

# Churchwardens' Day Welcome

Saturday 23 September 2023

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# Programme for the day

9.45am Welcome and housekeeping

9.50am Dwelling in the Word

10.00am Why is the role of Churchwarden so pivotal?

10.15am Is it safe, is it legal?

11.15am Coffee Break

11.35am Does it all add up?

12.30pm Lunch plus Statistics for Mission surgery in Blackdown

1.15pm Nuts and bolts

2.20pm Leg stretch

2.35pm Pulling it all together

3.00pm Finish

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# Dwelling in the Word

Romans 12. 6-12a



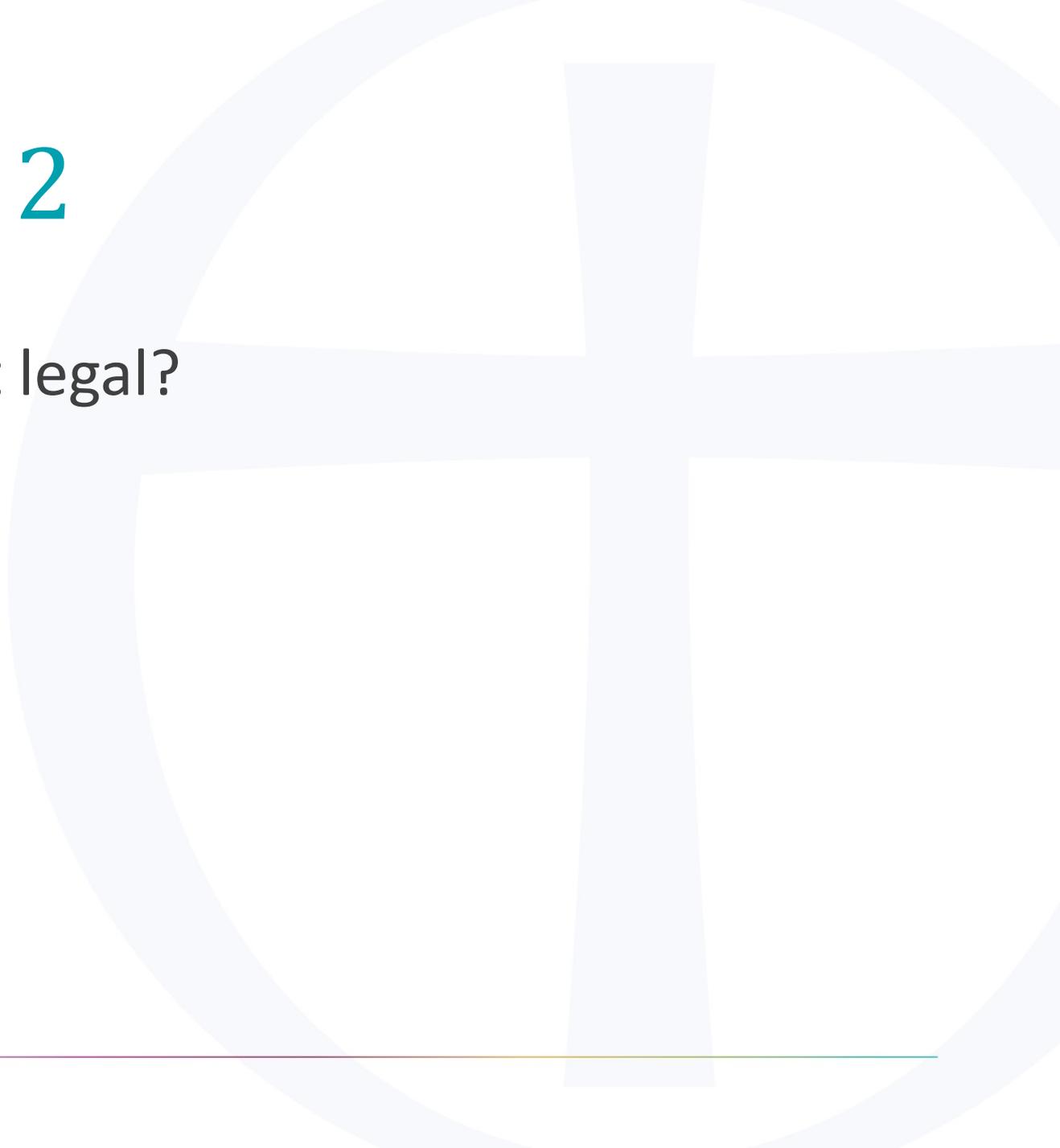
# Session 1

Why is the Churchwarden role so pivotal?



# Session 2

Is it safe, is it legal?



# Legal matters

Christopher Jones from the Registry

- Introducing the help they can give
  - taking your questions
-

# Churchwardens and safeguarding

Ben Goodhind, Safeguarding Manager

Jo Austin, Safeguarding Caseworker

Enita Andrews, Safeguarding Trainer

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Thank you!



# Safeguarding responsibilities

- Managing a vacancy
  - Managing risk
  - Oversight of event management
  - Procedures for complaints and grievances
  - Responding to Archdeacon Visitations
-

# Safeguarding training

- Basic Awareness
  - Foundation
  - Leadership
  
  - Awareness of Domestic Abuse
  - Safer Recruitment
-

# Diocesan Safeguarding team



**Ben Goodhind**  
Safeguarding Manager



**Leonie Jones**  
Safeguarding Coordinator



**Enita Andrews**  
Safeguarding Trainer



**Jo Austin**  
Safeguarding Caseworker



**Jacqui Keir-Bucknall**  
Safeguarding Trainer

# Diocesan Safeguarding contacts

## **For urgent Safeguarding support**

[Ben.Goodhind@bathwells.anglican.org](mailto:Ben.Goodhind@bathwells.anglican.org)

[Joanne.Austin@bathwells.anglican.org](mailto:Joanne.Austin@bathwells.anglican.org)

01749 588917

## **For DBS enquiries**

[db.safeguarding@bathwells.anglican.org](mailto:db.safeguarding@bathwells.anglican.org)

## **For general safeguarding enquiries**

[safeguarding@bathwells.anglican.org](mailto:safeguarding@bathwells.anglican.org)

## **For training enquiries**

[training.safeguarding@bathwells.anglican.org](mailto:training.safeguarding@bathwells.anglican.org)



# Urgent support

Police 999

Children's Social Care

(Som) 0300 123 2224 / (Banes) 01225 396111

(N.Som) 01275 888808

Accident & Emergency

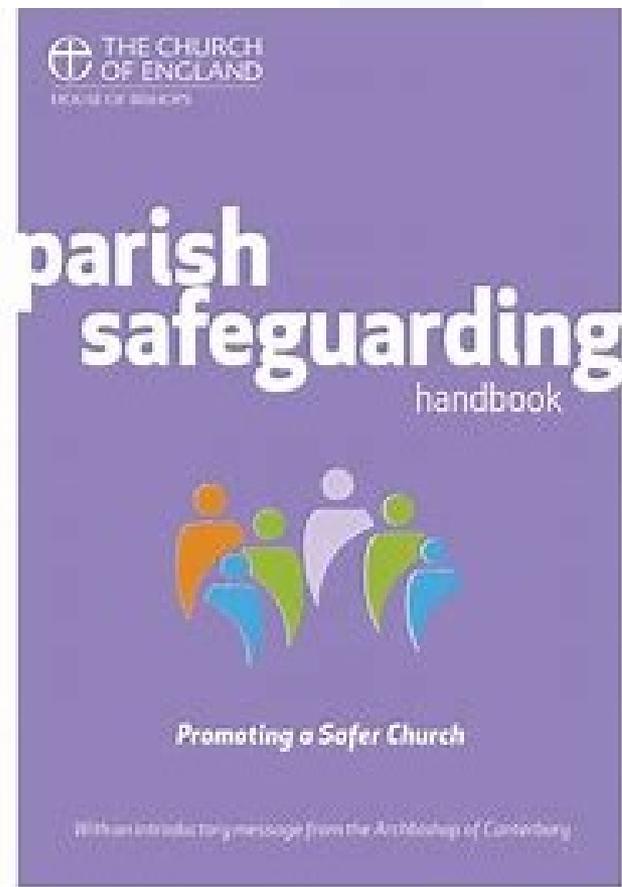
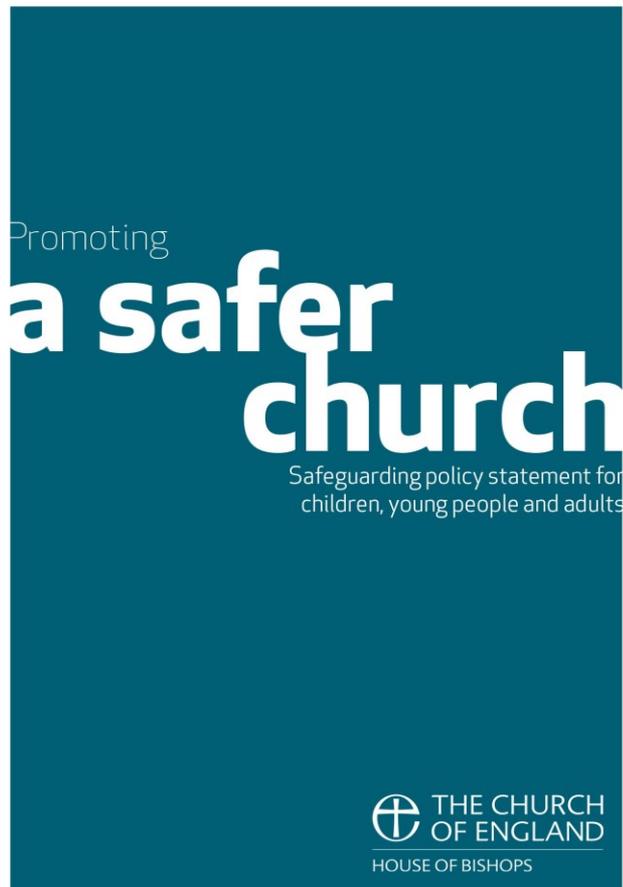
Adult social care

