

# All Saints' Church

Cottenham with Rampton

Annual Vestry Meeting

Annual Parochial Church Meeting

Sunday 30th May 2021



## Our Prayer for Growth

*God of mission, who alone brings growth to your Church, send your Holy Spirit to give wisdom to our planning, wisdom to our actions, and power to our witness. Help our church to grow in numbers, in spiritual commitment to you, and in service to our local community, through Jesus Christ our Lord, Amen*



## **ALL SAINTS' COTTENHAM with RAMPTON - ANNUAL VESTRY MEETING Sunday 30<sup>th</sup> May 2021**

### **AGENDA**

- 1 Minutes of the Annual Vestry meeting held on Sunday 4<sup>th</sup> October 2020
- 2 Matters arising from the minutes
- 3 Election of Churchwardens for 2021 - 2022
- 4 Approval of the Charity Accounts for 2020

**1. Minutes** of All Saints' Cottenham with Rampton Annual Vestry Meeting held on Sunday 4<sup>th</sup> October 2020 at 11.30 in All Saints' Cottenham. **Minutes of this meeting found in Appendix 1.**

### **2. Matters arising from the minutes**

### **3. Election of Churchwardens for 2021 – 2022**

Graham Appleby is to retire after six years of hard work as Churchwarden.

### **4. Approval of the Charity Accounts 2019 - 2020**

**Church and Causeway Charity (started with a £20 bequest in 1515):** The income from this charity is from property and land rent which had increased slightly during the year and the interest from the Charity Official Investment Fund (COIF) which committed to invest in ethical funds as much as possible. A proportion of funds is transferred into the Church Estate Charity whilst the remaining Causeway element goes to the Parish Council for the two burial grounds, All Saints' churchyard and the Dissenters' cemetery. John explained that Trustees for this fund included Parish Councillors.

**Church Estate Charity:** The Church Estate Charity is used for repairs and maintenance and comes from the Church and Causeway Charity. Money was now in a Virgin Deposit account, following advice from Robert Ward last year. This account had been used to pay the large amount for the recent wall repairs. The Trustees are the Incumbent and the Churchwardens.

**Dr John Fitzwilliam Charity (started in 1696):** Half of the monies from this charity go to promote Christian faith in Cottenham, covering books and printing, whilst the other half provides a fund for the poor. In past centuries this charity included many properties but there were none in 2016.

**The Goode Bequest:** Half the money originates from the Church and Causeway Charity that is sent to the Parish Council is then returned to us and placed in the Goode Bequest account. Burial Fees also feed into this account. This bequest is used for churchyard expenses. Payment from the Parish Council was late last year, so two amounts were shown in the 2015 accounts.

**Ivatt Bequest (from 1953):** This charity can be used for anything. It has £6000 invested and currently pays for the photocopier lease and stationery.

**Sarah Anne Wallis Bequest (from 1920):** This fund exists to benefit the poor of the parish. In the main, payments from this bequest were for Christmas 'food' parcels (All Saints' partner with Cottenham United charities for the provision of these food parcels). All requests have to be approved by the trustees. Monies are given for food parcels and also for other requests. There was an ongoing need to use this money in ways appropriate to the 21<sup>st</sup> century.

Although much of the money in these accounts is invested via the COIF, any cash sits in a Virgin account getting 1% interest, and interest is allocated on a pro rata basis.

**Full accounts are available on application to John Unwin, Clerk of the Charity Accounts.**

**A summary of All Saints' Rampton Trust Funds can be found in Appendix 2. Full accounts are available on application.**

# **AGENDA OF THE ANNUAL PAROCHIAL CHURCH MEETING held on Sunday 30<sup>th</sup> May 2021 at 11.30 am in All Saints' Cottenham**

## **AGENDA**

1. Apologies for absence
2. Minutes of the Annual Parochial Church Meeting (APCM) 4<sup>th</sup> October 2020
3. Matters Arising from the minutes
4. Fabric, Goods and Ornaments of the Church 2020
5. Treasurer's Report 2020
6. Safeguarding
7. Electoral Roll Report 2020 - 2021
8. Report of the Proceedings of the Parochial Church Council (PCC ) 2020
9. Report from the Deanery Synod 2020
10. Action Groups
  - i) Discipleship
  - ii) Resources
  - iii) Rampton
11. Report of All Saints' Church Activities in 2020 – 2021
  - a) Pastoral Care
  - b) Children's Work
  - c) Choir and Music
  - d) Christians Together in Cottenham
  - e) Church Hall
  - f) Bible Study Groups
  - g) Little Saints
  - h) Prayer
  - i) Tower Captain
12. Rector's Report
13. Elections for the PCC
14. Appointment of Assistant Churchwardens
15. Appointment of Independent Examiner for Accounts
16. Any Other Business

The new PCC will meet immediately after the APCM to appoint officers.

## **1. Apologies for Absence**

## **2. Minutes of Annual Parochial Church Meeting 4<sup>th</sup> October 2020**

**Found in Appendix 3**

## **3. Matters Arising from the Minutes**

## **4. Fabric, Goods and Ornaments of the Church Report 2019 – 2020 Graham Appleby and Chris Lowe**

On May 9th 2021, the churchwardens inspected the goods and ornaments of All Saints' Cottenham as listed in the church property register (the terrier). There were no issues arising from this inspection.

The churchwardens are also confident that there are no issues with the goods and ornaments of All Saints' Rampton as listed in the Rampton terrier. The Rampton terrier was inspected and verified by G Appleby in 2019.

## **5. Treasurer's Report 2020**

**Frances Horgan**

### **General Fund**

#### **Payments - £123,398.77**

Once again, this was significantly higher than normal expenditure. Repairs to the roof cost £26.5k, and a further £6k was spent on repairing the drains and the church lighting system. The ministry share of £67k was paid in full.

#### **Receipts - £87.731**

Lockdown restrictions resulted in a considerable loss of income. In particular, fees were down by £2.5k, plate collections by £3k and weekly envelopes by £1.5k. Planned giving was also £2k lower than last year. Nevertheless, our overall receipts were approximately £7.5k higher than last year. This is because we were able to claim around £18k of back-dated Gift Aid.

### **Hall**

The hall was also significantly affected by the lockdown restrictions and generated just under £7k of income in 2020, compared with £14k in 2019. Even so, the Hall Fund was slightly in profit (by £800), thanks to a grant of £1,334 from South Cambridgeshire District Council.

### **Organ Fund – restricted - £42k**

This was a specific donation, invested in the CBF Fund until 2019 and since then in the COIF Fund. The Fund earned £1.8k in dividends in 2020. The market value of the investment at 31.12.20 was £50,146.59.

### **Mission Fund**

This restricted Fund is purely administrative and deals with sums raised or donated for charity.

### **Tower**

£35.5k was transferred from the General Fund to the Tower Fund to meet the balance of the tower costs. There was a VAT reclaim of just under £14k, but there were further payments of £7.9k, which included the first instalment (£5k) of an interest-free loan of £20k from Cambridge Historic Churches Trust. By the time the whole of the loan has been repaid, the money found from general funds will be just over £50k, i.e. less than half the total cost (£105k) of the repairs to the tower.

## **BALANCE SHEET**

**Investment, valued at cost price - £210k (General Fund)**  
**£40k (Organ Fund)**

The majority of this investment represents the money that was realized on the sale of the house left to us by Marian Bicheno. It now also includes the organ fund. Shares to the value of £25k were sold at the end of 2020 in order to cover future capital projects. The total dividend in 2020 was just under £10k. The market value of the investment on 31.12.20 was just under £317k.

#### **Cash at bank**

The total is £43k, of which just under £14k is in the current account. In order to cover the costs of future repairs and capital projects, we sold shares to the value of £25k at the end of 2020.

#### **Other monetary assets**

The proceeds of the sale of our shares (£25k) did not arrive in our current account until the beginning of 2021. Thanks to the Parish Giving Scheme, most of our Gift Aid is reclaimed and back in our account within 10 days of the receipt of donations. Most of our back-dated Gift Aid has been claimed up to date.

#### **Liabilities**

We owe £4.9k, mostly of assigned fees, to the diocese, and a small sum to the Church of England Children's Society which the Treasurer is ashamed to say that she forgot to pay at the end of last year.

#### **IN SUMMARY**

Unsurprisingly, 2020 was an unusual year. There was significant loss of income (£9k to the General Fund and £7k to the Hall Fund). We were able to claim £18k in back-dated Gift Aid, which softened the blow somewhat. We should be aware that since the Parish Giving Scheme now reclaims most of our Gift Aid for us, there will be no more large GA claims.

