I | 2022-068871 | Faculty - Minor | OBC | Overhaul and repairs to time side escapement of church clock | Faculty issued |
| Wroxton: All Saints | DORCHESTER | Grade II* | 2022-069297 | Faculty - Minor | OBC | Organ restoration | Petition submitted to Dio Reg |
| Beckley: Assumption of the Blessed Virgin Mary | DORCHESTER | Grade I | 2022-069477 | Faculty - Minor | OBC | Overhaul of organ | NOA issued |
| Stanford Dingley: St Denys | BERKSHIRE | Grade I | 2022-069943 | Faculty - Minor | H&S improvements | Pipe and fill part of drainage moat near west end door | NOA issued |
| Wolvercote: St Peter | OXFORD | Grade II | 2022-070471 | Faculty - Minor | Churchyard | Repair of unsafe memorials | Faculty issued |
| Wokingham: St Paul | BERKSHIRE | Grade II* | 2022-070647 | Faculty - Minor | Churchyard | Oversailing of crane | Faculty issued |
| Oxford: St Andrew | OxFORD | Ungraded | 2022-071069 | Faculty - Minor | Lighting | New lighting scheme, electrical sockets and painting roof | Petition submitted to Dio Reg |
| Shenley: St Mary | BUCKINGHAM | Grade I | 2022-071398 | Faculty - Minor | PP & M | Plaque to long serving parish organist | NOA issued with provisos |
| Spelsbury: All Saints | DORCHESTER | Grade II* | 2022-071714 | Faculty - Minor | R&C | Rebuild dry stone wall | Faculty issued |
| Boyne Hill: All Saints | BERKSHIRE | Grade I | 2022-071746 | Faculty - Minor | Disposal of items | Removal of nave altar platform | Petition submitted to Dio Reg |
| Radnage: St Mary | BUCKINGHAM | Grade I | 2022-072298 | Faculty - Minor | Churchyard | Leaky water main | Faculty issued |
| Purley: St Mary the Virgin | BERKSHIRE | Grade II* | 2022-072416 | Faculty - Minor | Disposal of items | Disposal of kneelers | NOA issued with provisos |
| Little Compton: St Denys | DORCHESTER | Grade II* | 2022-073154 | Faculty - Minor | Liturgical | Introduction of items from Over Norton St James | Petition submitted to Dio Reg |
| Dry Sandford: St Helen | DORCHESTER | Grade II | offline | Interim | R&C | Investigations in connection with structural repairs | Interim faculty issued |
| Burford: St John the Baptist | DORCHESTER | Grade I | 2021-065559 | List B | R&C | Spire Repairs | List B issued |
| Loudwater: St Peter | BUCKINGHAM | Grade II | 2021-065856 | List B | R&C | Roof repairs | List B issued |
| Binfield: All Saints | BERKSHIRE | Grade II* | 2021-067629 | List B | Churchyard | Planting of cherry tree in cemetery | List B issued |
| Henley-on-Thames: St Mary the Virgin MAJOR PARISH CHURCH | DORCHESTER | Grade II* | 2021-067968 | List B | Lighting | Emergency Lighting | List B issued |
| Dinton: St Peter & St Paul | BUCKINGHAM | Grade I | 2022-068710 | List B | R&C | Porch Repairs | List B issued |
| Swinbrook: St Mary | DORCHESTER | Grade II* | 2022-068716 | List B | R&C | Retrospective repairs to vestry door and replacement lock | Awaiting Archdeacon |
| Shabbington: St Mary Magdalene | BUCKINGHAM | Grade II* | 2022-068757 | List B | R&C | Repairs to tower roof and exterior walls | List B issued |
| Halton: St Michael & All Angels | BUCKINGHAM | Grade II | 2022-068776 | List B | R&C | Repair 3 window openings in bell chamber | List B issued |
| Bicester: St Edburg | DORCHESTER | Grade I | 2022-068979 | List B | Churchyard | Memorial bench | List B issued |
| Marston: St Nicholas | OXFORD | Grade I | 2022-069381 | List B | R&C | Internal decorations | List B issued |
| Clewer: St Stephen | BERKSHIRE | Grade II | 2022-069867 | List B | AV | Sound reinforcement system | List B issued |
| Great Rollright: St Andrew | DORCHESTER | Grade I | 2022-070069 | List B | Churchyard | Rebuild mortared wall | List B issued |
| East Garston: All Saints - HAR | BERKSHIRE | Grade II* | 2022-070072 | List B | R&C | Repairs to external surfaces of church tower walls | List B issued |
| Eastbury: St James The Greater | BERKSHIRE | Grade II | 2022-070517 | List B | Churchyard | Commemorative Bench | Awaiting Archdeacon |
| Stonesfield: St James the Great | DORCHESTER | Grade II* | 2022-070565 | List B | Churchyard | Tree maintenance | List B issued |