(Som) 0300 123 2224 / (Banes) 01225 394200

(N.Som) 01275 888801

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# Safeguarding: key documents



# Safeguarding dashboard

 **Little Wallbottle** 

Parish Safeguarding - Level 1

### Dashboard Overview

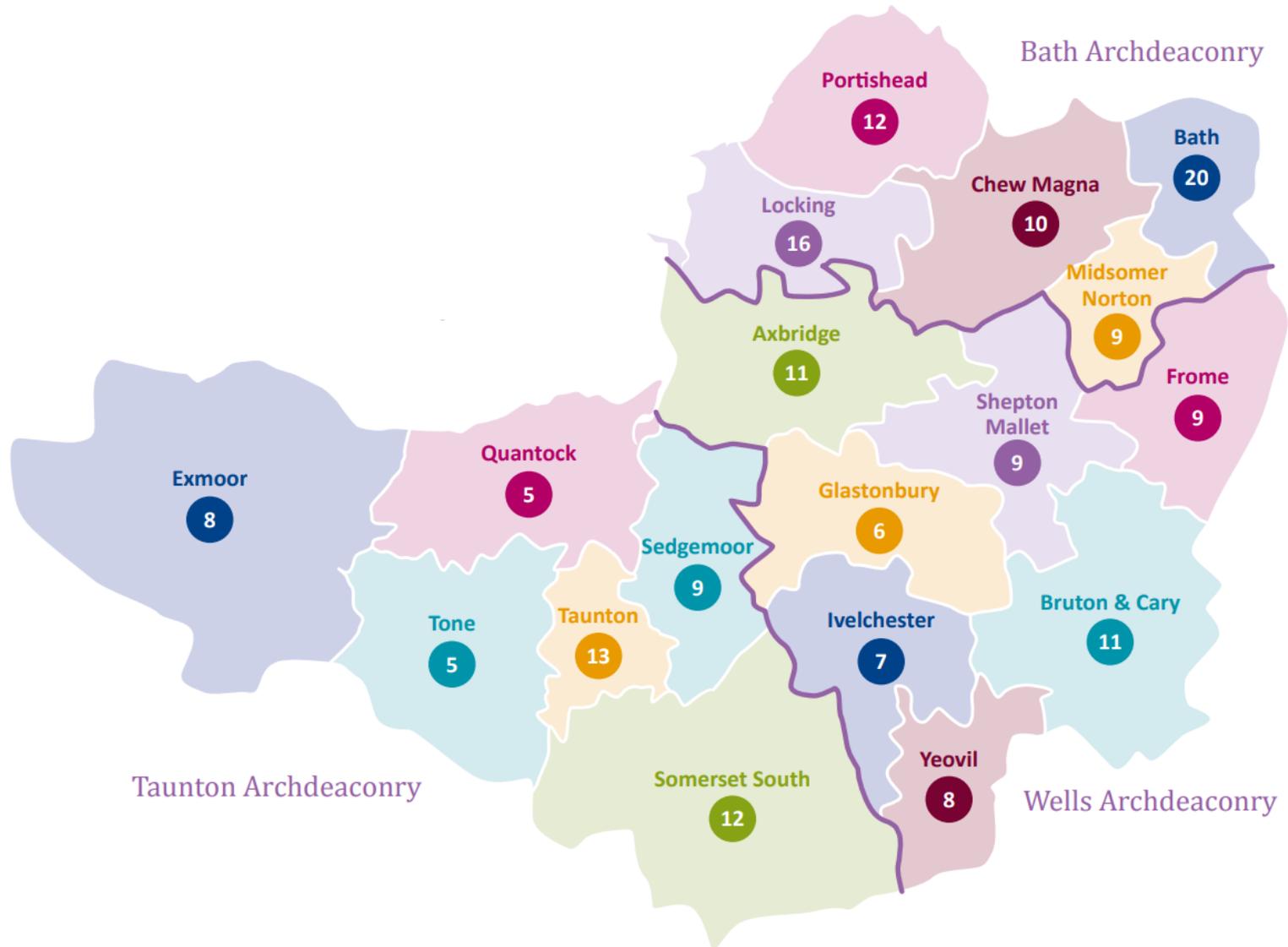
Green is good - Amber for action - Red means urgent  
Select any statement for more information

	<b>Safeguarding Policy</b> The PCC has approved a safeguarding policy and
	<b>Safeguarding Procedures</b> The PCC has a procedure to deal promptly with any safeguarding allegations or concerns.
	<b>Safeguarding Roles</b> 2 actions need to be completed, 1 of which is urgent.
	<b>Safeguarding Training</b> One action needs to be completed.
	<b>Displayed Information</b> Each church building is displaying important safeguarding information.
	<b>Reviews and Reports</b> Safeguarding is regularly reviewed and reported upon.

