

AGENDA SEPTEMBER 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 13 September 2023

04 September 2023

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans	Westwood, St John Baptist
Mark Evans	Wood End, St Chad

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 26 July 2023 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**
- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Ansley, St Lawrence {C7068/2023}

Proposals PRIVATE FACULTY: Lightfoot memorial

Date issued 31/07/2023

Arrow, The Holy Trinity {2022-072523}

Proposals Planting of a Cotoneaster Juliette Ornamental tree in celebration of the Queen's Platinum Jubilee. Location shown on attached plan.

Date issued 15/08/2023

Ball Hill (Coventry), St Margaret of Antioch {2023-084110}

Proposals RETROSPECTIVE FACULTY for garden renovation works and tree removal as per "Application details" document, "Garden Plan" drawing and attached pictures

Date issued 09/08/2023

Eastern Green, St Andrew {C7069/2023}

Proposals PRIVATE FACULTY: Davis memorial

Date issued 31/07/2023

Great Aine, St Mary Magdalen {C7048/2023}

Proposals PRIVATE FACULTY: Stanley memorial

Date issued 10/08/2023

Kenilworth, St Nicholas {C7085/2023}

Proposals PRIVATE FACULTY: Moore memorial

Date issued 02/08/2023

Long Compton, St Peter and St Paul {2023-082311}

Proposals Installation of a training bell, as per quote by John Taylor & Co dated 27/5/23

Date issued 31/07/2023

Oxhill, St Laurence {C7072/2023}

Proposals PRIVATE FACULTY: Simmons memorial

Date issued 10/08/2023

Rugby, St Andrew {2023-084156}

Proposals Installation of temporary electrical organ, as per Revised Organ Proposal document

Date issued 03/08/2023

Salford Priors, St Matthew {C7076/2023}

Proposals PRIVATE FACULTY: Hughes memorial

Date issued 31/07/2023

Stratford-upon-Avon, Holy Trinity {2023-086719}

Proposals Installation of Roof Lanyards

Date issued 03/08/2023

Styvechale, St James {2023-086799}

Proposals **RETROSPECTIVE: The installation and repositioning of a 'Bug Hotel' in the churchyard**

Date issued 02/08/2023

Weethley, St James {2023-084808}

Proposals **Installation of plaques, with verses of Psalm 23 inscribed upon them, in churchyard, as per Proposal Document**

Date issued 02/08/2023

Whitnash, St Margaret {2023-087536}

Proposals **Conservation and restoration works relating to the following areas of St Margaret's Church:**

the Rose Window - (located to the west gable of the southern aisle)
the Chancel east window and masonry to the Chancel gable wall
masonry repairs to the redundant basement boiler room
masonry repairs to the buttress to the north side of the church tower
replacement of Chapter House external fire escape door (Chapter House built in 1980's, door has significant rot due to poor design)
redecoration of main church external entrance doors and external joinery to chapter house.

Full details are provided in the supporting documentation included with this submission which includes a summary document produced by the churchwarden to provide an overview of the whole project.

Date issued 02/08/2023

Wolvey, St John Baptist {2023-087771}

Proposals **Redecorate clock face on church tower as per quote, dated 14/7/23 and application details document**

Date issued 09/08/2023

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Ansley, St Lawrence {2023-089179}	Grade: II*	
Proposals: Create a new ABCR		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>	
<i>Referred to:</i> Tim Cockell		
DAC is invited to: Consider the application for a Notification of Advice		
Baginton, St John Baptist {C7063/2023}	Grade: I	
Proposals: Installation of WC and servery at West end of North aisle, and glazing the north arcade to create the Lucy Price room.		
<i>Project architect:</i> Peter Sheen		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 07/06/2023	
<i>Referred to:</i> Site Visit		
DAC is invited to: Volunteer for a site visit with HE, SPAB and CBC		
Offchurch, St Gregory {C7019/2023}	Grade: II*	CP – 01
Proposals: PRIVATE FACULTY: Brown Memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 26/04/2023	
<i>Referred to:</i> Full Committee		
DAC is invited to: Note the Chancellor's Statement of Reasons		

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2023-088537}	Grade: Unlisted
---	----------------------------

Proposals: Replace gas heating system with air-air heat pumps

<i>Project architect:</i> No Architect consulted or engaged on the proposals
<i>Contractor:</i> _____
<i>Total:</i> _____
<i>No. DAC meetings:</i> 1
<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Peter Bemrose
DAC is invited to: Consider the application for a Notification of Advice

Westwood, St John Baptist {2023-087875}	Grade: II
--	----------------------

Proposals: Actions to improve the thermal performance of the church extension buildings

<i>Project architect:</i> No Architect consulted or engaged on the proposals
<i>Contractor:</i> _____
<i>Total:</i> _____
<i>No. DAC meetings:</i> 1
<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Stewart
DAC is invited to: Consider the application for a Notification of Advice

Wood End, St Chad {2023-088558}	Grade: II
--	----------------------

Proposals: Making works granted under TMRO 2022-071600 permanent

<i>Project architect:</i> No Architect consulted or engaged on the proposals
<i>Contractor:</i> _____
<i>Total:</i> _____
<i>No. DAC meetings:</i> 1
<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Tim Cockell
DAC is invited to: Consider the application for a Notification of Advice

7. **ADDITIONAL CASES**

a) Applications submitted after the agenda deadline (separate list)

8. **LIST B APPLICATIONS**

Eastern Green, St Andrew {2023-088017}

Proposals The felling of a Tulip tree (*Liriodendron tulipifera*) that has become a H&S issue as its at the front of the church

Date issued 08/08/2023

Leamington Spa, St Mary {2023-087829}

Proposals **Repaint main doors of the church**

Date issued 31/08/2023

Lower Shuckburgh, St John Baptist {2023-088293}

Proposals **Place a moveable bench on church grounds near boundary wall**

Date issued 08/08/2023

Potters Green, St Philip {2023-087849}

Proposals **Redecoration - paint walls and woodwork**

Date issued 08/08/2023

Radford, St Nicholas {2023-087858}

Proposals **Removal of Diseased Willow Tree**

Date issued 22/08/2023

Rugby, St Andrew {2023-087212}

Proposals **Refix West Door Upper Pintles in New Stone Anchor Points**

Date issued 19/08/2023

Ryton-on-Dunsmore, St Leonard {2023-087217}

Proposals **To install a new net zero electric heating system**

Date issued 07/08/2023

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Allesley, All Saints	Adrian Mathias	03/05/2023	20/07/2023	No - 3 weeks late
Aston Cantlow, St John Baptist	Steven Matthews	26/07/2023	02/08/2023	Yes
Leamington Hastings, All Saints	Mark Evans	04/07/2023	31/07/2023	Yes
Leek Wootton, All Saints	Steven Matthews	18/07/2023	20/07/2023	Yes
North Radford, St Francis of Assisi	Mark Evans	06/07/2023	31/07/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Ilmington, St Mary

CP – 02

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

i) Tredington, St Gregory

CP – 03

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm

Wednesday 24th January 2024 at 2pm

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm