

**BUSH HILL PARK UNITED REFORMED CHURCH**

**Annual Report and Accounts**

**31 December 2017**



Bush Hill Park United Reformed Church  
25 Main Avenue  
Enfield  
EN1 1DJ  
[www.bhpurc.org.uk](http://www.bhpurc.org.uk)

**BUSH HILL PARK UNITED REFORMED CHURCH**

**Annual Report and Accounts 2017  
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# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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The Trustees have pleasure in presenting their report and the examined financial statements of Bush Hill Park United Reformed Church ("the Church") for the year ended 31 December 2017.

### 1. Reference and Administrative Information

#### 1.1 Charity Name and Number

Bush Hill Park United Reformed Church (Registered Charity No. 1176710) is a Church in Enfield, North London. The Church was established in 1889.

#### 1.2 Affiliations

The church is part of the Enfield and East Hertfordshire Local Area Group of the Thames North Synod of the United Reformed Church.

#### 1.3 Principal Address

Bush Hill Park United Reformed Church, 25 Main Avenue, Enfield EN1 1DJ

#### 1.4 Trustees

The Trustees who served during the year or who were serving at the date of this report were:

Holding Trustee: URC Thames North Trust

#### Managing Trustees:

Robin Ward	Elder & Secretary	
Martin Hamblin	Elder & Treasurer	Appointed from January 2018
Andrew Caddies	Elder	Serving Term Ended December 2017
Diann Nicolaides	Elder	
Lynda Cook	Elder	
John Vyse	Elder	

#### 1.5 Professional Advisers and Agents

The principal professional advisers and agents employed by the Church as at the date of this report are as follows:

Bankers	HSBC 1 The Town Enfield Middlesex EN2 6LD
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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### **2. Structure, Governance & Management**

#### **2.1 The Governing Documents**

The activities of the Church are overseen by the Elders' Meeting of the Church in accordance with the trusts distilled from The United Reformed Church Acts (1972 and 1981) and Scheme of Union (1972), and are supplemented by the rules of the Church (dated 1994).

#### **2.2 Trustees**

The Church has two classes of trustees as follows:

##### **2.2.1 Managing Trustees**

Those members of the Elders' Meeting of (Bush Hill Park United Reformed Church) who are qualified to serve as charity trustees are collectively the Charity Trustees of the Charity and are appointed and shall act in accordance with the procedures for the time being laid down by the Church Meeting of (Bush Hill Park United Reformed Church) which shall be in conformity with the Scheme of Union of the United Reformed Church. Elders are elected by the Church Members and serve for a period of three years. An Elder may be elected to serve for further terms of three years. After nine years continuous service an Elder shall not be eligible for election until one year has elapsed.

The Elders meet approximately 6 times per annum to discuss a full range of matters relating to finance, fabric, general administration, the implementation of the church constitution, pastoral matters and responsibility for the keeping of the church membership roll.

None of the Church's officers receive remuneration from the church.

The induction process for any church member newly-appointed to the Elders comprises an initial meeting with the Minister(s) or Secretary and receipt of copies of:

- the Church Constitution
- the most recent financial statements
- the Charity Commission's guidance 'The Essential Trustee'.

##### **2.2.2 Holding Trustee**

The holding trustee is responsible for holding the Church's land and buildings under the trusts declared in Schedule 2 of the United Reformed Church Act 1972 (as amended by the United Reformed Church Acts 1981 and 2000) and those held on other specifically declared trusts.

#### **2.3 Church Members**

Church Membership is open to those who make a declaration of faith in accordance with the statement concerning the nature faith, and order of the United Reformed Church and section 21, Schedule A, of the Scheme of Union and have their membership application accepted by the Church Members' Meeting.

Church Members share in the responsibility for the finances, administration, maintenance and activities of the church and elect the Elders. Church Members meet at least three times per annum for business meetings, and receive reports from the Elders.

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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### 3. Objectives, Activities & Strategies

#### 3.1 Objective

The object of the Church is the advancement of the Christian faith for the benefit of the public in accordance with the Scheme of Union of the United Reformed Church. This is achieved through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement as: Growing Christians through worship, fellowship and witness.

#### 3.2 Activities

Bush Hill Park United Reformed Church is an urban, multi-ethnic, community church, with a membership of 35 plus 10 regular adherents. Sunday worship has average attendance of 20 including young people with up to 80 attending special services such as Brigade Enrolment and Christmas.

The Elders have given due regard to the Charity Commission's guidance on public benefit. The Elders believe that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole;
- providing facilities for local charities to promote their organisations;
- providing resources and facilities for use by the local community.

During the year the Church continued to carry out the following activities in order to promote the Gospel in the local neighbourhood:

- Sunday Morning Worship
- Kings Club
- Sunday Evening Reflection
- Special Services
- Boys Brigade
- Girls Brigade
- Bible Study
- Prayer meetings
- House Group
- Book Club
- Christian counselling
- Baby and Toddlers
- Gifts to those in need
- Hosting Christmas services for local schools

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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### 4. Achievements and Performance

#### Secretary's Report

During the previous year (2016) numbers at worship had fallen. During 2017 we had a more stable albeit small congregation with around 20 -25 people at an average morning service. During the year our minister, Revd Henriette Wentink, left her post to take on a new challenge at a ministry in Plymouth, leaving the North Enfield Group of United Reformed Churches in vacancy. It was great that the three churches in North Enfield group decided to continue to work together. All the preparatory work was completed in an efficient manner and the vacancy was formally declared in December 2017.

BHPURC continued to work with children in 2017 through our Boys Brigade, Girls Brigade and Toddlers group. During 2017 we also entered into a partnership agreement with Grafton Pre-School who have been sharing our premises for many years. With the children in mind an effort was made to make our parade and family services more family friendly and using legacy money we were able to start a puppet ministry which was well received and it is hoped can be further developed in 2018.

**Robin Ward**

#### Baby & Toddlers

Apart from some children we had got to know well, leaving for nursery school, there have been few changes to this group during the year. Wednesday has the hall filled with up to twenty-five children, brought in by eleven to fifteen parents/carers. On Friday mornings there have been fewer adults and children with a different feel to the time; younger children enjoying more freedom without the older ones barging in on their games. Some of the children are brought in by grandparents and interesting bonds have been made between them.

We purchased yet another ball pit, this probably not lasting long into next year, but they do love it throwing the balls everywhere for the adults to pick up! It is good exercise! The slide and small trampette are well used those little legs becoming stronger as the sessions pass.

At the end of the summer session we hired 'Mr Marvel' to entertain us joined by Grafton Pre-School. Another venture to encourage and strengthen this church partnership.

This Christmas at our closing 'party' we had a visit from Santa with a gift for each child. Unfortunately, or not, the hall heating failed when the boiler pilot light blew out. We went into the church as that warmed up more quickly. Many of the adults had not seen inside the church and were very happy there admiring the Christmas tree and decorations. A small number of toys were taken in to augment those already there and a good time was had by all with full use of the tea bar that morning.

We donated £10 to the church every week, designating this for the hall refurbishment and were also able to donate other quite large sums during the year, again to this designation.

**Sylvia Page**

#### Book Club

This small but committed group (about five at the moment) continues to meet most months. This year we have read and discussed twelve books covering a wide range of subjects by: Helen Dunmore; Peter James; Stella Rimington; Ruth Hogan; Rose Tremain; Ruth Ware; Dinah Jefferies; Colston Whitehead; Rachel Joyce; Sarah Perry; William Boyd and Rebecca Boxall.

It is never easy to decide on the next book but mostly we hit on a good one and certainly do not stick to the same author or genre. Those attending find it enjoyable and the hour passes quickly - it is also an opportunity for fellowship and we chat about books; TV programmes; films and life in general.

**Sylvia Page**

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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### Boys Brigade

The Second Enfield Boys Brigade has had another very busy year. We run both Junior and Company Sections on a Monday evening and Anchor Boys on a Friday evening. Our numbers have remained consistent throughout the period, leaving us in a healthy situation.

During the year, all 3 sections had a range of trips on offer to them. The Junior Section took part in a weekend camp, which celebrated 100 years of the Junior Section and involved all Junior Section Companies from London.

At Company Section level, we ran one camping trip this year. This was our week long Annual Summer Camp, held under white canvas on the Isle of Wight. The lads are entertained from dawn to dusk. Camp is definitely the highlight of the year for both staff and members.

We continue to run a brass band throughout the year, which the lads are really keen on. Once in a while, the old boy's brass band meet up and plays with the current band. Every December the brass band perform round the local street playing traditional Christmas carols.

Every Thursday we run a circuit training session for those that want to get fit. And on Sunday mornings we run youth Bible study that is currently split into 2 age groups (covering from 5 – 18 years old).

The Company took part in a wide range of competition throughout the year, and won the London wide PR games competition. Some of the other competitions we took part in were, the swimming gala, 5-a-side football, badminton & table tennis, plus cross country. We also took part in and won the London drill competition.

During 2017 activities and trips were arranged to Thorpe Park, canoeing, Quasar, bowling, Top Golf, ice skating, sledging and archery, as well as a large range of badge classes, community projects and games. We also took our Seniors to the Olympic White Water Rafting Centre for an evening on the rapids.

After the success of the previous year, in May 2017 we again ran a community fun day. This involved large inflatables, games in our hall and a wide range of craft, and a large BBQ. Numbers attending were similar to the previous year with over 70 young people and their families joining us.

We now have 4 young men enrolled on the Gold Duke of Edinburgh scheme.

**Andrew Caddies**

### Child Sponsorship



Through the charity Beyond Ourselves, we supported Elijah Simukoko from Greater Joy School in Zambia. Elijah's favourite subject is maths and one day he would like to be a soldier.

We also supported the National Library for the Blind, Al-Shurooq School for Blind Children in Palestine.

**Martin Hamblin**



### House Group

This year house group has meet on most 2nd and 4th Tuesday's in the month. We studied J. John's six week study "Natural Evangelism" over Lent. We then looked at some generosity studies from Stewardship and are part way through a 12 session study on miracles. We had a core group of seven people and a few who join when they can.

**Lisa Hamblin**

### Prayers

Formal prayer meetings are held on Friday mornings, during term time and before our Communion Worship on the first Sunday of each month. Attendees are few, but regular, with prayers relating to individual, local, national and international topics. A book is available on a Sunday morning for people to contribute their requests for the prayers of intercession each week.

**Martin Hamblin**

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

### Girls Brigade

Currently we have 4 Explorers and 5 Juniors who attend regularly.

Here is an overview of what we did in 2017.

Month	Activity	Activities
May	Awards Evening	Our Awards evening took place in May where we had the opportunity to present the girls with the awards that they had been working towards during the Autumn and Spring terms.
June	Summer sessions	During the Summer term we have fun activities planned for the girls to give them a break from the hard work they have been doing throughout the year. These included a foot rally (where one group always get lost), cooking, a visit to the local park and games outside.
September	Badge work	Over the months of September to December the girls studied Pet Care, Caring for the Ocean and did a variety of Christmas crafts.
October	Enrolment Parade	We had our Enrolment parade this year where the girls and staff make their promises to keep the Girls' Brigade Law and Motto. I would like to take this opportunity to say a big thank you to all the staff we have had helping us throughout the year and continue to do so. We really appreciate all the support from the Church as well.
December	Carol Service	This year the nativity was organised by the BB company and some of the girls took part as the narrator and stars. A big thank you to Caroline and Michelle for organising this and to the girls who took part.

Charlotte McBride

### Puppet Ministry



In an effort to reach out to our younger members a puppet ministry was started. This was made possible by the use of money bequeathed to the church by Doreen Bamburger. Doreen worked with children throughout her time at BHP and it was felt that she would have enjoyed the way we have used her monies. We constructed a puppet theatre stage and purchased several large people puppets from "one way uk" puppet ministry. We also purchased some pre-recorded scripts which allow the puppeteers to animate a bible story in time with the pre-recorded script. The stories also have themed musical

sections as well. The puppeteers and the audience have both enjoyed short items which have been performed as part of a regular parade or family service. The puppeteers also took the parts of narrator at the Christmas nativity play. We will continue to use the puppet ministry to supplement our work with children. It is the plan that the puppet plays become a regular fixture at family and parade services. The longer-term goal is for the puppet ministry to be taken into school assemblies and to visit other churches.