# Any questions?

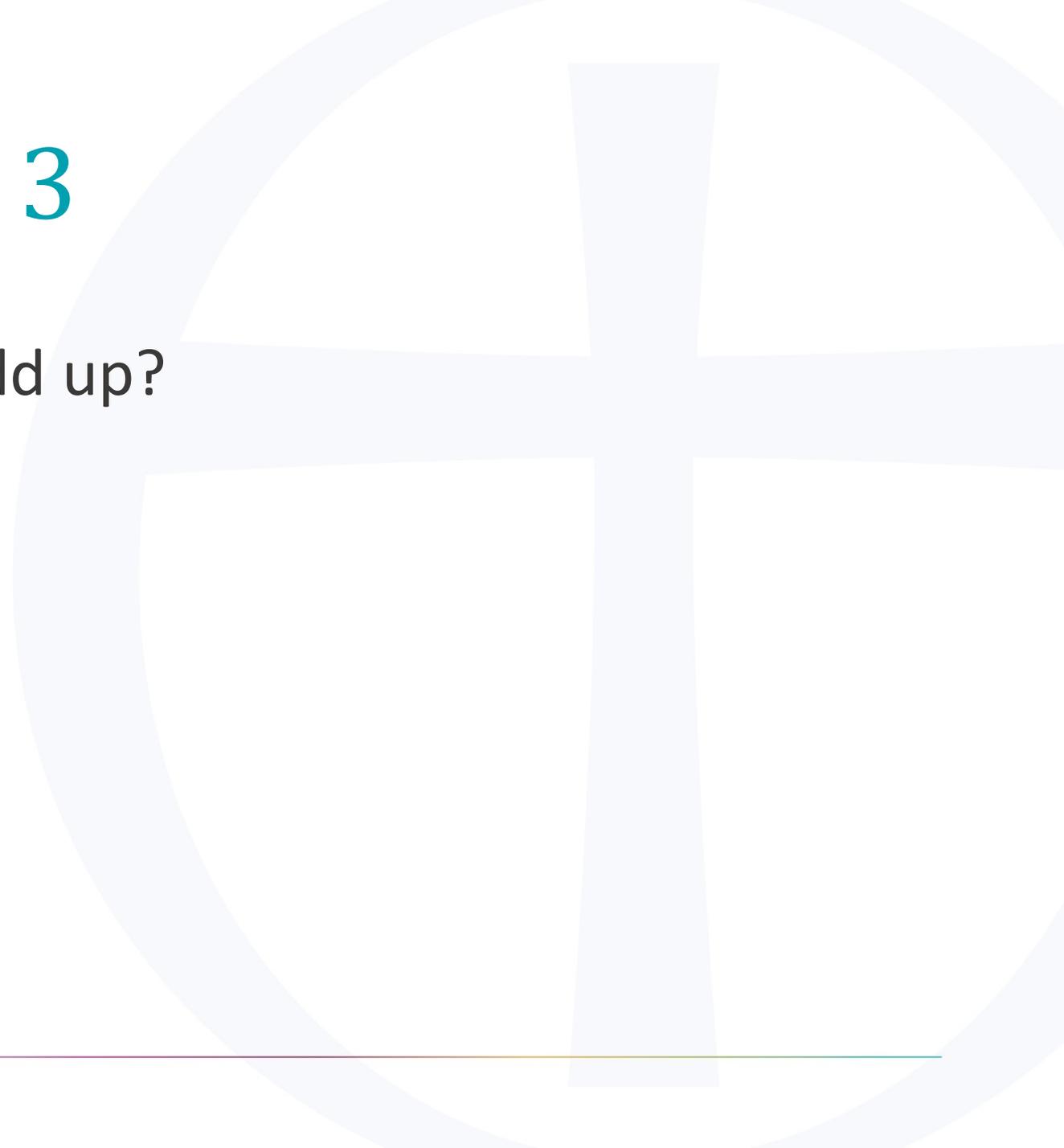


# Just before the break...



# Session 3

Does it all add up?



# Finance

Matthew Pinnock

Head of Finance and Operations



# Giving and Funding support

Gary Watson

Lead Giving and Funding Adviser



# Giving for mission

## Planned giving reviews

- Annual rhythm
- Discipleship focus – clergy, small group and individual resources
- Leading PCC's / talks

## Community giving strategies

- Telling your story
- The difference you make
- Faith-sharing opportunities

Inform → needs

Inspire → impact

Invite → tools

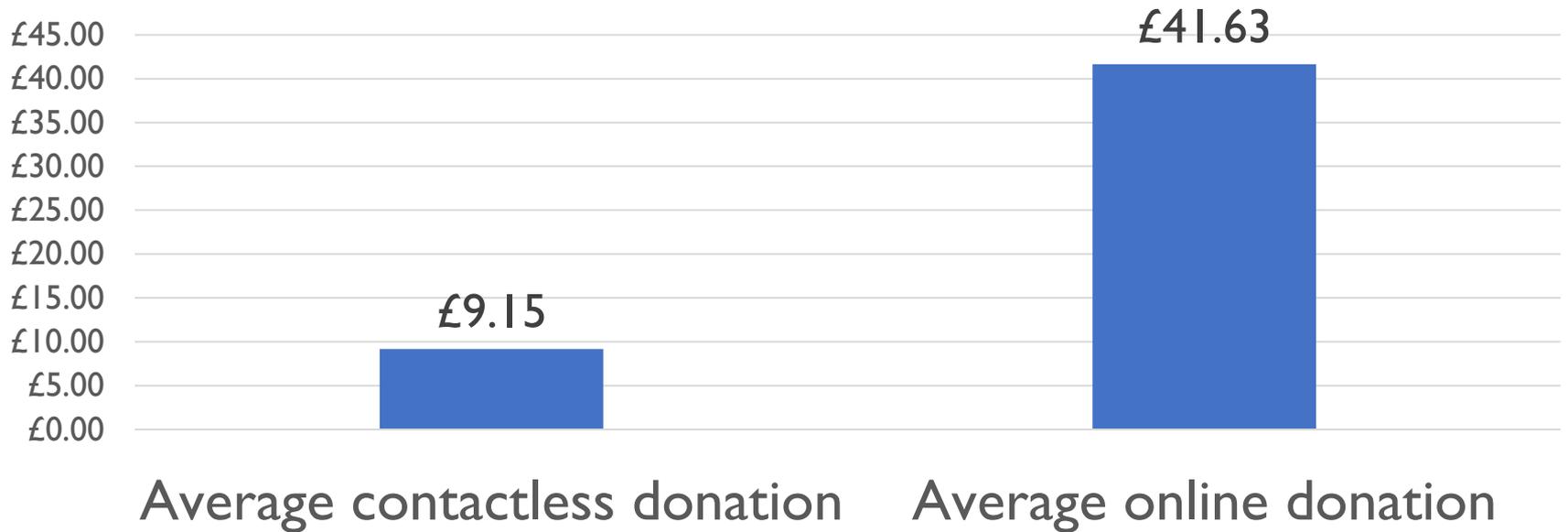
# Giving for mission

## Giving tools

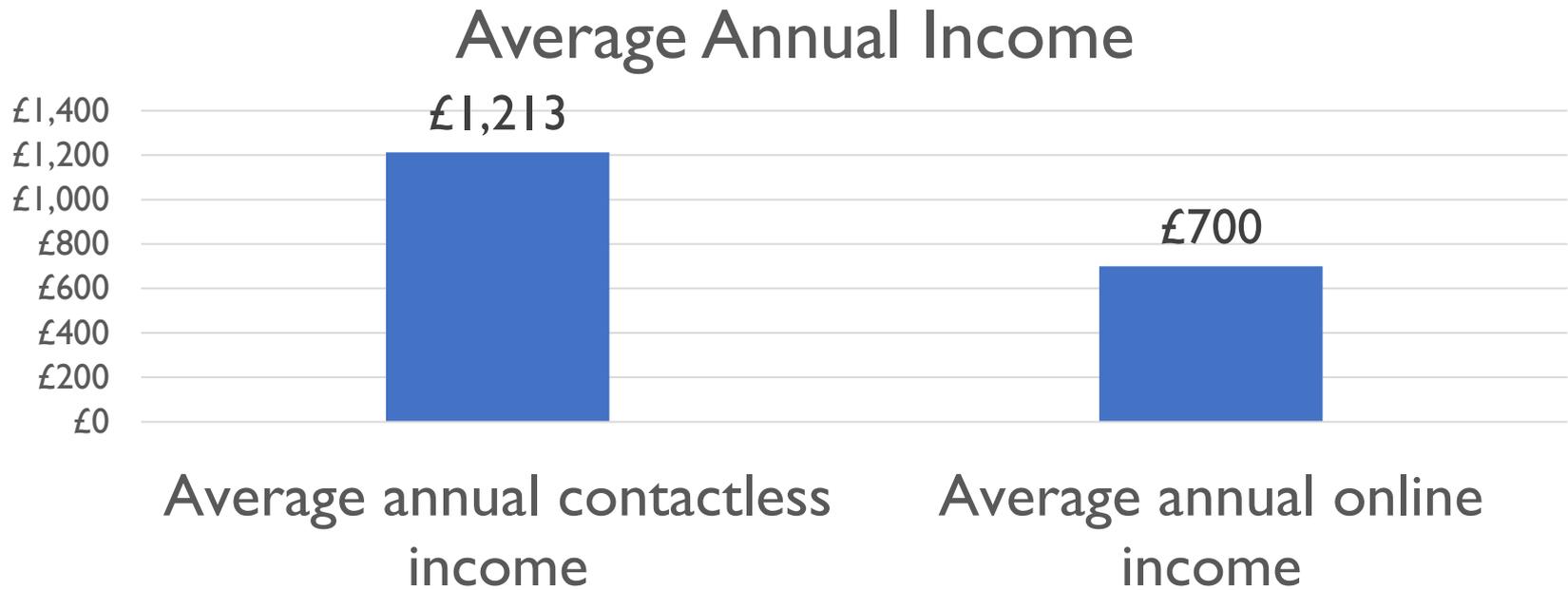
- Parish Giving Scheme (PGS)
  - Contactless Devices
  - Online giving
-

# Benefits

## Average Digital Donations



# Benefits



# Giving for mission

## **Giving tools**

- Parish Giving Scheme (PGS)
- Contactless Devices
- Online giving

## **Gift Aid including GADS**

## **Legacies**

- Farewill

## **Ways to Give (WTG)**

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# Ways to Give

- Simplifies promotion of all 'ways to give' to a church
- Professionally printed tools
- Supports integration of Parish Giving Scheme
- Encourages online giving
- Link resource for church websites



# Ways to Give



- Facilitates contact between giver and church
- Raises awareness of giving opportunities

# Funding for mission

- Fundraising strategies
  - Writing grant applications/appeal letters
  - Assessing applications
  - Grant funding sources
    - Bespoke funder lists
    - [bathandwells.org.uk/grant-funding-for-churches](http://bathandwells.org.uk/grant-funding-for-churches)
-

# Why use PGS?



- Reduced administration for Treasurers and Gift Aid secretaries
  - Detailed reports help you track your givers and thank them
  - Improved cashflow with monthly Gift Aid claims
  - Optional inflationary increases help combat static giving
    - 51% of all givers using PGS have opted to increase their gift annually. Of these, 98% accept the annual increase or increase their gift to a level above inflation each year.
  - Powerful conversation starter to help kick-start a review of giving
  - No transaction fees for collecting regular gifts and Gift Aid
  - One-off gift function helps attract additional giving (fees apply)
-

# Contactless devices

## National contactless roll-out

- 88 units available to churches (subsidised/free)
- Applications close 11 August
- All setup provided by G&F team
- Collect devices in Novembers
- Full training and support provided

Try B4 U Buy (20 units installed since October 2022)

Mobile signal surveys – all major networks



# Legacies

Ways  
to  
give  
to your  
church

[Home](#) [Select my church](#) [About](#) [Contact](#)

## Legacy giving

Legacy gifts provide key support for churches to help grow their ministries, support their communities and care for their beautiful historic buildings. These incredibly powerful gifts can make such a difference to the life of the church and can be used for general or specific purposes as chosen by you. If you would like to discuss this with someone at your church then please register your details using the button below and we will forward these to the right person at your chosen church.

