

CHAPTER

16

FURTHER INFORMATION



This toolkit can only be a basic guide to developing a project within your local community. Here are details of other sources of information and also funding opportunities.

The most important will be the website of your own denomination. The links to the relevant sections of those websites are given here.

DENOMINATION WEBSITES:

The **ChurchCare** website is maintained by the **Church of England's** Cathedral and Church Buildings Division, and is a comprehensive resource for anyone managing a church building. It explains the Church of England's Faculty System and what to consider when making changes to the use or physical fabric of your church.

www.churchofengland.org/more/church-resources/churchcare

A key part of ChurchCare is the section called *Open and Sustainable Churches*. This aims to help churches select the right legal and funding model to develop their building for uses beyond the primary role of worship; these could be community activities, cultural events or even commercial activities. www.churchofengland.org/more/church-resources/churchcare/making-changes-your-building-and-churchyard

ChurchCare has also provided a set of **case studies** describing different projects where churches have successfully opened for wider community use.

www.churchofengland.org/more/church-resources/churchcare/advice-and-guidance-church-buildings/sharing-your-building

All **Church of England dioceses** have guidance and information on their own websites usually under a menu heading of *church buildings* or *looking after your church buildings*.

The **Parish Resources** website is provided by the Church of England's National Stewardship & Resources team and offers over 400 pages of resources (web & pdf) to support all aspects of stewardship, administration and management in the local church.

They also offer a range of funding guides to help you target funding for projects – either for capital works or for mission. They are intended to be simple “how-to” guides and cover a range of topics from *Preparing a Funding Strategy*, *A Simple Guide to writing a Business Plan* to *running Fundraising Events*. www.parishresources.org.uk/funding/

The Methodist Church in Britain has guidance on managing and developing their churches here www.methodist.org.uk/for-ministers-and-office-holders/property

and here www.methodist.org.uk/for-ministers-and-office-holders/online-suite-and-guidance

The **Baptist Union of Great Britain** has written a series of leaflets to help local churches with practical building issues, legal matters, property opportunities and challenges and charity law.

www.baptist.org.uk/Groups/220864/The_Baptist_Union/Resource_Library/Free_Resources_and/BUC_Guidelines/BUC_Guidelines.aspx

The **United Reformed Church** is currently preparing revised and updated pages on all issues to do with buildings. *If you have a question, please contact your synod's Property/Trust Officer'.*
www.urc.org.uk/plato-property-handbook1/613-plato-property-handbook.html

The **British Quakers** website provides a set of property advice sheets which cover a wide range of topics, including building maintenance, facilities for people with disabilities, gardens and burial grounds, health and safety, security, insurance, risk assessments, as well as issues relating to historic meeting houses, conservation areas and listed buildings.

www.quaker.org.uk/resources/directory-of-services/property

The **Church in Wales**'s Property Department website provides information and guidance notes to parishes on every aspect of managing and maintaining their buildings. There is a specific section

on the development and community use of church buildings.

www.churchinwales.org.uk/structure/representative-body/property

Within the **Church in Scotland**, it is the Mission and Discipleship Council's Committee on Church Art and Architecture (CARTA) which advises and regulates the development of buildings to meet new needs and circumstances in partnership with the General Trustees.

CARTA advises congregations and presbyteries on the most appropriate way of carrying out renovations, alterations and the reordering of interiors, having regard to the architectural quality of Church buildings. It also advises on the installation of stained glass, tapestries, memorials, furniture and furnishings, and offers advice on repair, maintenance or renewal of organs.

www.churchofscotland.org.uk/about_us/property_and_church_buildings

The **Church of Ireland** is in the process of bringing help and guidance for parishes into one place on their website under the heading of Parish Resources. Here you will find information on all aspects of managing church buildings including funding and grants.

www.ireland.anglican.org/parish-resources

OTHER SOURCES OF ADVICE

The National Churches Trust provides grants, practical support and information as well as sign-posting to other sources of useful advice. There is a detailed *Building Advice* section on their website which covers care and maintenance, making the most of your building as well as advice on managing building projects. There is also a **Resource Centre** with over 2500 documents and web links to other sources of advice, sorted into topics and easily searchable.

