Introduction to Parish Safeguarding Dashboards
Accepting your Invitation, Registering and an Introduction to the Dashboard

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What this session will cover

• Reporting safeguarding concerns or allegations
• Why? Safeguarding context for Parishes and Diocese
• How? Parish Safeguarding Dashboard for Parishes and Diocese
• Accepting your invitation to own your Dashboard
• Registering to Use your Parish Safeguarding Dashboard
• Logging into Your Parish Safeguarding Dashboard
• Parish Safeguarding Dashboard (Home Page)
• Navigating and answering questions
• Help and support
Reporting safeguarding concerns or allegations

- Information about a safeguarding situation where a child or adult is in immediate danger or requires immediate medical attention, call 999;

- If you do not think there is a risk of immediate danger, but you are concerned that a child or vulnerable adult is at risk of harm, or you want to report abuse whether it is currently happening or happened some time ago, do not hesitate to contact the Diocesan Safeguarding Adviser for advice and support.

- **Beth Miller** - Diocesan Safeguarding Adviser  
  **Address**: Cuthbert House, Stonebridge, Durham DH1 3RY  
  **Email**: beth@bethmillerisw.co.uk | beth.miller@durham.anglican.org  
  **Mobile**: 07968034075  
  or contact your local police force by dialling 101 or your local children’s or adult services.
Why? Safeguarding Context for Parishes & Diocese

• Promoting a Safer Church (2017)
• IICSA Report October 2022
• Parish has key responsibilities locally in mission and safeguarding
• Diocese responsibility for oversight of mission and safeguarding

Need assurance on safeguarding compliance

• Diocesan Safeguarding Policy
• Prepare for further checks and audits
• Parish Safeguarding Dashboard to help keep administration, governance and compliance on track in Parishes
How? Parish Safeguarding Dashboard for Parishes and Diocese

• Established and nationally recognised
• Durham pilot
• Free to parishes and owned by them
  Resourced and supported by Diocese and Clearly Simpler
• Flexible access online, simple to use and support
  “Traffic light” system produces action plans
• Progress through 3 levels
• Signposting to national advice and policy
• Reducing burden on parishes with Diocese support and Diocese oversight
Accepting your Email Invitation

- Personal **email invitation to register** for your dashboard (note this expires after 14 days)
- Web based
- Access your dashboard on mobile, tablet or computer
- You will only have access to your parish dashboard
- **Owners** update dashboard
- Best practice to have 2 owners
- Owner is usually the PSO and member of clergy
- Owner can invite others to view dashboard
- **Viewers** view dashboard, but can not update it
Registering to Use Your Parish Safeguarding Dashboard

• You register by clicking the link in your email invitation

• If your invitation has expired (after 14 days) please email Wendy Hopkins to resend Wendy.Hopkins@durham.anglican.org

Details required for registering
• First Name
• Surname
• Email address: this must be the same email address as your invitation was sent to
• Password: which you create yourself
• Confirmation that you have read the privacy notice

• Click Sign Up button
Logging Into Your Parish Safeguarding Dashboard:
https://www.parishdashboards.org.uk/auth/login
## Parish Safeguarding Dashboard: Home Page

### Level 1 SAFER FOUNDATIONS 18 actions

<table>
<thead>
<tr>
<th>Category</th>
<th>Actions Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policies and Action Plan</td>
<td>3</td>
</tr>
<tr>
<td>Safeguarding Procedures</td>
<td>1</td>
</tr>
<tr>
<td>Safeguarding Roles</td>
<td>3</td>
</tr>
<tr>
<td>Training for Key Roles</td>
<td>4</td>
</tr>
<tr>
<td>Displayed Information</td>
<td>4</td>
</tr>
<tr>
<td>Reviews and Reports</td>
<td>3</td>
</tr>
</tbody>
</table>

### Dashboard Overview - 0% progress

- **Green** is good - **Amber** for action - **Red** means urgent
- Select any dashboard light for more information.
Navigating and Answering Questions

• Click on arrow > to move to page

Policies and Action Plan
3 actions need to be completed

• Click on arrow > to move to page to answer questions

Safeguarding Policy Approval
The PCC needs to adopt ‘Promoting a Safer Church’ as its own safeguarding policy, or else approve a policy that takes account of it.

• Click on button to select your answer

Which safeguarding policy has the PCC approved?

- The PCC has adopted ‘Promoting a Safer Church’ as its own safeguarding policy

- The PCC has approved a safeguarding policy which takes account of ‘Promoting a Safer Church’
Navigating and Answering Questions

• Click on **submit button** to record your answer

• You will be returned to the previous page and the action will be updated

In this example you have a **green tick**

• Now we will answer this question. Click on the arrow > to move to next page.....
Navigating and Answering Questions

Responding to Concerns or Allegations
A question needs to be answered.

• Click on arrow > to move to answer page

When did the PCC last approve or review their procedure for dealing with safeguarding allegations or concerns?

When did the PCC last approve concerns?

• This action requires a date for a response
• Click in the Date field and a drop down calendar appears
• Note: the date you are using the dashboard will be boxed
Navigating and Answering Questions

- Using the arrow < scroll back to find the month and date

- Select 23 May 2022 (example date) by clicking on box

- This date will be recorded against this action

When did the PCC last approve or review their procedure for dealing with safeguarding allegations or concerns?

23/05/2022
Navigating and Answering Questions

- **Remember to click** on submit button **to record your answer**

- Some questions require you to **enter the date on which you are answering** rather than a previous date when an action happened

Example

Are the churchwardens aware of their safeguarding responsibilities?

- Yes
- No
- We have not been able to appoint any churchwardens
- Not sure

When was the above question answered or reviewed?

📅 21/11/2022 Clear
Navigating and Answering Questions

- Always remember to click on submit button to record your answer

- After each section (or if you get lost 😊) click on Home on the left hand side to get back to Home page
Help & Support: Parish Safeguarding Resources

• Church of England Safeguarding web pages
• Safeguarding Support Officer
• Parish Safeguarding Dashboard
• Clearly Simpler
  https://www.safeguardingdashboards.org.uk/support/
• Diocese website (and FAQs)
• Training
• Other Parish Safeguarding Officers and clergy
Thank you for your time safeguarding our Diocese

Any questions please contact
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