[Register my details](#)

## Free Will Writing Service

If you haven't yet written your will, the Church of England have partnered with online will-writing company, 'Farewill' to help you create your will and a limited number of new wills are being offered for free! It takes under 30 minutes to complete and you will be asked during the process whether you would like to leave a gift to a church in your will. There is no obligation to do so, but we hope you will consider how a gift could help your church to continue making a lasting difference in your community.

For more information on using Farewill, please visit [the Church of England's Free Wills webpage](#). Alternatively use the button below to use Farewill to start making your will.

# Grant funding for churches

## Grant funding for churches

If your church needs to source grant funding to help pay for building repairs/improvements or missional revenue costs (such as staff salaries, materials, room hire or equipment..) this tool will help provide you with a list of potential grant funders suitable for your project.

Each list will include trusts and other funders who should generally fit with the answers you provide. However, there is not an exact 'one size fits all' solution to identifying the best funders as churches don't always offer the same type of events and activities, but those included on the list should be a good starting point.

To begin to use this tool you need to have a good idea how much your project is likely to cost (this could be based on architects estimates but contractor's estimates may be more accurate) and how much you need to source from grant funding. The lists generated by this tool are compiled to be as efficient with your time as possible so you don't have to trawl endlessly through generic funder information and so takes into account the value of grants needed.

To start please select which type of funding you require:

[Repairs/improvements](#)

or

[Revenue costs](#)

### Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Giving latest](#)

[Grant funding latest](#)

[Why give?](#)

[Generosity Week](#)

[Giving for Life](#)

[Digital fundraising and donations](#)

[Gift Aid](#)

[Planned giving](#)

[How much](#)

# Grant funding for churches

## Listed status

Are you seeking to repair or improve a listed building?

Yes

or

No

### Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Giving latest](#)

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[Planned giving](#)

# Grant funding for churches

## Listed project purpose

We need to know whether your project will enable missional activity to take place in your building. This could be existing activity (other than worship) that would potentially be in jeopardy if the works were not carried out or new activity that you want to start.

For example, if your project involves installing new facilities such as a servery or toilet, this would enable the building to be used more widely for missional activity.

By missional activity we mean any activity that would help build relationships with people who don't normally attend worship or groups/events that help to meet particular social needs in your community.

If the building will only continue to be used for worship please select 'To Maintain the Building'.

What is the purpose of your project?

[To Enable Mission](#)

or

[To Maintain the Building](#)

## Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Giving latest](#)

[Grant funding latest](#)

[Why give?](#)

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[How much](#)

# Grant funding for churches

## Listed missional project value

From the answers you have provided, your project is in a listed building and will enable missional activity to take place (existing or new).

In order to receive the most appropriate list of grant funding sources, please select one of the following options for the value of the grant funding you are seeking:

< £50,000

£50,000 - £100,000

> £100,000

### Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Giving latest](#)

[Grant funding latest](#)

[Why give?](#)

[Generosity Week](#)

[Giving for Life](#)

[Digital fundraising and donations](#)

[Gift Aid](#)

[Planned giving](#)

[How much](#)

# Grant funding for churches

## RLM50

We now need some details about you and your church. Please complete the following form in full and click 'Submit'.

An email will then be sent to the email address you provide on this form. The email will contain a link to a downloadable PDF document of suitable funders for your project.

Name:\*

Email address:\*

Church Place & Name (e.g. Cossington St Mary's):\*

\* Required Fields

[Submit](#)

## Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Giving latest](#)

[Grant funding latest](#)

[Why give?](#)

[Generosity Week](#)

[Giving for Life](#)

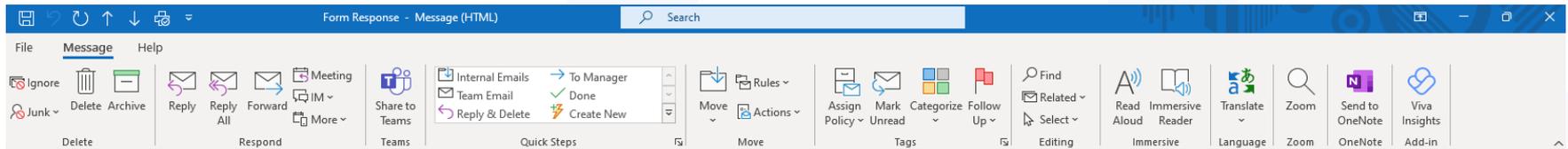
[Digital fundraising and donations](#)

[Gift Aid](#)

[Planned giving](#)

[How much](#)

# Grant funding for churches



## Form Response

 Bath and Wells Diocese <no-reply@churchedit.co.uk>  
To: Gary Watson

 Reply  Reply All  Forward  

Fri 22/07/2022 16:10

Thank you for your details.

From the information you have provided we have created a link below to a list of funders that would be potentially suitable for the nature and value of your project.

[Download the list of funders for Listed Missional Building Projects up to 50k.](#)

Within the list are 3 funders who provide support through the Landfill for Communities fund. These are:

- Viridor Credits Main Grants
- Biffa Award
- Enover Community Trust

These funders are only available to projects and buildings that are located near to their operational sites, and you will only be able to apply to one (if eligible). Before applying, please check that your building/project is in an eligible location by using their postcode checker or this [online tool to create a radius on a map](#).

The list of funders is not exhaustive but should hopefully be sufficient to meet your needs and will save you time from having to research every funder to ensure their suitability.

We have also provided further guidance on [writing your funding application](#).

If you require details of any more potential funders or would like help with the content for applications/appeals, please email Gary Watson at [gary.watson@bathwells.anglican.org](mailto:gary.watson@bathwells.anglican.org) or call him at 01749 685270.

## Let us know how you get on!

It would be extremely helpful to hear the outcome of any applications you make to these funders so we can refine this tool for the benefit of all Bath & Wells churches. Please [let Gary know](#) when you hear the result of your applications.

# Grant funding for churches

## Grant Making Sources

**RLM50 - For Listed Missional Building Projects up to £50k**



### Benefact Trust - General Grants

Benefact Trust is the new name for Allchurches Trust (as of March 2022). The trust is one of the biggest funders of ecclesiastical projects in the UK and will fund an enormous range of church based projects that demonstrate a focus on the impact on people and communities and promote the Christian faith. The main area of grant making are churches, social welfare and education. Funding focus includes: building communities, helping people in need to flourish, and growing churches spiritually and numerically. Funding has been used to support: Repairs, renovations, reordering & new builds; Community outreach; Protection of heritage. Exclusions: Running costs and salaries.

The trust funds:

Churches and cathedrals of all denominations, with the following project areas:-

- Mission and ministry
- Church halls
- Community and outreach
- Repairs
- Conservation
- Reordering and new works
- Bells, organs and music
- Heating, lighting, amenities and building security
- Churchyards and cemeteries
- Chapels and chaplaincy projects

It will not normally fund running costs.

Retrospective grants are possible where work is underway but projects which have completed would not be eligible.

Grant potential	Information re Applications
Small Grants up to £15k	Online application form.
Website	<a href="http://www.benefacttrust.co.uk">www.benefacttrust.co.uk</a>
Contact	Iain Hearn (info@benefacttrust.co.uk) 01452 873189 Benefact House, 2000 Pioneer Ave, Gloucester Business Park, Brockworth, Gloucester, GL3 4AW

### Biffa Award

Landfill Tax Credits: Bristol/Portishead

Projects that provide or improve community spaces, cultural facilities and places for outdoor recreation. They have four themes: Rebuilding Biodiversity, Community Buildings, Recreation and Partnership.

