

MINUTES MARCH 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 08 March 2023

25 April 2023

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr G Armitage Mr C Baker Mr S Bird
Mr N Reading Mr M Stewart
- Apologies:** Mr P Bemrose Mr K Chambers Mr M Evans
Mr C Patrick Mr B Sinclair Mr B Skingley
Revd. P Walker
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)

9/23 OPENING PRAYER

Tim Cockell opened the meeting with prayer.

10/23 DECLARATIONS OF INTEREST

Mark Evans Willenhall, St John the Divine

11/23 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 18th January 2023 were agreed.

12/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Allesley, All Saints
{2022-080431}

Grade:
I

Proposals: Plant six deciduous tree saplings and one bush to mark the burials during this year as per supporting documentation

Comments: David Lowe

Decision: Recommend

Conditions: That the church submits a tree planting plan for the further planting of memorial trees to the DAC ecological adviser within six months

ACTION: Notification of Recommendation

Allesley, All Saints
{2023-081923}

Grade:
I

Proposals: Training bell

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Attleborough, Holy Trinity
{2022-068668}

Grade:
II

Proposals: Tower Repairs as per specification by Simon Bird

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Budbrooke, St Michael
{2023-082834}

Grade:
II

Proposals: CONFIRMATORY FACULTY for works granted under interim faculty. Repairs to the church roof: repairs to the north slope of the nave and chancel roofs.

The architect's specification includes re-roofing the north transept; this may be completed at a later stage. The urgent works are the repairs to the nave and chancel.

Comments: Mark Evans

Decision: Recommendation

ACTION: Notification of Recommendation

Burton Dassett, All Saints {2023-082730}	Grade: I
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Proposals: To rehang the front four bells, as per quote by John Taylor & Co. dated 30/1/23

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Coventry, Holy Trinity {2023-082160}	Grade: I
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Proposals: To install screens on pillars in the Nave and Chancel

Comments: Brough Skingley, Nick Reading

Delegated to: Brough Skingley, Nick Reading

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

Eastern Green, St Andrew {C6978/2023}	Grade: Local
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Proposals: PRIVATE FACULTY: Jarrett memorial

Decision: No objection

Conditions: That, as per the petitioner's suggestion, the wording is expanded to "My heart goes bump bump bump"

Advice: The memorial could not be unqualifiedly recommended as the committee were concerned that the phrase "Bump Bump Bump" or the suggested alternative "My heart goes bump bump bump" was unclear in meaning for those who did not know the deceased. However, the committee were satisfied the proposed inscription was not opposed to orthodox Christian belief and was in line with sections 40 and 41 of the Churchyard regulations, in that the inscription shows human individuality and diversity.

ACTION: Notification of No Objection

Exhall (Nuneaton Deanery), St Giles {2023-081993}	Grade: II*
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Proposals: Repointing of stonework
Replacement of carved stonework to West Belfry Window
Repairs to the Flag Pole
Slating Repairs to Tower Roof
Refurbishment of Weather Vane

Comments: Simon Bird

Decision: Recommend

ACTION: Letter of Recommendation

**Exhall (Nuneaton Deanery), St Giles
{2023-082276}**

**Grade:
II***

Proposals: Installation of a Height Restrictor at the entrance to the car park of the St Giles Meadow Burial Ground and installation of wooden fencing, with gate, to restrict the size of the car park, as per Project Proposal document.

Comments: Mark Evans

Decision: Recommend

Advice: Please see "Comments DAC" PDF appended to the application.

ACTION: Notification of Recommendation

**Fillongley, St Mary and All Saints
{2022-072247}**

**Grade:
II***

Proposals: Removal of interior meeting room wall in church extension

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

**Hartshill, Holy Trinity
{2023-081376}**

**Grade:
II**

Proposals: Amend wording on dedication plaque in church.

