

# **Elections to Boards, Councils & Committees Functions & Constitutions**

**Autumn 2021**

**MANCHESTER DIOCESAN SYNOD & BOARD OF FINANCE**  
**ELECTIONS TO BOARDS, COUNCILS AND COMMITTEES**

Members of the newly elected Diocesan Synod are invited to put forward NOMINATIONS in the elections to various diocesan boards and committees.

Before completing the nomination form please check carefully the notes under each heading. The person nominated must have consented to serve.

**In all cases the proposer and seconder must be members of the Diocesan Synod.**

Nominations must be returned to:

The Revd Alan J. Simpson (Diocesan Governance Manager)  
Church House  
90 Deansgate  
Manchester  
M3 2GH  
not later than **12noon on Tuesday, 23<sup>rd</sup> November 2021**

# **Bishop's Council and Standing Committee of the Diocesan Synod**

**Chair: The Lord Bishop of Manchester**

**Key Officer: The Chief Operating Officer and Diocesan Secretary**

The Bishop's Council and Standing Committee is a statutory committee of the Diocesan Synod, established under Church Representation Rule 34 (1) (k), which discharges some of the advisory and consultative functions of the Synod (Section 4 of the Synodical Government Measure 1969). Its functions in relation to the Diocesan Synod are as set out in Diocesan Synod's Standing Order 78 (reproduced below):

Functions:

1. to plan the business of the synod, to prepare the agenda for its sessions and to circulate to members information about matters for discussion;
2. to initiate proposals for action by the synod and to advise it on matters of policy which are placed before it;
3. to advise the president on any matters which he may refer to the committee;
4. subject to the directions of the synod to transact the business of the synod when it is not in session;
5. to appoint members of committees or nominate members for election to committees, subject to the directions of the synod;
6. to carry out such other functions as the synod may designate to it.

Financial Aspects:

1. The Members of Bishops Council shall act as directors (for the purposes of company law) and trustees (for the purposes of charity law) of the Manchester Diocesan Board of Finance
2. When meeting as the Directors, the meeting shall be chaired by the Chair or vice Chair of the DBF
3. Such meetings shall be known as meetings of The Board of Directors
4. The Meeting of the Directors will
  - a) Determine strategy and policy in relation to:
    - i. Clergy Stipends (in line with Synodical Ministry deployment policy)
    - ii. Revenue Budgets
    - iii. Capital Budgets
    - iv. Investments
    - v. The Parish Share system
    - vi. Risk Management
  - b) Monitor the implementation of policy
  - c) Approve draft budget submissions for approval by the Board of Finance and Diocesan Synod
  - d) Receive and approve the annual Consolidated Financial Statements
  - e) Agree financial sub-structures
  - f) Consider any business referred by the DBF, Synod, Bishop's Council or the Finance sub structures

Each meeting will receive a report from the Finance and General Purposes Sub-Committee

## Membership of the Bishop’s Council & Standing Committee of the Diocesan Synod

- ONE Clerical and ONE Lay person to be elected from each Archdeaconry, by Houses of Clergy and Laity respectively.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same House.
- Candidates **must** be members of Diocesan Synod.
- The Proposer and Seconder must be members of Diocesan Synod.

The Bishop’s Council constitution is as follows:

<b><u>Chairman:</u></b>	The Bishop
<b><u>Ex-Officio:</u></b>	The Bishop of Bolton The Bishop of Middleton The Archdeacon of Bolton The Archdeacon of Manchester The Archdeacon of Rochdale The Archdeacon of Salford The Dean of Manchester Chairman of the Board of Finance Chairman of the House of Clergy Chairman of the House of Laity

### **Elected by the Diocesan Synod** *(1 clergy and 1 laity from each Archdeaconry)*

#### **Bolton Archdeaconry**

Clergy:	Laity:
1 vacancy	1 vacancy

#### **Manchester Archdeaconry**

Clergy:	Laity:
1 vacancy	1 vacancy

#### **Rochdale Archdeaconry**

Clergy:	Laity:
1 vacancy	1 vacancy

#### **Salford Archdeaconry**

Clergy:	Laity:
1 vacancy	1 vacancy

#### **Synodical Members**

5 x co-opted members

## **Mission and Pastoral Committee**

**Chair: The Bishop of Middleton**

**Key Officer: The DMPC & DAC Secretary and Diocesan Governance Manager**

The Committee meets about six times a year. Meetings are normally held at Church House and start at 10.00am, finishing no later than 1.00pm. Members may be asked to represent the Committee at evening pastoral consultations, e.g. when suspension of presentation to a benefice is being considered or other meetings relating to consultation on pastoral reorganisation.

