

LICHFIELD DIOCESAN BOARD OF FINANCE

Expenses of Office - Team Rectors

Name : _____

Address : _____

In accordance with the Bishop's instruction of March 2006, my expenses as

Team Rector for the period _____

to _____

were :

CAR EXPENSES (see note below) _____

TRAVEL & SUBSISTENCE _____

PRINTING _____

STATIONERY _____

POSTAGE _____

TELEPHONE _____

HOSPITALITY _____

ANY OTHER : Please specify _____

TOTAL _____

NOTES

1. Car expenses are at the mileage rate of 45p per mile.
2. These expenses are subject to a maximum of £125.00 per annum, with a pro-rata maximum for any Team Rector taking up the appointment during the year.