

Dear Parents

4th April 2022

We have had a lovely term focussing on just school events and being able to work on a variety of more complex arrangements. Now we approach a term of performances! Below is a list of dates I have so far. Please could you return the availability reply below as soon as possible (as I need to know numbers) and by the **29th April** at the latest please as this is the deadline date for getting permission from the Children’s Licensing Officer.

| Date | Concert | Venue | Arrive | Rehearsal | What help is needed | Dress | Performance | |
|-----------------------------------|---------------------------------------|------------------------------------|--|-----------|---|---|---------------|--|
| Tuesday 24 th May | It Takes a City Premiere | Royal Albert Hall | See previous communication Harston & Newton Only | | | | | |
| Thursday 2 nd June | Queen’s Jubilee Platinum Event | Cottenham Recreation Ground | 9pm | 9pm | Licensed chaperones and lift shares to/from venue | Arrive in concert dress – White TT/HN/HEP Sounds/plain white t-shirts, black trousers, socks and shoes. Tickets – free Includes a specially written song to be sung by choirs all over England at the same time whilst beacons are being lit. | 9.15 – 10pm | |
| Sunday 5 th June* | Newton Family Jubilee Event | Harston & Newton Recreation Ground | 1.15pm | In school | Licensed chaperones and lift shares to/from venue | Arrive in concert dress – White TT/HN/HEP Sounds/plain white t-shirts, black trousers, socks and shoes. Tickets – free | 1.30-1.50pm | |
| Saturday 11 th June | Waterbeach Family Festival | Waterbeach Recreation Ground | 2.25pm | 2.30pm | Licensed chaperones and lift shares to/from venue | Arrive in concert dress – White TT/HN/HEP Sounds/plain white t-shirts, black trousers, socks and shoes. Tickets - free | 2.45 – 3.05pm | |

| | | | | | | | |
|-----------------------------------|------------------------------|--------------------|-----|----------------|--|--|---------------|
| Saturday 25 th June | Fen Edge Festival | Cottenham Green | 1pm | 1.10 – 1.20 | Licensed chaperones and lift shares to/from venue | Arrive in concert dress – White TT/HN/HEP Sounds t-shirts, black trousers, socks and shoes. Tickets - free | 1.30 – 2.30pm |
|-----------------------------------|------------------------------|--------------------|-----|----------------|--|--|---------------|

Many thanks again for all your support. There will also be an in school event, date tbc

Mrs Lihoreau

*Not enough numbers for Haslingfield event.

By email through the office or in a clearly labelled envelope

Y/N

2nd June Cottenham, lighting the beacon

5th June Harston

11th June Waterbeach

25th June Fen Edge Festival, Cottenham

Name of child:

Contact number:

Date of Birth:

Age:

Address: _____

Recorded Media Consent – I/We have read the Recorded Media Consent Form and agree

Signature..... Date.....

Recorded Media Consent Form (Photography/Recorded Images)

The interests and the welfare of children taking part in music events is paramount, therefore various safeguarding procedures are in place. These safeguards will help to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources, media publications, on the internet and elsewhere.

We will seek permission from parents/guardians of children to televise, record or photograph the performance(s) of all children. If permission is gained, we may use the recorded media for the following purposes:

- broadcasting any such recording or selling, hiring or otherwise making those sounds and images available in any audio, video or audio-visual form to the public without restriction
- making photographs available to the public without restriction
- using these sounds and images for publicity anywhere in the world and retaining copies of the recordings and photographs in archives for use in future publicity for an unspecified time.

Permission will be sought via a Recorded Media Consent Form. If consent is declined, we will inform photographers and film crew in advance of the performance to ensure no recording is made of the child in question. We will also advise audience members not to take photos/film of the group in question and ask venue stewards to assist in enforcing no photography/filming by the audience for the performance. However, we are not responsible for any recordings made by members of the public despite its best efforts to ensure this does not happen.

The following will always be considered when deciding what images and recordings to make use of:

- Never supply the full name (first name and family name) of the child or children along with the image/recording
- Only use images of children in suitable dress

Any official photographers or film crews will be required to sign a contract to ensure the images are not misused and that no one else can gain access to the original copies. Depending on the role required of them, they may be required to have a DBS check.

Photographs at events taken by staff and volunteers may be used for official use, where deemed suitable, so long as they meet the conditions already set out above.

Any press or broadcasting companies wishing to attend events will be required to carry identification as deemed appropriate. You will be informed that press may wish to take photos or film the group and given the opportunity to decline.

Members of the audience are permitted to take photos of groups, as many will be parents of the children participating. If you have any concerns regarding inappropriate or intrusive photography, these should be reported to a member of staff at the event.