



— Diocese of —  
**Hereford**  
Proclaiming Christ ✦ Growing Disciples

**EDUCATION PARTNERSHIP  
AGREEMENT  
For Schools & Academies**

**Academic Year**

**2022/2023**

**SEPTEMBER 2022 - AUGUST 2023**



*In order to reduce the size of this document and make it an easier and more user-friendly document we have reduced the number of pages and instead published certain information in relation to our Statutory Services and Core Offer on our website rather than in this document.*

**[Statutory Services](#)** *(click here)*

**[Core offer to all Church schools and academies](#)** *(click here)*

**The Education Team aim is to provide our support remotely;  
However, there may be times when face-to-face support is required.**

**Single Schools and Academies can fulfil their entitlement of 4 hours support from the following options:**

These are the areas you can select to use your allowance of 4 hours from in the academic year 2022/23: Hours will be prorated for Federations and Multi Academy Trusts (i.e. 6 hours for a two School Federation, 8 hours for a 3 School Federation etc.)

**Religious Education (RE), Collective Worship (CW) & SIAMS**

- ✓ SIAMS online consultation to include a review of your SEF
- ✓ All of the training and development detailed in the 2022-23 Training Schedule is available on a bespoke in-school basis
- ✓ Provide advice for school policy documents reflecting a distinctive Christian ethos e.g. SRE
- ✓ RE curriculum design support
- ✓ Links with examples of best practice across the Diocesan Family of schools
- ✓ Member of Education Team leading bespoke virtual collective worship for your school
- ✓ 'Understanding Christianity' (RE resource) training for your school
- ✓ RE subject audit
- ✓ Collective Worship and Spirituality review
- ✓ Website Review for SIAMS (off site)
- ✓ Weekly Collective Worship Video
- ✓ Additional RE and Worship resources will be available to partnership schools via a secure link

**Training and Development Support**

- ✓ Delegate places offered within the [Training Schedule 2022/23](#) are either free (inclusive to Partnership Schools) or offered at a reduced fee

**Leadership and Management**

- ✓ A diocesan partnership meeting – an annual virtual meeting with members of the Education Team to discuss aspects of your school or academy
- ✓ For Headteacher recruitment: (in addition to the core offer)
  - Drawing up appropriate interview tasks and questions
  - Provision of sample documents for a recruitment pack
  - Training and supporting governors who will form a recruitment panel
  - Professional debriefing of candidates

**Property (Estate Management) and Trust Deed Issues**

*Academies only:*

- ✓ Reviewing and providing Trustee consent: for Condition Improvement Bids and CDC2 Surveys to ESFA for each scheme submitted for any building/capital work undertaken on the Trustees Land & Buildings

*Voluntary Aided & Voluntary Controlled:*

- ✓ Advise governors/directors of their responsibilities in the development of premises onsite support
- ✓ Access to Diocesan appointed Principal Designers

- ✓ On-site visits (and virtual meetings) with principal designer/contractors/ governors
- ✓ Advice and guidance on following the ESFA Good Estate Management (GEMS)
- ✓ Advice and access to workshops on Carbon reduction
- ✓ Academy conversion relating to Trustee Land and Buildings (as per set fee in DBE Academies Policy Sept 2021)
- ✓ Advice on energy efficiency, to reduce carbon emissions and lower energy bills

*Please note all Voluntary Aided schools who have School Condition Allocation (SCA) project will pay a 2% fee – to max of £1000 (based on total contract cost this is not inclusive in Partnership Offer 2022/23). This is subject to VAT.*

### **Governance and Admissions**

- ✓ Head Teacher/Governor relationships
- ✓ Attendance of a DBE representative at up to one online Governing Board/Academy Trust meeting per year
- ✓ Academy Trust Articles of Association
- ✓ Conversion to academy status
- ✓ Production of a model admissions policy for adoption if required

*Please note a minimum of 2 hours will be allocated for face-to-face sessions*

When schools or academies are working in Federations or Multi Academy Trusts, where possible, we will seek to conduct any training and support across the included schools. Please be proactive in booking training/support hours and agreeing a focus that meets your school's needs.

Partnership Schools can purchase additional hours at a cost of £90.00 per hour (virtual) or £120.00 per hour (on site / face-to-face).

## **Partnership & Training Fees for Academic Year 2022/2023**

NOR (as at October 2021 census)	All Partner Schools/Academies £
0-100	600.00
101-200	850.00
>201	1100.00

**Federations and Multi Academy Trusts:** Please calculate the cost for each school within the federation and then apply a discount of 25% to the Total.

**FOR ALL VOLUNTARY AIDED SCHOOLS** – School Condition Allocation (CAPITAL) projects Management fee of 2% of total project cost (max £1,000) for School Condition Allocation (SCA) projects for all VA schools (all payments and grants will be administered through the Diocesan Board of Finance not in the school)

Single School - [click here](#) to sign up to the Partnership Agreement

Federation/Multi Academy Trust - [click here](#) to sign up to the Partnership Agreement

**Charges for “Pay as You Use” Services for schools/academies who are not part of the Education Partnership Agreement for 2022/2023.**

<ul style="list-style-type: none"> <li>• Bespoke consultancy for RE, Collective Worship, SIAMS and Governance, Good Estate Management, Admissions</li> <li>• Mentoring Support for new Headteacher</li> <li>• Data analysis to support school development</li> <li>• Support to develop Christian Character of a church school</li> </ul>	<p>Virtual support @£90.00 per hour</p> <p>Face-to-Face support @ £120.00 per hour</p>
<ul style="list-style-type: none"> <li>• Academies: Reviewing and providing Trustee consent: <ul style="list-style-type: none"> <li>- for Condition Improvement Bids to ESFA for each scheme submitted</li> <li>- any building/capital work undertaken on the Trustees building</li> </ul> </li> </ul>	£90.00 per hour
<ul style="list-style-type: none"> <li>• Facilitating the Trustee consent for Land and Buildings including any Trustee consent to third party occupancy under terms of a TOCA, License or a Lease</li> <li>• Trustees Solicitors costs are extra for checking legal documentation</li> </ul>	<p>£120.00 per hour</p> <p>At cost</p>
<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Party Licences/Leases for occupancy of Trustee Land and Building</li> </ul>	At cost plus disbursements
<ul style="list-style-type: none"> <li>• Audit and Review School Website for SIAMS compliance (remote)</li> </ul>	£90.00 per hour

VAT at 20% is applicable to all services offered.

Schools’ responsibilities and undertaking in participating in this Partnership Agreement:

- To keep officers informed of the current situation or needs in relation to the service required
- To be available, given adequate notice for meetings and/or visits, to ensure progress is being maintained
  - To give adequate notice when requesting visits, inspections, training etc.