

NORTH ELMHAM PARISH COUNCIL

Minutes of the MEETING OF THE PARISH COUNCIL held at 6.00 p.m. on Wednesday 7th July, 2021

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299 Those Councillors Present Were:

Mr. M. Phillips, (acting Chairman), Mr. B. Gee, Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mrs. A. Keeble, Mr. J. Labouchere, Mr. M. Rayner and Mr. C. Smith.

Also in Attendance: Mr. K. Webb (Clerk).

300 Public Participation

None

301 Apologies for absence: Mrs. J. Borgnis and Mr. N. Markwell

302 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

303 Minutes of Meeting held on Wednesday, 2nd June, 2021:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Fitzalan Howard and seconded by Mr. Rayner)

UPDATED INFORMATION AND MATTERS ARISING

304 Land Management Matters (item 279)

- a) Village Green An electronic version of the RoSPA report has been received; hard copies are to follow. In the meantime, any urgent matters will be addressed. The report is to be fully discussed at the next meeting. There has been more vandalism. A person tried to pull up the fence and was confronted by a parishioner who immediately became the recipient of abuse. It was suggested that CCTV cameras should be installed and appropriate notices erected. This is also to be discussed at the next meeting. The hedges are to be cut at some stage. Mr. Phillips is to look into this matter.
- (b) Cathedral Ruins Mrs. Keeble said that the slopes are due to be cut but the specialist remote control machine is currently out of action.
- (c) Cathedral Meadows Mr. Fitzalan Howard reported that the derogation to burn the brash has not yet been received. Brown and Co have authority to deal with matters but it was considered appropriate for them to have access to the records. A parishioner has suggested having a small area for wildlife and flora, ten metres wide, at the far end of the middle field. A small notice is to be put up advising people of this. All agreed that this was an excellent idea.
- (d) Broom Green Mr. Labouchere confirmed that work has been completed.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters
Mr. Rayner has sent a holding reply to Norfolk County Council.
- (g) Prince William Wood Mr. Markwell had received a number of queries from a parishioner. Matters raised will be considered and action taken where necessary.

305 Allotments (item 280)

Mr. Phillips said that there is currently a waiting list of people wanting an allotment.

306 Street Lights (item 281)

Nothing to report.

307 Highway Matters (item 282)

Mr. Grainger reported that there had been no update on the outstanding matters. The Clerk will chase Linda McDermott, the County Programme Engineer for Norfolk County Council. Miss Ferris said that the vegetation along Station Road towards Worthing is overgrown and has started to cover the pavement. The volunteers are to be asked to attend to this. The road near the Brookside development is in need of repair and has been reported to Highways who have been out to inspect.

308 Pavilion and Playing Field (item 283)

The RoSPA report has been received (see item 304) with some items due to be dealt with in the near future. The new loft ladder is being installed tomorrow.

309 Youth Club facilities (item 284)

Mr. Fitzalan Howard said that the response to the questionnaire was extremely disappointing. 773 forms had been issued (including some by the school) and only 48 had been returned, representing a response rate of 6.2%. A mere ten people (1.3%) had said that they were prepared to be involved.

One parishioner raised concerns regarding “an increasing prevalence of drug dealing in the village”. It was felt by this person that the current skate park, at the top of the playing field, is in the wrong place and consideration should be given to it being relocated.

310 Eastgate Centre (item 285)

Nothing to report.

311 Affordable Housing - update (item 286)

The Housing Need survey is to be distributed by the Housing Association.

312 Brookside Development update (item 287)

It has been confirmed by the Parish Council that limited street lighting is required. Mr. Rayner said that the precise details, (how much and where), is to be negotiated with the developer.

313 Risk Management – considerations and updates (item 288)

Nothing to report.

314 Defibrillators (item 289)

Miss Ferris has spoken to Mr. Lee, Chairman of Fulmodeston Parish Council, who have two defibrillators installed. The matter will be discussed at the September meeting.

315 Village Green proposal for a tree planting scheme (item 291)

Mr. Grainger has received an acknowledgement from Norfolk County Council. Our interest has been registered.

316 Overview of Parish Council financial situation (item 292)

Nothing to report

317 The Queen's Platinum Jubilee in 2022

The Jubilee in 2022 will involve an extended Bank Holiday weekend from 2nd to 5th June. There will be a national chain of Beacons to be lit at 9.15 p.m. on 2nd June. A further discussion will be held at next month's Parish Council meeting with a suggestion already having been made to hold a village party on the Green.

