

**BUSH HILL PARK UNITED REFORMED CHURCH**

**Annual Report and Accounts**

**31 December 2016**



Bush Hill Park United Reformed Church  
25 Main Avenue  
Enfield  
EN1 1DJ  
[www.bhpurc.org.uk](http://www.bhpurc.org.uk)

# **BUSH HILL PARK UNITED REFORMED CHURCH**

## **Annual Report and Accounts 2016 Contents**

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# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2016

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The Elders submit their annual report and accounts of Bush Hill Park United Reformed Church ("the Church") for the year ended 31 December 2016.

### 1. Reference and Administrative Information

#### 1.1 Charity Name

Bush Hill Park United Reformed Church. The Church was established in 1889.

#### 1.2 Affiliations

Bush Hill Park United Reformed Church Charity is a member church of the United Reformed Church in the United Kingdom.

#### 1.3 Principal Address

Bush Hill Park United Reformed Church, 25 Main Avenue, Enfield EN1 1DJ

#### 1.4 Trustees

The Trustees who served during the year or who were serving at the date of this report were:

Holding Trustee: URC Thames North Trust

Managing Trustees:	Henriette Wentink	Minister	
	Robin Ward	Elder & Secretary	Appointed from June 2016
	Martin Hamblin	Elder & Treasurer	Serving Term Ended December 2016
	Sylvia Page	Elder	Serving Term Ended December 2016
	Andrew Caddies	Elder	
	Diann Nicolaides	Elder	Appointed from June 2016
	Lynda Cook	Elder	Appointed from January 2017
	John Vyse	Elder	

#### 1.5 Professional Advisers and Agents

The principal professional advisers and agents employed by the Church as at the date of this report are as follows:

Bankers	HSBC 1 The Town Enfield Middlesex EN2 6LD
Independent Examiner	John Helm ACA Simply Churches Limited 17 Heathville Road London N19 3AL

### 2. Structure, Governance & Management

#### 2.1 The Governing Documents

The activities of the Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church determined by the General Assembly of the United Reformed Church, and supplemented by the rules of the Church (dated 1994).

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### **2.2 Trustees**

The Church has two classes of trustees as follows:

#### **2.2.1 Managing Trustees**

The Managing Trustees of the Church are responsible for the day to day management of the Church's business in accordance with the Church's objects. The Managing Trustees are the Minister(s) and Elders (collectively known as the Elders) and are elected by the Church member's meeting.

- Elders are elected by the Church Meeting, normally in November, ordained to their office, and inducted to serve for a period of three years. An Elder may be elected to serve for further terms of three years. After nine years continuous service an Elder shall not be eligible for election until one year has elapsed.
- Minister(s) are appointed at Special Church Meetings and serve without fixed term. They can only be removed at Special Church Meetings.

The Elders meet approximately 10 times per annum to discuss a full range of matters relating to finance, fabric, general administration, the implementation of the church constitution, pastoral matters and responsibility for the keeping of the church membership roll.

None of the Church's officers receive remuneration from the church.

The induction process for any church member newly-appointed to the Elders comprises an initial meeting with the Minister(s) and receipt of copies of:

- the Church Constitution
- the most recent financial statements
- the Charity Commission's guidance 'The Essential Trustee'.

#### **2.2.2 Holding Trustee**

The holding trustee is responsible for holding the Church's land and buildings on trust for the benefit of the Church in accordance with the trusts applicable to URC properties.

### **2.3 Church Members**

Church Membership is open to those who make a declaration of faith in accordance with the statement concerning the nature faith, and order of the United Reformed Church and section 21, Schedule A, of the Scheme of Union and have their membership application accepted by the Church Members' Meeting.

Church Members share in the responsibility for the finances, administration, maintenance and activities of the church and elect the Elders. Church Members meet at least twice per annum for business meetings, and receive reports from the Elders.

## **3. Objectives, Activities & Strategies**

### **3.1 Objective**

As a local congregation of the United Reformed Church, the Church seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement as: Growing Christians through worship, fellowship and witness.

### **3.2 Activities**

Bush Hill Park United Reformed Church is an urban, multi-ethnic, community church, with a membership of 45 plus 4 regular adherents. Sunday worship has average attendance of 25 including young people with up to 80 attending special services such as Brigade Enrolment and Christmas.