The Diocesan Mission and Pastoral Committee, operates under the provisions of the Diocesan Mission and Pastoral Measure 2011. The function of this Committee as set out in the Measure is to "review the arrangements for pastoral provision/supervision in the diocese [and] to make recommendations to the bishop [for] matters for which provision may be made [...] by a pastoral scheme or pastoral order." Within that remit, the Committee is to have particular regard to "the making of provision for the cure of souls in the diocese as a whole", "the traditions, needs and characteristics of individual parishes" and to give "due regard to the furtherance of the mission of the Church of England."

Functions:

- (i) to make or assist in making better provision for the cure of souls in the Diocese and in particular parishes.
- (ii) to review arrangements for pastoral provision/supervision and care in the Diocese, including sharing agreements for a church or parsonage.
- (iii) to prepare strategies or proposals for carrying out the Committees functions under (i) and (ii) for submission to the Bishop and Diocesan Synod (here appropriate) for their approval.
- (iv) To maintain an overview of matters relating to church buildings in the Diocese and their use, other than matters within the jurisdiction of the consistory court or within the functions of the Diocesan Advisory Committee for the Care of Churches.
- (v) to make every endeavour to find a suitable alternative use for churches proposed to be closed, and buildings which have closed for regular public worship under a pastoral church buildings scheme.
- (vi) to make recommendation to the Bishop regarding draft pastoral proposals for matters provided under the Mission and Pastoral Measure 2011.

## Membership of the Mission and Pastoral Committee

- TWO Clerical and THREE Lay persons to be elected from each Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same House.
- Candidates **must** be members of Diocesan Synod.
- The Proposer and Seconder must be members of Diocesan Synod.

The Mission and Pastoral Committee constitution is as follows:

**Chairman:** The Right Revd Mark Davies, Bishop of Middleton

**Ex-Officio:** The Bishop of Manchester  
The Bishop of Bolton  
The Bishop of Middleton  
The Archdeacon of Bolton  
The Archdeacon of Manchester  
The Archdeacon of Rochdale  
The Archdeacon of Salford  
Chairman of the Board of Finance  
Chairman of the DAC  
Chairman of the Property Committee  
Chairman of the Closed Churches Committee  
Canon Evangelist (where possible)  
Senior Methodist Representative (where possible)

**Elected by the Diocesan Synod** *(2 clergy and 3 laity from each Archdeaconry)*

### **Bolton Archdeaconry**

Clergy:	Laity:
2 vacancies	3 vacancies

### **Manchester Archdeaconry**

Clergy:	Laity:
2 vacancies	3 vacancies

### **Rochdale Archdeaconry**

Clergy:	Laity:
2 vacancies	3 vacancies

### **Salford Archdeaconry**

Clergy:	Laity:
2 vacancies	3 vacancies

### **Appointed by Bishop's Council (2)**

2 x vacancies

## **The Manchester Diocesan Board of Education**

**Chair: The Bishop of Middleton**

**Key Officer: Director of Education**

The Board has responsibility for all matters concerned with the Diocese's relationship with schools and colleges, both Further and Higher Education; and the church's work with children and young people. The Board meets three times a year.

Functions:

- (i) to promote or assist in the promotion of education in the diocese, being education which is consistent with the faith and practice of the Church of England;
- (ii) to promote or assist in the promotion of religious education and religious worship in schools in the diocese;
- (iii) to promote or assist in the promotion of church schools in the diocese and to advise the governors of such schools and trustees of church educational endowments and any other body or person concerned on any matter affecting church schools in the diocese;
- (iv) to promote cooperation between the Board and bodies or persons concerned in any respect with education in the diocese;
- (v) the functions assigned to the Board by this Diocesan Board of Education Measure; and
- (vi) such other functions not contrary to the Measure as are assigned to the Board by the diocesan synod, other than functions relating to church schools or church educational endowments.

Manchester diocese has a very significant stake in education, with more children in church schools than any other diocese. There are major challenges for the church in relation to children and young people and the Board is crucial in developing strategies to meet those challenges. It needs members with a passion for education and a passion for the Gospel, committed to doing right for the children and young people of the diocese.

## **Membership of the Board of Education**

- ONE Clerical and ONE Lay person to be elected from each Archdeaconry, by Houses of Clergy and Laity respectively.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same House.
- Candidates **need not** be members of Diocesan Synod.
- The Proposer and Seconder must be members of Diocesan Synod.

The Board of Education constitution is as follows:

**Chair:** The Bishop of Middleton

**Ex-Officio:** The Bishop

### **Elected by the Diocesan Synod**

#### **Bolton Archdeaconry**

- 1 clergy vacancy
- 1 lay vacancy

#### **Manchester Archdeaconry**

- 1 clergy vacancy
- 1 lay vacancy

#### **Rochdale Archdeaconry**

- 1 clergy vacancy
- 1 lay vacancy

#### **Salford Archdeaconry**

- 1 clergy vacancy
- 1 lay vacancy

#### **Bishop's Nominees (2)**

- 2 vacancies

#### **Co-opted: (4)**

- 4 vacancies



## **Property Committee**

**Chair: The Archdeacon of Salford**

**Key Officer: Director of Land and Property**

The Committee meets six times a year in Church House. Meetings start at 12.30pm to allow for professional members to attend and includes a light lunch.