www.nationalchurchestrust.org/building-advice

The Churches Conservation Trust which looks after 340 churches is increasingly encouraging and supporting community-based extended uses to help sustain those church buildings. The Regenerating Communities section on their website provides guidance as well as featuring case studies and inspirational ideas.

www.visitchurches.org.uk/what-we-do/regeneration-and-communities.html

The **Church of England**'s national environmental campaign is aimed at helping the Church's 42 dioceses and 16,000 churches reduce their carbon emissions. The website has guidance on how to make your church building greener and more energy efficient as well as plenty of case studies.

www.churchofengland.org/environment

Germinate: The Arthur Rank Centre is an independent ecumenical charity that helps UK rural communities flourish by inspiring, encouraging and equipping local churches. They do this in three distinct but overlapping ways:

- **Church Life:** supporting congregations with resources for worship, discipleship and the maintenance and creative use of buildings
- **Mission:** helping communities flourish by equipping rural churches to identify and meet local physical, social and spiritual needs
- **Training:** developing leaders and church members through training programmes, events, conferences and learning communities

The website also offers many case studies, 'how to' articles, theological reflections, worship resources, papers, etc. Use the powerful search facility to find exactly what you need.

Sign up to their monthly e-news '*Germinate News*' for details of their latest resources and sources of funding.

Country Way magazine is published three times a year and is packed full of real life stories, resources and practical support for rural congregations and clergy.

For more information, www.germinate.net ; email: info@germinate.net or phone: 024 7685 3060.

Resourcing Christian Community Action This study was commissioned by the Church of England to research and bring together current best practice in Christian care in local communities with the resources and knowledge base needed to multiply those good works across the country.

Go to www.how2help.net to read the study in full and also access information on how to start a project, how to manage a project, where to get advice and where to find local partners and funding. There are also case studies of projects from across the country covering different policy areas, locations and types of activity.

The **Church Urban Fund** works through the Church of England's local parish networks, alongside other faith-based and secular organisations, to bring about positive change in neighbourhoods. They largely work through four programmes: Together Network, Near Neighbours, Places of Welcome and Just Finance Network.

www.cuf.org.uk/about-us

The **Church Growth Research and Development** website aims to communicate and disseminate some of the Church of England's work on church growth research and development to help the Church allocate its resources effectively to facilitate its mission and growth. There are also case studies and resources for churches wishing to grow through wider use of their buildings and community engagement.

www.churchgrowthrd.org.uk

The **Faith-Based Regeneration Network UK** (FbRN) is the leading national multi-faith network for community development, regeneration and social action. They have guidance on every aspect of setting up and managing a community project as well as case studies.

www.fbrn.org.uk

The **Churches Trust for Cumbria** has several case studies illustrating rural places of worship engaging with their communities in innovative ways. There is also guidance and other support to help churches of all denominations develop their own projects. Visit www.ctfc.org.uk

The **Centre for the Study of Christianity and Culture**, University of York has produced a DVD on the History of the English Parish Church that can help in understanding your parish church and developing a Statement of Significance. There is also useful information on developing your church building for wider community use. The DVD can be ordered here www.christianityandculture.org.uk/resources

The Centre for Lifelong Learning, at the **University of York** also offers an online study course leading to a postgraduate diploma in Parish Church Studies which offers a unique opportunity to gain detailed and practical knowledge of the history, use, care and conservation of parish churches.

www.york.ac.uk/lifelonglearning/pg-parish-church

ADVICE ON HERITAGE

Historic England is part of the regulatory process and also offers advice and support. They offer useful advice on balancing the needs of congregations with the desirability of conserving heritage as well as guidance on obtaining permission and consents for works to places of worship.

www.historicengland.org.uk/advice/caring-for-heritage/places-of-worship

In 2018, they published a revised edition of their guidance on Making Changes to Places of Worship.

www.historicengland.org.uk/advice/caring-for-heritage/places-of-worship/making-changes-to-your-place-of-worship

In Wales, **Cadw** is part of the regulatory process and also offers advice and support. They have recently updated all their heritage and conservation guidance and are currently working on revising their guidance on ecclesiastical exemption

[www.cadw.gov.wales/historicenvironment/conservation/?lang=en](http://www cadw gov wales historicenvironment conservation lang=en)

Cadw have also written a strategic action plan for historic places of worship which aims 'to find ways in which these cherished buildings can retain or renew their value at the heart of Welsh communities, with their significance sustained or enhanced.'

[www.cadw.gov.wales/docs/cadw/publications/historicenvironment/29012016CadwHistoricPlacesOfWorship-en.pdf](http://www cadw gov wales docs cadw publications historicenvironment 29012016 Cadw HistoricPlacesOfWorship en pdf)

Heritage Help sets out the basics for anyone who is caring for an historic building. It includes understanding the planning system, conservation and other elements such as energy efficiency and grants.

[www.heritagehelp.org.uk](http://www heritagehelp org uk)

The **Council for British Archaeology**
[www.britarch.ac.uk](http://www britarch ac uk)

The **Ancient Monuments Society**
[www.ancientmonumentsscoiety.org.uk](http://www ancientmonumentsscoiety org uk)

The **Society for the Protection of Ancient Buildings**
[www.spab.org.uk](http://www spab org uk)

The **Georgian Group**
[www.georgiangroup.org.uk](http://www georgiangroup org uk)

The **Victorian Society**
[www.victoriansociety.org.uk](http://www victoriansociety org uk)

The **Twentieth Century Society**
[www.c20society.org.uk](http://www c20society org uk)

The **Royal Institute of British Architects** has a register of architects
[www.riba.org.uk](http://www riba org uk)

The **Building Conservation Directory** provides a list of over 1,000 practitioners and suppliers in the areas of conservation, restoration and repairs from access audits to wall painting conservators. You can access the Directory free here
[www.buildingconservation.com](http://www buildingconservation com)

The **National Churches Trust** has a **Professional Trades Directory** which offers a wide range of specialist trades people
[www.nationalchurchestrust.org/building-advice/professional-trades-directory](http://www nationalchurchestrust org building advice professional trades directory)

GUIDANCE ON COMMUNITY PROJECTS

Approach your **local authority** (ask for Community Development) or **local strategic partnership** (your local authority can point you in their direction).

Your local **voluntary and community sector (VCS)** infrastructure organisation can also provide vital support for voluntary organisations and community groups. They can provide advice on setting up new projects as well as information on the grants available and offer support in the application process.

Unfortunately, they can go by different names in different areas. However, **NAVCA (National Association for Voluntary and Community Action)** is the national voice of local support and development organisations. They champion and strengthen voluntary and community action by supporting their members in their work with over 160,000 local charities and community groups. For more information go to www.navca.org.uk

To find the local bodies that can provide support to the voluntary and community sector in your area go to www.navca.org.uk/find-a-member-1

In Wales, the equivalent is the **Wales Council for Voluntary Action (WCVA)**
www.wcva.org.uk

Action with Communities in Rural England (ACRE) is the national umbrella body for the 38 charitable local development agencies, formerly known as Rural Community Councils (RCCs), across England that make up the ACRE Network.
www.acre.org.uk/in-your-area/network-members

RCCs can offer advice, support, and access to local grant databases. They also have county-based Village Hall and Community Buildings Advisers who offer advice and support to those running community buildings. They produce a range of publications on health and safety to food and hygiene, managing employees and volunteers and much more.
www.acre.org.uk/our-work/village-halls

The Plunkett Foundation supports communities, predominantly in rural areas, to set up and run life-changing community co-operatives that help them tackle issues ranging from isolation and loneliness to poverty. They support communities looking

to set up and run a wide range of community-owned enterprises to provide vital rural services including community-owned shops and community food enterprises. They are able to advise on governance.
www.plunkett.co.uk

Community Tool Box has a range of practical guidance on all aspects around setting up community projects. www.ctb.ku.edu/en

Locality is the leading nationwide network of community-led organisations. It provides advice on setting up community enterprises etc including setting up community share funded projects www.locality.org.uk/about

The **National Lottery Heritage Fund** provides a range of good-practice guidance to help you plan and deliver your heritage project. This includes reducing environmental impacts, guidance on carrying out evaluation, making your project fully accessible, using digital technology in heritage projects, how to encourage community participation and working with volunteers.
www.heritagefund.org.uk/hub/good-practice-guidance

PUBLICATIONS

Regenerating Local Churches by Maggie Durran (Canterbury Press, Norwich, 2006, ISBN-13: 9781853116957) Mission-based Strategies for Transformation and Growth, a practical handbook.
www.canterburypress.hymnsam.co.uk/authors/maggie-durran

