

**RISK ASSESSMENT FOR THE 10.15am SUNDAY EUCHARIST
(Nave) AND EVENSONG (Quire)**

Exposure and Infection from Covid19

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Handwashing sanitiser available at entrance point in the cathedral and before receiving communion
- Reference made to availability of sanitisers in order of service and verbally in introduction.
- Clear entrance and exit routes into the building using signage and allowing for spacing; reinforced by duty staff at the entrance
- Record of attendance taken and kept for 21 days in case of requirement for track and trace process.
- All seating at 2metre intervals.
- The printed order of service has clear details throughout about how the service will be conducted in line with Covid19 guidelines.

Additional controls

Spread of Covid 19

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Signage at the entrance, and trained Visitor Service Officers will be on duty at the entrance to welcome and inform those attending of procedures.
- The Sunday Eucharist and Evensong will be live streamed on the cathedral website, to encourage some to stay at home where they can access the service.
- PPE is available for clergy and cathedral staff.
- Communion in one kind only (wafer, no wine from common chalice).

- Communion administered to the congregation via managed queues with distancing.

Additional controls

- Those who arrive wearing PPE are reminded that distancing measures must still be followed.

Spread of Covid 19 via surfaces

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Orders of service are placed on seats before the service and not given out at the door. The attender is asked to keep hold of the booklet and take it home with them.
- Service books used by clergy are cleaned after use.
- Toilet facility cleaned every hour.
- No collection plate passed round during the service.
- Those handling the Eucharistic elements on the altar table will use sanitiser before and after handling.
- All chairs cleaned after service.

Additional controls

- Encouragement to donate electronically given in order of service and verbally in introduction.
- People are encouraged to download the service to their phone instead of using the paper order of service.

Spread of Covid 19 through contact with individuals

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Clergy will cleanse their hands before and after distributing the wafer at communion.
- Clergy will keep as distant as possible from communicants at the distribution of communion and wear masks.
- Individuals in the congregation are encouraged to cleanse their hands before receiving the wafer.
- Congregation dismissed in rows to avoid gathering and queuing.

Additional controls

- Staff on duty to approach individuals who may not be adhering to distancing

Spread of Covid 19 from a contagious person

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Note in the order of service that anyone feeling unwell with Covid symptoms should go home and go to the NHS 111 website or call the NHS 111 helpline.

Additional controls

- Staff on duty to assist anyone leaving who feels ill and that they should go straight home and contact the health service.

Spread of airborne Covid 19 virus

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- No congregational singing in services
- Wafers are covered on the altar during the prayer of consecration by clergy.
- President wears a mask during the Prayer of Consecration and the clergy involved in distribution wear masks.

Additional control

RISK ASSESSMENT FOR THE 12.30pm HOLY COMMUNION IN THE CATHEDRAL LADY CHAPEL

Exposure and Infection from Covid19

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Handwashing sanitiser available at entrance point in the cathedral and before receiving communion
- Reference made to availability of sanitisers in order of service and verbally in introduction.
- Clear entrance and exit routes into the building using signage and allowing for spacing; reinforced by duty staff at the entrance
- Record of attendance taken and kept for 21 days in case of requirement for track and trace process.
- All seating at 2metre intervals.
- The printed order of service has clear details throughout about how the service will be conducted in line with Covid19 guidelines.

Additional controls

Spread of Covid 19

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Signage at the entrance, and from 17 May trained Visitor Service Officers will be on duty at the entrance to welcome and inform those attending of procedures.
- PPE is available for clergy and cathedral staff.
- Communion in one kind only (wafer, no wine from common chalice).
- Communion administered to the congregation via managed queues with distancing.

Additional controls

- Those who arrive wearing PPE are reminded that distancing measures must still be followed.

Spread of Covid 19 via surfaces

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Orders of service are placed on seats before the service and not given out at the door. The attender is asked to keep hold of the booklet and take it home with them.
- Service books used by clergy are cleaned after use.
- Toilet facility cleaned every hour.
- No collection plate passed round during the service.
- Those handling the Eucharistic elements on the altar table will use sanitiser before and after handling.
- All chairs cleaned after service.

Additional controls

Spread of Covid 19 through contact with individuals

Who is harmed Member of congregation, clergy, member of cathedral staff

Current controls

- Clergy will cleanse their hands before and after distributing the wafer at communion.
- Clergy will keep as distant as possible from communicants at the distribution of communion and wear masks.
- Individuals in the congregation are encouraged to cleanse their hands before receiving the wafer.
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Additional controls

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