

### USEFUL CONTACT DETAILS

**Diocese of Lichfield:** [www.lichfield.anglican.org](http://www.lichfield.anglican.org)  
**Church Care:** [www.churchofengland.org/more/church-resources/churchcare](http://www.churchofengland.org/more/church-resources/churchcare)  
**Smart Water:** [www.ecclesiastical.com/risk-management/smartwater/](http://www.ecclesiastical.com/risk-management/smartwater/)  
**Shallowford House:** [www.shallowfordhouse.org](http://www.shallowfordhouse.org)  
**Dovedale House:** [www.dovedalehouse.org](http://www.dovedalehouse.org)  
**Ecclesiastical:** Lynne Ingham [lynne.ingham@ecclesiastical.com](mailto:lynne.ingham@ecclesiastical.com) 07467 482050  
**Interfaith Enabler:** Ray Gaston on [ray.gaston@lichfield.anglican.org](mailto:ray.gaston@lichfield.anglican.org)  
**Registry:** Alex Chong [A.Chong@fbcmb.co.uk](mailto:A.Chong@fbcmb.co.uk)  
**DAC:** Kristina Williamson, DAC Secretary, [kristina.williamson@lichfield.anglican.org](mailto:kristina.williamson@lichfield.anglican.org)  
or Giles Standing, Assistant DAC Secretary, [giles.standing@lichfield.anglican.org](mailto:giles.standing@lichfield.anglican.org)  
**Projects and Grant Support Officer:** Ms Fiona North, [fiona.north@lichfield.anglican.org](mailto:fiona.north@lichfield.anglican.org)  
**Church Buildings Support Officer:** Ms Pat Evemy, [patevemy@gmail.com](mailto:patevemy@gmail.com) or 07801 097502  
**Mission Adviser to the Catholic Parishes of the Diocese and Vicar of Ettingshall:** Revd Damian Feeney - 07949 570387 or [damian.feeney@lichfield.anglican.org](mailto:damian.feeney@lichfield.anglican.org)  
**Deputy Director of Mission:** Revd David Cundill, focussing on fresh expressions and young adults.  
[david.cundill@lichfield.anglican.org](mailto:david.cundill@lichfield.anglican.org)  
**Transforming Communities Together Development Worker:** James Henderson -  
[james.henderson@tctogether.org.uk](mailto:james.henderson@tctogether.org.uk)  
**Diocesan Enabling Church Advisor:** Revd Zoe Heming [zoe.heming@lichfield.anglican.org](mailto:zoe.heming@lichfield.anglican.org)  
**Diocesan Advisor to the Deaf Church:** Revd Susan Myatt [susan.myatt@risingbrook.org](mailto:susan.myatt@risingbrook.org)

Do you host another Christian congregation or denomination in your church buildings? If so please send details to [dave.blake@lichfield.anglican.org](mailto:dave.blake@lichfield.anglican.org)

### CHURCHWARDEN AND CHURCH OFFICER TRAINING AT ST JAMES' CHURCH, BROWNHILLS

There will be an induction training day for Churchwardens on **Saturday 12th October** from approx. 10am-4pm. Further details will be issued from the Archdeacon of Lichfield's Office, but in the meantime please register your interest for these training days by contacting Sally Churchill on [sally.churchill@lichfield.anglican.org](mailto:sally.churchill@lichfield.anglican.org). Further information about the Role of a Churchwarden is at [www.lichfield.anglican.org/Archdeacons](http://www.lichfield.anglican.org/Archdeacons)

Thy Kingdom Come has a brand new website at [www.thykingdomcome.global/](http://www.thykingdomcome.global/)

A Christian Prayer App designed to help you pray more widely

### THE CHURCHWARDENS YEARBOOK 2020

*The annual diary & reference book for churchwardens in The Church of England and The Church in Wales.*

Copies of the 2019 Yearbook are available to inspect at the Visitations. To order your copy please email [enquiries@churchwardenbooks.co.uk](mailto:enquiries@churchwardenbooks.co.uk)

### SPIRITUAL COMPANIONSHIP

Someone to accompany you on **your** pilgrimage. We have trained Spiritual Companions (sometimes called 'Spiritual Directors') who will listen as you describe your journey and help you ask/answer the question: **'Where is God in this?'**. For further information, contact Charles Ruxton - [charles.ruxton@trinitychurches.org](mailto:charles.ruxton@trinitychurches.org) or Pauline Shepherd - [p.shepherd140@btinternet.com](mailto:p.shepherd140@btinternet.com)

The Black Country Urban Industrial Mission (BCUIM) encourages and supports workplace chaplaincy as part of the mission of the local church. One of our retiring chaplains described chaplaincy as the most significant experience of his Christian ministry. We're looking for volunteers, church members who are keen to take up this varied ministry, good listeners with a robust faith, who like a challenge.

For more details: [enquiries@bcuim.co.uk](mailto:enquiries@bcuim.co.uk) or 07714 103007.



The Archdeacon of Walsall

The Venerable Dr Susan Weller 07583 119740

[archdeacon.walsall@lichfield.anglican.org](mailto:archdeacon.walsall@lichfield.anglican.org)



PA to the Archdeacon of Walsall

Mr Dave Blake 01543 622590

[dave.blake@lichfield.anglican.org](mailto:dave.blake@lichfield.anglican.org)

## ARCHDEACONRY OF WALSALL 2019 VISITATION NEWS

### PLEASE ENSURE YOU HAVE UPDATED YOUR CHURCH OFFICER DETAILS

This is a vitally important component part of wider Diocesan communications. The details of your newly elected Church Officers should by now have been updated on-line at [www.lichfield.anglican.org](http://www.lichfield.anglican.org) – use the Login button to access the portal page, where you can amend Parish and Church Officers. It is important that the Diocese has this information, to be able to contact people, especially the Safeguarding Officer, if there is an issue. Please update with any changes during the year, not only after the APCM. To log in you should be an officer already held within the diocesan database and use an appropriate web browser. If you don't know which web browser you are using, check here <https://whatsmybrowser.org/>. These forms work best with the latest versions of:

- ◆ Internet Explorer <http://bit.ly/ZBPChF>
- ◆ Google Chrome <http://bit.ly/Rqa0iu>

There is useful information on how to log in and how to update details at:

[www.lichfield.anglican.org/church-admin-resources/](http://www.lichfield.anglican.org/church-admin-resources/)

Once logged in, please follow the instructions carefully to ensure complete data is entered – and to make life easier, these details can be amended at any time. If you are having problems updating your details please contact Angela Bruno on 01543 306220 or email [angela.bruno@lichfield.anglican.org](mailto:angela.bruno@lichfield.anglican.org).

Please also update your church details on 'A Church Near You' - [www.achurchnearyou.com](http://www.achurchnearyou.com). This has been updated and the new system means it's now Clergy who are automatically the admins for their Church's page. A Church can have up to 5 editors; requests are sent to Clergy to authorise (except in a Vacancy, when ACNY will manually do this). Anyone who used to be an editor is still one; the log-in is using email as user name. The FAQ page is really handy for many of the common queries: [www.achurchnearyou.com/faq/](http://www.achurchnearyou.com/faq/)

Safeguarding details should be posted on the home page of your Church website and on your page on a Church Near You. A guide on how to add pages to ACNY is at: <https://achurchnearyou.zendesk.com/hc/en-us/articles/360010073334-Add-pages-change-the-order-of-pages-and-delete-pages>

[www.parishresources.org.uk](http://www.parishresources.org.uk) This site is provided by the Church of England's National Stewardship & Resources team and offers over 400 pages of resources (web & pdf) to support all aspects of stewardship, administration and management in the local church, including the responsibilities of PCC members as charity trustees.

### SAFEGUARDING

In 2019 we are looking to provide more Safeguarding training for our Safeguarding Co-Ordinators, Clergy, Local Ministers and Parishes. To book onto any sessions or queries about the training please email [safeguarding@lichfield.anglican.org](mailto:safeguarding@lichfield.anglican.org). Parishes should keep a list of those who have completed training.

It is now obligatory that anyone who takes Home Communion to people has to have a DBS Check. Each Deanery now has a Safeguarding Representative, who will handle all DBS checks for that Deanery.

