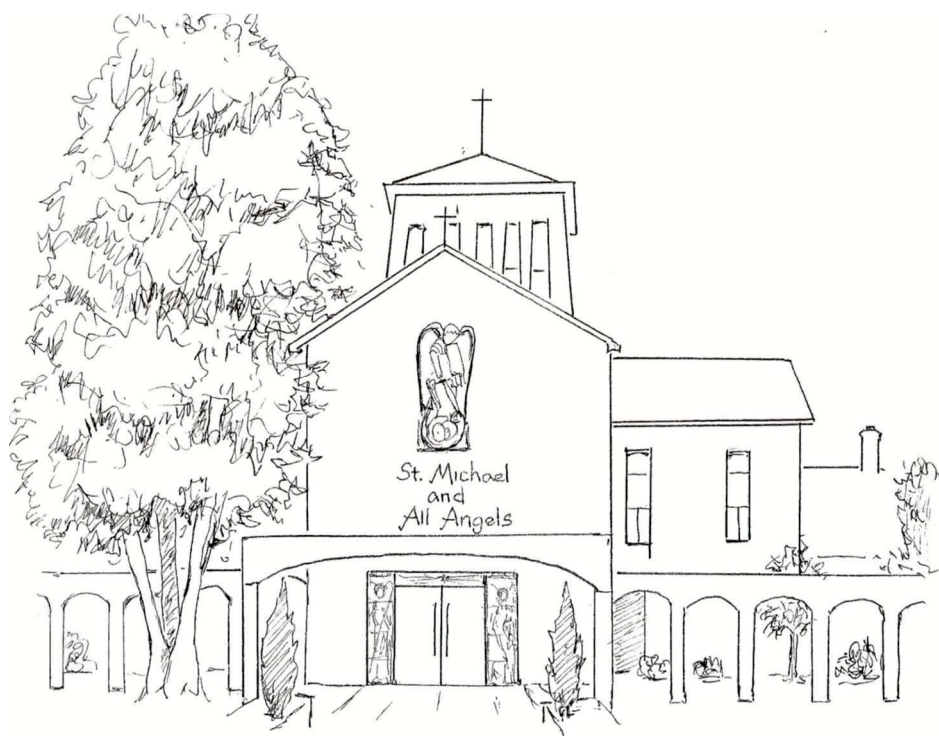


**Parochial Church Council of St Michael and All Angels,
Amersham on the Hill**

Registered Charity No. 1129139

**ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL
for the year ended 31 December 2022**



St Michael's Vision Statement:

*As a Christian community we seek to engage with the world around us
and to be a place of welcome and acceptance for all on a journey to
God – believers, doubters and those who are seeking.*

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

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Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Legal and administrative information for the year ended 31 December 2022

Name of the charity

The full name of the charity is The Parochial Church Council of the Ecclesiastical Parish of St Michael and All Angels, Amersham. The charity is registered with the Charity Commissioners of England and Wales and its registration number is 1129139.

Objects

The objects of the charity are as set out in the governing document issued by the Church of England. The PCC has adopted the objects clause of that governing document, the wording of which is given below.

Promoting in the ecclesiastical parish the whole mission of the Church.

In adopting and applying these objects, the trustees have regard to the guidance of the Charity Commission on Public Benefit.

Incumbent

Revd Debbie Oades
St Michael's Church
70 Sycamore Road
Amersham

Bank

HSBC
Corn Market
High Wycombe

TSB Bank plc
PO Box 373
Leeds

Independent Examiner

Mark Blackwell (ACMA)
MHR Consultancy Ltd
Ferneberga House
Alexandra Road
Farnborough
GU14 6DQ

Principal office

The principal office of the charity is 70 Sycamore Road, Amersham, Buckinghamshire HP6 5DR.

Average Church Attendance

The figures are calculated on average attendance during October 2022.

Weekly attendance	60 adults, no children
Messy Church	No services held

Electoral Roll Data

As at 31 December 2022 the total number on the Electoral Roll was 101.

Structure, governance and management

The Parochial Church Council of the Ecclesiastical Parish of St Michael and All Angels, Amersham was registered with the Central Register of Charities on 15 April 2009. The trustees of the charity are members of the PCC and decisions of the trustees are made at PCC. New trustees are appointed on personal recommendation of the PCC.

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New PCC members are encouraged to attend diocesan or other training courses to help them in their responsibilities, and given access to previous PCC minutes and documents and to Charity Commission guidance for trustees.

Trustees

Members of the PCC are the trustees of the charity and are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The members of the PCC who served during 2022:

Ex Officio

Debbie Oades	Vicar
Peter Binns	Associate Priest (co-opted 15 th May 2022)
Roger Leslie	Church Warden
Roland Gillott	Church Warden

Elected Members

Rachel Wilcox	Treasurer
Ann Beattie	
Andy Connor (appointed 15 th May 2022)	
Kiki Connor (resigned 15 th May 2022)	
Cathy Franklin	
Ian Guest (died 10 th November 2022)	
Rachel Hill	
Rosie Marciniak	
Rolande Mélissee-Merrifield	

Deanery Synod Representatives (ex officio)

Cathy Franklin
Hazel Miller

Most PCC meetings continued to be via Zoom throughout 2022, but there was an 'in person' meeting in September. The Council met six times during the calendar year. The average attendance was 9.7 out of a possible 13, (75%) There were some occasions when members were unable to access the online meetings due to technological problems although they had intended to be present. An extra meeting (included in the figures above) took place in March when PCC members were briefed by Lawrence Tebboth, Lay Chair of Amersham Deanery Synod about the visit of the Bishop of Oxford to the deanery in May.

The agenda for all regular meetings included an item on Vision, focussing on how the church is meeting the objectives set out in our Mission Plan. Reports from the Treasurer; the Buildings Committee, on matters relating to fabric and hire of the church and hall; and the Safeguarding team also formed part of the standard agenda. Other matters requiring annual attention such as confirmation of appointments to various roles; review of policies and approval of recommended mission-giving allocations were dealt with during the course of the year.

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The Standing Committee met online as and when necessary between PCC meetings, with any urgent matters being resolved by e-mail or telephone. A **standing committee** of trustees has power to transact business of the PCC between its meetings, subject to any instructions given by the PCC.

The members of the standing committee who served during 2022 were:

Revd Debbie Oades – Vicar
Roland Gillott
Rachel Hill
Roger Leslie
Rachel Wilcox

The PCC is also the Managing Trustee of the St Michael Charity. The Custodian Trustee is Diocesan Trustees (Oxford) Ltd. The property of the Charity consists of St Michael's Square fronting on to Sycamore Road together with the buildings thereon, namely, the Church, the Church Hall and the Vicarage. The Charity also has investments, the income from which may only be applied to the upkeep and repair of the property owned by the Charity.

