

## Diocesan Church Building Grants – Criteria

Church Building Grants are allocated by the diocese, to assist parishes with the cost of building repairs.

### What can it be used for?

Parishes can make applications for a grant to assist with meeting the cost of repairs, restoration and security of the church building.

An application cannot normally be made for assistance with re-ordering, decoration, groundwork, boundary walls or organ restoration. The maximum amount that can be allocated for a grant is £20,000.

### What are the Criteria?

- In order that these limited funds may be wisely distributed, any grant award should have the support of the respective Parish, Deanery, Archdeacon and Deanery Pastoral Committee.
- It is also a requirement that, where necessary, there is professional supervision by a qualified architect.
- An award is granted on the understanding that the Faculty application is subsequently successful.
- There is an expectation that parishes applying for grants should have paid their Share in full. All grants are awarded conditional on the parish paying its Share in full in the year in which the grant is awarded and that relevant Faculty permission is awarded before work commences.
- For parishes in a newly formed single parish team or benefice with more than one parish church, if you feel that you have met your Share commitment but others in the team or benefice have not, in exceptional circumstances, the diocese may use its discretion to consider an application. This will only apply for the first two years of a pastoral change.

### Additional funding

As monies in the Diocesan Church Building Grants Fund are limited, all parishes applying for funding must also provide match funding either from their own resources or from external funding sources. Here are some places you can apply to for external funding:

- Heritage Lottery (if it is a listed church building) - <https://www.heritagefund.org.uk/>
- The National Churches Trust - <https://www.nationalchurchestrust.org/get-support>
- Valencia Communities Fund - <https://www.valenciacommunitiesfund.co.uk/>
- Local Councils
- Benefact Trust - <https://benefacttrust.co.uk>
- The Duchy of Lancaster Fund - email Ian Johnston at [ian.johnston@lancashire.gov.uk](mailto:ian.johnston@lancashire.gov.uk)
- Garfield Weston - <https://garfieldweston.org/>

## **Application Process**

Completed applications should be returned to:

[finance@manchester.anglican.org](mailto:finance@manchester.anglican.org)

Finance Department  
St John's House  
155-163 The Rock  
Bury  
BL9 0ND

## **Information to accompany your application form**

It is important that the correct attachments are sent with your application form:

**Accounts** - these should be complete audited accounts which clearly show where monies are restricted or designated. There should be an aggregate page with the accounts. Parishes with over £100,000 in their accounts need to have compliant accounts - this will be checked before grants are awarded. Parishes which need advice about their accounts should contact the Finance department.

**Quotations** – The Grants Panel would like to see 2 competitive quotes, however if only one quotation is obtained, the parish could give a reason and inform us if the quotation has been approved by your surveyor or architect.

## **DAC and Faculty Information**

Parishes must consult with the appropriate Archdeacon or diocesan officer for legal and technical advice before applying for a grant application.

For help on Faculty Applications:      Alan Simpson  
   DAC Secretary  
   Tel: 0161 828 1419  
   Email: [asimpson@manchester.anglican.org](mailto:asimpson@manchester.anglican.org)

Please see the Church Buildings section of the diocesan website <https://www.manchester.anglican.org/churchbuildings> for more information on the Diocesan Advisory Committee for the Care of Churches (DAC) and the Faculty process.



THE CHURCH  
OF ENGLAND  
Diocese of Manchester

CHURCH  
FOR A  
DIFFERENT  
WORLD

## Diocesan Church Building Grants – Application Form

### Section 1 Parish details

Parish name and location	
Incumbent name	
Name and address of applicant (inc. postcode)	
Telephone	
Email	
Applicant's position in church	
Amount of grant requested	£

### Section 2 The proposed work

Is the Church a listed building?	Yes / No
What works are proposed to the church building?	
Have you been to tender for the work?	Yes / No
Will the work be undertaken and administered by an Architect?	Yes / No
Has the parish applied for a Faculty for this work? (to check whether a Faculty is needed, please contact the Diocesan DAC Secretary)	Yes / No



## Section 6 Declaration

In order for your application to be considered, the following items should be attached (failure to attach these items may result in the processing of your application being delayed):

Latest examined parish accounts and annual report. If the balances in the parish accounts have changed significantly since these were produced, it would be advisable to attach an update or an explanation of these changes.

The Grants Panel expects to see at least two competitive quotations, however if only one quotation is obtained, the parish may give a reason and state that the quotation has been approved by a surveyor or architect

I am aware that this application does not constitute an offer of a grant (all grant decisions are made by the appropriate diocesan decision making body and applicants will be informed of that decision following the meeting).

Signed..... Date.....

### **Please return to:**

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