Details can be found at [www.lichfield.anglican.org/safeguarding/](http://www.lichfield.anglican.org/safeguarding/)

### From The Church of England's Church Support Hub

To help Churches organise life events, we're delighted to announce the next generation successor to the Pastoral Services Diary. It is custom-built, online software, that can radically streamline the administration for baptisms, weddings and funerals. It can also help churches build lasting relationships with new contacts through these events. To register for a free account go to:

[www.lifeeventsdiary.org/register/](http://www.lifeeventsdiary.org/register/)

**CCLI LICENCES:** It is important that all Churches have Licence(s), to ensure fairness for copyright holders.

Further information is available at

[www.lichfield.anglican.org/Archdeacons](http://www.lichfield.anglican.org/Archdeacons)

### The Diocesan Registry

The Registry have recently improved and updated the resources they have on the Diocesan website, which are regularly updated as laws are changed, see:

[www.lichfield.anglican.org/registry/](http://www.lichfield.anglican.org/registry/)

### Healing Ministry Enablers

There are Healing Ministry Enablers in each Archdeaconry and they are as follows:

Lichfield – Revd Irene Nicholls

Salop – Revd Suzan Williams

Stoke – Revd Paul Howard

Walsall – Revd Allen Bower

If you have any queries about resources or training, or need to chat an area of this ministry through, do get in touch with them. Contact details, and lots more useful information, are available on the diocesan healing page;

[www.lichfield.anglican.org/healing\\_ministry/](http://www.lichfield.anglican.org/healing_ministry/)

**Crossing the Threshold Toolkit:** Offers a step-by-step guide to managing a Church Building Project

<https://www.hereford.anglican.org/Crossingthethresholdtoolkit/>

### Local Authority Investment in church property

[www.churchcare.co.uk/about-us/campaigns/news/1083-local-authority-investment-in-church-buildings](http://www.churchcare.co.uk/about-us/campaigns/news/1083-local-authority-investment-in-church-buildings)

[www.churchcare.co.uk/images/Churches/Local-Authority-Investment-in-Church-Buildings-Guidance.pdf](http://www.churchcare.co.uk/images/Churches/Local-Authority-Investment-in-Church-Buildings-Guidance.pdf)

### ONLINE FACULTY SYSTEM (OFS)

Applications for permission are now submitted using the on-line system, for a guide on how to do this please visit .

<https://www.lichfield.anglican.org/support-online-applications>

There is a document detailing what are on Lists A and B at <https://www.lichfield.anglican.org/documents/lists-a-and-b/>.

List A matters do not need to be added, but can be if you wish; List B and Faculties are applied for via the OFS, as are any Additional Matters. If you have any queries or are struggling with your on-line application please contact Dave Blake, Archdeacon's PA, or Giles Standing, Assistant DAC Secretary, on 01543 622540 or [giles.standing@lichfield.anglican.org](mailto:giles.standing@lichfield.anglican.org)

### DO YOU HAVE CHURCH BUILDING ISSUES?

The Diocese employs two officers who can advise on the maintenance, repair and development of church buildings. Kristina Williamson and Pat Evemy also run workshops on topics including: how to prepare statements of significance and need, how to apply for a faculty, how to fundraise, how to make your church more accessible and a focus for community activities.

There are also a host of experts in particular areas like heating and lighting available for advice. For further information please contact: [patevemy@gmail.com](mailto:patevemy@gmail.com) [kristina.williamson@lichfield.anglican.org](mailto:kristina.williamson@lichfield.anglican.org)

### QUINQUENNIAL INSPECTION OF CHURCHES (CBC 2011)

The Church of England's Quinquennial Inspection system provides for the inspection of church buildings every five years by an architect or chartered building surveyor approved by the Diocesan Advisory Committee (DAC).

The Quinquennial report is one of the key documents which assists the Parochial Church Council (PCC) in the care and repair of a church building, for which it is legally responsible. It gives a snapshot of the repair needs of the building and lists these according to their priority. The Archdeaconry Office are currently "chasing" overdue QIs; make sure yours is up to date!

The report is read by the DAC, Archdeacon and by any grant-giving bodies which the PCC approaches.

The legal framework for the Quinquennial inspection system can be found in the Inspection of Churches Measure 1955.

### DIOCESAN BOARD OF EDUCATION

#### Academisation

Any school considering Academisation should talk to the Diocesan Board of Education in the first instance. The Diocesan Policy on Academies can be found on their website <http://ldbe.co.uk/ldbe-policy-on-academies/>

For further information about the work of the LDBE, please contact Paula Lloyd 01543 306040

or [paula.lloyd@lichfield.anglican.org](mailto:paula.lloyd@lichfield.anglican.org)

#### Standing Advisory Councils For Religious Education (S.A.C.R.E.)

S.A.C.R.E. advise the Local Authority upon such matters connected with Religious Education to be given in accordance with an agreed syllabus as the Authority may refer to the Council or as the Council may see fit. In particular the advice must cover methods of teaching, choice of materials and provision of training for teachers.