The Elders have given due regard to the Charity Commission's guidance on public benefit. The Elders believe that the Church provides benefit to the public by:

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## **Annual Report of the Elders For the year ended 31 December 2016**

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- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole;
- providing facilities for local charities to promote their organisations;
- providing resources and facilities for use by the local community.

During the year the Church continued to carry out the following activities in order to promote the Gospel in the local neighbourhood:

- Sunday Morning Worship
- Kings Club
- Sunday Evening Reflection
- Special Services
- Boys Brigade
- Girls Brigade
- Bible Study
- Prayer meetings
- House Group
- Youth Club
- Book Club
- Christian counselling
- Baby and Toddlers
- Gifts to those in need
- Hosting Christmas services for local schools

### **4. Achievements and Performance**

#### **Minister's Report**

The year 2016 continued to be a time of discovering how three churches will share one minister and work together as a recently formed pastorate in Enfield North. In the Synodal movement of streamlining structures, the pastorate further became part of the Enfield and East Hertfordshire Local Area Group.

At Bush Hill Park conversations were initiated around shared expectations on the role of the minister. Communication proved to be complicated and a situation of conflict arose early on in the year. Mediation and support from within the wider URC was sought to assist exploring the issue.

During the summer months, ministerial duties at Bush Hill Park temporarily ceased in order to create time and space for further searching conversations between elders and minister. Much time and energy were given by those attending the meetings.

Two new elders were elected during the year. We are grateful that the call to become an elder was heard and responded to, especially as two serving elders came to the end of their term and were required to step down in December.

The pastorate's coordinating group made place for joint elders meetings. The elders of the three churches have found it helpful to meet together. The opportunity to share experiences and seek vision for the pastorate encourages mutual links.

**Henriette Wentink**

# **BUSH HILL PARK UNITED REFORMED CHURCH**

## **Annual Report of the Elders For the year ended 31 December 2016**

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### **Secretary's Report**

2016 has proved a challenging year for Bush Hill Park United Reformed Church. Numbers at worship have fallen over the year with an average of 34 people attending worship in the first six months of the year but this has fallen with an average of 22 attending worship in the second half of the year. No single cause for this drop in numbers has been identified but some factors include: an ageing congregation where some members are now too infirm to attend or have passed away, members moving away from the area for work or retirement. Two new people joined the eldership team. Two current elders ended their nine year term of active service and will take a non-serving role in 2017.

**Robin Ward**

### **Baby & Toddlers**

There are fewer babies than toddlers but then they grow up so quickly! Wednesdays the hall is full with eleven to fifteen carers and mothers; fathers; grandparents and perhaps up to twenty-five children. Friday mornings is unpredictable and currently we wait until they arrive to get out the toys. In some ways this works well as the toddlers up to four years old often enjoy the space of the hall to ride around on the trikes and on the cars. Interesting to see them stumbling the first part of the session and then strong and sturdy by end of term.

We purchased a tepee, a car carpet layout with extra vehicles, and a wooden railway set; having the delight of putting this into the church underneath the large Christmas tree. It was played with by the children who visited and only needed three replacement batteries over the month! The ball pit is out of action again as they keep damaging it and we cannot find a stronger version than Toys-R-Us, Argos or Ikea.

The Carers especially thank the church for the coffee machine and say ours is the best coffee of the groups they visit! Thank you Elders.

We donate £10 to the church every week, designating this for the hall refurbishment but were also able to donate other quite large sums during the year, again to this designation. It will be so good to see the hall more fit for purpose eventually

**Sylvia Page**

### **Book Club**

This small but committed group (up to five) continues to meet monthly but not always on the first or second Monday evening, fitting in around holiday dates etc. This year we have read and discussed eleven books by Alex Rosenberg; Rosamund Lupton; Brenda Bevan Remmes; Beryl Matthews; John Le Carre; Robert Harris; Peter May; Nick Spalding; Edna O'Brien and Anne Bronte. Deciding the next book is always a problem as we veer towards the 'who done it' but know we must tackle other genres and have. It is sometimes a struggle to leave home on a dark, cold night but by the end of an hour it has been worth it. We always stray to other issues of current life, places we have visited; films we have seen, TV programmes and such. We intend to continue.

**Sylvia Page**

### **Boys Brigade**

The Second Enfield Boys Brigade has had a very busy year. We run both Junior and Company Sections on a Monday evening and Anchor Boys on a Friday evening. Our numbers have remained consistent throughout the period January 2016 – December 2016, leaving us in a healthy situation.

During the year, all 3 sections had a range of trips on offer to them. The anchor boys and junior section visited LEGOLAND, as well as a London wide activity day. The junior section also took part in a weekend camp.

At company section level, we again ran two camping trips this year. The first was an Easter expedition to the Snowdonia national park. This was a 4 day trip, where the lads learnt about camp craft and cooking for themselves, as well as navigation skills using maps and compasses. As part of the Trip we climbed to the summit of Snowdon. We also took the lads to the national White Water Centre, for a morning of White Water Rafting.

The second was our week long Annual Summer Camp, held under white canvas on the Isle of Wight. The lads are entertained from dawn to dusk. Camp is definitely the highlight of the year for both staff and members.

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Throughout the year we run a brass band, which the lads are really keen on. Once in a while, the old boy's brass band meet up and plays with the current band. In May 2016 we held a 'raise the roof' music concert, which saw a range of performances, including the old and current brass band.

Every Thursday we run a circuit training session for those that want to get fit. The company took part in a wide range of competition throughout the year, and won the London wide PR games competition.

During 2016 activities and trips were arranged to Thorpe Park, Canoeing, Quasar, Bowling, Top golf, ice skating, sledging and archery, as well as a large range of badge classes, community projects and games. In May 2016 we ran a community fun day, which involved large inflatables, games in our hall and a wide range of craft, not to mention a large BBQ. This attracted over 70 young people and their families to us. In July 2016 we held our annual fundraising Jumble sale.

Every Sunday morning we run youth Bible study that is currently split into 2 age groups (covering from 5 – 18 years old).

In September 2016, we ran two D of E expedition practice walks over the course of a weekend, one for the bronze and one for the silver group. Then in October 2016, both groups had their expedition assessment. This was the final element for them, after spending 6 to 9 months doing voluntary work, learning a skill and physical elements. The bronze group did their assessment in the Chiltern Hills and the silver group did their assessment in mid Wales. Both groups passed.

In December 2016, we took to the streets of Bush Hill Park, where our brass band played traditional Christmas carols, and the remaining boys and staff collected donations from the community.

**Andrew Caddies**

#### **Girls Brigade**

Currently we have 7 Explorers, 2 Juniors and 2 Senior/Brigaders who attend regularly. Activities throughout 2016 included: Young Leaders training, BB Jungle Fun afternoon, Anniversary Parade and Fun Afternoon, Trip to LEGOLAND, Awards Evening, Young Mariners Centre, Enrolment Parade, Remembrance Parade: we attended both the service at BHP URC and then afterwards by marching through the streets to Enfield Town cenotaph, Nativity carol Service: Camp: - 6 girls enjoyed a week long camp at the Wellingborough Frontier Centre with activities including archery, search and rescue, high ropes and raft building.

**Charlotte McBride**

#### **House Group**

This year house group has met on most 2nd and 4th Tuesday's in the month. We have used Bible Society's study "Making Good Sense of the Bible Together", HTB's prayer course and Francis Chan's series "Basic". We had a core group of seven people and a few who join when they can. Discussions are good and we always pray at the end which is a good way to get to know and support each other.

**Lisa Hamblin**

#### **Prayers**

The Elders are keen to encourage the congregation to grow and pray together. Prayer time is set aside twice a month. Once before the communion service on the first Sunday of the month and once at a time alternative to Sundays. During the prayers a power point guides people on items which they can pray for and there is also a time to pray for things personal to the individual. There is no expectation that people have to pray aloud.

**Robin Ward**

#### **Sunday Evening Reflection**

A small group of around 8 people meet, usually on the Second Sunday evening of each month, for an informal, reflective act of worship based on a Bible passage or theme. After the reflection together many then visit a local restaurant to share a meal and continue discussions.

**Martin Hamblin**

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#### TWS

Due to the majority of people who came to TWS@ taking their GCSE's this year, the numbers dropped considerably, as they had more homework and revision to do. There were only 2 others that may come and they didn't come that often. It was decided by the people who help out that it would be best to have a break for a while and see if the young people would want to start again at a later date.

It looks like there is not much call for this club at the moment as they all seem to be busy doing other things.

**Diann Nicolaides**

#### Child Sponsorship



In 2016 we provided sponsorship for two children.

Through the charity Beyond Ourselves, we supported Elijah Simukoko from Greater Joy School in Zambia. Elijah's favourite subject is maths and one day he would like to be a doctor.

At the National Library for the Blind, Al-Shurooq School for Blind Children in Palestine, we support Karam Ashraf Awawdeh.

**Martin Hamblin**



# BUSH HILL PARK UNITED REFORMED CHURCH

## Annual Report of the Elders For the year ended 31 December 2016

### 5. Financial Review

#### 5.1 Financial Activity and Financial Position

The Church is funded by the freewill offerings of members and others in attendance and also by income generated by the letting of the church premises.

The Receipts and Payments Account and the Statement of Assets & Liabilities can be found on pages 12 and 13 respectively. The Church's net cash increased by £27,749 during the year (2015 – increased by £5,066). The Statement of Assets & Liabilities shows total assets of £351,986 (2015: £312,171) and total liabilities of £nill (2015: £24,655).

Included in cash are amounts totalling £23,441 (2015: £18,170) which are restricted. These monies have either been raised for, and their use restricted to, specific purposes, or they comprise donations subject to donor imposed conditions.

#### 5.2 Reserves Policy

The Elders have examined the requirements for free cash reserves, i.e. unrestricted cash funds. The Elders consider that, given the nature of the Church's work, free reserves should be equivalent to approximately 6 months' routine general fund expenditure, plus committed future expenditure on other projects, where funds permit. The Elders are of the opinion that this provides sufficient flexibility to cover temporary shortfalls in incoming resources and will allow the Church to cope and respond to unforeseen emergencies whilst specific action plans are implemented. At 31 December 2016 the Church had net free cash reserves of £58,956 (2015: £36,478).

#### Total cash reserves

Less: restricted funds

#### Free reserves

#### Free reserves requirement:

6 month's budgeted routine expenditure

2016 £	2015 £
82,397	54,648
(23,441)	(18,170)
<b>58,956</b>	<b>36,478</b>
<b>25,000</b>	<b>25,000</b>
<b>25,000</b>	<b>25,000</b>

#### 5.3 Investment Policy

The church currently invests spare funds in interest bearing bank accounts.

#### 5.4 Grants Policy

The Church supports the work of Christian Aid, the Leprosy Mission, North Enfield Foodbank and All People All Places, with direct donations to these charities as follows:

- Leprosy Mission collection boxes - £40.75
- Christian Aid Emergency Appeals £50.00
- North Enfield Foodbank – 35.6KG of food as our Harvest Charity
- All People All Places - £216.30 as our Christmas Charity

During 2016 the Church sponsored two children, one in Zambia through Beyond Ourselves and another at the National Society for the Visually Handicapped through Al-Shurooq School in Bethlehem. In addition the Church makes anonymous love gifts, at the discretion of the ministry team to those in need within, and outside of, the Church fellowship. The communion fund is used for this purpose.

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#### **6. Plans for Future Periods**

We are a Partner Church for the JustOne event planned for 8<sup>th</sup> July 2017 at the Emirates Stadium. As such we will be praying and fundraising for the event which is a vision of Canon J. John and the Philo Trust.

We hope to grow our numbers this year with several initiatives.

- a) Relaunch of Sparklers (Sunday school) for young children.
- b) Attending and bringing "just one" person with us to the just one event in Emirates stadium in July 2017.
- c) Holding a fun day to promote our youth work (BB/GB) in the summer of 2017

We also hope to upgrade our facilities with a refurbishment of the hall area, we hope that this will help more people to use the premises and therefore become aware of our presence in their community.

We will continue to pray together and encourage others to join us as we pray for our church as well as local and wider issues.

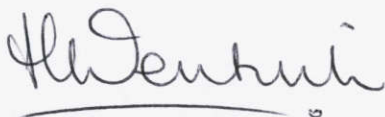
We will hold a "building users" Christmas Carol service at Christmas where we hope a wider range of building users will enjoy attending church.