How to Apply: Complete an Expression of Interest online Form, and then apply via the website. Advise contacting the Grants Officer before applying. No deadlines.

Exclusions: Your church must be within 5 miles of a Biffa operation and have public access for 104 days a year. They cannot help by providing facilities for the disabled.

You will need to find a third-party contributor(s) to provide 10% of the grant you are applying for. Total project cost is less than £200,000.

Grant potential	Information re Applications
£10,000-£75,000 Average grant £32,829	Expressions of interest may be submitted at any time
Website	<a href="http://www.biffa-award.org">www.biffa-award.org</a>
Contact	Biffa Award, Royal Society of Wildlife Trusts, The Kiln, Waterside, Mather Road, Newark, Notts, NG24 1WT, biffa-award@wildlifetrusts.org. 01636 670000. Visit the website for regional grants manager contact details.

# Funding for mission

- Fundraising strategies
  - Grant funding sources
  - Writing grant applications/appeal letters
  - Assessing applications
-

# Get in touch!

Gary Watson

Lead Giving and Funding Adviser

Kate Mayo

Local Giving Adviser (Bath)

Natalie Wainwright

Local Giving Adviser (Taunton)

E: [givingteam@bathwells.anglican.org](mailto:givingteam@bathwells.anglican.org)

T: 01749 685270

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# Statistics for Mission

- Parish Returns System  
<https://parishreturns.churchofengland.org/>



- Parish Finance returns
- Statistics for Mission returns
- Energy Footprint tool

## 2022 Return of Parish Finance

100% complete

Submitted

Created: 28-04-2023 10:23:33

Last Modified: 12-05-2023 15:58:28

 Enter Your Data

Deadline for submission (Diocese users): 28 June 2023  
**(Extended to 12 August 2023)**

 Verify Data

 Unsubmit Data

 Download PDF

## Energy Footprint Tool 2022

B

100% complete

Submitted

Created: 12-05-2023 16:00:12

Last Modified: 28-06-2023 11:45:19

 Enter Your Data

The EFT deadline has been extended until 31st August 2023. However, for this year the system will remain open beyond this date to help churches complete their energy audits. Any returns received after the 31st August 2023 will not be included in the national statistics

 View Report / Submit Data

## 2022 Statistics For Mission Return

100% complete

Verified

Created: 18-01-2023 14:40:04

Last Modified: 21-01-2023 14:07:50

This form closed for data entry on 14 April 2023

 View Report

## Electoral Roll & Easter 2023

Click here to enter your 2023 Electoral Roll and Easter attendance figures into next year's Statistics for Mission return

a church  
NEAR YOU



THE CHURCH  
OF ENGLAND



Churches and Benefices  
All Saints, Halcon

For support or a chance to explore:

Blackdown Room over lunchtime  
Alison Cruickshank and Julia Hill

A Church Near You <https://www.achurchnearyou.com/>

Service Register will now feed across to Statistics for Mission return

# Transforming parish conflict

Building a Peaceful Parish

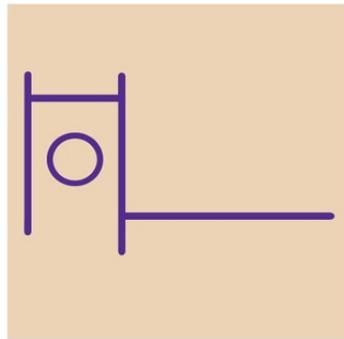
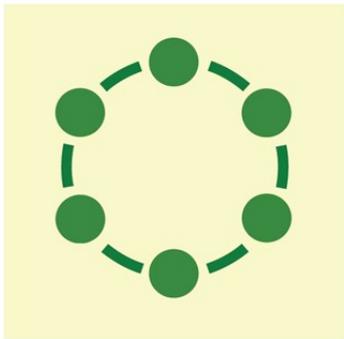
## Saturday 30 September

10am - 3pm St Mary's Church Centre, Bishops Lydeard TA4 3AT



DIOCESE OF  
**Bath & Wells**

Living the story. Telling the story.



TM

PARISH  
GIVING  
SCHEME

A convenient and secure way for regular givers to support their church. Find out more about using Parish Giving Scheme in your church at [www.bathandwells.org.uk/pgs-for-churches](http://www.bathandwells.org.uk/pgs-for-churches)



# Rural Forum

With guest speaker Bishop Michael

## Monday 2 October

10am - 3pm Bagley Baptist Church



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Living the story. Telling the story.

# Ways to give

Explore the different ways you can give to support your church



Scan the QR code or visit the website [www.waystogive.org.uk](http://www.waystogive.org.uk) to see if this could help your church

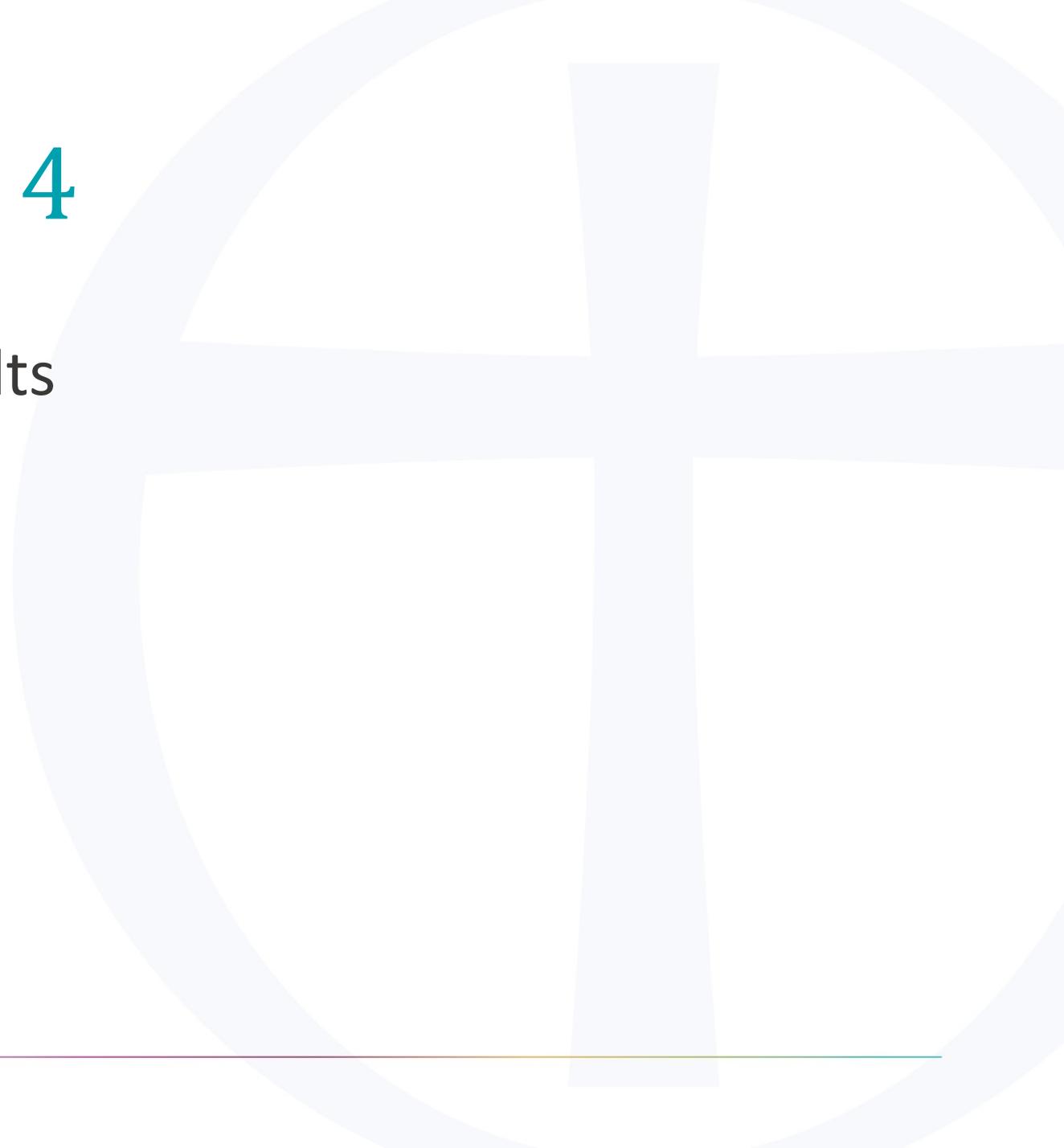


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# Session 4

Nuts and bolts



# Loving your building

Jonathan Foyle

Church Buildings Adviser



# Crossing the Threshold Toolkit



**The Crossing the Threshold Toolkit** offers a step-by-step guide to managing a church building project.

First created by the Diocese of Hereford in 2009, and subsequently updated in 2013, this newly updated resource is packed with 268 pages of advice, hints and tips for any group taking a community development approach towards adapting a church building for wider community use while balancing the needs of existing worshippers.