It is not possible to accommodate a visit from the circus this year and Mr. Smith is to contact them. He will stress that they would be welcome at some other more suitable time.

318 Letter from a parishioner regarding a possible land purchase

A letter had been received from a parishioner who declared interest in purchasing parish land of approximately 10 or 11 acres, being a meadow near the church. This matter was given full consideration and the decision was taken that it is not in the best interests of the local community to sell at the present time. Proposed by Mr. Fitzalan Howard and seconded by Mr. Labouchere. All in favour.

319 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

12/6/21	E-on (street lights – May) – (direct debit)	£202.14
20/6/21	Biffa (wheelie bin service from 22/5/21 to 25/6/21) = (d/d)	£44.46
7/7/21	K. Webb (Clerk's pay for June)	£678.20
7/7/21	HMRC (tax and N.I. on Clerk's pay)	£184.44
7/7/21	Mandrake (payroll service for May)	£26.40
7/7/21	Mandrake (payroll for June)	£26.40
7/7/21	CGM (monthly grounds maintenance)	£804.55
7/7/21	J. Duffield (work in Cathedral Ruins – March, Apr & June)	£325.00
7/7/21	D. Tyson (pavilion cleaning – 15 hours in June)	£133.65
7/7/21	T. R. Cook (materials for Broom Green pond works)	£843.60
7/7/21	North Elmham War Memorial Institute (hire of hall – APM)	£16.00
7/7/21	Brown and Co (submission of Basic Payment Scheme App)	£696.00

(Expenditure approved by all members.)

b) Schedule of Income:

21/5/21	J. Rainbow, Slimming World (hire of pavilion)	£30.00
28/5/21	HSBC (coif inc div)	£27.76
28/5/21	HSBC (coif inc div)	£44.90
7/6/21	Bank Interest (8/3/21 to 6/6/21)	£0.84
10/6/21	Breckland Council (hire of pavilion for election)	£210.00
24/6/21	Breckland Council (recycling)	£801.20
25/6/21	English Heritage (management fee for Cathedral Ruins)	£5,100.00

Balances (as at 6/7/21):- Current a/c - £112,401.56, Business Premium a/c £34,488.69

320 To Consider Planning Applications and Determinations:-

a) Applications

- (i) Ivy Properties Ltd – erection of dwelling and garage – 3PL/2021/0798/F – Vicarage Farm, Church Lane – objection to be lodged. The application is contrary to a number of Local Plan policies.
- (ii) Mr. M. Hammond – demolish concrete panel garage and replace with new garage and office – 3PL/2021/0764/LU – 48 Station Road – no objections.
- (iii) Mr. and Mrs. M. Reeves – erection of a decked pergola – 3PL/2021/0777/HOU – Grey Gables, Pump Street – no objections.
- (iv) Mid-Norfolk Railway Preservation – retrospective planning application for installation and operation of miniature railway at County School Station – 3PL/2021/0868/F – County School Station, County School – objection to be lodged. The development goes beyond that permitted by the Transfer Deed signed with Breckland Council.
- (v) Mr. M. Sexton – single storey front and rear extensions to existing attached garage plus proposed enlarged opening to rear of property to accommodate bifold doors – 3PL/2021/0880/HOU – 11 Wensum Drive. (Amendment – part of extension stepped in away from neighbouring boundary) – no objections.

b) Determinations

- (i) Mr. M. Hammond – demolish concrete panel garage and replace with new garage and office – 3PL/2021/0764/LU – 48 Station Road – approved.
- (ii) Mr. and Mrs. Pardoe – proposed demolition of an existing conservatory and erection of a garden room – 3PL/2021/0589/HOU – Monument House, Broom Green – approved.
- (iii) Mr. C. Fish – dismantle gable end brick work and rebuild – 3PL/2021/0582/LB – College Farm, Broom Green – 3PL/2021/0582/LB – approved.

321 Correspondence

- 1) Dereham Safer Neighbourhood Team – Community update for June, 2021.
- 2) Confirmation of the Parish Partnership Scheme for 2022/2023.
- 3) NCC Highways introducing a new Rangers partnership giving two visits per year.
- 4) Email from North Elmham Bowls Club enquiring about the availability of grant - (contact details of Breckland Council provided).
- 5) Restart of EAAA community CPR and defibrillator awareness sessions.

322 Agenda items for next meeting:

- a) The Queen's Platinum Jubilee in 2022.
- b) CCTV

323 Next Meeting:

Wednesday, 4th August 2021 at 7.30 p.m.

There being no further business, the meeting closed at 7.29 p.m.

Chairman

Date