#### **7. Responsibilities of Trustees for the Financial Statements**

The Elders are responsible for preparing the report and the receipts and payments account and the statement of assets and liabilities. The Elders are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Church. The Elders are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **8. Approval**

The report of the Elders was approved by the Elders Meeting on 19<sup>th</sup> March 2017 and signed on its behalf by:



**Revd Henriette Wentink  
Minister**

## BUSH HILL PARK UNITED REFORMED CHURCH

### Report of the Independent Examiner to the Trustees of Bush Hill Park United Reformed Church

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I report on the financial statements of Bush Hill Park United Reformed Church for the year ended 31 December 2016, set out on pages 11 to 19.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

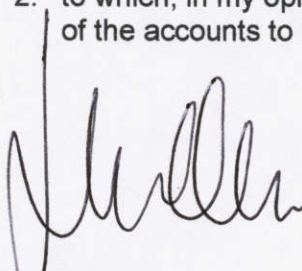
#### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Helm ACA  
27<sup>th</sup> March 2017

# BUSH HILL PARK UNITED REFORMED CHURCH

## Receipts and Payments Account Year ended 31 December 2016

	2016 <i>Unrestricted</i> To nearest £	2016 <i>Designated</i> To nearest £	2016 <i>Restricted</i> To nearest £	2016 <b>Total</b> To nearest £	2015 <b>Total</b> To nearest £
<b>Income from:</b>					
Donations and legacies	26,820	36,670	9,249	72,739	51,880
Other trading activities	21,470	8,064	—	29,534	31,928
Investments	35	1,144	—	1,178	28
<b>Total income</b>	<b>48,326</b>	<b>45,878</b>	<b>9,249</b>	<b>103,452</b>	<b>83,836</b>
<b>Expenditure on:</b>					
Expenditure on charitable activities	600	—	—	600	600
Ministry & mission Fund	24,036	—	—	24,036	25,584
Ministry/Group expenses	1,813	(1,300)	1,270	1,786	11,499
Church running costs	17,228	—	—	17,228	15,768
Manse running costs	1,765	412	1,943	4,120	3,817
Programme activity costs	941	—	107	1,047	1,177
Support of outside causes	345	—	550	895	477
Office costs	1,217	—	—	1,217	1,217
Maintenance of church buildings	2,776	2,813	—	5,589	1,733
Maintenance of manse	480	18,707	—	19,187	16,898
Other expenditure	—	—	—	—	—
<b>Total expenditure</b>	<b>51,201</b>	<b>20,632</b>	<b>3,870</b>	<b>75,703</b>	<b>78,770</b>
<b>Net Income / (expenditure) resources before transfer</b>	<b>(2,875)</b>	<b>25,246</b>	<b>5,379</b>	<b>27,749</b>	<b>5,066</b>
<b>Transfers</b>					
Gross transfers between funds - in	108	—	—	108	47
Gross transfers between funds - out	—	—	(108)	(108)	(47)
<b>Net movement in funds</b>	<b>(2,767)</b>	<b>25,246</b>	<b>5,271</b>	<b>27,749</b>	<b>5,066</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>10,333</b>	<b>26,145</b>	<b>18,170</b>	<b>54,648</b>	<b>49,582</b>
<b>Total funds carried forward</b>	<b>7,566</b>	<b>51,390</b>	<b>23,441</b>	<b>82,397</b>	<b>54,648</b>

# BUSH HILL PARK UNITED REFORMED CHURCH

## Statement of Assets & Liabilities

At 31 December 2016

### Monetary assets

		2016 To the nearest £	2015 To the nearest £
<b>DEPOSIT: HSBC Business Money Manager</b>			
General fund	Unrestricted	3,147	6,237
Building Fund	Designated	12,446	11,976
Building Fund	Restricted	16,690	14,033
Communion Fund	Restricted	1,000	1,000
Legacy Fund	Restricted	2,000	2,000
Legacy Fund	Designated	27,123	—
Manse Fund	Designated	8,627	10,898
		<b>71,033</b>	<b>46,144</b>
<b>CURRENT: HSBC Current Account</b>			
General fund	Unrestricted	3,835	3,903
Building Fund	Designated	1,609	35
Building Fund	Restricted	2,318	75
Communion Fund	Restricted	266	351
Manse Fund	Designated	1,586	3,236
		<b>9,614</b>	<b>7,599</b>
<b>CURRENT: HSBC Friends Account</b>			
Building Fund	Restricted	1	1
<b>CURRENT: HSBC North Enfield Group of United Reformed Churches</b>			
General Fund	Unrestricted	583	193
Pastorate Fund	Restricted	1,166	710
		<b>1,749</b>	<b>903</b>
<b>Total Monetary Assets</b>		<b>82,397</b>	<b>54,648</b>
<b>Non-Monetary Assets</b>			
<b>Church Buildings (see note 7)</b>			
<b>Fixtures, Fittings &amp; Equipment (see note 8)</b>		269,589	256,596
<b>Investments (see note 3)</b>		—	927
<b>Total Non-Monetary Assets</b>		<b>269,589</b>	<b>257,523</b>
<b>Total Assets</b>		<b>351,986</b>	<b>312,171</b>
<b>Debtors</b>			
Gift Aid claim for Q4 2016		1,648	2,023
Manse Rental unpaid at end of year		—	1,300
		<b>1,648</b>	<b>3,323</b>
<b>Liabilities</b>			
<b>Accrued expenditure (Manse Refurbishment)</b>		0	<b>24,655</b>