Tools for Regeneration – Practical Advice for Faith Communities by Rumman Ahmed, Doreen Finneron, Steve Miller and Harminder Singh (Faith Based Regeneration Network, 2006)
www.fbrn.org.uk/factsheets/tools-regeneration-practical-advice-faith-communities

Running Successful Projects in the Voluntary Sector by Stuart Kelly published by 3rd Sector Skills (2012). This is a project management text book for the lay person. Published by 3rd Sector Skills. www.3rdsectorskills.com/resources/books/rsp

Churches for Communities: Adapting Oxfordshire's Churches for Wider Use by Becky Payne. Paperback. February 2014 (Oxfordshire Historic Churches Trust) ISBN-13: 978-099276930
www.waterstones.com/book/churches-for-communities/becky-payne/9780992769307

Buildings for Mission: A complete guide to the care, conservation and development of churches by Nigel Walter and Andrew Mottram. Paperback. September 2015 (Canterbury Press Norwich) ISBN-13: 978-184825760.
www.canterburypress.hymnsam.co.uk/books/9781848257603/buildings-for-mission

See also these related websites: www.archangelic.co.uk and www.churchbuildingprojects.co.uk

Assets not Burdens: using church property to accelerate mission by Tim Thorlby, The Centre for Theology and Community, January 2017
www.theology-centre.org.uk/wp-content/uploads/2013/04/CTC-Research-6-Assets-not-Burdens-Feb2017.pdf

THE AUTHORS



Becky Payne studied archaeology at Durham University and then spent several years 'digging' her way round the world. After that she worked for over 33 years in the heritage

world at Historic England and latterly at the Church of England. She was the Policy Officer within the Church of England's Cathedral and Church Buildings Division, for seven years, promoting the potential of church buildings as a resource for the whole community and working in partnership with government at all levels, with the community and voluntary sector and with other specialist bodies such as the Plunkett Foundation and Post Office Ltd, to realise that potential.

Becky now works as a freelance consultant and researcher on sustaining historic places of worship through wider community use. She has undertaken research work and evaluations as well as consultant contracts (among others) for the National Lottery Heritage Fund, Historic England, Germinate: the Arthur Rank Centre, the National Churches Trust, the SPAB Maintenance Co-operative Project, the Diocese of Oxford and the Diocese of London. This has included research into social enterprises in rural places of worship and writing guidance to encourage churches in London to increase their opening hours. She is lead consultant and project manager for a four-year research project to evaluate the short and long-term impact of the HLF's grants for places of worship (GPOW). She is also a consultant to the Open University's Empowering Design Practices, a five-year research project on how community-led design can help places of worship connect with their communities.

Becky is a London DAC member and a Trustee of the Churches Visitor and Tourism Association. In a volunteer capacity, she is the Development Director for the Historic Religious Buildings Alliance (part of the Heritage Alliance).



Wendy Coombey, Community Partnership and Funding Officer, Diocese of Hereford

Wendy has worked for the Diocese of Hereford for 16 years. Coming from a Community Development and Regeneration background, she supports parishes in project development particularly those that encourage the closer working between church and community and

to develop projects based on community needs. She supports an asset-based approach, where church congregations can use the skills and knowledge of the whole community, particularly on projects to improve facilities within church buildings to encourage new activities and services. She also researches and promotes funding opportunities to help support these projects. Wendy is an elected member of the Church Buildings Council and represents the Diocese at a strategic level with local partnerships. She is a regular speaker at national conferences and is passionate about developing the right resources to support people to get the best out of their buildings, but particularly to enable them to be used as tools for mission, evangelism and engagement.



Stephanie Norris, Partner Architect at Purcell

Stephanie has gained a vast breadth of experience over 25 years, working on a variety of significant ecclesiastical buildings from great cathedrals to parish churches, as well as the creative adaptation of secular historic buildings and new contemporary insertions. She has recently completed the HLF-funded

project at the Grade II* Delapre Abbey in Northampton.

She is adept at preparing detailed written reports relating to quinquennial inspections, conservation management plans and feasibility studies and has a detailed knowledge and understanding of the processes involved in the re-ordering of ecclesiastical buildings. She is the inspecting architect to a number of parish churches, regularly carrying out repair and conservation work as well as extensions and internal reordering. She has served as an architect member on the Ely Diocesan Advisory Committee since 2011.

