

## Near Neighbours Visual Media Assistant: Job Advert

- Are you a motivated and enthusiastic person who has strong graphic design and video editing skills?
- Are you available to start work with us in February and work remotely with minimal supervision?

In these unprecedented times, we have seen an increase in I.T workload and due to some short term funding from MHCLG (Ministry of Housing, Communities and Local Government) we have funding to appoint a motivated and enthusiastic person who has strong graphic design and video editing skills. We are particularly looking for highly developed skills in designing professional posters for events and social media graphics and using editing software to produce videos recorded on Zoom (and other social media platforms).

**Hours of work:** 7 hours (0.2 FTE) per week (flexible)

**Base:** Home

**Salary:** £12.50 per hour

**Contract:** Short term contract for **3 months**

**Closing date for applications:** **12noon on 10<sup>th</sup> Feb 2021**

**Interview date:** **TBC (via Zoom)**

For more information on the role or for an informal chat, please call  
**James Henderson on 07946 771 495**

**We will ask all applicants to provide examples of videos and graphics that they have previously produced as part of the application.**