**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**1. Unrestricted Funds**

Unrestricted funds include the general fund and the designated funds (the manse fund, and the building fund).

**1.1 General Fund**

	2016 To the nearest £	2015 To the nearest £
<b>Income</b>		
<i>Donations and legacies</i>		
Offerings (Bank Credits)	16,154	17,153
Offerings (Loose)	4,734	5,626
Gifts and Donations (Bank Credits)	150	51
Gifts and Donations (Loose)	—	464
Grants Received	250	228
Gift Aid Tax Repayments	5,532	5,445
	<u>26,820</u>	<u>28,966</u>
<i>Other trading activities</i>		
Fundraising Events	—	1,855
Webshop Commission	239	98
Lettings	20,676	19,595
Printing Services	516	361
Newsletter	5	27
Tea Bar	35	32
	<u>21,470</u>	<u>21,968</u>
<i>Investments</i>		
Interest and investment Income	35	28
<b>Total income</b>	<u><b>48,326</b></u>	<u><b>50,962</b></u>
<b>Expenditure</b>		
<i>Expenditure on charitable activities</i>		
Independent examination	600	600
	<u>600</u>	<u>600</u>
<i>Ministry &amp; mission Fund</i>		
URC Ministry and Mission	24,036	25,584
	<u>24,036</u>	<u>25,584</u>
<i>Ministry/Group expenses</i>		
Pulpit Supply	891	1,044
Ministry expenses	922	656
Ministerial Housing	—	672
Induction Costs	—	169
Purchase of Equipment (Minister)	—	134
	<u>1,813</u>	<u>2,674</u>
<i>Church running costs</i>		
Gardening	1,764	1,764
Gas and Electricity	3,255	3,383
Water rates	628	413
Cleaning & Caretaking	8,446	7,865
Church Insurance	2,762	2,195
Purchase of Equipment (Church)	374	149
	<u>17,228</u>	<u>15,768</u>

**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**1.1 General Fund (continued)**

	<b>2016</b>	<b>2015</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Manse running costs</i>		
Manse Utilities	382	135
Council Tax	590	303
Manse Insurance	794	818
	<u>1,765</u>	<u>1,256</u>
<i>Programme activity costs</i>		
Licenses and Music	254	438
Publicity	463	440
Subscriptions	100	100
Kings Club Resources	16	31
Catering	107	168
	<u>941</u>	<u>1,117</u>
<i>Support of outside causes</i>		
Overseas Sponsorship	330	337
Donations	—	80
Gifts	15	35
	<u>345</u>	<u>462</u>
<i>Office costs</i>		
Telephone and Internet	438	505
Stationery and photocopying	650	441
Accounts preparation	130	270
	<u>1,217</u>	<u>1,217</u>
<i>Maintenance of church buildings</i>		
Church Repairs - General	2,411	638
Church Repairs - Decorating	—	—
Church Repairs - Electrical	197	124
Church Repairs - Plumbing	168	22
Professional Fees	—	245
	<u>2,776</u>	<u>1,028</u>
<i>Maintenance of manse</i>		
Manse Repairs - Plumbing	480	467
	<u>480</u>	<u>480</u>
<b>Total expenditure</b>	<b>51,201</b>	<b>50,234</b>
(Deficit)/Excess of Income over Expenditure	(2,875)	728
Brought forward balance	10,333	9,558
Transfers to/(from)	108	47
<b>Total carried forward balance</b>	<b>7,566</b>	<b>10,333</b>

**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**1.2 Manse Fund (Designated)**

The Manse Fund is used to keep monies taken in rent during our ministerial vacancies so they are kept separate from the general running costs of the Church in the knowledge that the income is not on-going. The fund is used to make improvements to the Manse prior to the occupancy by a new Minister and family and is now used to fund maintenance and improvements at the manse, plus other special projects as required.

