

MINUTES JULY 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 24 July 2024

03 September 2024

Tim Latham
Secretary

Present: Revd. Tim Cockell (Chair)
Mr G Armitage Mr C Baker Mr P Bemrose
Mr S Bird Mr K Chambers Rev K Cross
Mr M Evans Mr N Reading Ven Dr B Russell
Mr B Skingley

Apologies: Mr N Allcoat Mr B Sinclair

In attendance: Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)
Mr C Angus (Net Zero Carbon Project Officer)

30/24 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

31/24 **DECLARATIONS OF INTEREST**

Godfrey Armitage	Finham, St Martin in the Fields
Chris Baker	Haselor, St Mary and All Saints
Simon Bird	Keresley, St Thomas
	Rugby, St George
	Wolston, St Margaret
Katie Cross	Haselor, St Mary and All Saints
Mark Evans	Willoughby, St Nicholas

32/24 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 12th June April 2024 were agreed.

33/24 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Finham, St Martin in the Fields
{2024-099340}**

**Grade:
Unlisted**

Proposals: Install blinds on the dormer windows south side of church

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

**Haselor, St Mary and All Saints
{C7316/2024}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Finnemore memorial

Decision: Recommend

ACTION: Notification of Recommendation

**Keresley, St Thomas
{C7174/2023}**

**Grade:
II**

Proposals: PRIVATE FACULTY: Tinkler memorial

Correspondence: Chancellor

ACTION: No Action

**Oxhill, St Laurence
{2024-099987}**

**Grade:
I**

Proposals: Reordering phase 1

Comments: Nigel Allcoat, Simon Bird

Delegated to: Nigel Allcoat, Simon Bird

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Rugby, St Andrew
{2024-099843}**

**Grade:
II***

Proposals: Refurbishment of Blue and White Altar Frontal and
Superfrontal

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Stoke (Coventry), St Michael **Grade:**
II*
{C7178/2023}

Proposals: PRIVATE FACULTY: Haywood memorial

Correspondence: Chancellor

ACTION: No Action

Walsgrave-on-Sowe, St Mary **Grade:**
II*
{2024-097644}

Proposals: Formalise the Gardens of Remembrance

Comments: Tim Cockell, Mark Evans

Delegated to: Tim Cockell, Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Warwick, St Nicholas **Grade:**
I
{2024-101038}

Proposals: Replacement of defective gas boilers, flue, and ancillary works

Comments: Peter Bemrose

Delegated to: Peter Bemrose

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Willoughby, St Nicholas **Grade:**
II*
{2024-100196}

Proposals: Create a new baptistry window

Comments: Tim Cockell, Nick Reading

Delegated to: Tim Cockell, Nick Reading

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Wolston, St Margaret **Grade:**
I
{2024-098730}

Proposals: Mount TV monitor on rear wall

Comments: Brough Skingley

Decision: Recommend

ACTION: Notification of Recommendation

b) Site visits

**Marton, St Esprit
{C7219/2024}**

**Grade:
II***

Proposals: Nave and chancel reordering

ACTION: Report dispatched to PCC

**Salford Priors, St Matthew
{C7311/2024}**

**Grade:
I**

Proposals: Development of churchyard for missional engagement activities, including:
1. Erection of a timber shelter/classroom in the west part of the churchyard
2. Installation of small-scale signage to create a nature/reflection walk
3. Introduction of a small labyrinth via low-level planting
4. Introduction of a bird hide screen for bird watching and as a space for private prayer and reflection

ACTION: Report dispatched to PCC

34/24

LIST B APPLICATIONS

Bedworth, All Saints {2023-084723}

Proposals Repair of a low wall in the graveyard

Date issued 04/07/2024

Coventry, St Anne and All Saints {2024-098249}

Proposals Replacement of lighting in lower hall with low energy lamps

Date issued 13/06/2024

Frankton, St Nicholas {2024-098349}

Proposals Addition of under pew heaters to 4 more rows of pews (installed in 1872) in the chancel

Date issued 05/06/2024

Tidmington, Church of the Ascension {2024-099519}

Proposals Minor repointing and consolidation of stonework, as specified in Quinquennial report

Date issued 04/07/2024

Weddington, St James {2024-099272}

Proposals Replacement of broken bench

Date issued 04/07/2024

Wootton Wawen, St Peter {2024-099358}

Proposals Repair of Brass Cross

Date issued 04/07/2024

35/24 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Baginton, St John Baptist	Steven Matthews	11/06/2024	20/06/2024	Yes
Harbury, All Saints	Sarah Baldwin	06/04/2024	06/06/2024	Yes
Leamington Spa, St Mark	Steven Matthews	11/06/2024	20/06/2024	Yes
Whichford, St Michael	Simon Bird	12/04/2024	26/06/2024	No - Two weeks late

b) Advisers' Reports to be sent to PCCs

i) Warwick, St Nicholas

Heating Report by Peter Bemrose

ACTION Reports authorised for dispatch to PCC

36/24 DATE OF FUTURE MEETINGS

Thursday 30^h July 2024 – DAC TOUR

Wednesday 11th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm