

AGENDA SEPTEMBER 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 04 September 2024

27 September 2024

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Rugby, St George
Mark Evans	Canley, St Stephen
Mark Stewart	Berkswell, St John Baptist

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 12 June 2024 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**
- 5. **APPOINTMENTS**

Appointment of Colin Angus as DAC Net Zero Carbon Officer

- 6. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Chesterton, St Giles {2024-096250}

Proposals **Roofing repairs as per "Works of Repair - Specification & Schedule of Works.pdf"**

Date issued 25/07/2024

Coventry, St Anne and All Saints {2024-098398}

Proposals **Installation in the Lower hall storage room of 2 air vents as per "Air Vents Schedule of Works July 2024.pdf"**

Date issued 17/07/2024

Finham, St Martin in the Fields {2024-099340}

Proposals **Install 3 remotely operated venetian blinds on the 3 high dormer windows on the south side of church as per "Installing new blinds St Martins Church.docx"**

Date issued 25/07/2024

Great Alne, St Mary Magdalen {2023-083960}

Proposals **RETROSPECTIVE FACULTY for creation of an Area for the Burial of Cremated Remains and limited extension of this area for a further five burials, as per "Application Details.pdf"**

Date issued 21/08/2024

Haselor, St Mary and All Saints {2024-101222}

Proposals **CONFIRMATORY FACULTY for works granted under Interim Faculty: Re-gild the church tower clock, as per quote by Time Assured Limited dated 24/7/24**

Date issued 31/07/2024

Haselor, St Mary and All Saints {C7316/2024}

Proposals **PRIVATE FACULTY: Finnemore memorial**

Date issued 25/07/2024

Rugby, St Andrew {2024-099843}

Proposals **Refurbishment and repair of the historic blue and white altar frontal on the high altar, together with its accompanying superfrontal, as per quote by Watts & Co. dated 19/12/2023**

Date issued 25/07/2024

Rugby, St George {2024-099897}

Proposals **The removal of very old kitchen units and replacement with donated kitchen units in the side kitchen of the Hall at St George's church Rugby as per "Specification for refurbishment of side kitchen June 2024.pdf"**

Date issued 19/07/2024

Warwick, St Nicholas {2024-101209}

Proposals Making the church's Great War memorial accessible by placing a large framed photo in the Narthex

Date issued 03/08/2024

Whitchurch, St Mary {2023-092275}

Proposals To replace partially collapsed brick boundary wall on north side of church with stock-proof fencing masked with mixed species hedging (thorn, dogrose, beech, holly), as per Statement of Need, "Application Details" document and "Response wall faculty" document

Date issued 02/08/2024

Wolston, St Margaret {2024-098730}

Proposals Mounting of TV monitor on rear wall
 A 50 inch TV monitor to be mounted on rear (West) wall adjacent to the window
 This will be used during services by the leader of the service
 Details in Statement of Need

Date issued 25/07/2024

7. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Ansley, St Lawrence {C7329/2024}	Grade: II*	CP – 01
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Proposals: PRIVATE FACULTY: Gaskin memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Bedworth, All Saints {2024-098448}	Grade: II*
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Proposals: Insulation for office ceilings

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	

Berkswell, St John Baptist {C7332/2024}	Grade: I	CP – 02
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Proposals: PRIVATE FACULTY: Westlake memorial

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	

Bishop's Tachbrook, St Chad {2023-088195}	Grade: I
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Proposals: Installation of porch door

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	

Burton Hastings, St Botolph {2024-094033}	Grade: II*
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Proposals: Retrospective improvement and enlargement of the Garden of Remembrance

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 12/06/2024
<i>Referred to:</i> Tim Cockell David Lowe	
DAC is invited to: Consider the application for a Notification of Advice	