If you have a few hours to spare each term and would be interested in representing the Church of England Board of Education on either the Walsall or Wolverhampton Council please contact [paula.lloyd@lichfield.anglican.org](mailto:paula.lloyd@lichfield.anglican.org)



**HOPE produce some brilliant materials for churches**, and many of our churches use them. A brochure summarising all they offer is available free (pay postage only) with a pull-out calendar. Why not buy one for every member of the PCC/DCC? You can see it and purchase it at:

<https://hopepublishing.org.uk/products/2020-hope-brochure>

**Fees for Weddings and Funerals:** The current table for 2019 is available on the Diocesan website:

[www.lichfield.anglican.org/documents/fees-table-2019](http://www.lichfield.anglican.org/documents/fees-table-2019)

### Resourcing Parish Mission

Got a new initiative in mind to enhance the Mission of your Church or Fresh Expression? Need some help with funding to get started? Perhaps some AV equipment for a new service or ministry, new noticeboards to attract more people towards your church, maybe even a worker to target some younger generations?

Find out more details at [www.lichfield.anglican.org/rpm/](http://www.lichfield.anglican.org/rpm/), including the full terms of reference and application deadlines for the rest of 2019.

Contact Richard Barrett if you have any queries at [richard.barrett@lichfield.anglican.org](mailto:richard.barrett@lichfield.anglican.org) or on 01543 622592

**Livability**—Lifting the lid on Mental Health: A call to build Churches that listen. For more details go to [www.livability.org.uk](http://www.livability.org.uk)

As part of Eco Diocese, our Diocesan Synod has requested deaneries to recommend that all parishes register for Eco Church. For more details contact our Diocesan Environmental Officer, Richard Clarkson, [revrichclarkson@gmail.com](mailto:revrichclarkson@gmail.com), or register at <https://ecochurch.arochoa.org.uk/register/>



TRANSFORMING COMMUNITIES TOGETHER is a partnership between the Diocese and the Church Urban Fund. We help to build capacity and resilience in communities to tackle poverty. We work together with churches and others to transform lives and build flourishing communities. We are here to be a resource to support that fantastic work already happening across Walsall and Wolverhampton and beyond. We also work closely with Sandwell Churches Link, who will be doing similar work across Sandwell. One current project is free modern slavery training for churches and church projects. Contact [james.henderson@tctogether.org.uk](mailto:james.henderson@tctogether.org.uk) for further details about this and other aspects of our work or visit [www.tctogether.org.uk](http://www.tctogether.org.uk)

**Places of Welcome:** is a growing network of hospitality run by churches and local community groups so that everyone in their area has a place to go for a friendly face, a cup of tea and a conversation if and when they need it. For further details visit [www.placesofwelcome.org.uk](http://www.placesofwelcome.org.uk) or email [info@placesofwelcome.org.uk](mailto:info@placesofwelcome.org.uk)

**Dementia Friendly Churches:** Su Parker is promoting dementia friendly churches across the Black Country. For full details of the support available, visit [www.lichfield.anglican.org/dementia](http://www.lichfield.anglican.org/dementia) or contact [su.parker@lichfield.anglican.org](mailto:su.parker@lichfield.anglican.org)

**Just Finance Black Country** is working towards a fairer financial system for all in the Black Country. Cassius Francis asks "we're recruiting volunteers to deliver our basic budgeting course – is there any-one in your church who might help?" Contact [cassius.francis@tctogether.org.uk](mailto:cassius.francis@tctogether.org.uk) or visit [www.justfinancefoundation.org.uk/black-country](http://www.justfinancefoundation.org.uk/black-country)

**Near Neighbours:** offers support to faith and community groups in the Black Country who want to connect with people of different faiths and cultures. Small grants and training is available. For more information contact Black Country coordinator [ruth.burgess@tctogether.org.uk](mailto:ruth.burgess@tctogether.org.uk) or visit [www.near-neighbours.org.uk/](http://www.near-neighbours.org.uk/)