Robin Ward

### Sunday Evening Reflection

A small group of around 8 people meet, usually on the Second Sunday evening of each month, for an informal, reflective act of worship based on a Bible passage or theme. After the reflection together many then visit a local restaurant to share a meal and continue discussions.

Martin Hamblin



# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

### 5. Financial Review

#### 5.1 Financial Activity and Financial Position

The Church is funded by the freewill offerings of members and others in attendance and also by income generated by the letting of the church premises.

The Receipts and Payments Account and the Statement of Assets & Liabilities can be found on pages 11 and 12 respectively. The Church's net cash increased by £2,759 during the year (2016 – increased by £27,749). The Statement of Assets & Liabilities shows total assets of £369,808 (2016: £353,634) and total liabilities of £nil (2016: £nil).

Included in cash are amounts totalling £24,653 (2016: £23,441) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise donations subject to donor imposed conditions.

#### 5.2 Reserves Policy

The Elders have examined the requirements for free cash reserves, i.e. unrestricted cash funds. The Elders consider that, given the nature of the Church's work, free reserves should be equivalent to approximately 6 months' routine general fund expenditure, plus committed future expenditure on other projects, where funds permit. The Elders are of the opinion that this provides sufficient flexibility to cover temporary shortfalls in incoming resources and will allow the Church to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 31 December 2017 the Church had net free cash reserves of £60,503 (2016: £58,956).

	2017 £	2016 £
<b>Total cash reserves</b>	<b>85,156</b>	<b>82,397</b>
Less: restricted funds	(24,653)	(23,441)
<b>Free reserves</b>	<b>60,503</b>	<b>58,956</b>
<b>Free reserves requirement:</b>		
6 month's budgeted routine expenditure	24,000	25,000
	<b>24,000</b>	<b>25,000</b>

#### 5.3 Investment Policy

The church currently invests spare funds in interest bearing bank accounts.

#### 5.4 Grants Policy

The Church supports the work of Christian Aid, the Leprosy Mission, Macmillan Cancer Support, North Enfield Foodbank and All People All Places, with direct donations to these charities as follows:

- Leprosy Mission collection boxes - £55.06
- Christian Aid Emergency Appeals - £225.00
- Macmillan Coffee Morning, hosted by our Baby & Toddlers group - £126.76
- North Enfield Foodbank – Donation of food as our Harvest Charity
- All People All Places - £236.57 as our Christmas Charity

During 2017 the Church sponsored a child in Zambia through the Charity Beyond Ourselves and also supported the National Society for the Visually Handicapped, through Al-Shurooq School in Bethlehem. In addition the Church makes anonymous love gifts, at the discretion of the ministry team to those in need within, and outside of, the Church fellowship. The communion fund is used for this purpose.

# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2017

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### **6. Plans for Future Periods**

We hope to be able to call a new minister to the North Enfield Group of United Reformed Churches.

Building closer relationships with our regular hirers and the Grafton Nursery school will continue with the hope that special events and/or services can be held to enable us to get to know each other better.

We also hope to upgrade our facilities with a refurbishment of the hall area. We hope that this will help more people to use the premises and therefore become aware of our presence in their community.

We will continue to pray together and encourage others to join us as we pray for our church as well as local and wider issues.

### **7. Responsibilities of Trustees for the Financial Statements**

The Elders are responsible for preparing the report and the receipts and payments account and the statement of assets and liabilities. The Elders are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Church. The Elders are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **8. Approval**

The report of the Elders was approved by the Elders Meeting on 26<sup>th</sup> April 2018 and signed on its behalf by:



**Robin Ward**  
**Church Secretary**

## BUSH HILL PARK UNITED REFORMED CHURCH

### Report of the Independent Examiner to the Trustees/members of Bush Hill Park United Reformed Church

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I report on the financial statements of Bush Hill Park United Reformed Church for the year ended 31 December 2017, set out on pages 11 to 19.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The church's trustees are responsible for the preparation of the accounts.

