

Foundation Representative Role Descriptor

Please note that we are using the term 'Foundation Representative' to refer to an individual who sits on the governing board of a maintained school or the local board of an academy school.

- **Upholding Ethos and Values:** Foundation representatives are responsible for upholding and promoting the ethos, values, and mission of the school, ensuring that they remain central to all aspects of school life.
- **Engage in Diocesan Training:** Foundation representatives are required to complete Church School Governance training sessions within 12 months of appointment. Ideally attending online Foundation Governor Forums three times a year.
- **Governance Meetings:** Attend governing body meetings regularly, actively contributing to discussions, decision-making, and the setting of priorities.
- **Community Engagement:** Establish and promote links between the school and the local church community, and the Diocese of Bath and Wells, fostering positive relationships and partnership working.
- **Monitoring and Evaluation:** Monitor the school's performance against agreed targets and objectives, providing challenge and support to the leadership team where necessary, with particular attention to RE, Collective Worship and readiness for SIAMS.
- **Safeguarding:** Ensure that safeguarding is prioritised within the school, and always adhere to policies and procedures that are in place. Foundation representatives should demonstrate respect for diversity and inclusion within the school community.

The governing board, trust board and members should consistently ground their meetings and decisions in the school's contextually relevant theologically rooted vision.