

# Minutes of Parish Meeting and Annual Parochial Church Meeting, The Bourne Parish

Sunday 22<sup>nd</sup> May, 2022

## Parish Meeting

Chaired by the PCC secretary, Nigel Lewis

### Election of churchwardens

Peter Neukom and Patricia Goode, having been nominated as churchwardens, were unanimously elected by the meeting.

The curate, Sandy Clark, read out the retiring vicar's address from the e-newsletter including his thanks to Keith Newman, Peter Neukom and Michele England for their unselfish and generous service. Retiring churchwarden Michele England was thanked By Sandy and Peter Neukom - as a friend and colleague and noted her flexibility and fabulous ability to remember everyone's names.

Michele responded thanking Sandy and Peter for their kind words and said it had been a privilege to work alongside Keith and Peter. She welcomed Patricia's appointment to bring 'new blood' to the office.

Nigel Lewis reminded the meeting that Peter Neukom had agreed to stay in post for another year given the challenges of the vacancy period and to provide some continuity; Nigel thanked Peter on behalf of the meeting for doing so.

The meeting closed.

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## Annual Parochial Church Meeting

Chaired by the churchwarden, Peter Neukom, who opened the meeting with prayers.

- 1. Minutes** of the Parish Meeting and APCM of 25<sup>th</sup> October 2020 were approved unanimously with no amendments. Proposed by Ruth Moore and seconded by Jenny Grant.
- 2. Election of new lay members to the PCC.** The vicar thanked retiring members who have served on the last PCC - Keith Newman – who is standing again, David Brown, Jacqui Sellers and Stewart Davidson. Nigel Cuthbert, Rob Horton, Michele England, Keith Newman, Geoff Hooker, Hilary Newman and Janet Stephen (who is standing down as deanery synod representative) were duly elected by the meeting to the PCC.

The chair noted that Nigel Lewis had agreed to serve for a further term as PCC secretary and electoral roll officer and would be appointed by the first meeting of the new PCC on 16<sup>th</sup> June 2021. He also thanked Ruth Moore, Safeguarding Officer, for her work for the parish and noted that she would be co-opted to the new PCC at its first meeting.

**3. Election of deanery synod representatives.** The chair thanked Yvonne Bryant and Debbie Wilde for their service. Two further vacancies exist and no nominations have been received. If nominations are received subsequently they will be approved by the PCC.

**4. Electoral Roll.** Nigel Lewis, PCC secretary and Electoral Roll Officer reported that there were 235 members on the electoral roll after the revision earlier this year – 6 additions 2 removals (231 in 2021).

**5. Chair's report**

Peter Neukom reflected on 2021 – a year of significant change as we began slowly to recover from the

**6. Presentation of Financial Statements for 2020.**

Nigel Lewis, PCC secretary, presented a summary of the financial outcome for 2020 on behalf of Michael Cock, Treasurer who sent his apologies to the meeting.

Both income and expenditure were impacted by the pandemic, but the receipt of a generous legacy meant that income exceeded expenditure. The legacy of £68.7k received in 2020 and early 2021 was the largest received for many years. Excluding the legacy income, general parish funds noted a modest cash deficit in 2020, as in 2019. Whilst income from giving, donations, collections and hall rentals all fell, costs also reduced as a result of the Government's furlough scheme, lower maintenance costs and reduced parish share thanks to diocesan rebates to alleviate the impact of Covid.

Restricted funds grew, principally The Bourne Youth Trust (BYT). Income from its investments supports parish work with children and young people. Since 2012 the CBF Church of England Funds in which the BYT has invested have generated on average £10k a year in income from dividends and overall capital growth of £60k and investments now total £302k.

Michael and the Finance, Stewardship and Administration working group were thanked by the vicar for their work throughout the year.

#### **7. Appointment of independent examiners for 2021.**

Wise and Co were re-appointed by the meeting unanimously. The APCM was informed that they had done a good job and fees had been stable for a number of years.

#### **8. Fabric report**

Michèle England reported that at **St Thomas's** there is ongoing concern regarding the flat roof over the Lantern and the Centenary Rooms and that some exterior and emergency lights are showing their age and we are fitting replacements when failures occur.

The other change internally has been the removal of 5 cupboards along the East wall of the Centenary Rooms. This is to enhance the rooms generally for future social events. Two cupboards were removed to the office and two to the choir room, the 5th being used for additional shelving. Michèle thanked Keith Newman, Anne Loach and Tony Williams for their hard work on this project.

At **St Martins** the fabric of the church continues to be sound and the replacement of internal LED high level lights is continuing.

Consideration is being given to a plan to convert the toilet in the vestry into one more suited to the disabled. This will be discussed in more detail in the coming months.

The grounds are being maintained by a member of St Martins Hall but the front boundary fence still awaits the attention of the Rehab team.

**Brambleton hall** itself is sound and sports a new sign board kindly built by Barry Parker. Planning permission for the new gym for the Atomic Boxing Club is ongoing if slightly slower than was hoped. More adjustments were required by Waverley Borough Council.

The architect David Pendery continues to progress the project on behalf of the Bourne Parish until we get planning permission which we sincerely hope will be at the end of May.

#### **9. Safeguarding**

The vicar thanked Ruth Moore for her work as Parish Safeguarding Officer and noted that the new PCC would adopt the parish safeguarding arrangements – notified also to the APCM – at its first meeting in June.

**10. AOB – None.**

**11. The meeting ended with the Grace**

Signed

Date