We continue to spend significant sums of money on the church building (over £32k in 2020). Given the age of the building, it is difficult to predict the level of future repair costs, and we are lucky to be able to draw on our investments in an emergency. We are also grateful to Edward Kramer for all the work he does to obtain grants for us.

We can hope that our income will be back to normal next year. In an ideal world, we would aim to increase our regular giving by around 20% in order to cover our normal costs. Can we rise to this challenge?

#### **Notes**

##### **Trust Fund R001 Rampton (White)**

The income from this fund has been routinely and consistently used for the purposes stated in the will, i.e. 'for the repair of the church and churchyard so long as the grave space and Monumental Cross beneath the East Window is maintained in good order.'

#### **Staff Costs**

The hall has been managed on a voluntary basis. The hall manager has received a small financial gift as an expression of our gratitude to him for the long hours of voluntary work involved. We are fortunate now to have the services of a Parish Administrator on a part-time basis. The PCC also uses the services of a self-employed cleaner for the hall. Apart from clergy expenses, church members have been reimbursed for legitimate receipted expenses.

#### **Accounts found in Appendix 4 and Appendix 5**

## **6. Safeguarding**

**Margaret Edwards**

Over the past year Junior Church activities have been taking place on line with continuing success during the pandemic. The Diocese has put together a 'Code of Conduct' for Zoom meetings with young people which we have been following. We are very excited about welcoming families back to Church and exploring new ways of sharing our faith together in the future.

As regards training, our focus during the past few months has been to ensure that all those who are due to complete a refresher training module for Safeguarding are booked onto the courses offered by the Diocese. I am delighted to

report that despite the pandemic the Ely Diocese Safeguarding Team has provided some excellent Zoom training sessions. Quarterly meetings with Parish Safeguarding Officers to update them on current procedures and address any concerns have also been available via Zoom. Our ALMs have recently completed their Leadership (C2) refresher training. I have also completed the Leadership (C2) training and undertaken two modules during the past twelve months covering Safer Recruitment and Domestic Abuse.

We continue to use the Parish Dashboard (an online tool) which supports each Parish as they aim to meet the requirements of the national safeguarding policy and practice guidance. It also produces an action plan highlighting the next steps and actions that we need to take. The feedback from the PCC and the Diocese and has been extremely positive.

Following the Bishops Report into abuse within the Church we are expecting a number of changes with regard to training and procedures. These will be disseminated to each Parish and Safeguarding Officer over the next few months.

I would like to take this opportunity to thank you all for your continuing support and commitment to the safeguarding of our children, young people and adults who make up our unique Church family.

## **7. Electoral Roll Report for 2019 – 2020**

**Emma McCaughan**

Four names have been removed from the electoral roll as people have died or moved away. Two names have been added, that of Ian and Wendy Campbell. This brings the total to 134.

## **8. Parochial Church Council 2020**

**Lesley Maile**

The PCC is a legal body, made up of people who have legal responsibility for All Saints' Cottenham with Rampton, the churchyard and the church's money. The PCC also has responsibility for working with our rector, Lynda, on matters of general concern and importance to the parish, and for promoting the whole mission of the Church in the parish. The PCC has met six times during the year with 85% attendance. It tends to meet every other month with the Standing Committee usually meeting before each PCC Meeting in order to plan the agenda.

### **Members of PCC 2020**

Graham Appleby	2020-2021	Church Warden (in 6th year of office)	ex-officio
Frances Horgan	2020-2023	Treasurer	
Sue Hooks	2020-2023		
Edward Kramer	2020-2023	Deanery Synod representative	ex-officio
Chris Lowe	2020-2023	Church Warden (in 1st year of office)	ex-officio
Graham Maile	2020-2023	Deanery Synod Representative	ex-officio
Nicholas Nourie	2020-2023		
Lesley Maile	2020-2023	PCC Secretary	
Cheryl Lowe	2018-2021	PCC Representative on Standing Committee	
David Ward	2018-2021		
Alison Wedgbury	2018-2021		

### **Other Church Officers**

Safeguarding Representative: Margaret Edwards

Electoral Roll Office: Emma McCaughan

Clerk of the Charity Accounts: John Unwin

**The Standing Committee** which meets usually one week before each PCC meeting consists of Lynda Davies (Chair), Graham Appleby (Churchwarden and Vice-chair), Chris Lowe (Churchwarden), Frances Horgan (Treasurer), Lesley Maile (PCC Secretary) and Cheryl Lowe (PCC Representative). The Standing Committee plans the agenda of each PCC meeting, is responsible for the smooth running of the PCC throughout the year and is able to make swift decisions about unexpected or urgent matters that arise in between PCC meetings.

**Assistant Wardens:** Margaret Edwards, Graham Maile, Lesley Maile, Mike Marsh, Jennie Steer, David Woodcroft

**Sidespeople:** Maggie Appleby, Margaret Edwards, Robert Jones, Edward Kramer, Gill Kramer, Graham Maile, Lesley Maile, Boyd Rose, June Rose, Sarah Roussouw, Alex Saunders, Philip Saunders, Jennie Steer

### **During 2020, we welcomed the following children into the church through baptism:**

Evie Jayne Stratford

Barney Jack Northrop

Sapphire Iyanuoluwa Oshinkanlu

Loui Michael Woodhouse

Oliver Peter Woodhouse

Jessica Rose Brooks

Aiden Patrick Moran

### **We had two weddings:**

Oliver Lewis and Chloe Scott

Corbie Barnard and Liana Flanders

### **We had the privilege of taking the following funerals:**

Doreen Stripe

Judith Macnab

Rosalind Palmer

Hope Price

Tony Nicholas

Beatrice Loveridge

Gladys Bunn

Ted Piper

John Smith

Martin Hudson

Jean Blythe

Betty Stubbings

Rosalie Dunnico

Ethel Kester

Edna Winter

Charlie Amer

Helena Necat

Vivienne Borrow

Patrick Barnes

Joyce Piper



## **9. Report from the Deanery Synod 2020**

### **North Stowe Deanery Synod**

**Edward Kramer**

The new Deanery Synod met in November by Zoom. Our representatives are Revd Lynda, Graham Maile and Edward Kramer. Edward was elected to a further three-year term as Lay Chair and to serve on the Standing Committee. Meetings and other activities were much reduced due to COVID-19 restrictions.

During the coming year much of Deanery Synod time will be spent in considering a new Deanery Plan. All fifteen deaneries in Ely diocese have been asked to produce one. This is to ensure that all available ministers (clergy and lay) are deployed in the most effective way. As a diocese we are in a much stronger financial position than many others so this is not about reducing the number of clergy. Our deanery has eight FTE (Full-time Equivalent) posts and each deanery and each benefice in the deanery should aim to cover the total cost of ministry – about £75,000 for a full-time clergy post. The deanery plan is expected to have a life of 10-15 years; it will not be fully implemented immediately but over that time-span. Much new housing is planned for Northstowe and Waterbeach so I expect this area will look quite different in fifteen years' time and ministry needs will change as well.

## **10. Action Groups**

### **i) Discipleship**

**Cheryl Lowe**

The group has met by Zoom during the last year, thinking about ways to ensure that all the members of the church family stayed in touch and felt supported. We met in the autumn to think about what we could do at Christmas and in February to look at Lent/Easter. Christingle kits were delivered and the service held online this year. The Nativity in the church yard attracted a number of families. The carol service was recorded and made available online because of coronavirus regulations. This time of restrictions provided an opportunity to reflect on what we do and why we do it. The group has found this helpful and it will inform future planning.

For Lent Lynda shared the idea of tying a ribbon to the gate as a physical reminder of those we are missing. None of us anticipated the many, many metres of ribbon this would use up! Thanks to those who shared their craft supplies to make this possible for so many from the village. Tree of the week notes put up each week provided a chance for people to stop and reflect for a moment. Many people also engaged with the Big Church Read during Lent and read Jeff Lucas' "Singing in Babylon" which tied in with weekly sermons on the book of Daniel. Lent culminated with the excitement of the beautiful Easter garden created in the churchyard (special thanks to Ken, Jennifer and Anna) and the joy for some of us of being back in church with the choir allowed to sing.

Looking ahead we want to balance providing services online with services in person. The online morning services will be reduced in content to cut down the time taken to record and edit them. The evening service will continue online as it is well attended and widely appreciated. Worship in the woods led by Hazel, our ordinand, will start at the end of May, and we look forward to the arrival of Marie our curate during the summer.