### Functions:

- (i) recommending standards for new and existing houses – their provision, repair and improvement;
- (ii) recommending an annual budget and exercising the financial control and monitoring of that budget;
- (iii) monitoring the housing and repair policies, and recommending changes where appropriate;
- (iv) approving quinquennial surveys of houses;
- (v) monitoring the house replacement list and recommending replacements where necessary, including the funding of the same and approving plans for new houses;
- (vi) recommending policy in relation to Glebe land ownership;  
general management of Glebe holdings in consultation with the diocesan agent – rent reviews, new lettings, easements, terms of sale.

## Membership of the Property Committee

- ONE Clerical and ONE Lay person to be elected from each Archdeaconry.
- The Proposer, Seconder and Candidate must be from the same Archdeaconry.
- The Proposer, Seconder and Candidate need not be from the same House.
- Candidates **need not** be members of the Board of Finance.
- The Proposer and Seconder must be members of Diocesan Synod.

The Property Committee constitution is as follows

**Chair:** The Archdeacon of Salford

**Ex-Officio:** The Archdeacon of Bolton  
The Archdeacon of Manchester  
The Archdeacon of Rochdale  
The Chairman of the Board of Finance (Canon Phillip Blinkhorn)

### **Elected by the Board of Finance**

*(1 clerical and 1 lay person from each Archdeaconry)*

#### **Bolton Archdeaconry:**

1 clergy vacancy  
1 lay vacancy

#### **Manchester Archdeaconry:**

1 clergy vacancy  
1 lay vacancy

#### **Rochdale Archdeaconry:**

1 clergy vacancy  
1 lay vacancy

#### **Salford Archdeaconry:**

1 clergy vacancy  
1 lay vacancy

#### **Co-options: (4)**

4 vacancies

## **Vacancy in See Committee**

**Chairman: To be elected by the Bishop's Council**

**Key Officer: The Chief Operating Officer and Diocesan Secretary/Diocesan Registrar**

The Vacancy in See Committee only meets when it is necessary for a new Diocesan Bishop to be appointed, however, it is important to ensure that the appropriate membership is in place at any given time.

The role of the Vacancy in See Committee is to prepare a statement setting out the needs of the diocese whilst also providing such factual information about the diocese and its organisation as may be requested by the Crown Appointments Commission. The Committee elects some of its members to be members of the Commission in connection with its function in relation to the vacancy.

### **Vacancy in See Committee**

- TWO Clerical and THREE Lay persons to be elected by the House of Clergy and House of Laity respectively.
- The Proposer, Seconder and Candidate must be from the same House
- The Proposer, Seconder and Candidate need not be from the same Archdeaconry
- Candidates **need not** be members of Diocesan Synod
- The Proposer and Seconder must be members of Diocesan Synod.

The Vacancy in See Committee constitution is as follows:

**Ex- Officio:** The Bishop of Bolton  
The Bishop of Middleton  
The Dean of Manchester

#### **Members of General Synod – Proctors in Convocations:**

The Revd Canon Lisa Battye (Manchester South and Stretford)  
The Revd Janie Cronin (Rochdale)  
The Revd Canon Dr Rachel Mann (Bury and Rossendale)  
The Revd Canon Andy Salmon (Salford and Leigh)  
The Revd Daniel James Valentine (Manchester North and East)  
The Revd Canon Marcia Wall (Manchester South and Stretford)  
The Revd Vincent Whitworth (Bolton)

#### **Members of General Synod – House of Laity:**

Mrs Pam Davies (Bolton)  
Canon Dr Adanna (Addy) Lazz-Onyenobi (Manchester South and Stretford)  
Mrs Abigail Ogier (Manchester South and Stretford)  
Canon Geoffrey Tattersall QC (Bolton)  
Councillor James Wilson (Manchester South and Stretford)

#### **Two Archdeacons**

**The Chair of the House of Clergy**

**The Chair of the House of Laity**

**PTO**

**Elected by the Diocesan Synod:**

**Bolton Archdeaconry:**

Clergy:  
2 vacancies

Laity:  
3 vacancies

**Manchester Archdeaconry:**

Clergy:  
2 vacancies

Laity:  
3 vacancies

**Rochdale Archdeaconry:**

Clergy:  
2 vacancies

Laity:  
3 vacancies

**Salford Archdeaconry:**

Clergy:  
2 vacancies

Laity:  
3 vacancies