# 7. Responding Promptly to Every Safeguarding Concern or Allegation

### 7.1 Quick guide

#### **Concern/allegation**

You suspect or witness abuse, or someone discloses information about a safeguarding concern or allegation

#### **Emergency - immediate**

If a child or adult is in immediate danger or requires medical attention, call the police and/or social services immediately on 999

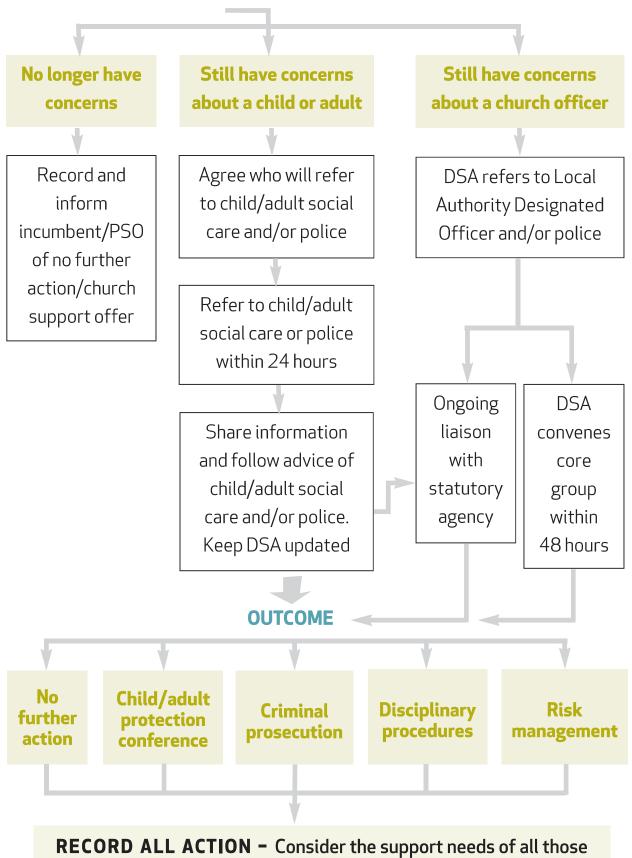
Record and report all information to the incumbent and PSO

## Non-emergency – within 24 hours

Record and report to the incumbent/PSO or activity leader. Agree who will inform the DSA

Record and discuss with the DSA within 24 hours

The DSA will provide advice and guidance



**RECORD ALL ACTION -** Consider the support needs of all those affected by allegations of abuse at all points in the above stages. Remember the safety and welfare of any child or adult takes precedence over all other concerns