Thanks to the financial support from the Allchurches Trust and the expertise of the Historic Religious Buildings Alliance, this all-new toolkit is a free resource available to anyone to download [here](#). It breaks down projects into three key stages:

- Preparing the Ground,
- Looking at Your Options,
- Delivering Your Project.

## Download a FREE PDF Copy

[You can also download the whole toolkit here](#)

Alternatively, you can download individual chapters, in PDF format here:

- [Chapter 1 - Developing Your Vision](#)
  - [Chapter 2 - Undertaking a Community Audit and Consulting with the Community](#)
  - [Chapter 3 – Developing a Team and Assessing Your Skills and Abilities](#)
  - [Chapter 4 – Governance – Choosing the Right Organisational Structure](#)
  - [Chapter 5 – Developing Your Ideas – Options Appraisals, Feasibility Study, Architect’s Brief and the Design Stages](#)
  - [Chapter 6 – Balancing the Need for Change with heritage and Liturgical Considerations – Legalities and the Church Planning Process](#)
  - [Chapter 7 – Planning Your Project](#)
  - [Chapter 8 – Writing a Business Plan](#)
  - [Chapter 9 – Ensuring Your Project is Sustainable](#)
  - [Chapter 10 – Raising the Funds](#)
  - [Chapter 11 – Identifying the Right External Funders](#)
  - [Chapter 12 – Completing Applications – Selling Your Project to Funders](#)
  - [Chapter 13 – Managing Project Cash Flow](#)
  - [Chapter 14 – Managing the Building Works on Site](#)
  - [Chapter 15 – The Final Stages – Claiming Money, Celebrating, Impact and Evaluation](#)
  - [Chapter 16 – Further Information](#)
-

# An introduction to DAC

Jacqui Carreira-White

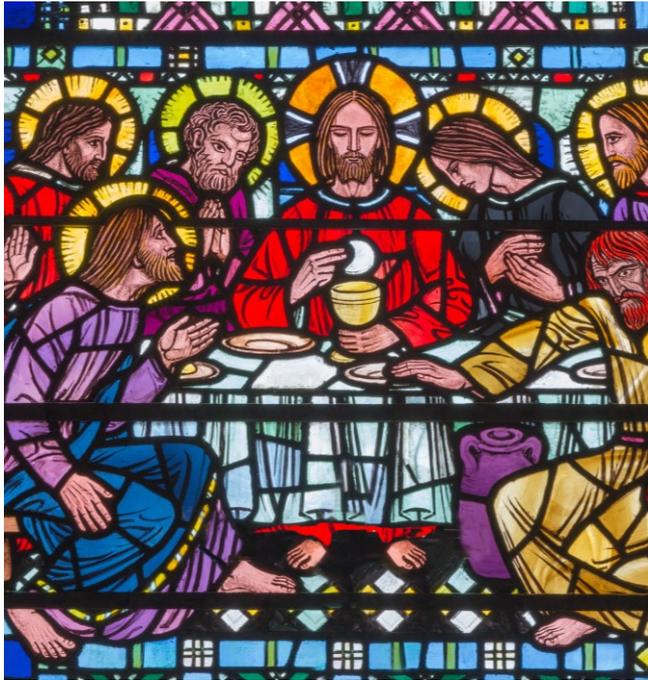
Diocesan Advisory Committee (DAC)  
Secretary

Alison Cruickshank

Taunton Archdeaconry Assistant

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# What is the Faculty System?



The Ecclesiastical Exemption  
Faculty Jurisdiction

A system which:

- applies to all Anglican churches
- regulates how we manage change to our church buildings
- helps us strike the right balance between:
  - worship, mission and wider community use
  - care for, and conservation of, historic buildings

# List A, List B or Faculty?

3 categories:

- List A matters
- List B matters
- Matters requiring a faculty

Note: Lists A and B updated in July 2022 to help churches achieve net zero carbon targets.

Applications for faculties are considered by the Diocesan Advisory Committee.

The Chancellor of the Diocese makes the final decision.



# List A matters



- Mainly routine maintenance that does not affect fabric or historical material
- Some common examples:
  - Introduction/disposal of fire extinguishers
  - Tuning of a pipe organ
  - Introduction/disposal of kneelers
  - Maintenance of fences
  - Removal of dead branches from a living tree
- No permission required – but works should be recorded on the Online Faculty System

# List B matters

- Works that do not change the character of a listed building
- Some common examples:
  - Installation of CCTV
  - Installation of broadband equipment
  - Introduction of a candle stand
  - Disposal of altar frontals
  - Introduction of a bench in the churchyard
- Archdeacon's written permission required – apply through the Online Faculty System



# Matters requiring a Faculty



- Works which result in a change to the character of a building/its furnishings, or involve substantial replacement of historic material
- An example:
  - A reordering project comprising the removal of pews and the installation of a new kitchen and toilets.
- Apply through the Online Faculty System
- Applications considered by the DAC as informal proposals in the first instance
- Application determined by Diocesan Chancellor

# Statement of Significance

A Statement of Significance is a document that describes:

- The nature and age of the building and how it has evolved over time.
  - The context of the building: in the churchyard; the community generally
  - When the various parts of the building were constructed
  - When notable additions were made to the interior (e.g. pews, pulpit, organ, stained glass etc.) and who made them
-

# Statement of Significance

A Statement of Significance should:

- provide a summary of why they are important and the contributions they make to the character of the building
  - describe the impact on the existing fabric of the changes you are proposing
-

# Statement of Needs

This document allows you to explain your proposal having regard to your statement of significance and the impact of your proposed changes.

It should contain a clear vision for what is desired and evidence that the proposed changes will achieve this.

It should set out the reasons:

- Why you think your needs cannot be met without making changes to your church building
- Why you think the proposed changes are necessary to assist you in your worship and mission

It is a statement of needs not a statement of wants!

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# Balancing change and preservation

- The presumption is that any listed building will stay and be maintained as it is.
  - Any changes or alterations are likely to do “harm” to the building
  - You must demonstrate that the good that will be achieved (in terms of mission, worship and community life) will outweigh any harm done.
  - Church buildings are part of our common heritage and other parties have an interest and a say – statutory consultees (e.g. Historic England), and a public notice period.
  - To get the best result consult your architect!
-

# Key websites

- ChurchCare – on the Church of England website
- Diocesan website – for Lists A and B
- The Online Faculty System

Links in your Churchwardens' Handbook!

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# The online Faculty system

Start a new List A or List B item   Start a Faculty Case   Start a new TMRD Application

Messages   Applications requiring your action   Active Cases   Archived Cases

Search by application ref   Search by church name   Search   Reset

App Ref	Summary	Church	Created	Status	View
2022-000587	testing	Farndale: St Augustine of Hippo's (Test)	Fri 17 Jun 2022	Public notice	
2022-000586	testing #659 changes	Ambridge: St Stephen's (Test)	Thu 16 Jun 2022	Awaiting application form completion	
2022-000585	Test 2	Farndale: St Augustine of Hippo's (Test)	Thu 16 Jun 2022	Awaiting application form completion	
2022-000584	Test 123	Ambridge: St Stephen's (Test)	Tue 07 Jun 2022	Awaiting application form completion	
2022-000582	test start	Penny Hissett: St David (NotReal)	Tue 07 Jun 2022	Await applicant completion of the petition form	
2022-000581	test faculty start - condition	Farndale: St Augustine of Hippo's (Test)	Tue 07 Jun 2022	Await applicant completion of the petition form	
2022-000580	List B from condition	Farndale: St Augustine of Hippo's (Test)	Tue 07 Jun 2022	Proposal in preparation	
2022-000579	Testing 23	Ambridge: St Stephen's (Test)	Sun 05 Jun 2022	Proposal in preparation	
2022-000578	testing	Ambridge: St Stephen's (Test)	Sun 05 Jun 2022	List B application in preparation	
2022-000578	testing	Ambridge: St Stephen's (Test)	Sun 05 Jun 2022	List B application in preparation	

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# Who can help?

- Your Architect
- The diocesan Church Buildings Adviser
- The Diocesan Advisory Committee (DAC) and DAC Secretary
- Your Archdeacon/Archdeaconry Assistant

Seek advice early on!