The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



26/4/18

John Helm ACA  
17 Heathville Road  
London  
N19 3AL

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)

**Receipts and Payments Account**  
**Year ended 31 December 2017**

	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2016</b>
	<i>Unrestricted</i>	<i>Designated</i>	<i>Restricted</i>	<b>Total</b>	<b>Total</b>
	To nearest £	To nearest £	To nearest £	To nearest £	To nearest £
<b>Income from:</b>					
Donations and legacies	5,758	—	4,082	9,840	48,023
Offerings	20,436	—	138	20,574	21,095
Income from charitable activities	30	—	910	940	3,900
Other trading activities	18,595	7,932	—	26,527	29,256
Investments	31	—	—	31	1,178
<b>Total income</b>	<b>44,849</b>	<b>7,932</b>	<b>5,130</b>	<b>57,911</b>	<b>103,452</b>
<b>Expenditure on:</b>					
Raising funds	436	2,131	—	2,567	569
Expenditure on charitable activities	600	—	—	600	600
Ministry & mission Fund	21,000	—	—	21,000	24,036
Ministry & worship expenses	1,597	—	570	2,167	3,338
Church running costs	16,958	576	2,007	19,542	18,446
Manse running costs	1,187	102	738	2,026	4,120
Programme activity costs	134	—	—	134	123
Support of outside causes	472	17	594	1,082	995
Maintenance of church buildings	1,406	2,118	—	3,524	5,589
Maintenance of manse	542	1,958	10	2,510	19,187
Other expenditure	—	—	—	—	(1,300)
<b>Total expenditure</b>	<b>44,332</b>	<b>6,902</b>	<b>3,918</b>	<b>55,152</b>	<b>75,703</b>
<b>Net Income / (expenditure) resources before transfer</b>	<b>517</b>	<b>1,030</b>	<b>1,212</b>	<b>2,759</b>	<b>27,749</b>
<b>Transfers</b>					
Gross transfers between funds - in	—	—	—	—	108
Gross transfers between funds - out	—	—	—	—	(108)
<b>Net movement in funds</b>	<b>517</b>	<b>1,030</b>	<b>1,212</b>	<b>2,759</b>	<b>27,749</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>7,566</b>	<b>51,390</b>	<b>23,441</b>	<b>82,397</b>	<b>54,648</b>
<b>Total funds carried forward</b>	<b>8,082</b>	<b>52,420</b>	<b>24,653</b>	<b>85,156</b>	<b>82,397</b>

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**Monetary assets**

		<b>2017</b>	<b>2016</b>
		To the nearest £	To the nearest £
<b>DEPOSIT: HSBC Business Money Manager</b>			
General fund	Unrestricted	2,178	3,147
Building Fund	Designated	12,576	12,446
Building Fund	Restricted	21,380	16,690
Communion Fund	Restricted	903	1,000
Legacy Fund	Restricted	—	2,000
Legacy Fund	Designated	27,123	27,123
Manse Fund	Designated	9,898	8,627
		<u>74,058</u>	<u>71,033</u>
<b>CURRENT: HSBC Current Account</b>			
General fund	Unrestricted	5,289	3,835
Building Fund	Designated	316	1,609
Building Fund	Restricted	873	2,318
Communion Fund	Restricted	628	266
Manse Fund	Designated	2,508	1,586
Agency Collection	Restricted	(112)	—
		<u>9,661</u>	<u>9,614</u>
<b>CURRENT: HSBC Friends Account</b>			
Building Fund	Restricted	119	1
<b>CURRENT: HSBC North Enfield Group of United Reformed Churches</b>			
General Fund	Unrestricted	295	583
Pastorate Fund	Restricted	590	1,166
		<u>885</u>	<u>1,749</u>
<b>CASH: Cash in Hand</b>			
General Fund	Unrestricted	320	—
Agency Collections	Restricted	112	—
		<u>432</u>	<u>—</u>
<b>Total Monetary Assets</b>		<u>85,156</u>	<u>82,397</u>
<b>Non-Monetary Assets</b>			
<b>Church Buildings (see note 6)</b>			
<b>Fixtures, Fittings &amp; Equipment (see note 7)</b>		283,242	269,589
<b>Total Non-Monetary Assets</b>		<u>283,242</u>	<u>269,589</u>
<b>Debtors</b>			
Gift Aid claim for Q4 2017		1,410	1,648
		<u>1,410</u>	<u>1,648</u>
<b>Liabilities</b>			
<b>Accrued expenditure</b>		—	—
<b>Total Assets</b>		<u>369,808</u>	<u>353,634</u>

