

Haslingfield Primary School

Minutes of the Governing Body Meeting

Held via Zoom, at 5.00pm on 26th April 2021

Governors present: Graeme McLeod (Head), Paula Durrant (PD,) Donna Peck (DP), Jenny Reavell (JNR), Janet Reinemann (JR), Christine Branch (CB), Tim Robinson (TR), & Poppy Short (PS)

Also in attendance: Kathleen Baptie (Clerk KB)

<p><b>1. Welcome &amp; Apologies</b></p> <p><b>2. Declarations</b> None</p> <p><b>3. Matters Arising and Approval of Minutes of the FGB meeting 24/02/21</b> There were no matters arising and the minutes were approved.</p> <p><b>4. Ratification School Budget 2021/2022 (JR/JNR)</b> JNR presented an overview of the budget based on a 6 class structure. This was very detailed and clear. Recognition was given to MM for the work carried out on completing the budget. LA have reviewed and are satisfied.</p> <p>All members voted in favour of ratifying the budget for 2021/2022.</p> <p>Budget will continue to be monitored in line with the Governors Statutory duties and responsibilities to the school.</p> <p><b>5. Ratification of policies</b> The following policies were distributed to Governors for ratification prior to the meeting. Questions/comments raised by the governors were addressed in advance of the meeting and are appended to these minutes. <sup>i</sup></p> <p>Communication Disciplinary Guidance and Advice on Misconduct Privacy Notices Critical Incident Policy Residential Visit Staffing Procedure Pupil Class Allocation Procedure Whistle Blowing Policy Scheme of Delegation (referred to in the Redundancy Handling Policy) Redundancy Handling Policy &amp; Procedure</p>	
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<p><b>6. Headteacher COVID Catch Up Assessment/Attainment Gap – brief Overview</b></p> <p>GM summarised the processes being undertaken in school relating to attainment and responded to governor questions from the Headteacher report circulated prior to the meeting.</p> <p><b>Q:</b> Does the school have data on the percentage of children whose learning has decreased as a result of lockdowns?</p> <p><b>GM:</b> Teacher assessments have been used to establish the progress made by children during the COVID pandemic. After half term the latest attainment data will be added to the school’s progress tracking system.</p> <p><b>Q:</b> Can parents self-refer their children to the COVID catch up scheme?</p> <p><b>GM:</b> There is clear criteria for the use of this funding for tutoring – which is managed by the school.</p> <p><b>Q:</b> Does the fund form part of the budget?</p> <p><b>GM:</b> The fund is ringfenced within the planned school budget.</p> <p><b>7. Safeguarding</b></p> <p>The Headteacher’s Safeguarding report<sup>ii</sup> which had been circulated in advance, showed there were no safeguarding incidents to report.</p> <p><b>8. Governor Update</b></p> <p>A discussion took place about recruiting for 2 Governor vacancies. It was agreed to advertise locally, on village facebook, email groups and village magazines.</p> <p><b>Q.</b> Had the new vicar been asked if she would like to be a Governor?</p> <p><b>A.</b> There are already 2 foundation Governors on the Governing Body, however the Chair will make contact with the new Vicar and ensure they are invited to a FGB meeting.</p> <p><b>9. AOB</b></p> <p>The school requested support from the United Charities for aiding disadvantaged families during COVID in relation to this years Extended Residential Visit.</p> <p>The Headteacher together with the Chair have put together a letter on behalf of the school in response to the East West Railway consultation.</p> <p>Next meeting: 17<sup>th</sup> June 2021</p> <p>Meeting closed at 6 pm</p>	

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<sup>i</sup> Policy questions

<sup>ii</sup> Safeguarding report