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Annual Report for the year ended 31 December 2022

MISSION AND OUTREACH

Our central purpose is summed up in our Vision Statement: “As a Christian community we seek to engage with the world around us and to be a place of welcome and acceptance for all on a journey to God – believers, doubters and those who are seeking.” This report seeks to show how we have interpreted this mission during the year under review.

Looking inward, looking outward

Mission Action Plan

Our Mission Action Plan (“MAP”) sets out our vision for 2018 – 2023.

Inevitably, the pandemic over the last three years has caused an interruption to our plans. However it has also opened up new opportunities.

In the first two years, using SoundCloud to broadcast audio services allowed us to keep in touch with the congregation and – in some form – share our worship, and also reach out to past members of the congregation who have moved away and even to others who had previously not known of St Michaels. It was a challenge, but one that the clergy and congregation rose to. That experience gave us confidence for the next technological phase, with the introduction of live-streamed services after Easter in 2022. Although this involved significant technical challenges, and care around safeguarding issues, it has been a success and has allowed us to share our worship with other groups. The recordings of the services have been shown regularly at The Croft, and is being trialled at Pratt House, both of these are local Care Homes where the clergy take Home Communion services. It has been a joy to welcome the residents into our virtual community.

Zoom has continued to be a valuable tool. Although meeting in person is permitted, infections are still present and virtual meetings allow participation by those who are still cautious – whether for formal PCC meetings, or for the study groups in Lent and Advent. It has also increased attendance at these meetings, as people are able to attend when away on business or if they so desire when on holiday. It also means in winter months when some may not be comfortable about being out in the dark they are still able to participate.

The group for parents with young babies has continued to meet in church on a weekly basis. Called “Nappy Days”, St Michael’s building is able to provide an area with plenty of floorspace for babies to play on and a parking area for push chairs and other equipment. We also arrange the refreshments for those who come.

Three groups which are open to members of St Michael’s and to others within the community meet in the building on a monthly basis: “Pop in and Paint”, “Wise Choices Film Club” and “Crafty Cuppa”. The names of the first two are self-explanatory. “Crafty Cuppa” is an opportunity to come along with a piece of craftwork for a hot drink and a chat, or just come along for the cuppa and the chat.

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Local Schools

Contact with our local schools: these include Woodside Junior, Heatherton House, and Dr Challoners Grammar School, has of course been affected by the pandemic, though Revd Debbie has kept in touch with all the schools. Heatherton House took part in the Christmas Tree Festival. Woodside School was due to attend St Michaels Church for their Christmas service, but due to snow and ice for safety reasons instead of the whole school walking round to St Michaels Revd Debbie was invited to the school where 225 attended. Revd Debbie also lead a service of remembrance for a member of staff who had died, this too was a full school service. Assemblies have now re-commenced.

Private Prayer

The Lady Chapel is still kept aside as a space for private prayer; it is no longer hired out as a community space. The votive candle stand remains in the main body of the church. The church is normally open from 10am to 4pm, Monday to Friday, and there are notices directing people to the Lady Chapel for private prayer. A service of Morning Prayer takes place each Tuesday Morning at 9.00am.

Baptisms, weddings and funerals

We welcomed four candidates and their families for baptism during the year, and a thanksgiving for a child baptism and welcome to St Michaels for one family. The families were from Amersham and further afield. It is a joy to be with the families as they start their Christian journey.

It is also a privilege to support and be with families at a time of loss and grief, and a relief that the limitations of the recent past have now been removed to allow wider attendance at funerals. This year we walked alongside seven families as we conducted funerals or burial of ashes for their loved ones both in services at St Michael's, at the Crematorium and at the Chiltern Woodland Burial Park, Jordans.

Lent, Easter, Harvest, Remembrance

Lent Course

Following the positive reception of the first part of Nick Fawcett's book, 'A Chequered Legacy', which was the Advent course in 2021, the second part, 'The Bad and the Ugly', was used as the basis of the Lent course in 2022. Attendance, via Zoom, was around 7-8 for each session.

Easter and Holy Week

It was a true joy to be able to celebrate Holy Week and Easter in something approaching our usual fashion, though with some slight adjustments to reflect the continuing need for some social distancing and other safety issues. There was, as usual, a Lent Appeal in support of St Anne's Hospital, Liuli, more information on which is included later in this report under the heading of *Mission Giving and Appeals*.

Details can also be found in that section of the Harvest appeal. Our celebration of Harvest coincided with the first 'Gathered Round' informal Eucharist, and donations were collected for Chiltern Food Bank.

There was a Service of Remembrance in St Michael Square, including the two minute silence at 11am, on Armistice Day, led by St Michael's clergy and the Amersham Branch of the Royal British Legion. On

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Remembrance Sunday we marked the occasion in the usual way with the reading of 'We will remember them' and poppy petals falling into the sanctuary.

Advent & Christmas

As in 2021, our Advent and Christmas celebrations included the choir's attendance on the first Sunday of Advent, a live service of Nine Lessons and Carols, and a choral Midnight Mass. And in 2022 we were able to reinstate the Crib service as well, welcoming children and families back for what is one of the most joyful services of the season.

Advent Course

Our Advent Course was 'Sleepers Wake – Getting Serious about Climate Change' by Nicholas Holtam. Following 2022's record hot summer, this seemed particularly pertinent. Again, 7 or 8 people joined this course.

Choir music, servers, welcomers

Although we are not yet singing at every Sunday service, the choir has now settled into something of a routine and has supported the church's main festival services with anthems, psalms and service music.

Making a specific plan to concentrate on the bigger services was, in some ways, a disappointment, but has also had some benefits. With a small number in the choir, even before Covid it was difficult to know who might be available each week: choir members do have holidays and wider families to visit! So knowing in advance which were the important dates has helped to ensure that we do have adequate numbers for those more important feast days. In all, the choir was 'officially' present for 14 eucharist services and the service of Nine Lessons and Carols, as well as supporting the congregation on the intervening Sundays.

The 'choir' services (and some others) have also been enriched by the 'Organ Alphabet' which has been curated and played by Stephen Wilcox. Starting with 'A is for Alain' way back at our Patronal Festival in 2020, Stephen finally made it to 'Z is for Zipoli' in December 2022. This has been a magnificent achievement, not just learning many new pieces, but researching the backgrounds and providing notes for the congregation. Stephen is currently planning the next larger project, and in the meantime writing informative background on the hymns for our services – which we so often take for granted, but which are a very important part of church music.