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**1. Unrestricted Funds**

Unrestricted funds include the general fund and the designated funds (the manse fund, and the building fund).

**1.1 General Fund**

	2017 To the nearest £	2016 To the nearest £
<b>Income</b>		
<i>Donations and legacies</i>		
Gifts and Donations (Bank Credits)	343	150
Gifts and Donations (Loose)	15	—
Grants Received	—	250
Gift Aid Tax Repayments	5,302	5,532
Webshop Commission	98	239
	5,758	6,171
<i>Offerings</i>		
Offerings (Bank Credits)	16,014	16,154
Offerings (Loose)	4,422	4,734
	20,436	20,888
<i>Income from charitable activities</i>		
Newsletter	15	5
Tea Bar	15	35
	30	40
<i>Other trading activities</i>		
Fundraising Events	—	—
Lettings	18,013	20,676
Printing Services	582	516
	18,595	21,192
<i>Investments</i>		
Interest and investment Income	31	35
<b>Total income</b>	<b>44,849</b>	<b>48,326</b>
<b>Expenditure</b>		
<i>Raising funds</i>		
Publicity	436	463
	436	463
<i>Expenditure on charitable activities</i>		
Independent examination	600	600
	600	600
<i>Ministry &amp; mission Fund</i>		
URC Ministry and Mission	21,000	24,036
	21,000	24,036
<i>Ministry &amp; worship expenses</i>		
Pulpit Supply	982	891
Ministry expenses	326	922
Licenses and Music	289	254
	1,597	2,068

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**1.1. General Fund (continued)**

	2017 To the nearest £	2016 To the nearest £
<i>Church running costs</i>		
Gardening	1,764	1,764
Gas and Electricity	2,998	3,255
Water rates	766	628
Cleaning & Caretaking	7,348	8,446
Church Insurance	2,799	2,762
Telephone and Internet	467	438
Stationery and photocopying	751	650
Purchase of Equipment (Church)	—	374
Accounts preparation	65	130
	16,958	18,446
<i>Manse running costs</i>		
Manse Utilities	135	382
Council Tax	234	590
Manse Insurance	818	794
	1,187	1,765
<i>Programme activity costs</i>		
Kings Club Resources	—	16
Catering	134	107
	134	123
<i>Support of outside causes</i>		
Subscriptions	98	100
Overseas Sponsorship	362	330
Gifts	13	15
	472	445
<i>Maintenance of church buildings</i>		
Church Repairs - General	878	2,411
Church Repairs - Decorating	—	—
Church Repairs - Electrical	193	197
Church Repairs - Plumbing	335	168
	1,406	2,776
<i>Maintenance of manse</i>		
Manse Repairs - Plumbing	542	480
	542	480
<b>Total expenditure</b>	<b>44,332</b>	<b>51,201</b>
Excess/(Deficit) of Income over Expenditure	517	(2,875)
Brought forward balance	7,566	10,333
Transfers to/(from)	—	108
<b>Total carried forward balance</b>	<b>8,082</b>	<b>7,566</b>

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**1.2 Manse Fund (Designated)**

The Manse Fund is used to keep monies taken in rent during our ministerial vacancies so they are kept separate from the general running costs of the Church in the knowledge that the income is not on-going. The fund is used to make improvements to the Manse prior to the occupancy by a new Minister and family and is now used to fund maintenance and improvements at the manse, plus other special projects as required.