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| Weston-on-the-Green: St Mary | DORCHESTER | Grade II* | 2022-070620 | List B | Churchyard | Moving a bench and installing a new bench | List B issued |
| Tilehurst: St Catherine of Siena | BERKSHIRE | Ungraded | 2022-070646 | List B | Churchyard | Garden Furniture | List B issued |
| Marlow: All Saints | BUCKINGHAM | Grade II* | 2022-070682 | List B | AV | Camera installation for live streaming | List B issued |
| White Waltham: St Mary the Virgin | BERKSHIRE | Grade II* | 2022-070783 | List B | R&C | Fallen roof tiles | List B issued |
| Islip: St Nicholas | DORCHESTER | Grade I | 2022-070826 | List B | R&C | Repair weather vanes | List B issued |
| Wroxtton: All Saints | DORCHESTER | Grade II* | 2022-071074 | List B | Churchyard | Churchyard wall repairs | List B issued |
| Lower Heyford: St Mary | DORCHESTER | Grade II* | 2022-071112 | List B | Churchyard | Plant a Jubilee Tree | List B issued |
| Shrivenham: St Andrew | DORCHESTER | Grade I | 2022-071246 | List B | R&C | Window masonry repairs and downpipe redecoration | List B issued |
| Shabbington: St Mary Magdalene | BUCKINGHAM | Grade II* | 2022-071565 | List B | R&C | Replacing stonework, repointing stonework | List B issued |
| Broughton Poggs: St Peter | DORCHESTER | Grade II* | 2022-071629 | List B | Churchyard | Repairs to boundary walls | List B issued |
| South Ascot: All Souls | BERKSHIRE | Grade II* | 2022-071654 | List B | Churchyard | Jubilee tree planting | List B issued |
| Enstone: St Kenelm | DORCHESTER | Grade II* | 2022-071715 | List B | R&C | Lead repairs, masonry repair & repointing | List B issued |
| Crawley: St Peter - CLOSED | | | 2022-071814 | List B | Churchyard | Installation of Commonwealth War Grave Commission Sign | List B issued |
| Tilehurst: St Michael | BERKSHIRE | Grade II | 2022-071818 | List B | Churchyard | Bicycle plant lock in old churchyard | List B issued |
| Chieveley: St Mary the Virgin | BERKSHIRE | Grade II* | 2022-072087 | List B | Liturgical | Introduction of an Advowson | List B issued |
| Owlsmoor: St George | BERKSHIRE | Ungraded | 2022-072098 | List B | Lighting | Replace floodlights with LEDs | List B issued |
| Amersham: St Mary | BUCKINGHAM | Grade I | 2022-072124 | List B | Churchyard | Jubilee tree planting | List B issued |
| Kiddington w Asterleigh: St Nicholas HAR | DORCHESTER | Grade II* | 2022-072172 | List B | R&C | Temporary repairs to floor joists | List B issued |
| Middleton Stoney: All Saints | DORCHESTER | Grade II* | 2022-072278 | List B | R&C | Repairs to nave and chancel roofs | List B issued |
| Drayton Beauchamp: St Mary the Virgin | BUCKINGHAM | Grade I | 2022-072303 | List B | R&C | Repairs to base of church - stone, flint, mortar | List B issued |
| Woodlands: St Mary the Virgin - CLOSED Church | BERKSHIRE | | 2022-072432 | List B | Churchyard | Installation of Commonwealth War Grave Commission sign | List B issued |
| Upper Lambourn: St Luke - CLOSED Church | BERKSHIRE | | 2022-072433 | List B | Churchyard | Installation of Commonwealth War Grave Commission sign | List B issued |
| Ballinger: St Mary Mission Hall UNDER FJ | BUCKINGHAM | Ungraded | 2022-072454 | List B | R&C | Render repairs - water ingress | List B issued |
| Warfield: St Michael the Archangel | BERKSHIRE | Grade II* | 2022-072632 | List B | Churchyard | Fell 2 dying trees and plant 2 new Jubilee trees | List B issued |
| Buckland: All Saints | BUCKINGHAM | Grade II* | 2022-072949 | List B | R&C | Replacement of timber louvers to tower | List B issued |
| Calverton: All Saints | BUCKINGHAM | Grade II* | 2022-073013 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Turville: St Mary | BUCKINGHAM | Grade II* | 2022-073014 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Twyford: St Mary the Virgin | BERKSHIRE | Grade II | 2022-073017 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| East Ilsley: St Mary | BERKSHIRE | Grade I | 2022-073018 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |

