

HOLY TRINITY CHURCH, WINDSOR
11 October 2020

Those present are listed on a separate sheet filed with these minutes.

11:31 Revd Sally welcomed all to the meeting and led the meeting in prayer.

Election of Churchwardens

Revd Sally reminded the meeting of the role and responsibilities of wardens. Steve & Penny had been nominated and seconded and had agreed to stand again. Revd Sally asked both for verbal confirmation that they were still willing which they confirmed. Those present unanimously endorsed their appointment and Revd Sally stated that Steve Holton and Penny Wells had been duly elected.

Minutes of the Annual Parochial Church Meeting

Sally Stevens, who was about to rejoin the electoral roll, was invited to stay as an observer for this meeting.

A report incorporating the PCC, Chair's Report, Electoral Roll, Financial, Safeguarding, Deanery Synod and Fabric Reports had been circulated with a copy of last year's minutes.

Minutes of the last meeting - There were no matters arising from last year's APCM. The 2019 minutes were reviewed and proposed by Steve, seconded by Mary and unanimously accepted by those who had been present.

Safeguarding – there were no safeguarding issues in 2019.

Rector's Report – Although Revd Sally had written her report before the original planned APCM date in March (and COVID-19 lockdown) it was focussed on working together with the other churches - she stated that we need to work together to thrive in mission and ministry. [Due to the COVID-19 pandemic the three parishes have been sharing Sunday worship, initially online during lockdown, since July in the one Sunday service which rotates around the four churches]

Electoral Roll – there are now 22 people on the electoral roll and one person to add after the meeting.

PCC Report – this was written by Steve, there were no queries.

Fabric Report – this was written by Victoria, there were no queries.

Deanery Synod Report – this report had been supplied by the Deanery, there were no queries.

Annual Accounts & Treasurer's Report - Brandon stated that last year had been a reasonable trading year and there was no untoward expenditure, there were no queries.

Appointment of auditor – Westwind Accountancy Services are now known as Perfect Accountancy Services but the accountant is still Frank Hovell. Brandon proposed Frank as auditor, seconded by Steve and accepted by all, bar one abstention.

Friends' Report – Richard stated that the highlight of last year had been the 175th anniversary. There were various visits and we had been trying to promote the church for cultural events. He stated that there is a lot of love for the church among local people. The team from the Oakbridge Centre had had to stop maintenance of the outside with lockdown but Cllr John Bowden who lives nearby has kindly been gardening.

Election of Deanery Synod Representative

Mary & Megan have represented the parish at the synod. Holy Trinity is now entitled to one representative, Megan stated that she was happy to step back and deputise if required. Mary was proposed by Richard, seconded by John Hicks and unanimously elected.

Election of PCC

Nominee	Proposer	Secunder
Brandon Mudditt	Richard Cox	Steve Holton
Richard Cox	Steve Holton	John Hicks
Jane Clark	Megan Gent	John Hicks
John Hicks	Victoria Stevens	Richard Cox
Megan Gent	Mary Skelton	Leslie Grout

Sally Stevens was proposed by Mary and seconded by Richard to join the PCC once she has been added to the roll after the APCM.

All were unanimously elected.

AOB – there was no AOB

12:07 meeting closed

PCC Meeting

All were happy for Sally Stevens to join the meeting.

Vice Chair – Steve Holton– Brandon Mudditt proposed, Richard Cox seconded
PCC Secretary – Victoria Stevens (co-opted) - Brandon Mudditt proposed, Mary Skelton seconded

Treasurer – Brandon Mudditt - Mary Skelton proposed, Megan Gent seconded
Standing Committee – incumbent, churchwardens & secretary

Team Council – Jane Clark & Mary Skelton, proposed by Steve Holton, seconded by John Hicks. Revd Sally stated that it's important to work together and asked Jane & Mary to arrange for a deputy if they can't make a meeting.

All above were unanimously elected.

Election of Sidespeople – Revd Sally reminded all of the role and responsibilities of sidespeople. It was suggested that Mike Thompson and Ann Geary may be willing to be elected, Revd Sally proposed:

Megan Gent	Deidre Mulley
Richard Cox	Mary Skelton
Jill Palmer	Victoria Stevens
John Lavender	Mike Thompson
Brandon Mudditt	Ann Geary
Mike Gent	

All were unanimously elected subject to Jill, Mike, Mike & Ann joining the electoral roll.

Social Club – In response to Megan's enquiry, Revd Sally said she had emailed the solicitor three weeks ago, asking him to draft a letter, and will be following up next week. The letter will ask the tenant to hand back the keys, pay a lump sum of £5,000 and remove his possessions from the building within seven days. Revd Sally reminded the meeting that the PCC were unable to take any action until the end of September due to the suspension of evictions under COVID legislation. *Post meeting note: the COVID moratorium on taking possession proceedings has now been extended to January 2021.*

Garden Committee Meeting – this is scheduled for 9:30am on 24 October (Revd Sally isn't available). Revd Sally said that the garden fund had received a grant of £2,000 recently towards the garden.

PCC Course – Jane Clark asked if there was another one planned – Revd Sally said that Jane Burr had found details of another and recommended the course to new and experienced PCC members.

Remembrance – the Team Holy Communion service will be at the earlier time of 9am at Holy Trinity (to allow Revd Sally to get to Windsor Parish Church for the 11am service). The service will include an Act of Remembrance. Penny & Brandon stated that they were willing to stay at church until 11:30 in case anyone arrives. Plans were already in place to open 2-4pm. Victoria is going to write the COs of the regiments and the organisations that are usually invited to lay a wreath. Sally Stevens said details ought to be posted on Windsor social media as well as church.

The Grace was said.

12:45 meeting closed