Canley, St Stephen {2024-100352}	Grade: Unlisted
Proposals: New Flooring throughout sanctuary and side room addition of a dividing wall, creating a walk in cupboard at back of the sanctuary. Replace 3 broken/rotting windows	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	
Coventry, St Anne and All Saints {2024-101511}	Grade: Unlisted
Proposals: RETROSPECTIVE - Installation of icon blinds by St. Veronika's Romanian Orthodox Church in lower hall	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Tim Cockell	
DAC is invited to: Consider the application for a Notification of Advice	
Grandborough, St Peter {2024-101788}	Grade: II*
Proposals: Repair and Restoration of Caen stone reredos	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Brian Russell Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	
Great Alne, St Mary Magdalen {2024-101173}	Grade: II
Proposals: Replace rotten shed	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	

Great Aine, St Mary Magdalen {2024-101164}	Grade: II	
Proposals: Install replacement oil tank		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Peter Bemrose		
DAC is invited to: Consider the application for a Notification of Advice		
Hillmorton, St John Baptist {2024-101587}	Grade: II*	
Proposals: Replacement of heating system		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Peter Bemrose		
DAC is invited to: Consider the application for a Notification of Advice		
Kineton, St Peter {2024-101569}	Grade: II*	
Proposals: Repair vestry roof and make good internal plaster and decoration		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		
Marton, St Esprit {C7219/2024}	Grade: II*	CP – 03
Proposals: Nave and chancel reordering		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 3		
<i>Last DAC meeting:</i> 24/07/2024		
<i>Referred to:</i> Full Committee		
DAC is invited to: Note the correspondence from CBC		

Rugby, St George {2024-101911}	Grade: Unlisted
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Proposals: Removal and disposal of redundant pews

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Nick Reading Katie Cross	
DAC is invited to: Consider the application for a Notification of Advice	

Stratford-upon-Avon, Holy Trinity {2024-101271}	Grade: I
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Proposals: Installation of a Mechanical Hoist for Chandelier

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Tysoe, Assumption of the Blessed Virgin Mary {C7334/2024}	Grade: I	CP – 04
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Proposals: PRIVATE FACULTY: Frost memorial

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	

Wellesbourne, St Peter {2024-099761}	Grade: II*
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Proposals: CONFIRMATORY FACULTY for works granted under Interim Faculty as per "Poppy Cascade Statement of Need". Permission is also requested for a further five years

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	

8. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

9. LIST B APPLICATIONS

- a) Applications issued

Ball Hill (Coventry), St Margaret of Antioch {2024-101217}

Proposals Repairs to Outlet & Downpipe to Valley Gutter to North-east of Chancel per Adrian Matthias schedule July 2024

Date issued 29/07/2024

Bubbenhall, St Giles {2024-099351}

Proposals Repairs to graveyard wall

Date issued 22/07/2024

Coventry, St Anne and All Saints {2024-098311}

Proposals Install small electric wall heater in rear storage room in lower hall

Date issued 22/07/2024

Coventry, St Anne and All Saints {2024-099146}

Proposals Repair and or replace C1 Downpipe on a like-for-like basis

Date issued 22/07/2024

Eastern Green, St Andrew {2024-100394}

Proposals Rebuild and repoint external wall. Wall was damage due to a car collision

Date issued 03/08/2024

Frankton, St Nicholas {2024-100736}

Proposals New notice board

Date issued 05/08/2024

Rugby, St George {2024-096423}

Proposals Planting trees to support being Eco church, improve landscape, encourage wildlife

Date issued 07/08/2024

Wyken Croft, Risen Christ {2024-099447}

Proposals Treatment and painting of external door - St Mary Magdalene Church

Date issued 31/07/2024

10. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Burmington, St Barnabas and St Nicholas	Gabriella Smith	14/03/2024	01/08/2024	No - 20 weeks late
Southam, St James	Bryan Martin	18/07/2024	12/08/2024	Yes
Wolvey, St John Baptist	Simon Bird	03/05/2024	30/07/2024	No - 4 weeks late

11. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

12. DATE OF FUTURE MEETINGS

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm

2025

Wednesday 29th January 2025 at 2pm

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July or Tuesday 5th August – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm