

Pre-Meeting Business: The Chairman stated that Mrs. White was present as a representative of the local press and was not a member of the Parish Council.

Public Participation: Mr. Barry Johnson said that he had lived in North Elmham for 40 years and is about three quarters of a mile from the proposed site of the telecommunications mast. He stated that, in recent years, wi-fi and the associated electrical interference from mobile masts had caused him a number of health issues including heart problems, stress, sleepless nights and memory loss. He urged members to research, via the internet, problems associated with masts. Mr. Johnson's partner queried the access at Mr. Goff's property and was told that this had been approved by the District Council some time ago.

Mr. Bob Fletcher asked if there were any alternative positions for the mast. The Chairman explained that this question had previously been investigated and the proposed site had been identified as the best option for a number of reasons.

North Elmham Parish Council

**Minutes of the
MEETING OF THE PARISH COUNCIL
held at 7.30 p.m. at the Sports Pavilion on
Wednesday 7th June 2017**

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034 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips (Vice Chairman), Mr. J. Brown, Mr. T. Fitzalan Howard, Mrs. A. Keeble, Mr. J. Labouchere, Mr. C. MacEwan, D. P. Wade-Martins and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mrs. M. White (Elmham News + Dereham and Fakenham Times) and five parishioners

035 To Consider Apologies for Absence:

Mr. P. Grainger and Mrs. D. Warner

036 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted. Mr. Fitzalan Howard declared an interest in respect of the possible siting of the telecommunications mast.

037 Minutes of Meeting held on Wednesday 3rd May 2017:

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Phillips and seconded by Mr. Labouchere. Agreed by all.

UPDATED INFORMATION AND MATTERS ARISING

038 Land Management Matters (item 007)

- (a) Village Green Nothing to report
- (b) Cathedral Ruins Mrs. Keeble said that a new sign is to be installed which will give updated Health and Safety information
- (c) Cathedral Meadows Nothing to report
- (d) Broom Green Nothing to report
- (e) Millennium Wood Mr. Duffield has removed most of the timber and, when it has all gone, he will forward a cheque for £60 to £80.
- (f) Bridleway on disused railway line Nothing to report
- (g) Prince William Wood Mr. Labouchere said that Mr. Seaman owns land near Billingford and has asked if six trees can be removed from Prince William Wood alongside Back Lane. This would give a better view to the west when exiting. He is not applying for planning permission until he knows that he can ask for the splay on to Back Lane. It was generally felt that a response could not be given until he provides details of what he intends to do. Mr. Labouchere will advise Mr. Seaman that there is insufficient information for a decision to be made.

039 Street Lights (item 008)

Mr. Fitzalan Howard confirmed that the new light in Larch Grove is to be situated on the boundary between number 11 and the two new houses. The cost is to be £2,263 (it would have been £4.5K on the other side of the road) plus Westcotec's charge of £550 to erect the lamp post and light. The light on the house in High Street has been temporarily removed as previously agreed with shared costs (£40 each). Mr. Thompson is pay for a new shield. A new cover is required for light number 16 in Eastgate Street.

040 Highway Matters (item 009)

Dr Wade-Martins reported that he had identified 16 potholes, one road subsidence in Cathedral Drive and a blocked drain in Eastgate Street to County Highways and had attended a further site meeting with their engineer to progress proposals for the build-outs in the main street.

Council received the proposal for the feasibility study estimated to cost £1,500 and fully accepted the proposal, although it was agreed to ask Highways as a part of their study to look at other locations further north for the northern build-out. It was recognised that to extend the previously agreed scope of the study in this way Highways may need to increase their charge a little.

Council also agreed that it might well be best to proceed with the southern build-out first and delay the northern one until the Brookside Farm car park has been completed and cars are parked there rather than on the road.

So, the timetable will be:

1. We will continue to press the police to look at ways of installing enforcement measures to control speeds within the 20mph zone until at least one build-out is in place.
2. Ask Highways to proceed straight away with the study to cover both build-outs and to send an invoice to cover the cost to the Parish Clerk.
3. Then the Parish Council will apply in good time for 50% funding under the Parish Partnership scheme for the southern build-out based on the outcome of the study.
4. If the grant application is successful, install the southern build-out and delay applying for a grant for the northern one until the Brookside Farm car park is open and in use and the subsequent change of parking habits on the main street can be assessed.

041 Eastgate Centre (item 010)

It is possible that Mr. Grainger may replace Mr. Labouchere as a trustee. A new scout group is to start on Friday evenings in September and will include North Elmham, Beetley and Swanton Morley. Unfortunately, the beavers group has closed due to a lack of leaders.

042 Pavilion and Playing Field – Play Area (item 011)

The gutter on the pavilion needs attention.

043 Dog Fouling (item 012)

A “no dog fouling” sign has been given to Mr. Smith.

044 Allotments (item 013)

Nothing to report

045 Community defibrillator (item 014)

The VETS system is now live. Mrs. Warner is to get some cards printed at a cost of about £50. All in favour.

046 Play equipment and car park proposals (item 015)

Replacement equipment should be ready to be delivered within the next two weeks.

047 Community Farm (item 016)

Nothing to report

048 Detailed information map for village/Notice and Information Boards (item 017)

Mr. MacEwan will contact Mrs. Warner with a view to further discussing this matter.