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# Insurance matters

Ecclesiastical Insurance



# Diocese of Bath & Wells – Churchwarden Essentials

Marcus Booth BA FCII, Chartered Insurer  
Church Underwriting Manager

29<sup>d</sup> July 2023

# Who we are

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- 136 years insuring and rebuilding churches
- Leading UK insurer of churches and heritage buildings
- Owned by a charitable trust – Benefact Trust Ltd
- Specialist Church team:
  - Underwriters
  - Surveyors
  - Risk Management Consultants
  - Claims



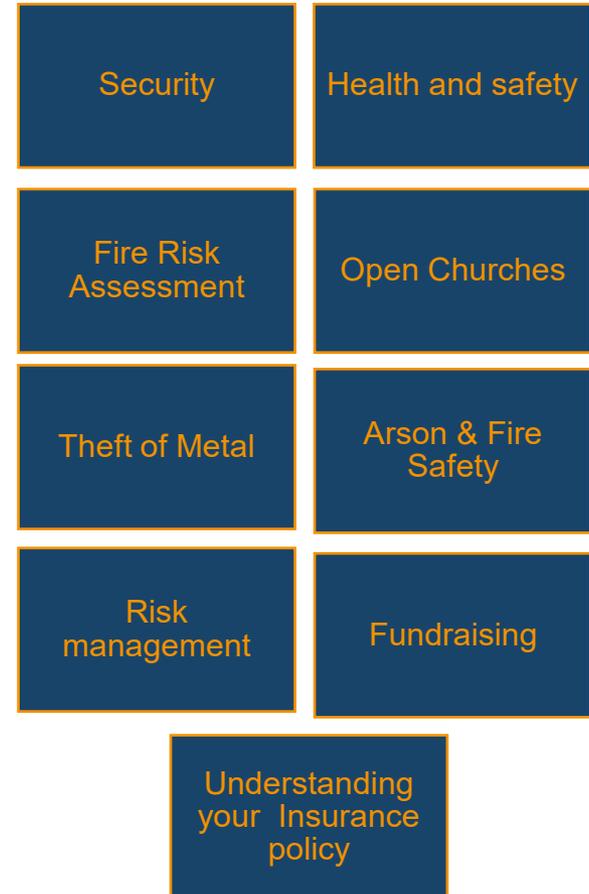
Proudly part of the BENEFACT GROUP 



# Examples of how we can help

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- ▶ We provide support, guidance and assistance with your church insurance, risk management and health & safety responsibilities
- ▶ We offer practical help and a friendly listening ear
- ▶ We work with Dioceses to develop training and information on a wide variety of topics to support churches
- ▶ These are just some of the topics covered on our website
- ▶ Always happy to take suggestions for other topics!



# Insurance policy conditions

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## ▶ Insuring Clause

- Insurance against loss, damage, injury or liability occurring or arising in connection with **your usual activities**

## ▶ Policy Conditions

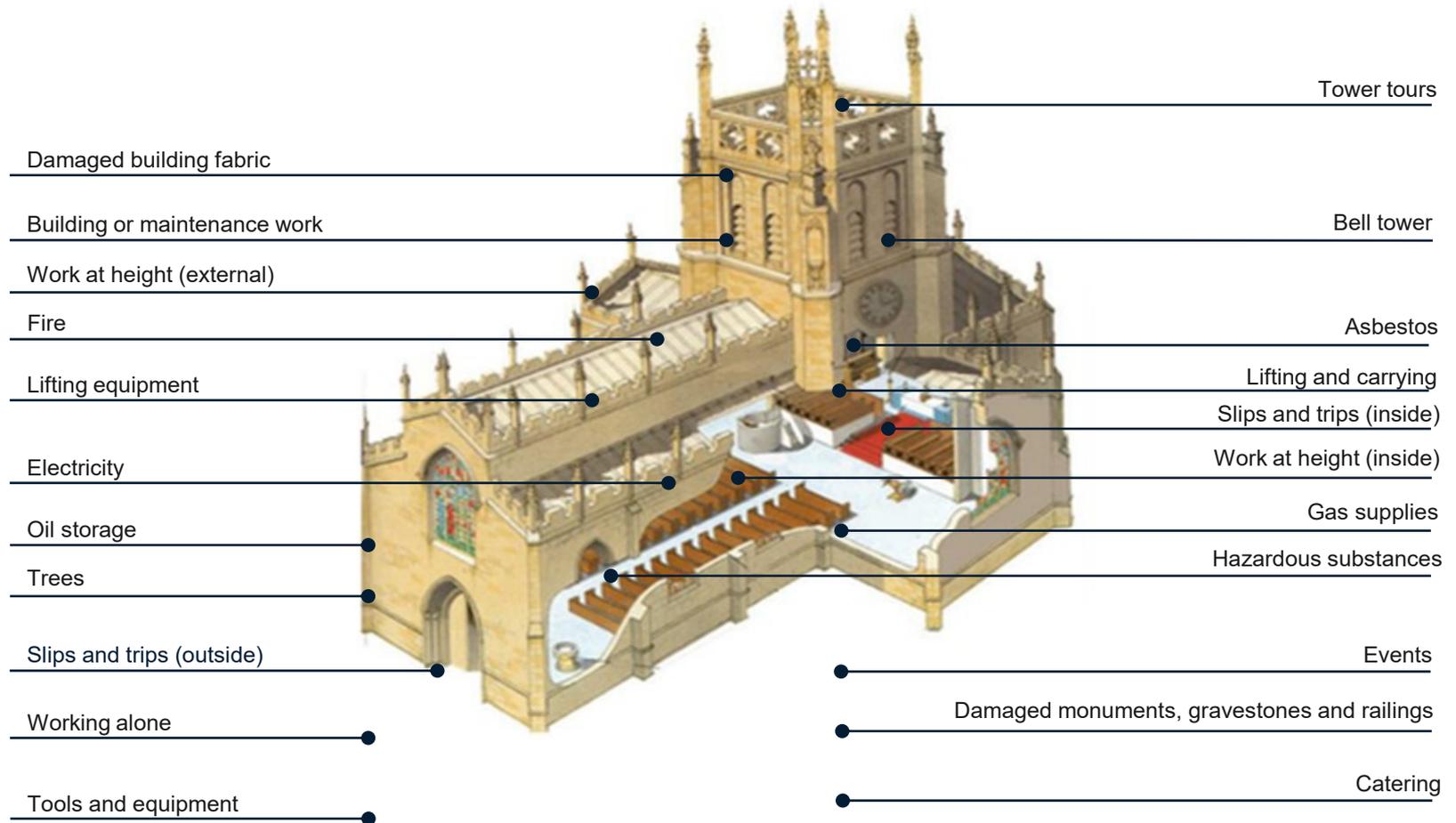
- Maintain the premises, works, machinery and plant **in sound condition**
- **Take all reasonable precautions** to prevent damage, accident, illness and disease
- **Exercise reasonable care** in seeing that all statutory and other obligations and regulations are observed and complied with

# Things we need to know

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- ▶ Building works / Scaffolding
- ▶ Large scale events and 'high risk' activities
- ▶ Closing buildings
- ▶ Accidents where someone has needed medical attention
- ▶ Changes to Parish name / Setting up a Joint Council
- ▶ Change of correspondent

# Typical church hazards



# Testing to protect your church

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It is important that the following items are maintained or tested on a regular basis to ensure your church is best protected.

<b>Electrical Installation</b>	5 years	<a href="https://www.ecclesiastical.com/risk-management/church-electrical-wiring/">https://www.ecclesiastical.com/risk-management/church-electrical-wiring/</a>
<b>Lightning Conductor</b>	4 years	<a href="https://www.ecclesiastical.com/risk-management/church-lightning-advice/">https://www.ecclesiastical.com/risk-management/church-lightning-advice/</a>
<b>Smartwater</b>	5 years	<a href="https://www.ecclesiastical.com/risk-management/smartwater/">https://www.ecclesiastical.com/risk-management/smartwater/</a>
<b>Alarm Systems</b>	Annually	<a href="https://www.ecclesiastical.com/documents/church-security-alarms.pdf">https://www.ecclesiastical.com/documents/church-security-alarms.pdf</a>
<b>Fire extinguishers</b>	Annually	<a href="https://www.ecclesiastical.com/documents/church-firefighting-equipment-guidance.pdf">https://www.ecclesiastical.com/documents/church-firefighting-equipment-guidance.pdf</a>
<b>Fixed heating systems</b>	Annually	<a href="https://www.ecclesiastical.com/risk-management/church-heating-systems/">https://www.ecclesiastical.com/risk-management/church-heating-systems/</a>

- ▶ Any electrical installation checks and works must only be undertaken by an electrician/electrical engineer.
- ▶ Work must be carried out by a qualified electrician with full scope registration or membership to work on commercial installations and certified with the National Inspection Council for Electrical Installation Contracting (NICEIC), The Electrical Contractors Association (ECA), The National Association of Professional Inspectors and Testers (NAPIT) or The Electrical Contractors' Association of Scotland (SELECT).
- ▶ There is no statutory frequency for inspection and testing of portable appliances.
- ▶ Find the full guidance on our website: [www.ecclesiastical.com/risk-management](http://www.ecclesiastical.com/risk-management)

# Download our risk calendar

The risk calendar marks key risks throughout the year to help you protect your church and those who use it.