### **ii) Resources**

**Graham Appleby**

One meeting of C-RAG was held in person on 28<sup>th</sup> January before the pandemic prevented further meetings. However, as will be apparent from this report, much has been achieved during the year, mostly through email correspondence and onsite socially distanced discussions with members of C-RAG and All Saints' architect and contractors.

At the 28<sup>th</sup> January meeting, an action plan to address items raised in the 2019 Quinquennial Inspection was agreed and later submitted to PCC for approval. The main items included in that plan are listed below, along with the progress made during 2020.



### **The Nave and Chancel Rooves**

The nave roof leaks where the south aisle joins the nave. It may be a fault from the work carried out in 2017. If it is found to be the fault of poor workmanship, then we should not bear the cost of repairs. It may, of course, be a new problem. Importantly, there is pooling water at the south gutter. The boards below this feel soft which could be an indication of advanced rot. The lead has lifted on the chancel roof and water could be passing inside. Experts are needed to assess this. C-RAG's recommendation to the PCC was that the church architect be contacted to do the assessments set out in the summary regarding the roof. At this stage the costs are unknown of any repairs that may emerge as a result of the investigations.

Following discussions between the wardens and architect Alexandros Michalitsianos, the PCC agreed that Brown & Ralph should carry out an inspection of the roof and make recommendations and cost estimates for remedial work. The recommendation was that a new lead flashing should be installed along the length of the south aisle roof where it abuts the nave roof. Further, patch repairs should be carried out at several places on the nave roof, especially where it meets the chancel roof. Longer-term, the nave roof will need full restoration, including much of the wood under the lead. No evidence was found for poor workmanship from the 2017 south aisle work. The estimated cost for the work was approximately £22,000 + VAT, with additional small sums in a contingency and for scaffolding hire. The PCC agreed to go ahead, approval from the DAC was sought and granted, and the work carried out during July and August. The photograph below shows the very neat appearance of the new lead flashing.



However, as of the end of 2020, some drips into the nave are still occurring and at some point soon the nave roof will need serious attention.

### **Projector and Screen**

A faculty application has received a mostly positive response, with some details on the routes for cabling still to be approved, but we remain hopeful that permission to go ahead will be granted soon. A second quote, from AVANTIT Ltd. of between £13,000 and £17,000 has been approved by the PCC. The neater option, of placing the projector at the west end of the nave, was rejected on the grounds that the more powerful projector required would add up to £10,000 to the cost of the project. Grants towards the cost of the installation, subject to a successful outcome of the Faculty application, have been sought and awarded; approximately £7,000 has been pledged so far, an amazing sum!

### **The Basement, Boiler Room and Drains**

The boiler room had since November 2019 been flooded to a depth of 3" to 4". Following help and advice from members of C-RAG and a loan of a pump from Ken and Richard, an automatic pump has been purchased and installed in the 45cm-deep sump. It was further discovered that the underground drainpipes outside the north porch were blocked near to the water tap. After two quotes the plumbers Mitchell and Mayle were engaged to flush out the drains with high pressure hoses. Intertwined branches and roots were taken out of the drains. A broken pipe was found underground (broken when a more recent gas pipe was rammed through) and a soakaway was found nearby and restored for safe use.

The water from the boiler room sump is now automatically piped straight into the soakaway when it nears the top. It is very important that the basement is checked, say weekly, to ensure that a power cut has not tripped off the pump.

It's noted that the QI said that any soakaways that might exist should be kept clear so it is good to have complied with that recommendation. Other soakaways probably do exist near other drains. Action pictures of this work are available on

<https://www.allsaintscottingham.org.uk/all-saints-church/drains>

### **Church Lighting System**

With agreement from PCC, the original contractors of the lighting system (Hamilton) were asked to supply a replacement digital driving unit to replace the failing relay-based unit. This has now been delivered and an electrical contractor is being sought to install it.

### **Baptismal Rolls**

There was a comment in the visitors' book in late 2019 that the baptismal rolls were not on view. At the moment they are framed and kept safe but locked away in the church hall. Several options that would allow them to be on display in church were tabled by C-RAG, but the pandemic has meant that the issue has temporarily been shelved.

### **Health and Safety**

The risk assessments throughout All Saints' properties are up to date, including those required to be in place at various stages during the course of the pandemic. No accidents had been reported in the accident book during the year. An electrical inspection was carried out in summer 2020. The boilers received their annual service under our contract with British Gas.

A church and churchyard working party was organised for a weekend during November, with a list of recommended jobs placed in the porch, as we were not permitted to meet together in large numbers. During the period much was achieved in removing ivy from gravestones, clearing leaves from ground-gutters, cleaning inside the church, as well as many other tasks. Members of the congregation are thanked for their willingness to get involved. We hope that a summer cleanup in 2021 will be as successful and will be supported by refreshments.

## **iii) Rampton**

**Gavin Cameron**

The Coronavirus pandemic has dominated the last year but has not stopped the RAG team from making some good progress at All Saints' Rampton even if meetings were mostly over Zoom. Using the Quinquennial Inspection Report of September 2018 as the roadmap for essential maintenance and repairs, some useful projects came to fruition in 2020;

### **South Aisle Window restored**

The South Aisle Window which has long been in a crumbling state has been completely restored with a combination of saved and new masonry. The work was funded by a very generous donation from the Friends group in Rampton Village and some additional top up funds from the Headley Trust and from All Saints' Rampton bequest funds. The project involved the careful removal of the old structure in its entirety and the re-building of the window using a blend of restored elements of the original with substantial new carved stonework. A special Choral Evensong service is taking place later this year to celebrate the achievement.

### **Water-proofing of the Chancel**

Work was completed on a new lead flashing where a gap had opened up between the Chancel roof and the thatched nave and was letting in water whenever it rained.

### **Vestry Roof replaced**

After obtaining Archdeacon's consent for the work, a RAG volunteer project was approved, which has resulted in the installation of a new roof on the vestry. The old roof had been leaking very badly and on opening up turned out to be close to collapse. The new roof was installed to a high standard by a team of RAG volunteers at the cost of materials only. The vestry is now watertight once more.

## **11. Report of All Saints' Church Activities**

### **a) Pastoral Care**

**Maggie Appleby and Sue Hooks**

It will come as no surprise that many of our usual activities have needed to be suspended for the past year. Instead we have concentrated on keeping in touch by telephone and offering support where necessary by shopping or visiting - suitably masked and socially distanced. Everyone on the parish roll has been contacted on a regular basis by a few volunteers to ask how they are and to catch up with their concerns or hear their news. In some instances we have been able to offer support by directing people to agencies or to others who might help with problems. We have also mentioned any concerns we may have had to Lynda or where we think someone might benefit from a chat with her.

Thinking ahead to further easing of lockdown, we are thinking of what we might offer in the future. What should be resumed when circumstances allow, and what are the resources we have to offer in the future: for example, services at Fitzwilliam House and Cottenham Court, monthly Fellowship Teas, and home visiting. Any ideas for the way forward would be very welcome, as are offers of help. Simply talk to Lynda, Alison, Maggie or Sue.

We look forward to a brighter and more positive future and to meet lots of you in the coming weeks and months.

### **b) Children's Work**

**Alison Wedgbury**

From Spring to Summer 2020, under lock-down conditions, we kept in touch by phone, text or email, with links to a Bible story video or song. General encouragement was required, when many parents were working at home and also managing home-schooling. At Easter 2020 we delivered some chocolate and resources to homes. From early September 2020 onwards, some families continued to welcome material delivered to their homes. Others have joined weekly Sunday morning Junior Church on Zoom involving ages between 1 and 13. There are video, prayers, Bible reading, craft and interactive challenges at home. We followed excellent advice from Ely Diocese on online safety for children and families' ministry. Many children made Advent bookmarks and cards for gift bags delivered to people in isolation. Making Christingles at home was very popular, as was the outdoor Live Nativity in Cottenham churchyard at Christmas. When on-site church services started again with continuing restrictions, we introduced individual activity bags for mainly pre-school children.

Online Junior Church, new for All Saints' in 2020, has enabled regular inclusion of children and parents. Many created amazing, imaginative material for a recorded service in February 2021. My thanks go to Sarah Ward, Margaret Edwards, Judi Middleton and all children and parents for very positive contact and participation in very new circumstances. We look forward to a time in 2021 when restrictions are lifted and diverse activities can flourish for various age groups. The families have already made some great suggestions, so watch this space...!