	2016 To the nearest £	2015 To the nearest £
<b>Income</b>		
<i>Donations and legacies</i>		
Gifts and Donations (Loose)	—	996
Grants Received <sup>1</sup>	9,453	10,800
<i>Other trading activities</i>		
Lettings	7,258	6,630
<b>Total Income</b>	<b>16,711</b>	<b>18,426</b>
<b>Payments</b>		
<i>Ministry/Group Expenses</i>		
Ministerial Housing	(1,300) <sup>2</sup>	5,679
<i>Manse running costs</i>		
Manse Utilities	412	—
Agency and Management Fees	—	1,988
<i>Maintenance of Church</i>		
Church Safety Improvements <sup>3</sup>	2,813	—
<i>Maintenance of manse</i>		
Manse Repairs - General	18,641	15,882
Manse Repairs – Decorating	67	—
Manse Repairs - Electric	—	213
Manse Repairs - Plumbing	—	336
Professional Fees	—	705
<b>Total payments</b>	<b>20,632</b>	<b>24,803</b>
(Deficit)/Excess of Income over Expenditure	(3,921)	(6,377)
Brought forward balance	14,134	20,511
<b>Total carried forward balance</b>	<b>10,213</b>	<b>14,134</b>

<sup>1</sup> Grant received from URC Thames North Synod towards refurbishment of Manse

<sup>2</sup> Clearing 2015 debtor

<sup>3</sup> Electrical Safety Inspection and Improvements following Fire Risk Assessment

**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**1.3 Building Fund (Designated)**

The Building Fund is used for major building projects which cannot be funded as general maintenance. 10% of all manse lettings income is placed in the fund along with specific donations and fundraising towards future internal hall refurbishment works.

**Income**

	<b>2016</b>	<b>2015</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Gifts and Donations (Loose)	94	22
	<u>94</u>	<u>22</u>
<i>Other trading activities</i>		
Fundraising Events	—	—
Lettings	806	3,331
	<u>806</u>	<u>3,331</u>
<i>Investments</i>		
Proceeds from Sale of Investments <sup>4</sup>	1,144	—
	<u>1,144</u>	<u>—</u>
<b>Total Income</b>	<b>2,044</b>	<b>3,352</b>

**Expenditure**

	—	—
Excess of Income over Expenditure	2,044	3,352
Brought forward balance	12,011	8,659
<b>Total carried forward balance</b>	<b>14,055</b>	<b>12,011</b>

**1.4 Terry Blowfield Legacy Fund (Designated)**

The Terry Blowfield Legacy Fund contains the Legacy from the estate of Terry Blowfield which was left to the Church. Whilst not restricted it is hoped to use this legacy for specific projects which would otherwise be unaffordable.

**Income**

	<b>2016</b>	<b>2015</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Legacy	27,123	—
<b>Total Income</b>	<b>27,123</b>	<b>—</b>
<b>Expenditure</b>		
	—	—
<b>Total expenditure</b>	<b>—</b>	<b>—</b>
Excess of Income over Expenditure	27,123	—
<b>Total carried forward balance</b>	<b>27,123</b>	<b>—</b>

<sup>4</sup> Generated following the sale of 487.27 Income shares in COIF Ethical Investment Fund as agreed at Church Meeting on 8<sup>th</sup> September 2016.

**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**2. Restricted Funds**

**2.1 Communion Fund**

The Communion Fund is used entirely at the discretion of the Trustees. Contributions are made through special offertory collections during communion services throughout the year. Gifts are made to help those in need and to assist with training costs. The Church contribution in support of the JustOne Emirates event is passed through this account.

**Income**

	2016 To the nearest £	2015 To the nearest £
<i>Donations and legacies</i>		
Offerings (Bank Credits)	12	13
Offerings (Loose)	195	257
Gifts and Donations (Loose)	—	110
JustOne Emirates	281	—
<b>Total Income</b>	<b>489</b>	<b>380</b>

**Expenditure**

<i>Ministry/Group expenses</i>		
Ministry expenses	24	—
<i>Support of outside causes</i>		
Gifts	50	15
JustOne Emirates	500	—
<b>Total expenditure</b>	<b>574</b>	<b>15</b>
(Deficit)/Excess of Income over Expenditure	(85)	365
Brought forward balance	1,351	985
<b>Total carried forward balance</b>	<b>1,266</b>	<b>1,351</b>

**2.2 Building Fund**

The Building Fund is used for major building projects which can't be funded as general maintenance. A separate Friends of BHPURC bank account has been setup to allow regular contributions to the Fund.