It has:

- ▶ Monthly hints and tips for considering the operational risks at your church.
- ▶ Different topics featured throughout the year and included in the e-News we send to parish contacts.
- ▶ Website page links to the relevant guidance for each topic.

You can sign up to receive our monthly e-news containing helpful guidance and information.



# Movement for Good Awards

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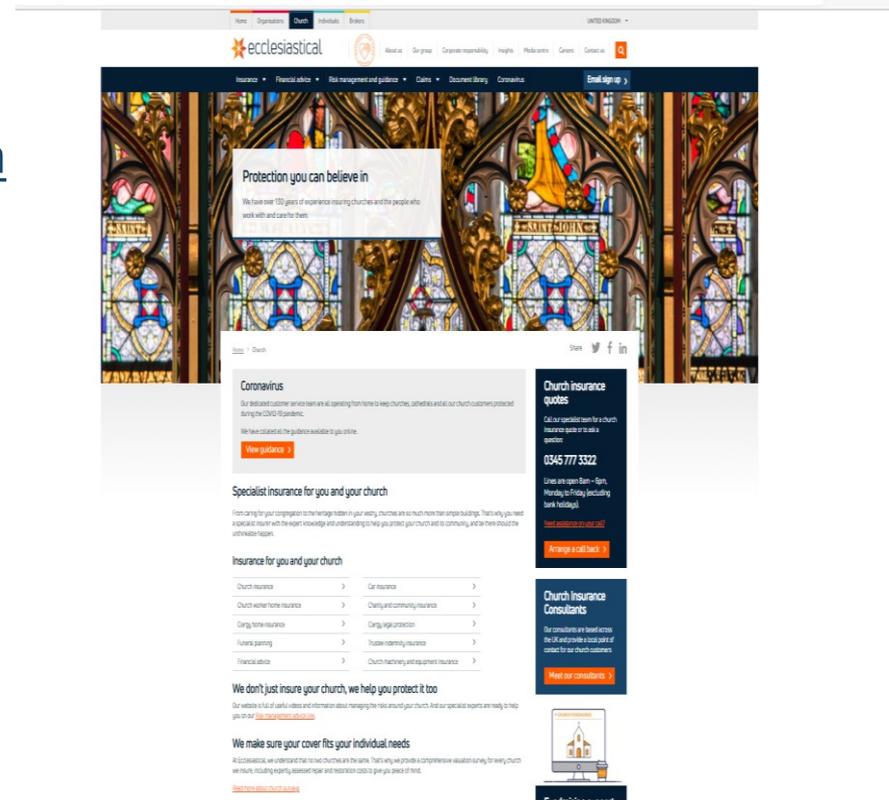
## ► 250 charities will each receive £1,000

- Our £1,000 awards are open to eligible charities registered in the UK and Republic of Ireland
- Anyone can nominate a charity to win one of the £1,000 awards
- The more nominations a charity receives the greater their chance of winning - one nomination per email address
- **150 winners of £1,000 - 12-16 June**
- **150 winners of £1,000 - 18-22 September**
- **120 winners of £1,000 - 1-18 December**
- **In addition there are 4 special draws for £5,000, each open to nominations for a specific category of charity.**



# Support for Churches

- <https://www.ecclesiastical.com/church>
- Church Queries  
**0345 777 3322**
- Church Claims  
**0345 603 8381 (24/7)**
- Risk Advice Line  
**0345 600 7531**





**Any questions?**

# Churchwardens

The office of Churchwarden is a vital and ancient part of the Church of England. Churchwardens have served the Church since its beginnings and are directly responsible to the Bishop. Very often they liaise with the Archdeacon over matters to do with church life, governance, buildings and worship.

This page provides links to areas of the website of most use to churchwardens. If you have a suggestion of a page that should be featured please let us know.

## Parish support

[Safeguarding](#)

[Coronavirus guidance and resources](#)

[Treasurers](#)

[Christian Giving and Funding](#)

[Churchwardens](#)

[Visitations](#)

[PCCs](#)

[Deaneries Hub](#)

[Church buildings and churchyards](#)

[Communication](#)



### Visitations 2022

Churchwardens and licensed clergy are required to attend one of the visitations in June 2022.



### Church buildings and land

Find all our resources to help you manage your church buildings



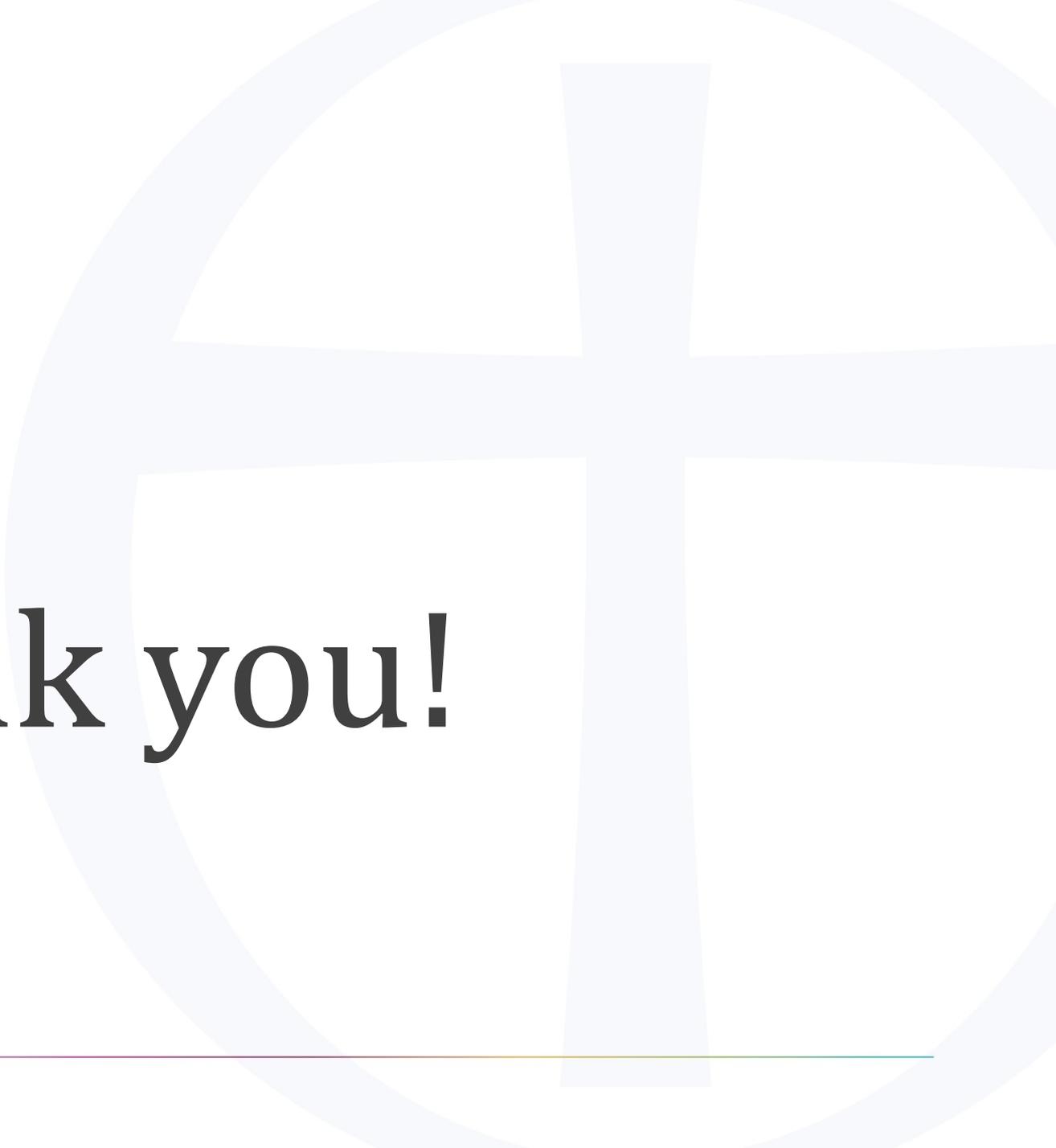
### Christian Giving and Funding

A host of resources to help you raise funds for your church are

# Session 5

Pulling it all together





Thank you!

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