### **c) Choir and Music**

**Frances Horgan**

This year, like many organisations, the choir has mostly been

...busy doin' nothin'  
Workin' the whole day through  
Tryin' to find lots of things not to do.

To this end, Emma regularly welcomed some of us at *Not Choir* on Thursdays at 7 pm, where we definitely did not sing. We did not sing *This Joyful Eastertide* at Easter 2020 (for the first time this century); we did not sing any anthems or canticles or psalms or hymns, or anything at all, for ages. It was very sad.

Then, suddenly, everything changed. The church was open for services, and the choir was literally front and centre. We had to sing, because no one else was allowed to. Instead of joining in with the hymns, the congregation sat silent and, we feared, censorious, alert to every mistake. It was rather stressful.

Luckily, we had the services of our guest conductor. Robin was at home because there was no work for musicians, which was his loss but our gain. He gave his considerable energy to the task at hand and beat us into shape with a mixture of motivational demonstration and fierce looks.

Luckily also, we had the expertise of Chris at the sound desk, placing his microphones so as to create the most flattering impression possible. As a result, we found not only that we could rise to the challenge of providing music for services on our own, but also that hymns repay study and deserve to be sung well.

The high point of our largely unmusical year was surely the Christmas carol service. We watched anxiously as the rules changed from day to day, and it seemed increasingly unlikely that we would be allowed to make the recording. In the end, thanks to the kindness and willingness to be flexible of Jack and Terry, our wonderful recording engineers, we managed it in a marathon session one Saturday afternoon. I think that the results were worth the effort.

The choir is enormously grateful to Emma, now de facto our full-time organist. Without her there would be no service music. The choir director is also grateful to every member of the choir, and to the Rector, now also a fully paid-up chorister, for allowing us to sing whenever legally possible.

*Deo gratias*

#### **d) Christians Together in Cottenham (*including Holiday Club*)      Reverend Lynda Davies**

Unfortunately lockdown has prevented much of the usual CTiC activities throughout 2020, such as the popular Holiday Club.

The Cottenham Ministers (Lynda, Kate and Paul) have remained in contact with each other, and successfully co-led an online Remembrance Service that was watched by 525 households.

It is hoped that activities can resume in 2021.

#### **e) Church Hall**

**Matthew Unwin-Riches**

The hall has naturally had a very difficult year financially as it has been closed for bookings for most of the year. We were able to partially open during the summer of 2020 and the hall team worked hard to ensure we followed government guidelines regarding cleaning procedures and social distancing rules; this enabled us to secure some bookings. One of these was the addition of a 'Pop-up' Indian takeaway which took place twice last year. I am pleased to confirm this has already been booked for this year when restrictions ease again.

We were also very pleased to welcome back Hartbeeps in December who had been one of our regulars in the past. They have continued to meet whenever they have been permitted and have made bookings for 2021. The other positive outcome was that we were able to help 'Cambridge Kids Club' which runs breakfast and after school clubs for Cottenham Primary School. For two weeks they hired the hall twice a day while their new premises were being completed.

Finally, as a result of less use, there have been fewer maintenance costs this year. We also turned the heating off for most of 2020.

As part of church life, when we have been able to meet in church, we have really missed the social aspect of having such a lovely hall to meet in. I very much hope that in the coming year we will be able to hold gatherings again, as well as providing a comfortable space to enjoy coffee and fellowship after the service each week.

## **f) Bible Study Groups**

**Frances Horgan and Cheryl Lowe**

Throughout lockdown Frances has led a well-attended bible study on a Friday afternoon. This has been largely attended by a group of ladies, though we were joined by a few gentlemen during Lent. The group has enjoyed lively discussions and has been challenged as we have worked through 1 Corinthians, Daniel and now Mark.

The Tuesday evening group led by Cheryl has met rather less regularly but we had an enjoyable series of discussions during the autumn term looking at Heroes of the Faith. We found out about local heroes such as Octavia Hill from Wisbech, as well as some better known heroes. In the spring term we looked at some of the songs in the bible (not just Psalms and the Magnificat) but some of the others too including a couple of sessions looking at Lamentations.

## **g) Little Saints**

**Reverend Lynda Davies**

Little Saints continued to meet until the first lockdown in March 2020. As parent and toddler groups were not permitted to meet throughout the year, I recorded two online Little Saints sessions, one for Christmas, and the other on the theme of the Parable of the Sower. The Christmas video received a staggering 90 views.

The Little Saints Team of Emma McCaughan, Jenny Steel and Gill Kramer had planned to step down in the summer, and we thank them for the years they have given to Little Saints and the impact they will have had on young families attending.

It is hoped that Little Saints will return in the autumn once restrictions on social contact have ended.

## **h) Prayer**

**Cheryl Lowe**

Unlike the last few years there have been no big prayer initiatives in church, but new opportunities have opened up for prayer at home and online. As a result of the regular phone and email contact during lockdowns, those on the pastoral team have been praying for individuals who are part of the church. Visitors to both Cottenham and Rampton church buildings have made use of the prayer cards and prayer corners. It has been great to be able to keep the buildings open and provide people with a place to be still and quiet.

Many people have led intercessions as part of the online services. Special thanks go to those who have mastered new technology to do this, especially to Jean who is part of our evening service, and led intercessions during a service for the first time at the age of 89! At the other end of the spectrum Junior Church members have contributed their prayers during their own meetings online and for the morning services.

There have been shared prayers to be found on the All Saints and the CofE Facebook pages and websites to mark significant occasions. Thy Kingdom Come between Ascension Day and Pentecost provides a focussed opportunity to join in a global movement of Christians praying and prayer journals to help people take part in this have been available. In addition online and in-person prayer meetings were held during this time.

We look forward to developing our individual and corporate prayer life as things 'open up' over the coming weeks.

## **i) Tower Captain's Report**

**Simon Wilson**

There is not much to report as we stopped ringing with the first lockdown in 2020 and have initially only chimed one bell for the NHS whilst people were clapping. For Remembrance Day the bell was rung. Three ringers tried ringing three bells prior to the Sunday morning service, but further lockdown stopped this. Most recently one bell has been tolled ninety-nine times in memory of Prince Philip and then on the day of the funeral struck for fifteen minutes before 3.00 pm.

We are attempting to toll one bell prior to the Sunday 10.30 am service but I cannot see our band ringing all six bells until after June as our bell ropes are close to each other and the ringing room is not well ventilated, so the rules on social distancing etc. cannot be met.

## 12. Rector's Report

Reverend Lynda Davies

We began 2020 on a very positive note. At its first meeting in January, the PCC reviewed the Development Action Plan for 2019 and celebrated that everything had been achieved. This included:

- The Year of Discipleship which created greater opportunities for people to grow in faith
- A number of social events which brought the church together socially and informally
- The launch of Messy Church which reached 31 families in its first year, 60% of whom were new to the church
- The launch of The Friends of All Saints' Cottenham raising money for the repair and maintenance of the church
- Supporting those called to ministry, either lay or ordained.

We had great plans for 2020, building on the success of 2019. We had planned to:

- Hold a Church End Feast in June, bringing the church and village together
- Connect with new people moving into new housing by holding pop-up events such as BBQs and games for children on the green open spaces
- Review Little Saints and Fellowship Tea to provide greater opportunity for people to engage with faith
- Increase Messy Church to bi-monthly
- Increase Evening Prayer from monthly to fortnightly
- Introduce a monthly prayer meeting
- Embed a new group for those in their 20s and 30s
- Continue with discipleship activities that people had found particularly helpful in 2019.

And then Covid-19 arrived.

### Services

Onsite church services were suspended by the Church of England from Monday 16<sup>th</sup> March and on Monday 23<sup>rd</sup> March the government announced that the country would go into lockdown to halt the spread of the virus, protect the NHS and save lives. From then on, church services moved online, first through Facebook and then pre-recorded and uploaded to YouTube. Initially the main Sunday Service received between 75 and 100 'views', reaching far beyond our existing church family, and eventually settled down to approx. 50-60 'hits' per week. As this reflects households, not individuals, we may well have had up to 100 people engaging with the service. The content of the service grew over time with the addition of hymns, some recorded by the Horgan family, some provided by the Church of England, some purchased online and, as the lockdown eased later in the year, others recorded by the church choir. Members of the church family have contributed to services through the reading of the Bible passage and prayers. It was wonderful to have Junior Church lead one of the services, who had continued to meet via Zoom.

Daily services of reflection were provided during Holy Week through Zoom (with printed material delivered to those without the Internet). A Service of Communion was provided on Easter Day, Ascension Day and at Pentecost (consecrated wafers provided in advance).

