

MINUTES December 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 06 December 2023

23 January 2024

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr N Allcoat Mr G Armitage Mr C Baker
Mr P Bemrose Mr S Bird Mr K Chambers
Mr N Reading Mr B Skingley Mr M Stewart
- Apologies:** Mr B Sinclair Mr M Evans
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)

55/23 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

56/23 **DECLARATIONS OF INTEREST**

Chris Baker	Alcester, St Nicholas
Simon Bird	Weddington, St James
	Kenilworth, St Nicholas
Mark Evans	Leamington Spa, All Saints
Brough Skingley	Kenilworth, St Nicholas
Mark Stewart	Warwick, St Mary

57/23 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 25th October 2023 were agreed.

58/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas
{2023-089801}

Grade:
II*

Proposals: To install a Digital Organ for general Church use

Comments: Nigel Allcoat

Delegated to: Nigel Allcoat

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Bedworth, All Saints
{2023-092066}

Grade:
II*

Proposals: Removable secondary glazing to lower vestry (office) and
main office

Comments: Ben Sinclair

Decision: Recommend

ACTION: Notification of Recommendation

Eastern Green, St Andrew
{C7069/2023}

Grade:
Local

Proposals: PRIVATE FACULTY: Davis memorial

Correspondence: Chancellor

ACTION: No action

Great Aine, St Mary Magdalen
{C7048/2023}

Grade:
II

Proposals: PRIVATE FACULTY: Stanley memorial

Correspondence: Chancellor

ACTION: No action

Hampton Lucy, St Peter ad Vincula
{C6996/2023}

Grade:
I

Proposals: Installation of WC into North porch, and installation of
servery into South aisle.

Correspondence: Victorian Society

ACTION: No action

Leamington Spa, All Saints **Grade:**
II*
{2023-090991}

Proposals: Churchyard Regeneration & Labyrinth

Comments: Tim Cockell, Simon Bird

Delegated to: Tim Cockell, Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Lillington, St Mary Magdalene **Grade:**
II
{2023-092652}

Proposals: The provision of disabled access to the main entrance of
the church

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Long Itchington, Holy Trinity **Grade:**
II*
{2023-087065}

Proposals: Servery Project - to provide facilities to allow the church to
grow its work in the community warm hubs and
community gatherings

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Ufton, St Michael and All Angels **Grade:**
II*
{2023-091985}

Proposals: Removal of spruce tree

Comments: David Lowe

Delegated to: David Lowe

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Warwick, St Mary **Grade:**
{2023-091278} **I**

Proposals: Repair to Tower - East Window

Comments: Nick Reading, Paul Platt

Decision: Recommend

ACTION: Notification of Recommendation

Weddington, St James **Grade:**
{2023-090114} **II**

Proposals: Installation of AV equipment

Comments: Brough Skingley

Delegated to: Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Whitchurch, St Mary **Grade:**
{2023-092266} **II***

Proposals: Repositioning of iron hurdle boundary fence

Comments: Tim Cockell

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

59/23 LIST B APPLICATIONS

Ansley, St Lawrence {2023-090843}

Proposals Notice and document container (connected to application 2023-090844 for collection box)

Date issued 23/10/2023

Ansley, St Lawrence {2023-090844}

Proposals Insert offertory box in Annexe wall (connected to application 2023-090843 for notice and document container)

Date issued 23/10/2023

Emscote, All Saints {2023-090763}

Proposals Addition of Solar Panels on the church roof

Date issued 28/10/2023

Newbold-on-Stour, St David {2021-067362}

Proposals Introduction of two benches to the churchyard

Date issued 27/10/2023

Rugby, St Andrew {2023-090412}

Proposals Installation of Defibrillator on exterior of church

Date issued 17/10/2023

Whitnash, St Margaret {2023-090950}

Proposals The felling of dead and dying trees in the churchyard extension

Date issued 27/10/2023

Wolston, St Margaret {2023-089000}

Proposals Install speakers on wall

Date issued 17/10/2023

60/23 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Bedworth, All Saints	John Dodson	28/04/2022	15/11/2023	No - 81 weeks late
Berkswell, St John Baptist	Mark King	02/11/2023	24/11/2023	Yes
Meriden, St Laurence	Stephen Oliver	20/10/2023	22/11/2023	Yes
Shilton, St Andrew	William Assheton	14/09/2023	27/10/2023	Yes

b) Quinquennial Architect

i) DAC advice on Quinquennial Inspector

DAC to consider their advice on Gabriella Smith

ACTION Advise that Gabriella Smith is suitable to inspect all churches

61/23 DATE OF FUTURE MEETINGS

Wednesday 24th January 2024 at 2pm

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Wednesday 11th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm