

Re-Constitution of the Manchester Diocesan Advisory Committee for the Care of Churches (DAC) 2022 - 2028

September 2022

Diocesan Advisory Committee for the Care of Churches

Function of the DAC:

The primary function of the DAC is to act as an advisory body on matters affecting places of worship in the Diocese and to give specialist advice on the architecture, archaeology, art and history of places of worship. The Committee functions in accordance with the Ecclesiastical Jurisdiction and Care of Churches Measure 2018 and the Faculty Jurisdiction (Amendment) Rules 2019. The DAC represents the first stage of the faculty jurisdiction process and considers faculty applications and advises the Diocesan Chancellor and Deputy Diocesan Chancellor whether or not a faculty should be granted. The DAC also advises Churchwardens, Parishes, Archdeacons, the Diocesan Bishop and other interested parties on request. The term of office for each member is for six years commencing from the 1st October 2022.

Chair of the DAC

The Chair is to be appointed by the Diocesan Bishop after consultation with the Bishop's Council, the Diocesan Chancellor and the Church Buildings Council (CBC).

Committee Secretary to the DAC

The Committee Secretary organises meetings of the DAC and assists the Committee in discharging its responsibilities under the Faculty Jurisdiction Measure and Care of Churches Measure. The Secretary processes faculty applications, presents evidence to Consistory Courts (where necessary) and administers the Churches Inspection Scheme.

Membership of the DAC

The committee consists of a Committee Chair, the Archdeacons of the Diocese and not less than fourteen other members. The Chair and Archdeacons are ex-officio members of the Committee. Two persons are appointed by the Bishop's Council of the Diocese from among the elected members of the Diocesan Synod of the Diocese. Twelve other persons are appointed by the Bishop's Council of the Diocese, of whom one member is appointed after consultation with Historic England and one member is appointed after consultation with the relevant associations of local authorities. One further member is appointed after consultation with the National Amenity Societies. The Committee may also co-opt suitably qualified persons in accordance with the DAC Constitution.

Meetings of the DAC

The DAC meets eleven times per year (monthly except in August); where possible the first Monday of the month between 1:00pm to 2:30pm. Lunch is provided for members from 12.30pm. Committee meetings are currently held virtually, but ordinarily committee meetings are held at Church House, 90 Deansgate, Manchester M3 2GH. However, committee meetings will be held at St John's House, once the Diocesan Offices relocate to Bury in January 2023.

Key Tasks:

As a member of the DAC you will:

- Guide parishes in undertaking the care and development of church buildings
- Consider the merits of applications made by parishes under the Faculty Jurisdiction Measure
- Consider and determine the appropriate standards of works
- Attend monthly meetings of the Committee
- Attend induction training and any other training deemed appropriate by the DAC Secretary

Person Specification:

	Essential	Desirable
Experience of attending planning meetings in the workplace or parish		✓
Experience of drafting and submitting a parochial faculty application		✓
Knowledge of history, development and use of church buildings		✓
Knowledge of Church of England liturgy and worship		✓
Knowledge of architecture, archaeology, art and history		✓
Experience of local authority planning processes		✓
Experience of the care of historic buildings and their contents		✓
In sympathy with the aims and values of the Church of England	✓	
Excellent communication and interpersonal skills	✓	
Comfortable making difficult decisions	✓	
Willingness to travel to meetings and parishes	✓	

In making appointments, the Bishop's Council will be mindful that each of the desirable requirements of the person specification are met by at least one member of the new Committee.

Expressions of interest are invited and should be returned to:

The Reverend Alan J. Simpson
DMPC & DAC Secretary and Diocesan Governance Manager

Via email only to: governance@manchester.anglican.org not later than **5pm on Friday, 16th September 2022.**

Please provide a CV and include a brief biography detailing why you think your experience and skills set meets the criteria contained within the above person specification. If you are a Diocesan Synod member (representing either the Houses of Clergy or Laity), please include this information in your biography and indicate which Archdeaconry you represent.