From Monday 15<sup>th</sup> June, both churches re-opened for private prayer in accordance with Church of England guidance and, as the country emerged further out of lockdown, following thorough risk assessments and with Covid-19 safety precautions in place, services began to resume at All Saints' Cottenham. On 2<sup>nd</sup> of August the 8.30am service of Holy Communion returned, with the main 10.30am service resuming on 20<sup>th</sup> September. Services for Harvest took place in both churches - at All Saints' Rampton on 4<sup>th</sup> October and at All Saints', Cottenham the following week. In line with government guidance, congregational singing was not permitted (though a small choir could sing), and communicants could only receive the bread at communion. The Evening Service continued online via Zoom and regularly attracted 20 participants. The pre-recorded online service also continued for those who were unable to return because of health vulnerability, and regularly received 40-50 views.

As the rates of infection rose again in the autumn, a further lockdown was announced for the month of November. An ecumenical online Remembrance Service was recorded for people to watch just before 11am on Remembrance

Sunday which was very well received and watched by 525 households. The number tuning into online services in the weeks following this increased to an average of 100 households, dropping back to an average of 45 once church services resumed in the building for Advent. As we were unable to accommodate the usual high numbers attending the Carol Services, particularly at All Saints' Cottenham, we took the decision to create an online Carol Service, helped by Thumping Gorilla who recorded the service for us. It was a wonderful experience and reached many, receiving 371 hits.

Services were planned for Christmas, though the infection rate was again rising steadily. In the end we held a Blue Christmas Carol Service, a Live Nativity in the churchyard (with real sheep and pony) and services of Holy Communion on Christmas Eve and Christmas Day. As the country moved into a further lockdown, we took the decision to move all services online from 26<sup>th</sup> December.

### **Pastoral Care**

From the very beginning, every member of the church family was linked with a member of the leadership or pastoral care team for pastoral support. The named person maintained regular telephone and/or email contact (at a frequency agreed with the recipient) and became the first port of call for extra support, finding out prayer needs and letting the Rector know if she needed to make contact.

A weekly Pastoral Letter was launched at the start of the first lockdown and remained weekly throughout 2020. This was distributed to the entire Church family by email and post, and was also uploaded to Facebook and the website, having a much wider readership than just the church family.

Coffee and Chat over Zoom followed the usual service time each Sunday morning with an average of 12 households taking part. As people returned to church, this became a way of connecting with those who needed to continue to worship at home.

When it was safe to do so, pastoral visits took place in gardens and in people's homes, subject to safety precautions being followed (washing of hands, wearing of face coverings and social distancing).

### **Discipleship**

As the first lockdown brought an abrupt end to the Lent Groups, a Zoom Bible Study was quickly established on a Friday afternoon led by Frances Horgan. Friday Bible Study continued throughout 2020, during which time a group led by Cheryl Lowe resumed on a Tuesday evening.

### **Statistics**

Data requested from the Church of England for 2020 included both figures for in-church worship but also information about what each church was providing online.

Interestingly, once the church was open for regular services, the number of adults attending in person decreased by only 28% from the previous year (from an average October count of 71 to 51 across both services), but there was a significant decrease in children and young people attending – a fall of 63% (from an average of 15 to 5.5). The latter was due to Junior Church not resuming onsite (but remaining online) and several families with children not feeling confident about returning.

In 2020, we held 7 baptisms, 2 weddings and 20 funerals, similar to 2019.

In 2019, the usual number worshipping with us on a Sunday was 83. The usual number participating in an online service in 2020 was 90.

The church carried out a survey in July in preparation for the church re-opening, and the results were very encouraging. Approximately 70 people completed the questionnaire which gave us a good idea of how people were feeling, as well as information about what people had been finding helpful online. The pre-recorded services were very positively regarded, as were the Evening Services via Zoom, Junior Church, and the weekly Pastoral Letter. It was therefore lovely to report to the diocese that the number in our worshipping community had only decreased by



10 from the previous year (people who have died, moved away or stopped coming) – from 183 to 173. This is very different from the picture reported across the country.

## **Successes**

Whilst 2020 was an incredibly challenging year, we have much to thank God for. In particular:

- The way in which the church family has remained connected with one another, providing much mutual support and encouragement
- The success of the online services, in particular those accessed by many people in the village (Remembrance and Christmas); the knowledge that we are reaching people who struggle to come in person but who can now join in online
- Alison Wedgbury's licensing as a Lay Reader in October
- The greater engagement in the Evening Service via Zoom which has increased attendees from an average of 12 to 18 (rising to 20 on many occasions)
- The participation of our children and young people in Junior Church online. This has enabled some children to take part who had found coming in person difficult due to family circumstances
- Building projects in both churches to repair areas of roofing which were letting water in; and the project at All Saints' Rampton to successfully replace the South Aisle Window.

## **Plans for 2021 and challenges ahead**

Together, with the lifting of the Covid-19 restrictions and the success of the vaccine programme, we hope to see those (who are able) return to church for onsite services, when all limits on social contact end as expected on 21<sup>st</sup> June.

Over the next few months, the PCC will be considering what online provision continues, to reach those who cannot physically be in church due to personal circumstances, or because something has been working better online. We want to help people encounter the living Christ, to make new disciples and to deepen our existing congregants' relationship with God, but we may need to do this in different ways, reflecting the 'new normal' of a post-Covid society.

We will not be rushing back to every activity the church provided pre-lockdown. 2020 has given us a unique opportunity to ask ourselves what might need pruning, and rather than putting a few drops in a lot of buckets, we need to consider picking a few buckets and really filling them!

*'Building back better'* has been the strapline of a few Church of England webinars I have attended. I love this optimism but we also need to be asking where God might be leading us in the future. The needs of the communities of Cottenham and Rampton have undoubtedly changed over this last year, and we must consider how we, as church, can begin to meet some of those changed needs.

We're all undoubtedly looking forward to a time when we can sing, hug, share the peace and enjoy coffee together after the service, but let us also not lose sight of what we have gained during lockdown: greater connectivity, particularly with those on the margins of church; a greater online presence; and a real sense that many have grown in faith with having had more time to read and pray.

As usual, I am deeply grateful to those who have helped to make all this happen: our Churchwardens Graham Appleby and Chris Lowe; the PCC; Alison Wedgbury in co-ordinating and leading Junior Church; Alison, Cheryl Lowe and Sarah Rossouw in leading the Evening Service; Frances Horgan and Cheryl in leading Bible Study; Emma McCaughan, Frances and Robin Horgan in leading us in sung worship; and the many pastoral volunteers (ALMs Maggie Appleby, Sue Hooks and others) who have helped the church to stay in contact with one another through what has been an exceedingly challenging year. Thank you all!

## **Appendix1**

### **Minutes of the Annual Vestry Meeting held on Sunday 4th October 2020 held at 11.30 am in All Saints' Cottenham**

#### **1. Minutes of the Annual Vestry Meeting 4<sup>th</sup> April 2019**

The minutes were unanimously accepted as accurate: proposed by Lynda Davies and seconded by John Unwin.

#### **2. There were no matters arising from the minutes.**

#### **3. Elections of Churchwardens for 2020 - 2021**

Before the election a motion was proposed that Churchwardens be allowed to serve for six successive years with a two year gap before being able to stand for re-election again. This is in line with Church of England representation rules. This was proposed by the Reverend Lynda Davies and seconded by Lesley Maile. The resolution was passed.

Two nominations had been received:

Graham Appleby proposed by Chris Lowe, seconded by Sue Hooks;

Chris Lowe proposed by Graham Appleby, seconded by Lesley Maile.

Graham and Chris were unanimously elected as Churchwardens.

#### **4. Charity Accounts 2019**

The Charity Accounts were unanimously accepted; proposed by Frances Horgan and seconded by Cheryl Lowe. The Reverend Lynda Davies thanked John for all his work as Clerk.

The meeting closed at 11.39 am.

