

| Quick Reference Table of Parochial DBF Fees from 1 January 2021 - 31st December 2021 PLEASE REFER TO FULL TABLE FOR ALL PCC FEES (e.g. Banns, Baptisms & Searches) | Ref / Code F= Funeral B=Burial CH=Church CM=Cemetery A=Cremated Remains CR=Cremation GV=Graveside S=separate CMTL=committal only | With Incumbent | | Frequently Used | Apportionment for Retired Minister | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------|-----------------|------------------------------------|---------|
| | | DBF Fee | PCC Fee | | Retired Minister Fee | DBF Fee |
| This is a summary only of the the Parochial Fees 2020. For further information about fees refer to the Guide to Church of England Parochial Fees and Frequently Asked Questions which are available on the Church of England website. https://www.churchofengland.org/weddings-baptisms-funerals/fees.aspx Please refer to full table for PCC fees for Baptisms and Searches in Registers | | | | | | |
| Marriages | | £ | £ | | £ | £ |
| Marriage Service (See Note 5. For marriage certificate see Note 6) | M | 211 | 253 | * | 140 | 71 |
| Funerals / Church Service of Person aged 18 Years or More (See Note 3(i)) | | | | | | |
| Funeral service in church, whether taking place before or after burial or cremation (See Note 5) | F | 108 | 91 | * | 72 | 36 |
| Memorial Service | MEM | 108 | 91 | | 72 | 36 |
| Funeral service including burial of body at graveside in churchyard | FGV | 108 | 306 | | 72 | 36 |
| Funeral service including burial (or other lawful disposal) of cremated remains at graveside in churchyard | FGVA | 108 | 124 | | 72 | 36 |
| Burials of Person aged 18 Years or More (See Note 3(i)) | | | | | | |
| Burial of body in churchyard immediately preceding or following on from service in church | BCH | 14 | 306 | * | 10 | 4 |
| Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church | ACH | 14 | 124 | * | 10 | 4 |
| Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church | BCM | 29 | 0 | | 20 | 9 |
| Burial of body in churchyard on separate occasion (See Note 3(ii)) | BCHS | 42 | 306 | * | 28 | 14 |
| Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion (See Note 3(ii)) | BACHS | 42 | 124 | * | 28 | 14 |
| Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion (See Note 3(ii)) | BACMS | 56 | 15 | | 37 | 19 |
| Burial of body in churchyard (committal only) | CMTL | 42 | 306 | * | 28 | 14 |
| Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only) | CMTLA | 42 | 124 | * | 28 | 14 |
| Cremation / No Service in Church | | | | | | |
| Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery | FCRB | 169 | 30 | * | 112 | 57 |
| Cremation immediately preceding or following on from service in church | CR | 29 | 0 | * | 20 | 9 |
| Monuments in Churchyards | | | | | | |
| Small cross of wood | WC | 14 | 32 | | 0 | 14 |
| Small vase, tablet, plaque or other marker commemorating a person whose remains have been cremated | VT | 14 | 62 | | 0 | 14 |
| Any other monument | MT | 14 | 130 | | 0 | 14 |
| Additional inscription on existing monument | I | 14 | 15 | | 0 | 14 |
| CASUAL DUTY FEE - Sunday or weekday service (during Vacancies, Holiday Cover, Sabbaticals & periods of Sickness) | | 0 | 0 | | 36 | 0 |

Notes:

1. Certificates of Baptism

The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.

2. Definitions etc.

'Burial' includes deposit in a vault or brick grave and the interment or deposit of cremated remains.

'Churchyard' includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church.

(NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.)

'Cemetery' means any burial ground, other than a churchyard.

'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

'immediately preceding or following on from service in church' includes the day before and the day after the service in church.

Where " - " appears in the table no fee is payable to the body indicated.

3. Funerals & Burials

i) No fee is payable in respect of a burial of a still-born infant, or for the funeral or burial of a person dying within eighteen years after birth. This does not include monument fees, which are payable regardless of the age of the deceased.

ii) The fee for a burial in a churchyard or cemetery on a separate occasion applies when burial does not take place on the same day as, or on the day before or the day after, a service in church.

iii) The certificate issued at the time of burial is a certified copy of the entry in the register book of burials kept under the Parochial Registers and Records Measure 1978.

4. Searches in Church Registers

The search fee relates to a particular search where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable.

5. Costs and Expenses

In the case of a marriage service or a funeral service in church, any costs and expenses incurred in respect of routine administration (including arranging dates and times and the making of entries in registers), making the church available and lighting it are included in the fee prescribed as payable to the Parochial Church Council.

6. Fee for Marriage Certificate

The following fees are currently payable under the Marriage Act 1949 to the Parochial Church Council under the Registration of Births, Deaths and Marriages (Fees) (Amendment) Order 2014: certified copy of entry in marriage register at time of registration or subsequently, £11.00. This is not an ecclesiastical fee, and the fee was increased by the Government to this amount with effect from 16 February 2019. (www.gro.gov.uk/gro)

RETURNS FORM USER NOTES - Excel Returns Form can be downloaded from: bathandwells.org.uk/supporting-parishes/finances/for-treasurers/parochial-fees/

- This Appendix must be used in conjunction with the Full table of parochial Fee issued by the Church of England so that all fees both DBF and PCC are captured.
- The fees have been clearly laid out so that PCC, DBF and Apportionment fees are clearer and on one reference page
- The layout of the fees is different from the full table so that funerals and burials are easier to look up and cost out
- Please note that a signature from a PCC Officer or Incumbent is required to ensure the details are correct and in alliance with church records. *If the form is submitted via email, please confirm declaration in the body of the email and copy in a PCC Officer.*
- All totals are collated at the bottom of the form, with the DBF payable total clearly highlighted. Delete all Value cells first.
- Ref/Code - This is based on a 'building blocks' idea so hopefully it makes it easier to work out which fee applies to the service. This is aimed specifically at funerals and burials which have the most combinations and can
- Any corrections or adjustments to balance previously submitted fee forms can be added on the same form so that the total matches what is submitted.
- Additional help can be found in the Bishops' Guidelines and the FAQ page www.churchofengland.org/weddings-baptisms-funerals/fees.aspx and click on Frequently Asked Questions.

Please also contact Janine Lavery for any fee related query, preferably via e-mail at fees@bathwells.anglican.org or alternatively, by phone on **01749 588908**