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www.churchcare.co.uk

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www.churchcare.co.uk/shrinking-the-footprint

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www.churchcare.co.uk

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www.communionarchitects.com

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www.liverpool.anglican.org/Buildings

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www.churchinwales.org.uk/structure/representative-body/property

Joanne Balmforth, Conservation Officer, Support Services, The Methodist Church
www.methodist.org.uk/ministers-and-office-holders/property

Judith Roebuck, CARTA (Church Art & Architecture Committee) Development Worker, Church of Scotland www.churchofscotland.org.uk/resources/art_and_architecture_resources

The Britain Yearly Meeting of the Religious Society of Friends (Quakers)
www.quaker.org.uk/resources/directory-of-services/property

Steve Wing, Secretary, Listed Buildings Advisory Committee, the Baptist Union of Great Britain
www.baptist.org.uk/Groups/220706/Support_Services_Team.aspx

Donna McDonald, Independent project manager for several London Churches

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Fred Hamer, Associate and Chartered Architect www.rra-arch.com

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The Historic Religious Building Alliance

brings together those working for a secure future for historic religious buildings. Their scope is all listed places of worship in the UK. Their members are representatives from the main Christian denominations and other faith groups as well as organisations such as the National Lottery Heritage Fund, Historic England, the Churches Conservation Trust, the National Churches Trust, the Historic Chapels Trust and the Amenity Societies which in different ways support those who have responsibility for looking after our church heritage. Their membership also includes individual clergy and churchwardens and trustees as well as others who support them e.g. architects, fundraisers and historic churches support officers part-funded by Historic England.

HRBA also produces a free e-newsletter, with excellent feedback which is now sent directly to over 1,500 recipients.

www.hrballiance.org.uk



The Diocese of Hereford is the Church of England's most rural diocese. It covers Herefordshire, south Shropshire and some parishes in Worcestershire, Powys and Monmouthshire. The diocese has over 400 church buildings in 356 parishes and 84 schools and academies. It is also home to dozens of Christian youth organisations, community events and social action groups many of which benefit from sympathetic changes made to churches. More than 30% of church buildings in the diocese now have improved facilities thanks to the hard work and dedication of volunteers in parishes and advice from support staff. Between 2013 and 2016 these efforts saw £2m of capital funding for building improvement projects brought in through grants and other means.

www.hereford.anglican.org



Whether you're looking to raise money, give money, spend money or manage your money; it's important to be good stewards. The **Parish Resources** website is provided by the Church of England's **National Stewardship & Resources Team** and offers over 400 pages of resources (web & pdf) to support all aspects of stewardship, administration and management in the local church.
www.parishresources.org.uk

ChurchCare



16,000 buildings. One resource

ChurchCare is the Church of England's national resource, adding value from the centre to support over 16,000 parish churches and 42 cathedrals. They support all those in parishes, dioceses and cathedrals caring for their buildings today and for the enjoyment of future generations. ChurchCare is the comprehensive source of information for everyone managing a church building.

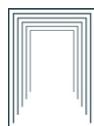
www.churchofengland.org/more/church-resources/churchcare



The National Churches Trust is the national, independent charity dedicated to supporting and promoting places of worship of historic, architectural and community value used by Christian denominations throughout the UK.

The Trust does this through the provision of grants for repairs and modernisation, support, advice and information and campaigning to highlight the cause of church buildings and the value they provide to communities.

www.nationalchurchestrust.org



PURCELL

Purcell

Purcell's reputation and legacy is built upon historic building conservation work and it is the largest architectural practice working within the conservation field in the UK. Founding partner, Donovan Purcell, worked closely with craftsmen to help restore major historic buildings. His commitment to the highest standards of architecture and careful and considered repair still remains the core of their work today. With thirteen studios in the UK and close to 250 staff, the practice has been caring for some of the country's finest buildings and their settings for over sixty years. Churches and cathedrals have been at the heart of what the practice has done throughout that time.

The practice applies its understanding of architectural heritage to repair and newbuild projects, breathing new life into historic places and building boldly for the future. A team of dedicated architectural historians and heritage consultants are expert at understanding the history of a site or building and making an assessment of its significance. From careful repairs to more radical alteration and regeneration schemes, Purcell's conservation portfolio encompasses an enormous spectrum of work.

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