

HOLY TRINITY CHURCH, WINDSOR
24 March 2019

Steve Holton (PCC Vice Chair) welcomed all to the meeting as chair. Those present are listed on a separate sheet filed with these minutes.

Election of Churchwardens 11:00am on 24 March 2019

Steve reported that there had been two nominations for churchwarden: himself and Penny Wells – both were duly elected.

Minutes of the Annual Parochial Church Meeting 11:05 on 24 March 2019

A report incorporating the PCC, Chair's Report, Electoral Roll, Financial, Deanery Synod and Fabric Reports had been circulated to all present and a copy of last year's minutes.

Minutes of the last meeting - There were no matters arising from last year's APCM. The minutes were proposed by Steve and unanimously accepted by those who had been present.

Steve drew the meeting's attention to the report – the PCC had met on eleven occasions, excluding special meetings regarding the appointment of a rector. The monthly meetings were shorter and allowed business to be progressed more swiftly.

Electoral Roll – this year it there was as full revision and there are now nineteen members. Victoria Stevens said there were two more people to be added after the meeting as they had submitted their forms late, another person has also said that they will be sending their form back. Brandon noted that from a treasurer's viewpoint it is better to have a realistic number and that the size of roll does have a role in the amount paid to diocese.

Fabric - Brandon Mudditt noted that the organ is now sounding very good (and possibly the best in the Team) due to the recent work. The Mountbatten Room is cold in winter but the ceiling is going to be insulated soon. In response to a query from D Mulley it was thought that the church would not get permission for solar panels. Victoria stated that two bells aren't working on the carillon which she had omitted from the report. Brandon stated that the new doormats were beautiful.

Deanery Synod - Steve highlighted the number of changes in pastoral developments.

Annual Accounts & Treasurer's Report - Brandon talked through his report. The income was £77K and the outgoings £63K. The underlying trend is positive - operational costs are covered by income without needing most income but repairs wouldn't have been.

There has been a slight dip in giving this year (it only takes one or two people to stop giving) and as only a small number of people are regular givers there is a risk that the situation can change quickly. The average donation per member is significantly increased in response, 2 or 3 years ago, to a generous offer of matched funding.

This is the first year in several that Alma Road Social Club [tenant of the Parish Rooms] has paid rent in full and started to pay off their debt. Trustees of the Social Club need to be clarified and a new lease agreed. The club owes HT £11,590.

Expenditure in recent years on the building has been reactive. A significant amount of money was spent on the organ this year in preventative maintenance.

Appointment of auditor - Frank Hovell has merged his business and it is no longer called Westwind but Perfect Accountancy Services. Steve proposed the appointment of Frank Hovell of Perfect Accountancy Services as auditor which was unanimously accepted.

Steve noted that attendance at the last Carols by Candlelight had been off the scale and seems to be affected by timing (in 2018 the last Sunday before Christmas was very close to Christmas). He also stated that Household Cavalry weddings and baptisms might fall off when the regiment moves - it is also uncertain whether Remembrance can continue as it is without the Household Cavalry. The figure after the "+" on funerals relates to services held at the graveside or in the crematorium on behalf of the parish.

11:40 Mary Skelton left

Chair's Report - Steve briefly explained the process around appointment of rector. Included in the Parish Profile is the intention of the parishes in the Team to move towards a single parish – so far all parishes have confirmed their intent and it is likely that significant progress won't be made until the appointment of a rector.

Steve proposed adoption of all reports which were unanimously adopted.

Election of PCC

Deanery Synod representatives aren't elected again until next year - Mary Skelton and Megan Gent are the current representatives.

Steve proposed the following (who indicated they were willing to stand):

Jane Clark
Richard Cox
John Hicks
Brandon Mudditt

The following sidespeople were proposed by Steve and re-elected:

Megan Gent	Mike Gent
Richard Cox	Deidre Mulley
Jill Palmer	Mary Skelton
John Lavender	Victoria Stevens
Brandon Mudditt	

In response to a query from Megan regarding garden progress, Brandon said consent had been discharged recently so fundraising can be completed. Steve said this would be done mainly by funding and there would be a meeting of the Garden Committee soon. John offered a meeting with two friends who could advise on fundraising – this was accepted and it was hoped this could be arranged before Easter. Megan suggested adding them to the HT175 invitees and also noted that the Waitrose token fundraising is advertising for the garden as well as raising funds.

A provisional date of 7 April (after the service) was agreed for Brandon, Steve & Richard to meet as the Garden Committee (it was also hoped that Toby Goodger, designer, might be available). Army representatives have moved on and the college representative has retired. Richard will approach Windsor College regarding a new representative.

12:00 meeting closed

PCC Meeting

Vice Chair – Steve Holton– Brandon Mudditt proposed, Penny Wells seconded
PCC Secretary (nominal) & Electoral Roll Officer – Victoria Stevens - Brandon Mudditt proposed, Penny Wells seconded
Treasurer – Brandon Mudditt - Penny Wells proposed, John Hicks seconded
Standing Committee – Ex-officio members of PCC and Brandon Mudditt- proposed by SH
Team Council – Jane Clark & Mary Skelton, proposed by John Hicks, seconded by Brandon Mudditt

All above were unanimously elected.

Date of next PCC meeting to be agreed by email – John Hicks offered his home as the venue.

12:15 meeting closed