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| Wing w Grove: All Saints | BUCKINGHAM | Grade I | 2022-073019 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Gayhurst: St Peter HAR | BUCKINGHAM | Grade I | 2022-073023 | List B | Churchyard | Installation of Commonwealth War Graves plaque | List B issued |
| Tubney: St Lawrence | DORCHESTER | Grade II | 2022-073025 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Waddesdon: St Michael & All Angels | BUCKINGHAM | Grade II* | 2022-073027 | List B | Churchyard | Installation of Commonwealth War Graves Commission sign | List B issued |
| Ardington: Holy Trinity | DORCHESTER | Grade II* | 2022-073028 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| South Stoke: St Andrew | DORCHESTER | Grade II* | 2022-073031 | List B | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Long Wittenham: St Mary the Virgin | DORCHESTER | Grade I | 2022-073216 | List B | R&C | Repainting sundial | List B issued |
| Cublington: St Nicholas | BUCKINGHAM | Grade II* | 2022-073219 | List B | R&C | Localised repair of chancel ceiling | List B issued |
| Binsey: St Margaret | OXFORD | Grade I | 2022-073227 | List B | R&C | Blistering paintwork following previous repair | List B issued |
| Hambleden: St Mary the Virgin | BUCKINGHAM | Grade II* | 2022-073445 | List B | R&C | Roof repairs | List B issued |
| Long Hanborough: Christ Church | DORCHESTER | Ungraded | 2022-074130 | List B | M&E | Broadband | Awaiting Archdeacon |
| Whitchurch Hill: St John the Baptist | DORCHESTER | Ungraded | 2022-071259 | List B - Archdeacon | Churchyard | Yew tree shaping to extend path | Awaiting Archdeacon |
| Cadmore End: St Mary le Moor | BUCKINGHAM | Grade II | 2022-072280 | List B - Archdeacon | AV | Hearing loop & sound system | List B issued |
| Tilehurst: St Catherine of Siena | BERKSHIRE | Ungraded | 2022-072742 | List B - Archdeacon | Churchyard | Planting 2 silver birch trees | List B issued |
| Lambourn: St Michael & All Angels | BERKSHIRE | Grade I | 2022-072784 | List B - Archdeacon | Churchyard | Work to damaged beech tree | List B issued |
| Thatcham: St Mary | BERKSHIRE | Grade II* | 2022-072987 | List B - Archdeacon | Liturgical | Book of remembrance and display case | List B issued |
| Steeple Barton: St Mary | DORCHESTER | Grade II* | 2022-073206 | List B - Archdeacon | Churchyard | Planting Jubilee Tree | Awaiting Archdeacon |
| Woodcote: St Leonard | DORCHESTER | Grade II | 2022-073212 | List B - Archdeacon | Churchyard | Jubilee tree | List B issued |
| Dinton: St Peter & St Paul | BUCKINGHAM | Grade I | 2022-073512 | List B - Archdeacon | Churchyard | Introduction of bench in churchyard | Awaiting Archdeacon |
| Great Shefford: St Mary | BERKSHIRE | Grade II* | 2022-073521 | List B - Archdeacon | Churchyard | Memorial seat | List B issued |
| Quainton: Holy Cross & St Mary | BUCKINGHAM | Grade I | 2022-073546 | List B - Archdeacon | Churchyard | Tree works | List B issued |
| Wolvercote: St Peter | | Grade II | 2022-073594 | List B - Archdeacon | AV | Audio equipment | Awaiting Archdeacon |
| Cheddington: St Giles | BUCKINGHAM | Grade II* | 2022-073627 | List B - Archdeacon | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Mentmore: St Mary the Virgin | BUCKINGHAM | Grade II* | 2022-073629 | List B - Archdeacon | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Haddenham: St Mary the Virgin | BUCKINGHAM | Grade I | 2022-073631 | List B - Archdeacon | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Burford: St John the Baptist | DORCHESTER | Grade I | 2022-073632 | List B - Archdeacon | Churchyard | Installation of Commonwealth War Graves Commission Sign | List B issued |
| Warfield: St Michael the Archangel | BERKSHIRE | Grade II* | 2022-073641 | List B - Archdeacon | Churchyard | Plant a tree | List B issued |
| Littlemore: St Mary the Virgin & St Nicholas | OXFORD | Grade II* | 2022-073725 | List B - Archdeacon | Churchyard | Notice board for nature reserve | List B issued |

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| Ashley Green: St John the Evangelist | BUCKINGHAM | Grade II* | 2022-073790 | List B - Archdeacon | Churchyard | Noticeboard | Awaiting Archdeacon |
| Whaddon: St Mary | BUCKINGHAM | Grade I | 2022-073795 | List B - Archdeacon | Churchyard | Memorial bench | Awaiting Archdeacon |
| Forest Hill: St Nicolas | DORCHESTER | Grade II* | 2022-073834 | List B - Archdeacon | Churchyard | Jubilee shrubs | Awaiting Archdeacon |
| Bracknell: Holy Trinity | BERKSHIRE | Ungraded | 2022-073998 | List B - Archdeacon | Churchyard | Replacement noticeboard | List B issued |
| Maidenhead: St Luke | BERKSHIRE | Grade II | 2022-074081 | List B - Archdeacon | AV | Fixed Camera | List B issued |
| Marlow: All Saints | BUCKINGHAM | Grade II* | offline | Private Petition | Churchyard | Commonwealth War grave - memorial outside regulations (Way) | NOA issued |
| Tackley: St Nicholas | DORCHESTER | Grade II* | offline | Private Petition | Churchyard | Memorial outside regulations (Walker) | NOA issued |
| Thame: St Mary the Virgin | DORCHESTER | Grade I | offline | Private Petition | Churchyard | Reservation of Grave Space - MacIntosh | Faculty issued |

11. Completed projects feedback

Horspath St Giles stone crosses