## Appendix 2

### Rampton Charity Accounts

Rampton All Saints' Beneficial Trusts		2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
R001	Repair Church & Churchyard											
R004	R & M of Parish Church	£1,118	£1,053	£1,158	£1,293	£1,362	£1,381	£1,534	£1,672	£1,647.15	£1,955.25	£2,089.70
		£745	£702	£772	£862	£908	£920	£1,012	£1,115	£1,098.10	£1,303.50	£0.00
R005	General purposes (not perm trust)	£4,369	£4,400	£4,439	£4,464	£4,487	£4,511	£4,532	£4,545	£4,567.60	£4,601.94	£4,621.48
R006	General purposes (not perm trust)	£1,743	£1,642	£1,805	£2,016	£2,123	£2,152	£2,391	£2,607	£2,567.61	£3,047.89	£3,257.48
R008	1976 No Trust details	£10,608	£10,683	£10,777	£10,838	£10,893	£10,952	£11,003	£11,034	£11,089.22	£11,172.57	£0.00
R009	General PCC deposit fund	£675	£680	£686					0.83 pence?			
R010	General purposes Vicar & Cwardens	£8,491	£8,551	£8,626	£8,676	£8,719	£8,766	£8,808	£8,832	£8,876.32	£8,943.04	£8,981.01
	Grand Total	£27,749	£27,710	£28,262	£28,149	£28,492	£28,682	£29,280	£29,806	£29,846.00	£31,024.19	£18,949.67
	Increment/ loss		-£39	£552	-£113	£342	£191	£597	£526	£40.41	£1,178.19	£401.55
	% change		-0.14	1.95	-0.40	1.20	0.67	2.04	1.77	0.14	3.80	2.12
	Interest income for information									£141.86	£145.44	
	Liquidated April 2020											

## **Appendix 3**

### **Minutes of the Annual Parochial Church Meeting of Sunday 4<sup>th</sup> October 2020 at 11.30 am in All Saints' Cottenham**

**Attending:** Reverend Lynda Davies, Lesley Maile (Secretary), Frances Horgan (Treasurer), John Unwin (Clerk of Charity Accounts), Graham Appleby, Maggie Appleby, Margaret Edwards, Ken Hewitt, Elizabeth Hewitt, Sue Hooks, Christopher Kilgour, Cheryl Lowe, Chris Lowe, Pam Lumsden, Jennifer Macbeth, Emma McCaughan, Graham Maile, Kristi Nourie, Nicholas Nourie, Lynda Unwin, Alison Wedgbury,

**1. Apologies:** Esther Hunt, Matthew Hunt, Edward Kramer, Gill Kramer, Anna Marsh, Mike Marsh

The meeting opened at 11.40 am.

#### **2. Minutes of the Annual Parochial Church Meeting of 14th April 2019**

The minutes were unanimously accepted: proposed by Cheryl Lowe and seconded by Graham Appleby.

#### **3. Matters Arising**

There were no matters arising.

#### **4. Fabric Report**

The report, having been previously circulated in the APCM Booklet, was accepted.

#### **5. Treasurer's Report: Financial statements independently examined for the year ending 31<sup>st</sup> December 2019**

Frances reported the detailed financial accounts give a clear picture. All Saints' must find how to pay its way. There is a ten thousand pounds difference between outgoings and income. Frances concluded by saying as last year that a healthy church's giving needs to exceed its outgoings.

The Reverend Lynda Davies thanked Frances for all her work on the church's finances. The report and accounts, having been independently examined by Malcolm Dee and circulated in the APCM Booklet, were unanimously accepted; proposed by Graham Appleby and seconded by John Unwin.

#### **6. Electoral Roll for 2019- 2020**

The report, having been previously circulated in the APCM Booklet, was accepted. The Reverend Lynda Davies thanked Emma for all her hard work on the electoral roll.

#### **7. Report of the Proceedings of the Parochial Church Council (PCC) for 2019 – 2020**

The report, having previously circulated in the APCM Booklet, was accepted. The Reverend Lynda Davies thanked Lesley for her work as PCC Secretary.

#### **8. Report from the Deanery Synod 2019 -2020**

The report, having been previously circulated in the APCM Booklet, was accepted. The Reverend Lynda Davies thanked Edward Kramer for his continued representation of All Saints' Cottenham at the Deanery Synod.

## **9 and 10. Reports from the Action Groups and Church Activities in 2019 – 2020**

The written reports, having been previously circulated in the APCM Booklet, were accepted. Many thanks were expressed for all the hard work done in so many different areas of church life to make it the growing, flourishing it is by dedicated and committed members the church family of Cottenham All Saints' with Rampton .

### **11. Rector's Report**

The Reverend Lynda Davies wrote a comprehensive report about our church family's year, previously circulated in the APCM Booklet. In this time of Covid 19 the Bishop asked us to keep our APCM as brief as possible for health reasons and so Lynda chose to allow her written report to speak for her.

### **12. Election for a Representative for the Deanery Synod 2019 – 2020**

There were two nominations for representatives for Deanery Synod. Edward Kramer was proposed by Gill Kramer and seconded by Lesley Maile; Graham Maile was proposed by David Woodcroft and seconded by David Bradley. Both candidates were elected unanimously for a term of three years.

### **13. Elections for the Parochial Church Council 2020 – 2023**

There were four nominations for a place on the PCC. Sue Hooks was proposed by Graham Appleby and seconded by Chris Lowe. Frances Horgan was proposed by Lynda Davies and seconded by Alison Wedgbury. Lesley Maile was proposed by David Woodcroft and seconded by David Bradley. Nick Nourie was proposed by Kristi Nourie and seconded by Graham Appleby. All were elected unanimously.

### **14. Assistant Churchwardens**

The assistant churchwardens , as last year, Margaret Edwards, Graham Maile, Lesley Maile, Mike Marsh, Jennie Steer and David Woodcroft were approved.

### **15. Appointment of Sidespeople for 2020 – 2021**

These are Maggie Appleby, Margaret Edwards, Matthew Hunt, Robert Jones, Edward Kramer, Gill Kramer, Graham Maile, Lesley Maile, Boyd Rose, June Rose, Sarah Rossouw, Alex Saunders, Philip Saunders, Jennie Steer, David Woodcroft

### **16. Appointment of Independent Examiner for 2020 -2021**

Malcolm Dee was proposed as the independent examiner and elected. The nomination was proposed by Frances Horgan and seconded by Sue Hooks.

### **17. Any other business**

There was no other business.

The APCM closed at 11.53 am and was followed briefly by the first meeting of the new PPC.

## Appendix 4

### End of Year Accounts Rampton All Saints'

Full Accounts are available on application.

Balance on 31st Dec 2020	£31,188.00	RAG	£2,965.73	Restoration	£28,222.27
				See separate sheet	
Year totals	All Income	£39,597.09	All Expenditure	£13,026.92	
	Restoration income	£37,056.31	Restoration expenditure	£6,713.10	
	RAG income	£2,540.78	RAG expenditure	£6,313.82	
Account reconciliation					
Opening balance Jan 1 <sup>st</sup>	£4,617.83				
All income	£39,597.09				
All expenditure	£13,026.92				
Closing balance 31st Dec 2020	£31,188.00	Statement shows	£31,688.64		
		Uncleared cheques		£168.00	
				£332.64	
		Total uncleared		£500.64	
		Corrected balance	£31,188.00		

## Appendix 5

### End of Year Accounts Cottenham All Saints'

All Saints' Church  
Charity Commission Registration Number 1177838  
**Statement of Assets and Liabilities**

	<i>Total 2019</i>	<i>Note</i>	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total 2020</i>
Cash funds					
Bank current account			11,401.90	2,318.42	13,720.32
	41,635.53				
Lloyds PCC			9,231.95		9,231.95
	11,349.24				
Hall account			20,063.83		20,063.83
	17,511.20				
Reordering account			35.62		35.62
	35.62				
					_____
	_____				43,051.72
	70,531.59				_____
	_____				_____
Other monetary assets					
Proceeds of sale of			25,000.00		25,000.00
	-				
shares – cash in transit					_____
	_____				_____
Investment assets					
Investment fund shares.	3				
at cost			210,005.74	39,994.26	250,000.00
	275,000.00				
	_____				_____
Assets retained for church use.	2	120,000.00			120,000.00
	120,000.00				
	_____				_____
	_____				_____
Liabilities					
Assigned fees			4,699.00		4,699.00
	4,152.00				
Other			315.82		315.82
	_____				_____
	4,152.00				5,014.82
	_____				_____
	_____				_____

#### Notes



1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. Fixed assets retained for church use is the church hall, at cost.
3. The remainder of the proceeds of the sale of Marian Bicheno's house, together with the organ fund, a restricted fund which represents a donation, are invested in the COIF fund. The market value of our investment at 31.12.20 was £316,781.98.
4. The movements in designated and restricted funds during the year were:

	Bal b/fwd c/fwd	Receipts	Payments	Transfer	Bal
<b>Designated</b>					
Mission and Charities.	- 1.56	-	998.37	1,000.00	
0.07					
<b>Restricted</b>					
Organ fund	40,351.50	1,443.82	-	367.29	
42,162.61					
Tower appeal fund.	-41,621.78	13,938.00	7,906.92.	35,590.15	0.00
	-1,270.28	15,381.82	7,906.92	35,957.44	
42,162.61					

The transfer to the mission and charities fund was the church's contribution to our Lent charities.