049 Volunteers (item 018)

Dr. Wade-Martins asked if the pavilion car park could be sprayed with weed killer. Mr. MacEwan volunteered to do this.

- 050 Village Maintenance (item 019)**
Nothing to report
- 051 Village Institute Hall (item 020)**
Nothing to report
- 052 Village Resilience Plan (item 021)**
Mrs. Warner is proceeding with the plan. Mr. Labouchere mentioned that the church has suffered a lead theft and some stonework has been damaged. The importance of observation and reporting anything unusual was stressed.
- 053 Bus routes (item 022)**
Nothing to report
- 054 Discussions with the Mid-Norfolk Railway Company (item 023)**
Dr Wade-Martins reported that he had heard from Norman Clarke that the railway company had carried out further clearance of the drains under the railway crossing which should ensure that there will be no further flooding of the crossing during periods of heavy rain.
- 055 Website (item 024)**
Nothing to report
- 056 Neighbourhood Plan (item 025)**
Please refer to item 059
- 057 Report from District Councillor**
Mr. Bambridge said that he has spent the last few weeks approving Neighbourhood Plans. He had received some calls from parishioners regarding the proposed telecommunications mast.
- 058 Funding Opportunity – mobile network coverage (item 026)**

The Chairman introduced the discussion by confirming that she had received hard copies of the Agreement for Lease, Ground Lease and Report from the solicitors. She had circulated the electronic copies earlier in the day when received from the solicitors. She had already written to the solicitors with initial queries following the concerns previously raised by Council members. A response had been received that day, and circulated to members.

A long discussion ensued covering amongst other matters the mast height, whether the mast can be altered during the life of the lease, the siting of the mast, the contribution from Mr Johnson at public participation and the two letters received from parishioners. The Chairman had also received a short note from another parishioner concerning siting of the mast and she had subsequently had a telephone conversation with that parishioner explaining the circumstances.

It was noted that the PC had received no communication on this matter from any other parishioners or from local businesses, the school or the surgery.

It was agreed that the PC members would consider the documentation and pass on any additional queries and concerns they had by Wednesday June 14th. The Chairman would then write to the solicitors and respond to the planning application as appropriate. It was also agreed that, because the two letters were detailed and well argued, the Chairman would draft similarly detailed responses to be agreed by other PC members and send them to the parishioners concerned.

059 Report on Breckland planning meeting

It was agreed to carry this item forward to the next meeting

060 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

12/5/17	E-on (street lights – April)	£139.41
7/6/17	D. Tyson (pavilion cleaning – May)	£90.00
7/6/17	K. Webb (Clerk’s pay for May)	£524.16
7/6/17	HMRC (tax on Clerk’s pay for May)	£74.40
7/6/17	Thinking Rural (payroll for February)	£12.00
7/6/17	Norse (monthly grounds maintenance)	£822.66
7/6/17	J. Duffield (work in Cathedral Ruins)	£260.00

b) Schedule of Income:

4/5/17	Breckland Council (recycling)	£1,038.99
8/5/17	Pavilion takings	£160.00
11/5/17	English Heritage (local management fee – Cathedral Ruins)	£5,100.00
30/5/17	North Elmham F.C. (rental)	£25.00
31/5/17	Coif inc div	£25.44
31/5/17	Coif inc div	£41.16

(Expenditure approved by all members)

Mr. Phillips mentioned that the School Library is in desperate need of some more books. Grant applications are being submitted for funds with a total of £13K required. He proposed that the Parish Council should make a contribution of £500 and this was supported by Mrs. Keeble. All in favour. A cheque will be written at the next meeting.

061 To Consider Planning Applications and Determinations:-

a) Applications

- (i) The Garrod Partnership Ltd, land to the north of Eastgate Street (3PL/2017/0673/VAR) – new vehicular access and erection of 11 dwellings (revised appn) and discharge of conditions on 3PL/2016/0848/F.
(Mr. Labouchere felt that the original reasons for opposing this application were still valid. This view was supported by Dr. Wade-Martins. One other member supported this proposition and the remaining five members abstained)
- (ii) Garrod Developments Ltd, site adjacent to 10/12 Larch Grove (3PL/2017/0613/VAR) – variation of conditions of 3PL/2015/1459/F
- (iii) Mr. and Mrs. Spalding, Long Barn, Back Lane (3PL/2017/0687/HOU) – proposed replacement front porch
- (iv) Shared Access, Recreation Ground, Holt Road (3BT/2017/0004/BTM) – erection of 15m monopole for shared use by Vodafone and Telefonica
- (v) Mr. T. R. E. Cook, Bakehouse Farm, Broom Green (3PL/2017/0586/HOU) – extension and alterations to dwelling

b) Determinations

None

062 CORRESPONDENCE –7/6/17

- 1) Clerks and Councils Direct magazine for May 2017
- 2) Police Crime Update report for April 2017
- 3) Highway Rangers “coming soon”
- 4) Flying the Red Ensign for Merchant Navy Day on 3rd September, 2017

063 Announcements

- a) The next Tea at 2 is to take place on Wednesday 14th June in the Institute.

064 Agenda items for next meeting:

Report on planning meeting
Shared Access and the telecommunications mast

065 Next Meetings:

Wednesday, 12th July 2017 at 7.30 p.m.

There being no further business, the meeting closed at 9.44 p.m.

Chairman

Date