	2017 To the nearest £	2016 To the nearest £
<b>Income</b>		
<i>Donations and legacies</i>		
Grants Received <sup>1</sup>	—	9,453
<i>Other trading activities</i>		
Lettings	7,139	7,258
<b>Total Income</b>	<b>7,139</b>	<b>16,711</b>
<b>Payments</b>		
<i>Raising funds</i>		
Agency and Management Fees	2,293	—
	2,293	—
<i>Expenditure on charitable activities</i>		
<i>Manse running costs</i>		
Manse Utilities	33	412
Manse Insurance	68	—
Gardening	478	—
Cleaning & Caretaking	98	—
	677	412
<i>Support of outside causes</i>		
Gifts	17	—
	17	—
<i>Maintenance of church buildings</i>		
Church Safety Improvements <sup>2</sup>	—	2,813
	—	2,813
<i>Maintenance of manse</i>		
Manse Repairs - General	1,637	18,641
Manse Repairs - Decorating	117	67
Manse Repairs - Electric	5	—
Manse Repairs - Plumbing	200	—
	1,958	18,707
<i>Other expenditure</i>		
Ministerial Housing	—	(1,300) <sup>3</sup>
<b>Total payments</b>	<b>4,946</b>	<b>20,632</b>
Excess/(Deficit) of Income over Expenditure	2,193	(3,921)
Brought forward balance	10,213	14,134
<b>Total carried forward balance</b>	<b>12,405</b>	<b>10,213</b>

<sup>1</sup> Grant received from URC Thames North Synod towards refurbishment of Manse

<sup>2</sup> Electrical Safety Inspection and Improvements following Fire Risk Assessment

<sup>3</sup> Clearing 2015 debtor



**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**1.3 Building Fund (Designated)**

The Building Fund is used for major building projects which cannot be funded as general maintenance. 10% of all manse lettings income is placed in the fund along with specific donations and fundraising towards future internal hall refurbishment works.

**Income**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Gifts and Donations (Loose)	—	94
	—	94
<i>Other trading activities</i>		
Fundraising Events	—	—
Lettings	793	806
	793	806
<i>Investments</i>		
Proceeds from Sale of Investments <sup>4</sup>	—	1,144
	—	1,144
<b>Total Income</b>	<b>793</b>	<b>2,044</b>

**Expenditure**

Church Repairs - Plumbing	1,956	—
(Deficit)/Excess of Income over Expenditure	(1,163)	2,044
Brought forward balance	14,055	12,011
<b>Total carried forward balance</b>	<b>12,892</b>	<b>14,055</b>

**1.4 Terry Blowfield Legacy Fund (Designated)**

The Terry Blowfield Legacy Fund contains the Legacy from the estate of Terry Blowfield which was left to the Church. Whilst not restricted it is hoped to use this legacy for specific projects which would otherwise be unaffordable.

**Income**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Legacy	—	27,123
<b>Total Income</b>	<b>—</b>	<b>27,123</b>

**Expenditure**

<b>Total expenditure</b>	—	—
Excess of Income over Expenditure	—	27,123
Brought forward balance	27,123	—
<b>Total carried forward balance</b>	<b>27,123</b>	<b>27,123</b>

<sup>4</sup> Generated following the sale of 487.27 Income shares in COIF Ethical Investment Fund as agreed at Church Meeting on 8<sup>th</sup> September 2016.

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**2. Restricted Funds**

**2.1 Communion Fund**

The Communion Fund is used entirely at the discretion of the Trustees. Contributions are made through special offertory collections during communion services throughout the year. Gifts are made to help those in need and to assist with training costs. The Church contribution in support of the JustOne Emirates event is passed through this account.

**Income**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Offerings (Bank Credits)	12	12
Offerings (Loose)	126	195
JustOne Emirates	719	281
<b>Total Income</b>	<b>857</b>	<b>489</b>

**Expenditure**

<i>Ministry/Group expenses</i>		
Ministry expenses	28	24
<i>Support of outside causes</i>		
Donations	21	50
Gifts	43	—
JustOne Emirates	500	500
<b>Total expenditure</b>	<b>592</b>	<b>574</b>

Excess/(Deficit) of Income over Expenditure	266	(85)
Brought forward balance	1,266	1,351

<b>Total carried forward balance</b>	<b>1,532</b>	<b>1,266</b>
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**2.2 Building Fund**

The Building Fund is used for major building projects which can't be funded as general maintenance. A separate Friends of BHPURC bank account has been setup to allow regular contributions to the Fund.

