



# DIOCESE *of* OXFORD

*A Christ-like Church for the sake of God's world*

## Grants for Continuing Ministerial Development

The Diocese wants to encourage all of its licensed ministers to continue learning throughout their ministry. This grant is available to help you do just that.

### Who can apply for a Grant?

All licensed ministers in the Diocese, both lay and ordained, but **excluding** those in sector ministries and curates-in-training.

### How much can I claim?

The maximum amount is £250 per year (January-December). There is no roll-over – so if you don't use all/any of your grant in any one year you can't add this to the following year.

### What sort of things are covered?

Almost everything! From day courses, to time with a [Ministry Accompanier](#), from books to an audio book subscription or a contribution to some formal study ([but note there are other grants available for this – see here](#)). You may want to attend a conference or an event. These are all covered. Please note, though, that you cannot claim for travel expenses.

**If you want to claim for a retreat, please read the [Retreat Information](#).**

If you are at all unsure, do be in touch. ([cmdgrants@oxford.anglican.org](mailto:cmdgrants@oxford.anglican.org))

For some training events/courses of study other funds may be available through various Trusts, so please do read [this page](#) before making a claim against your CMD grant to see if you are eligible.

### How do I claim?

Please complete the [application form](#) and send this to [cmdgrants@oxford.anglican.org](mailto:cmdgrants@oxford.anglican.org)

### Please note:

- This is a reimbursement so you will need to pay first and then send the receipt to us.
- You need to apply by the end of the month and we look at the forms shortly afterwards. We then apply to Finance for payment. This usually takes around 3 weeks to process. If for any reason your claim isn't successful, we will be in touch straight away.
- You cannot claim for travel expenses.
- There is a minimum claim of £30, so if you have several smaller amounts to claim please wait until you have reached this minimum. If this causes any problems, do be in touch.