(In case you are wondering, X was for XX-chromosome – focussing on female composers.)

We have also much enjoyed our first full year back with a richer worship life, in liturgical vestments and colours, flowers and ceremony, that we so missed during the pandemic. Having the votive candle stand back also gives both regular worshippers and visitors a focus for prayer and reflection.

We also thank the team of welcomers and sidespeople, who may be our first point of contact with new visitors. The gradual easing of restrictions have taken out some of the additional duties the team had to perform, and being able to welcome the congregation without masks has also been a pleasure.

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Messy Church

During 2022, the continuing cautiousness in relation to Covid infection levels, particularly in children, resulted in the decision not to restart Messy Church during that year. In addition, some volunteers had chosen to step back a little, with children who had previously attended growing older, there was plenty of work to do in preparation.

However, the sessions are restarting in March 2023, and we hope that this expression of Church will flourish as it did in the past.

Working with the local community

Christmas Tree Festival – raising funds for Wycombe Homeless Connection

This year we raised just in excess of £3,300, with, in total, 25 trees inside and outside the church generously sponsored by local community groups and individuals. The supporting 'Big Choirs Event' with Street Collection, planned for outside, moved inside with the weather forecast showing it would be an exceptionally cold day. This proved to be very successful and much enjoyed by the singers and visitors – our thanks go to the 4 choirs who took part, all of whom said they'd like to come back, anytime! And very well done to the team who stayed outside the entire time with the collection buckets along Sycamore Road. The AAG Christmas Fayre in St Michael's and The Crib Service collection helped boost the grand total considerably, as did using bank card readers for the first time – definitely the way forward! The volunteers from St Michael's and Wycombe Homeless Connection who assisted with setting up the Trees, during the Festival and clearing away the Trees were very much appreciated. Thank you – it was a great team effort.

From Dr Rob Oades: Report of School Governor Activity

In November 2020 I was appointed a skills governor for Woodside Primary School. This followed a request from the school to St Michael and All Angels PCC if it could put forward suitable candidates. This coincided with the plan for Woodside School to move from Local Authority management to the Oxford Diocesan Bucks Schools Trust (ODBST). This fitted in well with the links St Michaels already had with Woodside School and that had been developed further by Revd. Debbie.

Meetings have returned to being held face to face in 2022/23 after nearly two years of COVID restrictions. Unfortunately due to work commitments I have not been able to attend in person. I hope to rectify this for the remaining meetings over the academic year in 2023. The school however continues to make progress from being a local authority managed school to an ODBST school. Many new ODBST processes, procedures and ways of working have been adopted. Examples have included an attendance policy, a complaints and resolutions policy, a SEND Policy, an accessibility plan and an anti-bullying policy. These, along with many others, have benefitted greatly to the running of the school and the children's learning experience and wellbeing. Much work has been done in the areas of safeguarding and GDPR also.

I am sad to report that the headteacher Dorota Milner will be retiring at the end of the academic year. She has been a fantastic head and will be greatly missed. The governors have been busy with finding a replacement and will be interviewing shortlisted candidates in April 2023.

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I am the schools link Governor for Science and Art provision in the school and have held discussions with the teaching focal points to discuss the work programs. Both are in excellent shape. I am also on the team that looks at the management of the school budget which is being tested by the increases to inflation and fuel costs.

I have attended a governor safeguarding training course and also undergone UK Government Home Office Prevent training.

Deanery Synod

The Synod met three times in 2022 – in March on home ground at St. Michael's; in September at Chalfont St. Giles Parish Church and in November at St. James Centre, Gerrards Cross.

All meetings have some common agenda items, namely the Area Dean's Notes and reports of Diocesan and General Synod meetings. Following these, there are additional presentations on topics of interest to delegates and the churches they represent.

As usual, the first meeting of the year incorporated the AGM of the Amersham Deanery Trust at which the previous year's accounts are presented, and an auditor appointed for the current year. An introduction to 'Living in Love and Faith' given by Doral Hayes, Oxford Diocese Advocate for the initiative was followed by discussion in small groups.

The presentations at the September meeting were concerned with environmental matters. Hannah Mann, programme manager in the Diocesan Environmental Team, spoke on the topic of 'Responding to the Climate and Ecological Emergency in the Oxford Diocese', before Keith Wood-Smith talked about Eco Church with special reference to St Giles, Chalfont St Giles which has been awarded the A Rocha bronze and silver awards and is now going for gold.

The final meeting included a detailed explanation by the Deanery Treasurer of how the 2023 Parish Share had been calculated, then Rev. Jeremy Moodey from Chesham talked about his first year as a member of General Synod, before the meeting concluded with a video illustrating the work of Steve and Lindsay Poulson who are serving with the Church Missionary Society in Honduras.

Copies of all the presentations made during the year, can be found on the Deanery Synod website, <https://www.amershamdeanery.org.uk/ddocuments.html>

Hospitality

2022 saw the Catering Team resume serving coffee on a more regular basis, starting in April. We now offer this service on the second and fourth Sundays in alternate months, which seems to have worked well so far.

A scaled down celebration for the Patronal, similar to the one held in 2021, was held in September, offering Prosecco and soft drinks together with savoury snacks. This was much appreciated.

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In addition, we were able this year to serve mulled wine and minced pies after the Carol Service held on December 17th, followed by Mince Pie Sunday the following day! Both were greatly enjoyed and well attended.

The demise of Traidcraft has come as a blow to the team, as we have for a number of years now been able to serve their tea, coffee and biscuits at all these events.

The wider world

Mission giving and Appeals in 2022

Mission giving in 2022 was £1,500, slightly higher than in 2021 but nonetheless lower than St Michael's has traditionally given because Covid had caused the Church's expenditure to exceed income.

Three charities were each sent £500 from Church funds. They were:

- Action for Ingwavuma, located on the Mozambique - Swaziland border, a UK registered charity run in part from Chesham, which supports an impoverished community in South Africa,
- Roald Dahl's Marvellous Children's Charity, a nursing charity which operates throughout the UK, with strong roots in Great Missenden and an office in Amersham; and
- The Brain Tumour Charity, a national charity with which some members of our congregation have been closely connected.

During the year there were three appeals directly to the congregation for donations. All of the charities selected have some local connection including those which support activities abroad. There was a balance between both international and domestic charities, as follows:

- The Lent Appeal raised £3,775 for the Friends of St Anne's Hospital, Liuli, Tanzania
- The Harvest Appeal raised £1,785 for the Chiltern Foodbank
- The Christmas Tree Festival raised £3,300 for Wycombe Homeless.

We have been supporting the Hospital in Liuli in a remote part of Tanzania for almost 40 years, having originally been inspired by a visit to St Michaels by Dr Sam Ndimbo, the former director of the hospital. There is a continued need for support, but we are aware that the Tanzanian government is increasing its involvement in funding. Therefore their dependence on charitable giving may lessen.

We were very pleased to have Diane Rutter, a member of our congregation, give us a presentation about the Chiltern Foodbank in Chesham, which she runs. She produced one of the food parcels which are distributed discretely to those in need of them, giving us an insight into the considerable preparation that is required (for example, all sell-by dates are checked) and the due diligence carried out on the recipients. Sadly the need for food parcels continues to rise.

The Christmas tree festival and appeal on behalf of Wycome Homeless is covered elsewhere.

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	£	£
Mission giving 2022		
Action for Ingwavuma	£500	
Total overseas mission		£500
Roald Dahl's Marvellous Children's Charity	£500	
The Brain Tumour Charity	£500	
Total home mission		£1,000
Total mission giving		£1,500

Traidcraft Stall

Regular Traidcraft stalls appeared in church after the Gathered Round services throughout 2022, and were well supported. In addition, Traidcraft goods were still available to order through our local representative, Margaret Dykes. However, Traidcraft ceased business early in 2023 and the stalls have only been able to sell existing stock. This is disappointing, but other avenues to source Fair Trade goods are being investigated.

Pastoral Care

Prayer Chain

St Michael's Prayer Chain members have continued to pray, in our own homes, for people who have requested prayers (both St Michael's members and for people who are known to them). This ministry has been continuing throughout the last three years on a confidential basis. We would welcome new members.

Safeguarding

Appropriate safeguarding training for all those who may come into contact with vulnerable adults and/or children, within the work of the parish has been brought up to date. As mentioned last year this is a Diocesan requirement; an insurance requirement and a necessity for St Michael's safeguarding policy. Many thanks go to Cathy Franklin, our Safeguarding Officer and Alan Jarvis our Safeguarding Assistant who work to ensure the training is done by those who need it. Thanks too to Hazel Miller who oversees the DBS checks. These requirements are an ongoing process and will require constant updating.

Office and communications

Life got back to something closer to normal as social distancing restrictions eased. The Office is now open four days/week with the Administrator working off site on the fifth day, to allow for the completion of tasks which are best done uninterrupted.

The proportion of time spent on managing bookings increased again in line with demand for space, but with in-person church services resuming, this was balanced by less emphasis on providing worship facilities online.

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With volunteers standing down from ring-fenced tasks, additional responsibilities have devolved to the Office, most small in themselves, but put together, they add up. Added to the increased workload regarding the hall and church bookings as things began to open up more after Covid, it was imperative that we had someone who could take on the work of communications both internal and external via website and social media, publicity etc to maintain operations and support parish admin. We are delighted that we were able to appoint very quickly and the Communications Officer, Rebecca Olsen, started in October 2022. This has meant the transfer of some tasks, in particular the preparation and distribution of the weekly notices and maintenance of the website. Rebecca is growing into her role and proving very effective.

With the lease on the photocopier, arrangements were put into place at the end of the year for a replacement to be installed early in the new year. Funding was identified within the HS2 grant to upgrade the Office computers, something which will be finalised during 2023.

SHARING OUR RESOURCES

Amersham Deanery

As part of the established church, St Michael's benefits from the support of the wider church, through Oxford Diocese and Amersham Deanery, and we are glad to give support back in our turn.

Our incumbent, Revd Debbie Oades, serves on the Deanery Pastoral and Mission Committee. After four very fulfilling and busy years as Sabbatical Advisor for the Buckingham Archdeaconry Revd Debbie has now stepped down from this role. Changes to service patterns in lockdown have meant that our Associate Priest, Revd Peter Binns, has focused on St Michaels, and stepped back from his long-standing commitments at Trinity, Aston Abbots and Cublington, but still helps out at Penn.

Social events and activities

Tuesday Club

As reported last year, concerns over COVID infection rates led to the Tuesday Club holiday, planned for May 2022, being deferred. There were therefore no activities during 2022. The holiday will now take place in the summer of 2023, with 34 members of the Club booked to take part.

Pop In and Paint 2022

We were so pleased to be able to get back to normal in 2022 after all the restrictions of the pandemic and hold our usual monthly sessions. Pop in and Paint continues to go from strength to strength; most months we have at least 30 people joining us. We can't believe that we started with just 8 people back in 2012! We celebrated 10 years of PIP by holding an exhibition of all our members' beautiful work in November at St Michael's, which was enjoyed by everyone. We are so proud that many of our original members are still with us; we are also welcoming new members every month. We are getting a little worried that we will run out of space!

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We also sponsored a tree for the Christmas Tree Festival at St Michael's; once again our members produced some beautiful work to hang on it!

Wise Choices Film Club

The film club has been established since 2010. The purpose of the club is to enable those who would prefer to go out during daylight hours, to watch films old and newish! We meet in the Wheeler Room on the first Friday of the month during the winter months (September to April, 2-4pm). In a friendly environment we enjoy refreshments after the film and more often than not the film is discussed.

Average attendance is ten, however that number can swell to fifteen on occasions, depending upon the film.

The audience is split roughly 50:50 between members of St Michael's and other members of the community. Voluntary donations are received and passed on to a chosen charity at the end of the film season.

Thanks go, as ever, to Isabel Wise for all the organisation that goes into running the club.

Bucks Art Weeks

In June 2022 Simpatico - a group of local artists, Jenny Thompson, Liz Grammenos, Beverley Parkin and Candy Hackney - held another successful art exhibition as part of the county wide Bucks Art Weeks. They had a total of 595 visitors which was wonderful - many familiar faces as well as unfamiliar ones. During the fortnight they made a very healthy number of painting sales resulting in them donating £387 to St Michaels and the same to their chosen charity, Lindengate which is an award winning nature based health and wellbeing charity based in Wendover. Jenny and Liz look forward to showing their work again in St Michaels 10 - 25 June 2023 - this time alongside local artists, Madeleine Fletcher and Barbara Spruytenburg.

Buildings – church, hall, and St Michael's Square

Our buildings, situated in the centre of Amersham-on-the-Hill, are an important resource for the local community. During the year a project of works of some £75,000 was carried out on the church hall and St Michael's Square. This was financed by a grant from HS2, together with donations from members of St Michael's. The project included new front and side doors for the hall together with the refurbishment of the hall floor. Further enhancements were made to the Glover Room including a paving ramp to a new door providing wheelchair access, together with a covered buggy park for mums meeting in the Glover Room. All hall lighting was upgraded to LED where necessary and electric water heaters have replaced hot water taps. Two electric car charging points have been installed in the hall car park. In St Michael's Square new handrails were positioned in the middle of the step with two new benches positioned either side and bolted down. These are made of recycled plastic with a 50 year warranty. Four planters also made of recycled plastic have been positioned alongside the benches. We are indebted to Alan Jarvis who prepared the successful grant application and managed the project from start to finish, an immense task. Thank you Alan.

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We were delighted to welcome once again the Simpatico art exhibition for two weeks in June followed by the Amersham Photographic Society for the annual exhibition in August and Cards for Good Causes in the lead up to Christmas. On a bi-monthly basis we also welcomed the Repair Café. All attracted a substantial number of visitors. We look forward to welcoming these groups again in 2023. The church played host to several concerts in the second half of the year with further similar events already booked for 2023.

We have five regular support groups who use the hall and church on a weekly basis and another providing children's tuition three days a week during term time. The large space in the hall is used by the Beehive Montessori School and for badminton, karate, fitness classes and dance schools. It is popular for children's parties, especially at weekends. An increasing number of groups, offering similar activities, meet in the Glover Room behind the main hall. Local music groups use various rooms in the church and hall for rehearsals and performances.

St Michael's Square, in front of the church, is being increasingly used for community events such as the Christmas Festival, for sales in aid of local and national charities and for awareness-raising events such as a Climate Change Action Day. We hosted Amersham Gardening Association and Amersham in Bloom plant stalls and in December, Father Christmas visited as part of the annual Amersham Action Group's Christmas Fair. We look forward to hosting these and other events in 2023.

But if our buildings are an asset, they also require constant care and maintenance. We are custodians of these buildings for the future and take this responsibility seriously. The Quinquennial Inspection in the year identified some works, which are spread over the five-year cycle, and other tasks are undertaken as necessary to comply with regulations. This essential work is overseen by the buildings committee, to whom we are indebted for their time and expertise.

FINANCE

Review of the year

As in 2021, we have again run at a deficit for 2022, though it is heartening to note that the deficit on church activities is very much reduced this year. However, our base position is one where income does not fully cover expenditure: we are all aware that this is not a sustainable position in the long term. It is anticipated that we shall need to realise some investments in 2023.

Details of the breakdown of income are shown in note 2.

Expenditure for the year has supported the key objectives of St Michael's to be a church at the heart of the community of Amersham on the Hill, while at the same time contributing funds to the Church of England through our Parish Share and to charities through our Missionary Giving, even though that was so curtailed this year. Note 3 shows how our expenditure breaks down. The report on Buildings has highlighted the HS2 project, upgrading facilities in the Hall and on the Square: this was 75% funded by a grant in relation

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

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to the HS2 rail works, and the remaining 25% was raised through the generosity of members of the congregation. During the year, the costs incurred were fully matched by the income received so there was no impact on the bottom line of the accounts. All income and expenditure in relation to this is shown in Restricted Funds.

As mentioned above, we finished 2022 with a significant deficit. We hope that a return to a full year of activity in the hall and church in terms of hiring will help to make 2023 a better year.

	2022	2021
	£	£
Deficit on church activities and fund raising	(14,910)	(26,938)
Legacies	5,000	2,052
HS2 project: income and expenditure matched	-	-
Unrealised (losses)/gains on investment assets	(10,358)	1,460
Net surplus/(deficit)	<u>(20,268)</u>	<u>(23,426)</u>

Reserves policy

The PCC aims to maintain a balance on unrestricted funds which is sufficient to meet expenditure for the following 6 months, taking into account planned maintenance, commitments to employees and the expected level of the Parish Share. The level of reserves at 31st December 2022 is considered adequate for this.

Risk management

The PCC has conducted a review of the major risks to which St Michael's is exposed. A risk register has been established and is updated at least annually.

As part of this, our safeguarding policy is reviewed and approved annually in line with diocesan requirements and guidelines. DBS checks are reviewed annually for all those coming into contact with vulnerable adults and children, and are renewed on a rolling four year cycle. Appropriate training is given from within the parish and through external providers as deemed necessary.

CONCLUSION FROM THE VICAR

A big thank you once more to all of you for all your efforts for the parish, the people we serve, and for all the work, prayer and both personal and financial sacrifice we as a community in Christ's name have borne witness to over yet another demanding year!

The new skills acquired during the height of pandemic have continued to grow and develop and are now significant parts of our daily church life particularly within the communication and media realms. Our use of Zoom has continued to be indispensable in communicating with one another for PCC and Standing Committee meetings and also our Lent and Advent Course.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Annual Report for the year ended 31 December 2022

The introduction of live streaming has allowed us to reach out to a wider community both in this country and beyond. It has also allowed the house bound, infirm and those in care homes to access the services and feel fully part of the community of St Michaels. Many thanks go to all those involved in the setting up and operating of the system.

As the year progressed a sense of a new and yet familiar norm has developed and a fresh identity is being formed. There is a far more positive outlook with the success of the vaccination programme giving more confidence to step out once more. It must still be remembered that as we move forward there will be many people who have borne the loss of family and friends, an experience, which the congregation of St Michaels has sadly not been exempt. This has shown itself to the clergy via an increase in need of pastoral support from within and especially the wider community. The tension between those wanting to move forwards and those wanting to be very cautious has now lessened and as a community we have settled into the way we now worship liturgically, one that feels accessible to all. The PCC, wardens and clergy continue to strive to operate in the safest way possible and thanks go to all who have worked so hard to achieve this.

Revd Debbie Oades.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Statement of Council Members' Responsibilities

The members of the Parochial Church Council (PCC) are required to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year. In preparing accounts giving a true and fair view, the members should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Church will continue in operation.

The members of the PCC are responsible for keeping accounting records which both disclose with reasonable accuracy and enable them to ascertain the financial position of the PCC and which enable them to ensure that the accounts comply with the Charities Act 2011, the Statement of Recommended Practice on Accounting and Reporting by Charities SORP (FRS102) and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FOR AND BEHALF OF THE PCC

Roger Leslie
Church Warden

.....

Independent Examiner's Report to the Members of the Parochial Church Council of St Michael and All Angels, Amersham on the Hill

This report on the accounts of the Parochial Church Council ('PCC') for the year ended 31 December 2022, which are set out on pages 21 to 33 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC, you are responsible for the preparation of the accounts; you consider that an audit is not required for this year under section 144(2) of the Act and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Blackwell ACMA
MHR Consultancy Ltd
Ferneberga House
Alexandra Road
Farnborough
GU14 6DQ

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Statement of Financial Activities for the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total funds	
					2022 £	2021 £
Income and Endowments						
Voluntary giving	2a	87,587	58,175	-	145,762	81,827
Activities for generating funds	2b	35,342	-	-	35,342	25,195
Church activities	2c	2,045	-	-	2,045	3,326
Income from investments	2d	1,093	3,076	-	4,169	3,849
Other incoming resources	2e	-	-	-	-	300
Total income and endowments		126,067	61,251	-	187,318	114,497
Expenditure						
Grants - Mission giving	3a	1,500	-	-	1,500	1,888
Church activities	3b	132,554	63,415	-	195,969	137,495
Total expenditure		134,054	63,415	-	197,469	139,383
Net income and incoming endowments before investment gains and losses		(7,987)	(2,164)	-	(10,151)	(24,886)
Gains & losses on investment assets, on disposals and on revaluation	5b	(6,638)	(3,456)	(264)	(10,358)	1,460
Net movement in Funds		(14,625)	(5,620)	(264)	(20,509)	(23,426)
Transfers between funds		-	-	-	-	-
Balances brought forward		136,312	268,517	2,456	407,285	430,711
Balances carried forward		121,687	262,897	2,192	386,776	407,285

Notes 1 to 24 form part of these accounts

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible fixed assets	5a	271,333	271,492
Investment Assets	5b	93,647	104,003
		364,980	375,495
Current Assets			
Debtors	6	4,217	4,584
Short term deposits		17,263	22,587
Cash at bank and in hand		8,949	10,374
		30,429	37,545
Liabilities			
Creditors - amounts falling due within one year	7	(8,392)	(5,755)
		22,037	31,790
Net current assets		387,017	407,285
Total net assets		387,017	407,285
Parish Funds			
	9		
Unrestricted		121,928	136,312
Restricted		262,897	268,517
Endowment		2,192	2,456
		-	-
		387,017	407,285

Approved by the Parochial Church Council on

and signed on its behalf by:

Debbie Oades, Vicar

Roger Leslie, Church Warden

Notes 1 to 24 form part of these accounts

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2017) as the applicable accounting standards and the 2017 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (2017)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

a) Funds

Endowment funds are permanent endowments and bequests of capital used to generate income for restricted funds.

Restricted funds are funds which can only be used for particular purposes as specified by the donor or funds raised for particular restricted purposes.

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The group for which the PCC are responsible in law is St Michael's Tuesday Club.

b) Income and Endowments

Voluntary income and capital sources

- i) Collections are recognised when received by or on behalf of the PCC.
- ii) Planned Giving under gift aid is recognised only when received.
- iii) Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.
- iv) Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due can be measured reliably and its receipt by the PCC is more likely than not.
- v) Funds raised by events are accounted for gross.

Other ordinary income

Rental income from the letting of premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

1. Accounting Policies (continued)

Gains and losses on investments

Realised gains and losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on the revaluation of investments on 31st December 2022.

c) Expenditure

General Expenditure

Expenditure is included on an accruals basis, inclusive of VAT, which is not recoverable.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation of the PCC.

Activities directly relating to the work of the Church

The parish share is accounted for when payable.

d) Land and buildings

Land and buildings are included at cost less depreciation of the buildings over fifty years. The church, hall, vicarage and site are held by the Diocese of Oxford as Custodian Trustee of St Michael Charity, a permanent trust established in 1973 of which the PCC are managing trustees. Under the terms of the Trust, land and buildings must be used as they currently are being used. Information as to the cost of these buildings and site is not available. As the land has been held for ecclesiastical purposes for many years and the buildings constructed in 1966 would now be substantially depreciated, the property is included in the financial statements at a value of £nil. In 2007 an extension was added to the vicarage. This is included in the financial statements at a cost of £34,916 and is not depreciated as the residual value of the vicarage at 31 December 2022 is expected to exceed this sum. In 2013 work was completed on developing St Michael's Square and this is included in the financial statements at a cost of £235,940 and is not depreciated as the residual value at 31 December 2022 is expected to exceed this sum.

e) Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated at 25% reducing balance. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

f) Investments

Investments are valued at market value at 31 December 2022.

g) Current assets

Amounts owing to the PCC at 31 December 2022 in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

2.	Income and endowments	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total funds 2022 £	Total funds 2021 £
2a.	Voluntary giving					
	Planned Giving:					
	Gift Aid donations	63,213	15,701	-	78,914	60,170
	Tax recoverable	14,787	3,000	-	17,787	13,966
	Other	-	-	-	-	-
		78,000	18,701	-	96,701	74,136
	Collections (open plate)	1,900	-	-	1,900	80
	Donations, appeals etc	1,732	-	-	1,732	2,103
	Grants	955	39,474	-	40,429	3,456
	Legacies	5,000	-	-	5,000	2,052
		87,587	58,175	-	145,762	81,827
2b.	Activities for generating funds					
	Lettings: Church hall	31,977	-	-	31,977	22,413
	Church	3,060	-	-	3,060	2,707
	St Michael Square	305	-	-	305	75
		35,342	-	-	35,342	25,195
2c.	Church activities					
	Tuesday Club	-	-	-	-	-
	Fees for weddings, funerals etc	1,490	-	-	1,490	2,348
	Donations from church drop-in groups	314	-	-	314	-
	Other income	241	-	-	241	978
		2,045	-	-	2,045	3,326
2d.	Income from investments					
	Dividends	982	2,938	-	3,920	3,835
	Interest	111	138	-	249	14
		1,093	3,076	-	4,169	3,849
2e.	Other incoming resources					
	Insurance claims	-	-	-	-	-
	Other income	-	-	-	-	300
		-	-	-	-	300
	Total income and endowments	126,067	61,251	-	187,318	114,497

Income for 2021 was received as unrestricted funds £111,761, restricted funds £2,736 and endowment funds £nil.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

