

Safeguarding FAQs

1) I have completed Safeguarding training in the last 3 years – what constitutes acceptable training?

The following options constitute acceptable forms of training, as long as they have been completed in the last 3 years:

- If you have watched the Diocesan Safeguarding DVD – please email safeguarding@lichfield.anglican.org or phone 01543 306226 giving details of when you watched this in order that it can be recorded on your training record.
- If you have completed any Local Authority online training level 1 safeguarding or any Local Authority training attended in person, please send a copy of the certificate you received on completion of the course to safeguarding@lichfield.anglican.org or The Safeguarding Administrator, St Mary's House, The Close, Lichfield, WS13 7LD
- If you have attended any Parish lead training which included the DVD or training which was carried out by Charmian Beech or Kim Hodgkins please contact safeguarding@lichfield.anglican.org or phone 01543 306226 with the date and details of the parish in which you did your training.

2) What form of proof is required to demonstrate that I have attended previous training?

Ideally we would like a certificate to show formal completion of a course but in the event of Diocesan training where certificates have not always been given, please send details of where and when the training was held and who led it to safeguarding@lichfield.anglican.org

3) Is it possible for other people who work in the parish, i.e. Non-Authorised Ministers such as Church Wardens, to attend the training sessions?

Yes, we don't want to turn people away who are keen to do it. Our priority for this year has to be to train clergy and Readers and as the venues will only hold limited numbers. If additional places are available we would be happy to accommodate other Church officials.

4) If I am a retired Reader (inactive) am I still required to attend safeguarding training?

No, you will not need to complete safeguarding training if you are no longer actively involved in ministry and are no longer *licenced* as a Reader.

- 5) If I am unable to attend training due to mobility or health issues is there an alternative option?

We are currently looking at introducing an "At Home Safeguarding Pack." This will involve reading the enclosed material and returning a signed reply acknowledging completion. This will have to be approved by the Safeguarding Committee but hopefully we can make this available by the end of the year. This will be available on a discretionary basis; face to face training is always going to be preferable and more beneficial.

- 6) I am a Safeguarding Co-ordinator and a Reader/Authorised Lay Minister. Am I required to attend safeguarding training sessions for both roles?

No.

There is a requirement for attending a Reader training session so you need to be able to demonstrate that you have completed some form of training.

The Safeguarding Co-ordinator session is not compulsory at this point, we are just recommending it. However, if you are both a Reader and a Safeguarding Co-ordinator then our advice would be to attend the Safeguarding Co-ordinator training if possible as it will cover both roles.

- 7) When will online safeguarding training be available?

We have no date for this at the moment; we want it available as soon as possible but equally we want to make absolutely sure that it is fit for purpose.