

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: None

## North Elmham Parish Council

---

---

**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 6<sup>th</sup> November, 2019**  
.....

**197 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mr. C. Smith and Dr. P. Wade-Martins.

**Also in Attendance:** Mr. K. Webb (Clerk) and three parishioners.

**198 To Consider Apologies for Absence:**

Mr. J. Labouchere, Mr. M. Rayner, Mr. C. Robinson and Mr. G. Bambridge (District Council)

**199 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

**200 Minutes of Meeting held on Wednesday, 2<sup>nd</sup> October, 2019:**

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Dr. Wade-Martins and seconded by Mr. Grainger).

### **UPDATED INFORMATION AND MATTERS ARISING**

**201 Land Management Matters (item 164)**

- (a) Village Green The Chairman will investigate the situation with the new oak tree. The board in the Play Area will be bleached.
- (b) Cathedral Ruins A new rubbish bin is to be purchased. It is to be green, with slats and 60 litres in size. Proposed by Mr. Smith and seconded by Mr. Fitzalan Howard. All in favour.
- (c) Cathedral Meadows Nothing to report.
- (d) Broom Green The water in the pond appears to be clear.

- (e) Millennium Wood Nothing to report.
- (f) Bridleway on disused railway line Nothing to report.
- (g) Prince William Wood There have been reports that children have been digging holes and riding bicycles in the wood.

**202 Street Lights (item 165)**  
Nothing to report.

**203 Highway Matters (item 166)**  
*Parish Partnership bid for 2020/21*

Dr Wade-Martins reported that, following the decision taken at the last Parish Council meeting, he was pressing for realistic costings on the following four items in the hope that some, or all, of them could be included in our next Parish Partnership bid:

- Adding **20mph repeater signs** to the lamp posts at the Post Office corner,
- Installing more **informative signs** at the approaches to the Kings Head crossroads to reduce the risk of drivers overshooting the junction and also to encourage HGVs to go via the alternative northbound route near Brisley,
- Installing **ladder markings** along the whole length of Station Road,
- Installing “**gateways**” with enhanced “slow” signs on the Billingford Road at the approach to Station Road.

He explained that he had not so far had a satisfactory response from County Highways and was pressing for more guidance and information. Timing is now tight because the deadline for bids is 6<sup>th</sup> December.

It was agreed that chair, vice chair, clerk, PWM and Paul Grainger will meet in the coming weeks to draw up a proposal for submission to next Parish Council meeting on 4<sup>th</sup> December prior to the deadline.

*Other matters*

- a. The blocked drain in Eastgate Street had been cleared, but the broken post for the sign on the Brisley Road had not been repaired yet.
- b. He had arranged a very successful site meeting that morning between the five residents directly involved in the Eastgate Street parking scheme and a Highways engineer. In the detailed discussions the residents realised that the strip to be tarmacked was hardly wide enough to allow for end-on parking unless their front garden hedges were drastically cut back or removed. The residents then all offered to have their hedges removed if that eased the parking situation. The engineer has gone away to investigate this option and a further site meeting may be necessary.
- c. Mr Grainger had again tried to organise some speed traps on Station Road with the police but without success. He will try again and this time follow it up with a telephone call a few days later.
- d. Since no contractor can be found to spray our pavements, we will have to leave it to Highways. (We had noticed anyway that Highways had actually sprayed our pavements a second time this season.)
- e. Highways have not yet carried out their test on the resident’s driveway to test accessibility as promised. We will remind them again.

- f. There is a serious problem with overhanging trees on the corner at the east end of Eastgate Street on the bend. The farmer has been reminded about the need to cut back the branches four times. If he takes no action the matter will be reported at the end of November to Highways for enforcement action
- 204 Eastgate Centre (item 167)**  
A new Trustee will be needed at some stage.
- 205 Pavilion and Playing Field – Play Area (item 168)**  
Anglian Water has given an extended date of 28<sup>th</sup> November regarding the infringement previously identified. Wells Services have confirmed that they will do the work required. The bus shelter ceiling has been repaired, the mole man is still catching moles, the car park is to be sprayed and the other junior goal has been located.
- 206 Allotments (item 169)**  
Nearly all the rents have been collected. The hedges are to be cut from the roadside and then from the inside when it is drier.
- 207 Volunteers (item 170)**  
A litter pick has been done. A tyre has been taken to Dereham for recycling.
- 208 Website (item 171)**  
Nothing to report
- 209 Church Meadow update (item 173)**  
The tree work has been done
- 210 V.E.T.S. (item 174)**  
Nothing to report
- 211 Plans for all weather footpath from Oak Avenue to Spencer Close (item 176)**  
Mr. Smith is to chase this matter
- 212 Pump at the north end of the village (item 177)**  
This matter will proceed in due course
- 213 Plaque for the King’s Head pump (item 178)**  
The incorrect word on the plaque has been corrected.
- 214 Rental assessment (item 179)**  
Nothing to report
- 215 Memorial Hall (item 180)**  
The accounts have been returned and are to be signed off
- 216 The Memorial Hall Working Group (item 182)**  
Nothing to report

- 217 Junior football coaching (item 183)**  
A number of people have asked if there are to be some more sessions. The Chairman has chased.
- 218 North Elmham Community Plan (item 184)**  
Nothing to report
- 219 Footpath on railway line (item 185)**  
More oak trees and a large ash tree have been cut down since the last meeting. Dr. Wade-Martins suggested that the Chairman should meet Mr. Robinson and his team on site. It is not certain whether this is in the Conservation Area. The Chairman is to speak to Mr. Robinson.
- 220 Parish Partnership options for 2020 (item 186)**  
Please refer to item 203
- 221 Heritage Railway (item 187)**  
Nothing to report
- 222 Brookside Development (item 188)**  
Correspondence had been received from Jason Barber, Planning and Design Director of Studio 35. The original scheme included the provision of two affordable homes. Orchard Homes submitted a viability analysis that proposed this but it was not accepted by Breckland Council who asked for it to be laid out in a different format. A Consultant was appointed who advised that there was a case for “no affordables”. It has been decided, therefore, to submit the report proposing no affordable housing. The District Valuer will ultimately make the decision on this.
- 223 V.E. Day 75**  
The parishioner who initially raised the subject would not agree to being in a Working Group. No further action will be taken. Grants of up to a maximum of £500 are available. The Institute will apply in respect of the function they are planning.
- 224 Report of CPRE Rural Housing Conference (item 190)**  
Mr. Rayner had circulated a written report on the Conference. It was agreed to ask him to contact James Heaton, the Housing Enabling Officer, with a view to requesting him to come to talk to members about the village need for additional affordable housing. Proposed by Dr. Wade- Martins and seconded by Mr. Grainger. All in favour.
- 225 Footpaths (entrances and exits)**  
Mr. Brown identified the need for a footpath linking Station Road to the old railway line in the event that MNR were to relay the track and open the station. He also asked about the farm track that previously had enabled walkers to access the railway from Eastgate Street. This track separates the two sections of the new Garrod development and now belongs to Michael Goff. It was noted that the planning permission granted to Lanpro at Station Yard allows for a new footpath between the development and the railway. Tom Fitzalan Howard kindly agreed to ask Michael Goff if a permissive footpath could be established along the farm track.

Mr. Brown also asked if the kissing gates on Cathedral Meadows could be replaced by normal gates when new ones needed to be fitted. This proposal received general agreement and it was felt that a replacement programme over the next three years would be appropriate.

**226 Annual Budget**

Mr. Phillips had circulated the Management Financial Report covering the first six months of the current year. The figures were broadly in line with expectations. Members were asked to submit any additional items for next year's budget so that the final draft could be agreed at the next meeting.

**227 Visit to Recycling Centre**

Dr. Wade-Martins is to arrange for a visit to be made to the Centre at Costessey.

**228 Maintenance of Parish Seats**

Dr Wade-Martins reported that the Council is responsible, to varying degrees, for 11 wooden seats in the village, most of which need urgent wood treatment as follows:

- The green 2
- Playing field 2
- Spencers Close 2
- Entrance to Cathedral Drive 1
- Entrance to Orchard Close 1
- Entrance to the ruins 1
- Cathedral Meadows memorial seat to Edward Cocketon 1
- Opposite the pound installed by the Bidewell family 1.

Total 11.

He was asked to assess their state of repair and recommend action for the 2020/21 budget at the next meeting.

**229 Accounts for Payment and Schedule of Income**

a) Resolved to approve the following Accounts for payment:-	
11/10/19 E-on (street lights – September)	£195.62
6/11/19 D. Tyson (pavilion cleaning for October)	£98.52
6/11/19 Thinking Rural (payroll services for September)	£12.00
6/11/19 K. Webb (Clerk's pay for October)	£693.44
6/11/19 HMRC (tax on Clerk's pay)	£77.40
6/11/19 HMRC (National Insurance on Clerk's pay)	£15.22
6/11/19 J. Duffield (work in Cathedral Ruins and salt)	£434.48
6/11/19 J. R. Fletcher (key keeping for September and October)	£62.50
6/11/19 J. Woodhouse (purchase of bulbs)	£50.00
6/11/19 CPRE (annual membership)	£36.00
6/11/19 Anglian Water (Playing Field from 3/7/19 to 1/10/19)	£169.10
6/11/19 Anglian Water (Pavilion from 3/7/19 to 1/10/19)	£30.33
6/11/19 Charles Seaman (decorating the pavilion)	£870.00
6/11/19 Norfolk Citizens Advice (donation)	£50.00
6/11/19 CGM (grounds maintenance)	£781.12

(Expenditure approved by all members)

b) Schedule of Income:	
18/9/19 Pavilion takings	£60.00
15/10/19 North Elmham Cricket Club (use of pitch/pavilion for season)	£362.40

Balances (as at 1/10/19):- Current a/c - £84,057.61, Business Premium a/c £28,948.59

**230 To consider Planning Applications and Determinations:-**

**a) Applications**

- (i) Mr. and Mrs. T. Garrod – change of use to holiday let and double garage/link structure as side extension at 75 Eastgate Street – (3PL/2019/1206/F and 3PL/2019/1178/HOU) – no objections
- (ii) Heydon Properties Ltd – erection of three bay garage and change of use of land to residential curtilage at Threshing Barn, Worthing Road (3PL/2019/1036/F and 3PL/2019/1037/LB) – no objections

**b) Determinations**

- (i) Mr. M. Clare – replacement of hedge with two metres high wall at Worthing Mill, Worthing Road – (3PL/2019/0754/HOU) – approved
- (ii) Mr. R. Ravenscroft – conversion of redundant farm shop to create a disabled unit at Oakleigh Garden Shop, 25 Station Road (3PL/2019/1017/F) - refused

**231 CORRESPONDENCE –6/11/19**

- 1) Police Crime Update report for October, 2019
- 2) Confirmation from Breckland Council regarding filing PC vacancy by co-option
- 3) Some old photographs for the archives

**232 Announcements**

- a) The charge to Breckland Council for the hire of the pavilion and facilities in respect of the forthcoming General Election is to be £210.

**233 Agenda items for next meeting:**

None

**234 Next Meeting:**

Wednesday, 4<sup>th</sup> December 2019 at 7.30 p.m.

(All dates for Parish Council meetings in 2020 were agreed and will appear on the website)

There being no further business, the meeting closed at 8.58 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



