

JOB DESCRIPTION

Resident Pastoral (Chaplaincy) Assistant

Line Manager Vicar of St Oswald's and Headmaster of Oswestry School

Reports to Deputy Head

Reference: Local Worship Leader in Diocese of Lichfield guidance

General Responsibilities

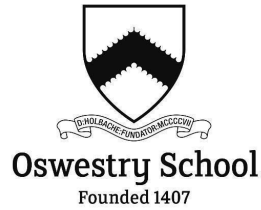
- Help this role to develop and evolve
- Bring the worshipping communities of School and Church together

School Responsibilities

- Develop a regular, consistent Christian presence in the School
- Liaise with the School pastoral team
- Mentor pupils who are referred by staff or make their own approach
- Contribute creatively to and support the assembly/worship programme, including Sunday evening services, in liaison with the Headmaster
- Be available for three days each week with the flexibility to be called in when needed
- Be available and present at pupils' free time, offering a drop-in facility at fixed times in the week
- Lead, where requested, clubs and activities to develop pupils understanding of the Christian faith
- Work with the School to develop an appropriate referral system
- Be open to staff requests for support, especially in the implementation of the religious studies programme
- Contribute to staff prayer times
- Follow all policies and procedures as outlined in the staff handbook
- Carrying out other reasonable duties within the responsibilities of the post and capabilities and training as required and as asked by the line manager

Church Responsibilities

- Develop our ministry among families and young people which currently includes Messy Church, and midweek Under-5's group and the creation of a new Sunday morning worship group
- Planning and running midweek activities for children and young people to assist with their spiritual journey
- Assist in leading worship where appropriate, as agreed with the vicar
- Contribute to the pastoral care of children and young people in small groups and on a one to one basis
- Regular participation in services to feed and support your spiritual needs
- Take an active part in wider church life as appropriate
- Attend suitable training for ministry and monthly wider church staff meetings
- Encourage and equip young people to seek out opportunities for ministry in the church for example as servers and worship leaders



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Person Specification

- able to articulate and demonstrate a deep and prayerful Christian faith
- a good communicator and listener
- both sensitive and creative
- able to initiate and motivate
- organized, energetic and outgoing
- able to relate easily to staff, pupils, parents, governors and clergy
- willing to develop the skills needed to work in educational institutions
- able to work within the confidentiality boundaries of school policies Health and safety awareness

<p>Signed</p> <p>Print name</p> <p>Dated</p> <p><i>(Post holder)</i></p>	<p>Signed</p> <p>Print name</p> <p>Dated</p> <p><i>(Line Manager)</i></p>
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