The transfer to the organ fund was to correct an error in the allocation of the investment dividend.

The receipts to the tower appeal fund represent the reclaimed VAT. Payments were the completion of the works plus the first instalment (£5,000) of the repayment of the loan from Cambridgeshire Historic Churches. The transfer from the general fund was to meet the balance of the tower costs.

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
<i>Receipts</i>							
Income and Endowments	94,550.07	15,382.37		109,932.44	157,149.06	-47,216.62	-30%
<b>Total Receipts</b>	<b>94,550.07</b>	<b>15,382.37</b>	<b>0.00</b>	<b>109,932.44</b>	<b>157,149.06</b>	<b>-47,216.62</b>	<b>-30%</b>
<i>Payments</i>							
Expenditure	129,369.84	8,905.29		138,275.13	215,636.39	-77,361.26	-36%
<b>Total Payments</b>	<b>129,369.84</b>	<b>8,905.29</b>	<b>0.00</b>	<b>138,275.13</b>	<b>215,636.39</b>	<b>-77,361.26</b>	<b>-36%</b>
 <b>All Receipts</b>	 <b>94,550.07</b>	 <b>15,382.37</b>	 <b>0.00</b>	 <b>109,932.44</b>	 <b>157,149.06</b>	 <b>-47,216.62</b>	 <b>-30%</b>
<b>All Payments</b>	<b>129,369.84</b>	<b>8,905.29</b>	<b>0.00</b>	<b>138,275.13</b>	<b>215,636.39</b>	<b>-77,361.26</b>	<b>-36%</b>
Transfers Between Funds	-36,957.44	36,957.44	0.00	0.00	0.00	0.00	
<b>Net Movement in Funds</b>	<b>-71,777.21</b>	<b>43,434.52</b>	<b>0.00</b>	<b>-28,342.69</b>	<b>-58,487.33</b>	<b>30,144.64</b>	
<b>Total Funds Brought Forward</b>	<b>342,501.43</b>	<b>-1,121.84</b>	<b>0.00</b>	<b>341,379.59</b>	<b>399,866.92</b>	<b>-58,487.33</b>	<b>-15%</b>
<b>Total Funds Carried Forward</b>	<b>270,724.22</b>	<b>42,312.68</b>	<b>0.00</b>	<b>313,036.90</b>	<b>341,379.59</b>	<b>-28,342.69</b>	<b>-8%</b>

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
<i>Receipts</i>							
Income and Endowments							
Income from Charitable Activities							
Bookstall and Card Sales	20.00			20.00	112.00	-92.00	-82%
Catering					851.04	-851.04	-100%
PCC Fees Income	2,594.00			2,594.00	5,104.00	-2,510.00	-49%
Rent for Use of Charity Centre	5,555.00			5,555.00	14,282.65	-8,727.65	-61%
Sale of Magazine					184.00	-184.00	-100%
Income from Donations and Legacies							
Cash Collections	1,438.69			1,438.69	4,553.97	-3,115.28	-68%
Donations	2,656.60			2,656.60	8,908.48	-6,251.88	-70%
Gift Aid Claimed	26,860.72			26,860.72	8,638.70	18,222.02	211%
Gift Days	1,050.00			1,050.00	495.00	555.00	112%
Goodbox	297.73			297.73		297.73	
Planned Giving - Gift Aided	41,005.10			41,005.10	42,932.42	-1,927.32	-4%
Planned Giving - Non-Gift Aided	2,332.10			2,332.10	3,888.50	-1,556.40	-40%
cash collections Rampton					274.24	-274.24	-100%
loan					20,000.00	-20,000.00	-100%
one-off grants	1,334.00			1,334.00	14,300.00	-12,966.00	-91%
Income from Other Trading Activities					140.00	-140.00	-100%
Investment Income	8,391.50	1,443.82		9,835.32	9,795.47	39.85	0%
Other Incoming Resources							
Insurance Claims					21,221.74	-21,221.74	-100%
VAT reclaim		13,938.55		13,938.55		13,938.55	
sundry receipts	1,014.63			1,014.63	1,466.85	-452.22	-31%
<b>Total Receipts</b>	<b>94,550.07</b>	<b>15,382.37</b>	<b>0.00</b>	<b>109,932.44</b>	<b>157,149.06</b>	<b>-47,216.62</b>	<b>-30%</b>

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
<i>Payments</i>							
Expenditure							
Charitable Activities							
Charity Management & Administration	559.00			559.00	172.71	386.29	224%
Charity Running Costs							
Cost of Services	50.00			50.00	395.44	-345.44	-87%
Gas/Electricity Church	6,122.71			6,122.71	6,982.37	-859.66	-12%
Gas/Electricity Hall	1,514.70			1,514.70	2,047.12	-532.42	-26%
Housekeeping	1,711.50			1,711.50	1,874.57	-163.07	-9%
Insurance	6,228.26			6,228.26	7,995.69	-1,767.43	-22%
Printing & Stationery Costs	486.43			486.43	35.65	450.78	1,264%
Routine Repairs to Charity Centre	7,209.31			7,209.31	5,471.83	1,737.48	32%
Secretarial Costs	49.99			49.99	30.50	19.49	64%
Telephone & E-mail & IT	918.71			918.71	1,017.65	-98.94	-10%
Upkeep of Churchyard	900.00			900.00		900.00	
music	636.98			636.98	785.73	-148.75	-19%
sundries	249.78			249.78	203.99	45.79	22%
Clergy Expenses	3,764.52			3,764.52	2,140.73	1,623.79	76%
Diocesan Quota	66,928.70			66,928.70	64,972.07	1,956.63	3%
Employee Costs	5,254.07			5,254.07	6,120.96	-866.89	-14%
Expenditure on Magazine & Bookstall	19.04			19.04	37.10	-18.06	-49%
Grants		998.37		998.37	1,015.00	-16.63	-2%
Major repairs to the church building	26,664.14	7,906.92		34,571.06	114,048.82	-79,477.76	-70%
mission and evangelism costs	60.00			60.00	258.46	-198.46	-77%
Expenditure on Raising Funds	42.00			42.00	30.00	12.00	40%

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
<b>Total Payments</b>	129,369.84	8,905.29	0.00	138,275.13	215,636.39	-77,361.26	-36%
<b>All Receipts</b>	94,550.07	15,382.37	0.00	109,932.44	157,149.06	-47,216.62	-30%
<b>All Payments</b>	129,369.84	8,905.29	0.00	138,275.13	215,636.39	-77,361.26	-36%
Transfers Between Funds	-36,957.44	36,957.44	0.00	0.00	0.00	0.00	
<b>Net Movement in Funds</b>	-71,777.21	43,434.52	0.00	-28,342.69	-58,487.33	30,144.64	
<b>Total Funds Brought Forward</b>	342,501.43	-1,121.84	0.00	341,379.59	399,866.92	-58,487.33	-15%
<b>Total Funds Carried Forward</b>	270,724.22	42,312.68	0.00	313,036.90	341,379.59	-28,342.69	-8%

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
<i>Receipts</i>							
Income and Endowments							
Income from Charitable Activities							
Bookstall and Card Sales	20.00			20.00	112.00	-92.00	-82%
Catering					776.80	-776.80	-100%
Coffee Money					74.24	-74.24	-100%
PCC Fees Income							
Banns					88.00	-88.00	-100%
Burial of ashes	492.00			492.00	423.00	69.00	16%
Crematorium	215.00			215.00	444.00	-229.00	-52%
funerals	793.00			793.00	1,814.00	-1,021.00	-56%
memorial tablet	537.00			537.00	1,107.00	-570.00	-51%
weddings	557.00			557.00	1,228.00	-671.00	-55%
Rent for Use of Charity Centre	5,555.00			5,555.00	14,282.65	-8,727.65	-61%
Sale of Magazine					184.00	-184.00	-100%
Income from Donations and Legacies							
Cash Collections	1,438.69			1,438.69	4,553.97	-3,115.28	-68%
Donations	235.00			235.00		235.00	
Rampton for parish share	862.50			862.50		862.50	
Sundry Donations	1,539.10			1,539.10	971.48	567.62	58%
fellowship tea	20.00			20.00	80.00	-60.00	-75%
tower appeal					7,857.00	-7,857.00	-100%
Gift Aid Claimed	26,860.72			26,860.72	8,638.70	18,222.02	211%
Gift Days	1,050.00			1,050.00	495.00	555.00	112%
Goodbox	297.73			297.73		297.73	
Planned Giving - Gift Aided	41,005.10			41,005.10	42,932.42	-1,927.32	-4%

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
Planned Giving - Non-Gift Aided	2,332.10			2,332.10	3,888.50	-1,556.40	-40%
cash collections Rampton					274.24	-274.24	-100%
loan					20,000.00	-20,000.00	-100%
one-off grants	1,334.00			1,334.00	14,300.00	-12,966.00	-91%
Income from Other Trading Activities							
Magazine Advertising Income					140.00	-140.00	-100%
Investment Income							
Dividends & Reclaimed Tax	8,391.50	1,443.82		9,835.32	9,639.94	195.38	2%
Interest Received					155.53	-155.53	-100%
Other Incoming Resources							
Insurance Claims					21,221.74	-21,221.74	-100%
VAT reclaim		13,938.55		13,938.55		13,938.55	
sundry receipts	1,008.00			1,008.00	1,368.86	-360.86	-26%
from petty cash	6.63			6.63	97.99	-91.36	-93%
<b>Total Receipts</b>	<b>94,550.07</b>	<b>15,382.37</b>	<b>0.00</b>	<b>109,932.44</b>	<b>157,149.06</b>	<b>-47,216.62</b>	<b>-30%</b>
<i>Payments</i>							
Expenditure							
Charitable Activities							
Charity Management & Administration					60.00	-60.00	-100%
Assigned Fees	559.00			559.00		559.00	
Bank Charges					5.00	-5.00	-100%
petty cash					107.71	-107.71	-100%
Charity Running Costs							
Cost of Services	50.00			50.00	55.00	-5.00	-9%
Wine / Wafers / Candles					340.44	-340.44	-100%



**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
**January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)**

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
Gas/Electricity Church	5,533.76			5,533.76	6,595.30	-1,061.54	-16%
Water & Sewage	588.95			588.95	387.07	201.88	52%
Gas/Electricity Hall	1,514.70			1,514.70	2,047.12	-532.42	-26%
Housekeeping	1,711.50			1,711.50	1,874.57	-163.07	-9%
Insurance	5,291.06			5,291.06	7,075.29	-1,784.23	-25%
security alarms	937.20			937.20	920.40	16.80	2%
Printing & Stationery Costs	486.43			486.43	35.65	450.78	1,264%
Routine Repairs to Charity Centre							
Organ / Piano Tuning & Repair					195.00	-195.00	-100%
boiler and radiators hall					2,952.00	-2,952.00	-100%
repairs to charity centre (church)	6,021.91			6,021.91	347.75	5,674.16	1,632%
repairs to charity centre (hall)	1,187.40			1,187.40	1,977.08	-789.68	-40%
Secretarial Costs	49.99			49.99	30.50	19.49	64%
Telephone & E-mail & IT	918.71			918.71	1,017.65	-98.94	-10%
Upkeep of Churchyard	900.00			900.00		900.00	
music	636.98			636.98	785.73	-148.75	-19%
sundries	249.78			249.78	203.99	45.79	22%
Clergy Expenses							
Clergy Car / Transport					20.00	-20.00	-100%
Clergy Miscellaneous	80.00			80.00	120.00	-40.00	-33%
incumbent expenses	3,684.52			3,684.52	2,000.73	1,683.79	84%
Diocesan Quota	66,928.70			66,928.70	64,972.07	1,956.63	3%
Employee Costs							
Payroll Costs	324.90			324.90	331.00	-6.10	-2%
salaries, wages and honoraria	4,929.17			4,929.17	5,789.96	-860.79	-15%
Expenditure on Magazine & Bookstall	19.04			19.04	37.10	-18.06	-49%

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020 (compared to January 1, 2019 to December 31, 2019)

	Unrestricted	Restricted	Endowment	Total	Prior Total	Difference	% Change
Grants							
Home Relief Agencies		422.00		422.00		422.00	
Other Charity Societies					15.00	-15.00	-100%
Overseas Relief Agencies		576.37		576.37	1,000.00	-423.63	-42%
Major repairs to the church building					8,934.00	-8,934.00	-100%
Church Tower		7,906.92		7,906.92	105,084.52	-97,177.60	-92%
church reordering					30.30	-30.30	-100%
church roof	26,664.14			26,664.14		26,664.14	
mission and evangelism costs	60.00			60.00	258.46	-198.46	-77%
Expenditure on Raising Funds							
Goodbox card reader	42.00			42.00	30.00	12.00	40%
<b>Total Payments</b>	<b>129,369.84</b>	<b>8,905.29</b>	<b>0.00</b>	<b>138,275.13</b>	<b>215,636.39</b>	<b>-77,361.26</b>	<b>-36%</b>
<b>All Receipts</b>	<b>94,550.07</b>	<b>15,382.37</b>	<b>0.00</b>	<b>109,932.44</b>	<b>157,149.06</b>	<b>-47,216.62</b>	<b>-30%</b>
<b>All Payments</b>	<b>129,369.84</b>	<b>8,905.29</b>	<b>0.00</b>	<b>138,275.13</b>	<b>215,636.39</b>	<b>-77,361.26</b>	<b>-36%</b>
Transfers Between Funds	-36,957.44	36,957.44	0.00	0.00	0.00	0.00	
<b>Net Movement in Funds</b>	<b>-71,777.21</b>	<b>43,434.52</b>	<b>0.00</b>	<b>-28,342.69</b>	<b>-58,487.33</b>	<b>30,144.64</b>	
<b>Total Funds Brought Forward</b>	<b>342,501.43</b>	<b>-1,121.84</b>	<b>0.00</b>	<b>341,379.59</b>	<b>399,866.92</b>	<b>-58,487.33</b>	<b>-15%</b>
<b>Total Funds Carried Forward</b>	<b>270,724.22</b>	<b>42,312.68</b>	<b>0.00</b>	<b>313,036.90</b>	<b>341,379.59</b>	<b>-28,342.69</b>	<b>-8%</b>

**All Saints Church**  
**Statement of Financial Activities (Receipts & Payments)**  
January 1, 2020 to December 31, 2020

	Total	Tower appeal (R)	general (U)	hall (U)	mission and charities (R)	organ (R)	prayer resources (R)
<i>Receipts</i>							
Income and Endowments	109,932.44	13,938.55	87,731.07	6,819.00		1,443.82	
<b>Total Receipts</b>	<b>109,932.44</b>	<b>13,938.55</b>	<b>87,731.07</b>	<b>6,819.00</b>	<b>0.00</b>	<b>1,443.82</b>	<b>0.00</b>
<i>Payments</i>							
Expenditure	138,275.13	7,906.92	123,398.77	5,971.07	998.37		
<b>Total Payments</b>	<b>138,275.13</b>	<b>7,906.92</b>	<b>123,398.77</b>	<b>5,971.07</b>	<b>998.37</b>	<b>0.00</b>	<b>0.00</b>
 <b>All Receipts</b>	 <b>109,932.44</b>	 <b>13,938.55</b>	 <b>87,731.07</b>	 <b>6,819.00</b>	 <b>0.00</b>	 <b>1,443.82</b>	 <b>0.00</b>
<b>All Payments</b>	<b>138,275.13</b>	<b>7,906.92</b>	<b>123,398.77</b>	<b>5,971.07</b>	<b>998.37</b>	<b>0.00</b>	<b>0.00</b>
Transfers Between Funds	0.00	35,590.15	-36,957.44	0.00	1,000.00	367.29	0.00
<b>Net Movement in Funds</b>	<b>-28,342.69</b>	<b>41,621.78</b>	<b>-72,625.14</b>	<b>847.93</b>	<b>1.63</b>	<b>1,811.11</b>	<b>0.00</b>
<b>Total Funds Brought Forward</b>	<b>341,379.59</b>	<b>-41,621.78</b>	<b>327,853.57</b>	<b>14,647.86</b>	<b>-1.56</b>	<b>40,351.50</b>	<b>150.00</b>
<b>Total Funds Carried Forward</b>	<b>313,036.90</b>	<b>0.00</b>	<b>255,228.43</b>	<b>15,495.79</b>	<b>0.07</b>	<b>42,162.61</b>	<b>150.00</b>