

St Peter's Church PCC meeting

26 September 2023 7:00pm – 8:10pm

Minutes

Present: Mo Atkinson, Hannah Beck, Ian Birt, Bella Blake, Kate Blake, Michael Burlison, Helen Camm, Jan Edwards, Rachel Fell, Alan Garrow, Steve Gibbin, David Hipkin, Sian Lockwood (Chair), Catherine Medforth, Felicity Moss, Karin Shaw, Roy Taylor and Ruth Thompson-Vear.

Apologies: Lance Burgess, Chris Clayton, Catharine Davies, Stewart Davies and John Longstaff.

1. Welcome and opening prayer

Sian welcomed everyone and opened the meeting with prayer.

2. Bible reflection

Mo led a reflection on Psalm 121.

3. Apologies for absence

Apologies had been received and were noted.

4. Acceptance of the minutes of June's meeting

The minutes of the PCC meeting held on 27 June 2023 were unanimously approved.

5. Matters arising

The new pattern of worship for the 9.30 on the first Sunday of the month has now begun. Our curates Steve and Karin who are leading on this were also welcomed to the PCC.

6. Communication at St Peter's

Alan tabled the Communications paper circulated and introduced its main themes.

Alan then invited those present to discuss in small groups what they thought was good about communication at St Peter's and what could be

improved. Each group was then invited to feedback to the meeting accordingly.

Key feedback included:

- What's working well – the foyer displays, welcome in church on a Sunday, the What's On booklet and the Weekly News.
- What could be improved: the welcome board and welcome area, communication by the various groups in church (eg what Breakfast Club is doing), more regular emails relating to events, groups and services, communications with those who don't have internet, environmental policy communications, communications with foreign language speakers.
- Although the website is valued, some commented that things can be difficult to find on it. It was noted that the website is to be revamped soon.
- We could do more in relation to social media eg Instagram. Whatsapp is used in some church communications but works best for smaller groups.

Alan will consider all feedback received and report back accordingly.

7. PCC away day topics

The meeting was reminded that the PCC away day will take place on 21 October from 10 am to 2pm at Birstwith church hall.

The main topic for the day will be to receive and consider feedback from the Inclusive Church working groups.

8. Finances

David reported that we are tracking budget as at the end of August, although notably we are ahead of budget in relation to church lettings and are spending less on utilities than budgeted.

David also reported that we are now up to date on gift aid and have recently received swift payment from HMRC now that we are using an electronic claim system. Sarah Martin and Rob Lockwood were thanked for their efforts to sort out gift aid.

9. Fabric

Carole's report on fabric matters was tabled to the meeting. This lists all recent and ongoing fabric items for which Carole and the maintenance team have responsibility.

In relation to additional fabric matters:

- The new AV system is due to be installed next week. It was noted that additional microphones for clergy may be needed following Karin and Steve joining the team.
- John Longstaff has reported issues with the LED lights in the choir stalls and lights around the organ. These will be investigated.
- In relation to the ongoing roof leaks, we are exploring sources of funding which will enable us to undertake a wholesale review of the roof and undertake repairs accordingly.

10. Safeguarding

There were no incidents to report.

11. New Welcome officer

Leigh Thompson was endorsed as a welcome officer and it was agreed Leigh could have access to personal data held by the church.

12. Lay ministry pathways application

John Longstaff's application to undertake the occasional preacher's course was retrospectively approved and endorsed.

13. Acceptance of minutes of the standing committee

The standing committee minutes for July and September were tabled and accepted.

14. AOB

There was no other business.

15. Review of meeting

There was a brief review of the meeting.

The meeting concluded with prayers at 8.10pm.

The next meeting is on 28 November 2023 in church.