



Venue Access Information for Attendees

Venue	Stafford, St John's Church	Date	Jan 2019
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How far from nearest train/ bus station ?	1 mile
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Car Parking

Where do People Park?	Right outside
Is this obvious?	Yes
Is there Disabled Parking?	Yes – 2 spaces

How far is the parking from the Entrance?	Right outside
Are any gates easy to Open?	No gates
Do any slopes have a handrail?	No slopes outside
Are there any trip hazards?	No
Is there adequate lighting?	Yes – automatic with movement sensors
Is the path wide enough for wheelchairs (1.2m) ?	Yes

Entrance



Is the venue signage clear and the entrance well signposted?	Yes
Is there a ramp (if needed) ?	N/A
Are the doors easy to open?	Yes
Are they wide enough for wheelchairs? (1000mm is standard, most wheelchairs will pass through 760mm)	Yes

Lighting and Vision

Are lighting levels constant throughout the building?	Yes
Is there adequate artificial/natural lighting?	Yes

Sound

Is there a sound system with headset (better than lapel) microphone for speakers?	Yes
Is there a roving microphone so that others can be heard when participating?	Yes

Hearing loops

Is there a hearing induction loop?	Yes in Church, to be installed in Hall
Is it always used?	Yes
Is it regularly tested?	Yes

Moving around the venue

Can all areas be reached by a wheelchair?	Yes, slope to Communion Rail in side Chapel
Are any steps or ramps well lit and have rails?	Yes
Can everyone access the emergency exits?	Yes
Is there a quiet space people can withdraw to if they become anxious?	Yes – side chapel or foyer

Toilets

Do you have a toilet?	Yes, ladies, gents & disabled with nappy changing shelf
If not what arrangements are available for people?	N/A
Is it accessible to wheelchairs?	Yes
Does it have an alarm system?	Yes