**Income and endowments**

	2016 To the nearest £	2015 To the nearest £
Incoming resources from generated funds		
<i>Donations and legacies</i>		
Gifts and Donations (Bank Credits)	2,256	3,021
Gifts and Donations (Loose)	1,975	742
Gift Aid Tax Repayments	669	477
	4,900	4,240
<b>Total Income</b>	<b>4,900</b>	<b>4,240</b>

**Expenditure**

**Total expenditure**

Excess of Income over Expenditure	4,900	4,240
Brought forward balance	14,109	9,869

<b>Total carried forward balance</b>	<b>19,009</b>	<b>14,109</b>
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**North Enfield Group of United Reformed Churches**  
**Notes to the Accounts for the year ended 31 December 2016**

**2.3 Legacy (Youth Work) Fund**

The Legacy (Youth Work) Fund contains the Legacy from the estate of Doreen Bamberger which was left to the Church with the instruction that it should be used for Youth Work

**Income**

	<b>2016</b>	<b>2015</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Legacy	—	2,000
<b>Total Income</b>	<b>—</b>	<b>2,000</b>
<b>Expenditure</b>		
	—	—
<b>Total expenditure</b>	<b>—</b>	<b>—</b>
Excess of Income over Expenditure	—	2,000
Brought forward balance	2,000	—
<b>Total carried forward balance</b>	<b>2,000</b>	<b>2,000</b>

**2.4 North Enfield Group of URCs Fund**

The North Enfield Group of United Reformed Churches Fund is used to facilitate the sharing of Ministerial and Administrative expenses of the three member Churches of the Pastorate, Bush Hill Park URC (Unrestricted Funds shown as part of the General Fund) and Christ Church/Lancaster Road URCs (Restricted Funds). The three churches are equally liable for all costs associated with running the Pastorate.

**Income**

	<b>2016</b>	<b>2015</b>
	<b>To the nearest £</b>	<b>To the nearest £</b>
<i>Donations and legacies</i>		
Gifts and Donations	—	20
Grants Received	—	456
Pastorate Income	3,860	4,000
<b>Total Income</b>	<b>3,860</b>	<b>4,476</b>
<b>Expenditure</b>		
<i>Ministry/Group expenses</i>		
Ministry expenses	1,247	838
Ministerial Housing	—	1,703
Induction Costs	—	337
Purchase of Equipment (Minister)	—	267
	<b>1,247</b>	<b>3,145</b>
<i>Manse running costs</i>		
Manse Utilities	764	270
Council Tax	1,179	302
	<b>1,943</b>	<b>573</b>
<i>Programme activity costs</i>		
Publicity	107	—
<b>Total expenditure</b>	<b>3,296</b>	<b>3,718</b>
Excess of Income over Expenditure	564	728
Brought forward balance	710	—
Transfers to/(from)	(108)	(47)
<b>Total carried forward balance</b>	<b>1,166</b>	<b>710</b>

## **North Enfield Group of United Reformed Churches**

### **Notes to the Accounts for the year ended 31 December 2016**

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#### **3. Investments**

The 487.27 Income Shares in COIF Charities Ethical Investment Fund held for general purposes (original cost £731), were sold in December 2016 and income transferred into the Building Fund (Designated) Market value at 31<sup>st</sup> December 2016 £- (2015: £927).

#### **4. Debtors**

Gift Aid claim outstanding for the last quarter of 2016 £1,648 (2015: £2,023)

#### **5. Liabilities**

There are no material liabilities.

#### **6. Related Party Transactions**

No payments were made to trustees or any persons connected with them during the year. No material transactions took place between the organisation and a trustee or any person connected with them.

#### **7. Church Buildings**

The church building and the manse at 76 First Avenue, Enfield, EN1 1BW, are vested in URC Thames North Synod Trust as trustees and are not church assets. They are held for the benefit of Bush Hill Park United Reformed Church in accordance with the statutory trusts applicable to URC properties under the URC Acts. For insurance purposes the church buildings are insured by the church for £2,925,543 (2015: 2,347,614) and the manse for £315,169 (2015: £302,175).

#### **8. Fixtures, Fittings & Equipment**

The church contents are insured by the church for £269,589 (2015: £256,596).