**Income and endowments**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
Incoming resources from generated funds		
<i>Donations and legacies</i>		
Gifts and Donations (Bank Credits)	1,891	2,256
Gifts and Donations (Loose)	948	1,975
Gift Aid Tax Repayments	524	669
	<b>3,363</b>	<b>4,900</b>
<b>Total Income</b>	<b>3,363</b>	<b>4,900</b>

**Expenditure**

**Total expenditure**

Excess of Income over Expenditure	3,363	4,900
Brought forward balance	19,009	14,109

<b>Total carried forward balance</b>	<b>22,372</b>	<b>19,009</b>
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**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

**2.3 Legacy (Youth Work) Fund**

The Legacy (Youth Work) Fund contains the Legacy from the estate of Doreen Bamberger which was left to the Church with the instruction that it should be used for Youth Work. During 2017 a Puppet Ministry was started using money from this legacy.

**Income**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Legacy	—	—
<b>Total Income</b>	<b>—</b>	<b>—</b>
<b>Expenditure</b>		
Purchase of Equipment (Church)	1,810	—
Gifts	30	—
<b>Total expenditure</b>	<b>1,840</b>	<b>—</b>
(Deficit)/Excess of Income over Expenditure	(1,840)	—
Brought forward balance	2,000	2,000
<b>Total carried forward balance</b>	<b>160</b>	<b>2,000</b>

**2.4 North Enfield Group of URCS Fund**

The North Enfield Group of United Reformed Churches Fund is used to facilitate the sharing of Ministerial and Administrative expenses of the three member Churches of the Pastorate, Bush Hill Park URC (Unrestricted Funds shown as part of the General Fund) and Christ Church/Lancaster Road URCS (Restricted Funds). The three churches are equally liable for all costs associated with running the Pastorate.

**Income**

	<b>2017</b>	<b>2016</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Income from charitable activities</i>		
Pastorate Income	910	3,860
<b>Total Income</b>	<b>910</b>	<b>3,860</b>
<b>Expenditure</b>		
<i>Raising funds</i>		
Publicity	—	107
<i>Ministry &amp; worship expenses</i>		
Ministry expenses	541	1,247
	<b>541</b>	<b>1,247</b>
<i>Manse running costs</i>		
Cleaning & Caretaking	207	—
Manse Utilities	270	764
Council Tax	468	1,179
	<b>748</b>	<b>1,943</b>
<b>Total expenditure</b>	<b>1,486</b>	<b>3,296</b>
Excess of Income over Expenditure	(576)	564
Brought forward balance	1,166	710
Transfers to/(from)	—	(108)
<b>Total carried forward balance</b>	<b>590</b>	<b>1,166</b>

**BUSH HILL PARK UNITED REFORMED CHURCH** (Registered Charity No. 1176710)  
**Notes to the Accounts for the year ended 31 December 2017**

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**3. Debtors**

Gift Aid claim outstanding for the last quarter of 2017 £1,410 (2016: £1,648)

**4. Liabilities**

There are no material liabilities.

**5. Related Party Transactions**

No payments were made to trustees or any persons connected with them during the year. No material transactions took place between the organisation and a trustee or any person connected with them.

**6. Church Buildings**

The church building and the manse at 76 First Avenue, Enfield, EN1 1BW, are vested in URC Thames North Synod Trust as trustees and are not church assets. They are held for the benefit of Bush Hill Park United Reformed Church in accordance with the statutory trusts applicable to URC properties under the URC Acts. For insurance purposes the church buildings are insured by the church for £3,101,076 (2016: £2,925,543) and the manse for £323,395 (2016: £315,169).

**7. Fixtures, Fittings & Equipment**

The church contents are insured by the church for £283,242 (2016: £269,589).