3. Expenditure	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total funds 2022 £	Total funds 2021 £
3a. Grants - Mission giving					
Overseas - missionary societies	500	-	-	500	832
Home mission & other societies	1,000	-	-	1,000	1,056
	1,500	-	-	1,500	1,888
3b. Church activities					
Ministry: Parish Share	71,942	-	-	71,942	72,361
clergy expenses	690	-	-	690	984
Sabbatical	-	-	-	-	-
other clergy costs	2,317	-	-	2,317	1,299
	74,949	-	-	74,949	74,644
Services	1,441	-	-	1,441	1,905
Cost of organist, choirmaster & choir	2,965	-	-	2,965	1,465
Parish magazine & bookstall	149	-	-	149	73
Tuesday Club	-	-	-	-	-
Fees paid over to the Diocese	1,010	-	-	1,010	2,690
Other fees and licences	640	-	-	640	712
Community outreach and events	266	-	-	266	383
Church running costs	15,168	-	-	15,168	12,167
Church repairs and general maintenance	664	5,155	-	5,819	8,103
Planned maintenance projects:					
- Hall and Square renewal (HS2)	241	58,174	-	58,415	-
Depreciation of equipment	73	86	-	159	212
Hall running costs	14,729	-	-	14,729	13,883
Support costs	19,606	-	-	19,606	20,722
Bank charges	226	-	-	226	211
Costs of generating funds	-	-	-	-	-
Other costs	427	-	-	427	325
	132,554	63,415	-	195,969	137,495
Total expenditure	134,054	63,415	-	197,469	139,383

Support costs include the salary of the parish secretary and the costs of running the church office.

Expenditure for 2021 was met from unrestricted funds £128,849, restricted funds £10,534 and endowment funds £nil.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

4.	Staff costs	2022	2021
		£	£
	Wages and salaries	29,439	30,232
	Social security costs	-	-
		29,439	30,232

5a.	Fixed assets for use by the PCC	Land and buildings	Other	Total
		£	£	£
	Actual/deemed cost			
	at 1 January 2022	270,856	5,009	275,865
	Additions at cost	-	-	-
	Disposals	-	-	-
	at 31 December 2022	270,856	5,009	275,865
	Depreciation			
	at 1 January 2022	-	(4,373)	(4,373)
	Withdrawn on disposals	-	-	-
	Charge for the year	-	(159)	(159)
	at 31 December 2022	-	(4,532)	(4,532)
	Net book value			
	at 31 December 2022	270,856	477	271,333
	at 31 December 2021	270,856	636	271,492

The church, church hall, vicarage and site are held by the Diocese of Oxford as Custodian Trustee of St Michael Charity which is a permanent trust established in November 1973. An extension to the vicarage is included at cost above as expenditure on the redesign of the church entrance and on St Michael's Square. In both cases the cost is not depreciated. Otherwise information as to the cost of these buildings and site is not available and they are included at nil cost above.

5b.	Investment assets		Market value	Sale proceeds	Gain/ (loss)		Market value
		241	1 Jan 2022		(loss)		31 Dec 2022
	Movements in the year		£	£	£		£
	CBF Fixed Interest Securities		57,317	-	(7,756)		49,561
	M&G Charifund		46,686	-	(2,600)		44,086
					-		
			104,003	-	(10,356)		93,647
	Historical cost		1 Jan 2022				31 Dec 2022
			Shares/units	Cost			Shares/units
				£			Cost
				£			£
	CBF Fixed Interest Securities		36,279	58,979		36,279	58,979
	M&G Charifund		3,000	2,526		3,000	2,526

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

6.	Debtors	2022	2021	
		£	£	
	Tax recoverable	368	811	
	Prepayments and accrued income	1,306	1,688	
	Other debtors	2,543	2,085	
		4,217	4,584	
7.	Liabilities: amounts falling due within one year	2022	2021	
		£	£	
	Accruals and deferred income	(1,483)	(898)	
	Creditors for goods and services	(6,909)	(4,857)	
		(8,392)	(5,755)	
8.	Analysis of net assets by fund as at 31 December 2022			
	Unrestricted	Restricted	Endowment	Total
	£	£	£	£
	77,778	193,556	-	271,334
	32,712	59,247	1,687	93,646
	4,217	-	-	4,217
	6,702	10,056	505	17,263
	8,911	38	-	8,949
	(8,392)	-	-	(8,392)
	121,928	262,897	2,192	387,017

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

9. Analysis of Fund Movements

	1 Jan 2022	Income	Expenditure	Transfers	Gains/ (losses)	31 Dec 2022
	£	£	£	£	£	£
Unrestricted Funds:						
Designated						
Tuesday Club	3,274	-	-	-	-	3,274
St Michael's Vicarage	34,916	-	-	-	-	34,916
St Michael's Square	42,643	-	-	-	-	42,643
Pastoral Support	15,768	552	-	-	(2,663)	13,657
Buildings and Projects	11,930	510	-	-	(2,663)	9,777
Youth Activities	3,933	46	-	-	-	3,979
Sabbatical	610	4	-	200	-	814
Music	2,290	25	-	-	(1,312)	1,003
	115,364	1,137	-	200	(6,638)	110,063
Undesignated						
General Fund	20,948	124,930	(133,813)	(200)	-	11,865
Total Unrestricted Funds	136,312	126,067	(133,813)	-	(6,638)	121,928
Restricted Funds:						
Trust Income	15,135	2,754	(5,155)	-	-	12,734
Spiritual Development	6,377	124	-	-	-	6,501
St Michael Charity	53,006	189	-	-	(3,456)	49,739
St Michael's Square	193,297	-	-	-	-	193,297
St Michael's Project	702	58,184	(58,260)	-	-	626
Total Restricted Funds	268,517	61,251	(63,415)	-	(3,456)	262,897
Endowment Funds:						
Ellen Motion Fund	2,456	-	-	-	(264)	2,192
Total Endowment Funds	2,456	-	-	-	(264)	2,192
Total of all Funds	407,285	187,318	(197,228)	-	(10,358)	387,017

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

10. St Michael Charity

The St Michael Charity was established in November 1973 as part of a Scheme approved by the Charity Commissioners of England and Wales. As part of that Scheme, St Michael Charity acquired the land and buildings thereon, namely St Michael's Church, St Michael's Church Hall and the vicarage together with a share of the accumulated income allocated under the Scheme. The investments of St Michael Charity are included in these Financial Statements at Note 5b.

11. Bankers

HSBC, High Wycombe, and TSB Bank plc, Leeds, are the PCC's bankers. Additionally, Amersham branch of Barclays Bank plc acts as banker for St Michael's Tuesday Club. The PCC also has funds on deposit with the Central Board of Finance of the Church of England.

12. Funds

The Charities Act distinguishes between 'restricted' funds, which are funds or endowments given to the PCC for a particular purpose and which can only be used for that purpose, and 'unrestricted' funds which are available for the general purposes of the PCC and may be designated by the PCC. The PCC make transfers between funds when expenditure of a restricted or designated nature is to be met from more than one type of fund. The maximum level of these transfers is agreed by the PCC prior to the expenditure. On 24 March 2006, the Charity Commission confirmed that the funds of St Michael Charity do not constitute permanent endowment but are restricted funds.

Unrestricted funds designated by the PCC:

i) St Michael's Vicarage

This fund includes expenditure on the vicarage extension in 2007.

ii) St Michael's Square

This fund includes expenditure on the redesign of the church entrance and on St Michael's Square met from unrestricted funds.

iii) Pastoral Support

This fund is for support for the Vicar in her pastoral work, including outreach activities. It holds investments in CBF Fixed Interest Securities Fund and cash deposits.

iv) Buildings and Projects

This fund is for larger and capital projects relating to the church and hall buildings. It holds investments in CBF Fixed Interest Securities Fund and cash deposits.

v) Youth Activities

This fund is for support for youth activities within St Michael's, including but not limited to Messy Church. It includes funds formerly held in the Spiritual Development fund and the Miss M.E. Blake legacy. It holds cash deposits.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

vi) Sabbatical

This fund is to provide support for sabbatical study for the Vicar. A grant was agreed, and paid, in 2019. From 2020 onwards it will be gradually increased each year to provide for a future sabbatical. It holds cash deposits.

vii) Music

This fund was established with a designated donation, to provide for exceptional items required in relation to music in the church. It holds cash deposits.

Unrestricted Funds which have not been designated by the PCC

viii) General Fund

This fund holds the accumulated surplus in cash, deposits and CBF Fixed Interest Securities Fund and is used in conjunction with the PCC's cash operating accounts. It also holds expenditure on fixed assets (other than buildings) and on investments acquired with unrestricted funds.

Restricted Funds of the PCC

ix) Trust Income account

This fund receives income from St Michael Charity to be used for expenditure on the buildings in accordance with the trust deed. In 2022 a transfer was made to move income previously credited to the St Michael Charity fund to this fund.

x) St Michael Charity

St Michael Charity was established in November 1973 and is invested to provide income with dividends and interest being paid to the Trust Income account. As for some years the income had been credited to the St Michael Charity fund, a transfer (as noted above) has been made to correct this.

xi) Spiritual Development Fund

This fund is for the young people of St Michael's and receives income from the Ellen Motion Memorial Fund from which it originated.

xii) St Michael's Square

This fund represents expenditure on the redesign of the church entrance and on St Michael's Square met from restricted funds.

xiii) The St Michael's Project Fund

This fund was established in 2014 for restricted income, and matched expenditure, on specific projects – initially, for replacement seating, and then in 2015 and 2019 for the refurbishment of the church organ. In 2020 the fund was used for the hall improvement project, with matched expenditure charged to that fund. During 2022 the fund received income, with matched expenditure, in relation to the HS2 project, with the final income and expenditure amounts in 2023.

Parochial Church Council of St Michael and All Angels, Amersham on the Hill

Notes to the financial statements for the year ended 31 December 2022

Endowment Funds

xiv) Ellen Motion Memorial Fund

This fund is a permanent endowment invested to produce restricted income which is to be used for the spiritual development of the young people of St Michael's. By an addendum signed on 17 November 1997, it was agreed that income from the fund could be used to support payments to a voluntary youth worker.

13. Accruals

All amounts included in the financial statements are shown on an accruals basis. Where amounts have been received in advance such as for rental income, the amount relating to future periods has been deferred. Amounts invoiced but unpaid at the year end are included in creditors and estimates for costs relating to the year are included in accruals. At 31 December 2022, the PCC had a claimable income tax rebate of £368 (2021: £811). A summary of all debtors and creditors at the year end is shown at Notes 6 and 7 to the Accounts.

14. Tuesday Club

The Tuesday Club plans its events each year to break even with revenue from participants intended to meet the costs of such events. Revenue for the year was £nil (2021: £nil) with costs for the year of £nil (2021: £nil).

15. Ex-gratia payments

In addition to the missionary and charitable giving listed in item 3a) of the accounts, ex-gratia payments valued at £nil were made during 2022 (2021: £nil).

16. Staff costs

During the year, the PCC employed a church secretary, an assistant administrator, a warden and a church cleaner. The average number of employees was 4. The organists were self-employed and payments to them are not included in Staff costs.

17. Incumbent's expenses

The vicar Debbie Oades was reimbursed expenses totalling £690 (2021: £984) as follows:

	2022	2021
	£	£
Travel expenses	-	-
Vicarage telephone and internet	690	984
Other expenses	-	-
	<u>£690</u>	<u>£984</u>

Expenses of £2,317 (2021: £1,299) were reimbursed to other curates and clergy.

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Notes to the financial statements for the year ended 31 December 2022

18. Insurance

The PCC has insured itself with the Ecclesiastical Insurance Group for many years and the policy is inflation linked. From March 2022 cover of the buildings was provided at the following levels:

Church	£5,910,000 (2021: £5,600,000)
Hall	£2,960,000 (2021: £2,800,000)

19. Mission Giving

As noted in the Annual Report, in 2022 the PCC took the hard decision to suspend the policy of allocating 10% of its voluntary income to Overseas Missions and 5% to Home Missions. A flat sum was instead allocated. This policy will be kept under review.

20. Loans and guarantees

No loans or guarantees have been secured against any of the PCC's assets.

21. Contingent liabilities

There are no contingent liabilities.

22. Related party transactions

The church benefits from the services of family members of the PCC, whose skills are used in various roles as noted below. In each case the connected PCC member takes no part in setting specific terms for the appointment and the terms of such appointments are no better than those offered to unconnected parties. Further details are given in the table below.

Person	Role	Connected to	Nature of connection	£
Andrew Leslie	Organist	Roger Leslie	Son	£930
Stephen Wilcox	Organist	Rachel Wilcox	Husband	£1,590
Rachel Wilcox	Organist		PCC member	£330
Hazel Miller	Administrator		Ex officio PCC member	£13,230

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties.

23. Grants

	2022	2021
	£	£
HMRC Job Retention Scheme		
'Furlough' claims	-	3,456
HS2 Project	39,474	-
Total grants	<u>39,474</u>	<u>3,456</u>

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Notes to the financial statements for the year ended 31 December 2022

24. Quinquennial examination

An Architect's Quinquennial Survey was completed in March 2022, and the Report received in May 2022. The Buildings Committee is reviewing the report and will advise the PCC on a programme of works. A full electrical survey has also been completed and its recommendations will also be reviewed, with recommendations to the PCC. Specialist contractors will be engaged where necessary.