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

**Keresley, St Thomas
{C6933/2022}**

**Grade:
II**

Proposals: PRIVATE FACULTY: Martin memorial

Correspondence: Chancellor

ACTION: None

**Keresley, St Thomas
{C6988/2023}**

**Grade:
II**

Proposals: PRIVATE FACULTY: Thomas memorial

Decision: No objection

Conditions: That the inscription is centralised in the middle of the left column and not so close to the tassell image in the centre

Advice: The memorial could not be unqualifiedly recommended because marble memorials are not permitted under the Churchyard Regulations.

ACTION: Notification of No Objection

Leamington Spa, Holy Trinity **Grade:**
II
{2022-080673}

Proposals: Fitting a number of "D" rings externally to the church walls either side of the main door to allow banners and posters to be erected.

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Leamington Spa, Holy Trinity **Grade:**
II
{2023-081892}

Proposals: Making permanent removal of two rows of pews either side of the central aisle as originally applied for under TMRO application 2022-070779. We will not remove pews from the church.

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Newbold-on-Stour, St David **Grade:**
II
{2023-081760}

Proposals: Introduction of chairs and removal of pews

Comments: Tim Cockell, Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Rugby, St Andrew **Grade:**
II*
{2023-081758}

Proposals: Removing exterior boot scrapers, as per "Boot Scraper Report"

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Rugby, St Peter and St John {2023-081098}	Grade: Unlisted
Proposals: Refurbish kitchen in hall, as per Application Details document and Statement of Need	
<i>Comments:</i> Nick Reading, Heather Loosemore	
<i>Decision:</i> Recommend	
ACTION: Notification of Recommendation	
Ryton-on-Dunsmore, St Leonard {C6983/2023}	Grade: II*
Proposals: PRIVATE FACULTY: Tunney memorial	
<i>Decision:</i> No objection	
<i>Advice:</i> The memorial could not be unqualifiedly recommended because polished memorials and silver lettering are not permitted under the Churchyard Regulations.	
ACTION: Notification of No Objection	
Stoneleigh, St Mary {2023-081073}	Grade: I
Proposals: RETROSPECTIVE - Repairs following water damage after fracture of central heating pipe	
<i>Comments:</i> Mark Evans, Peter Bemrose	
<i>Delegated to:</i> Mark Evans, Peter Bemrose	
ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information	
Stretton-on-Dunsmore, All Saints {C6936/2022}	Grade: II*
Proposals: PRIVATE FACULTY: Bilclough memorial	
<i>Decision:</i> No objection	
<i>Advice:</i> The memorial could not be unqualifiedly recommended because the committee were not convinced that the proposed symbols were consistent with section 46 of the Churchyard Regulations and were also unconvinced that enough had been done to ensure that these symbols did not infringe copyright protections.	
ACTION: Notification of No Objection	

Willenhall, St John the Divine **Grade:**
II
{2023-081547}

Proposals: Re-painting the West Window cross as per quote by Adam Skotarek Building Services dated 16/01/23 and "Application Details" document

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Willenhall, St John the Divine **Grade:**
II
{C6991/2023}

Proposals: PRIVATE FACULTY: Mutton memorial tree

Comments: David Lowe

Delegated to: David Lowe

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information**

b) Site Visits

Hampton Lucy, St Peter ad Vincula **Grade:**
I
{C6996/2023}

Proposals: Installation of WC into North porch, and installation of servery into north aisle.

ACTION: DAC administrators to arrange a site visit

Whitchurch, St Mary **Grade:**
II*
{C6994/2023}

Proposals: Repair/Replacement of boundary wall

Advice: The parish should notify their insurers

ACTION: Report dispatched to PCCs

13/23 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Bilton, St Mark {2023-082312}

Proposals Planting trees because there have been a number felled recently and to increase the diversity of the trees in the churchyard

Date issued 14/02/2023

Eastern Green, St Andrew {2023-081063}

Proposals Replacement and repair to the lead soakers, as per quote from Morris Roofing Ltd dated 8/12/22

Date issued 20/01/2023

Tile Hill, St Oswald {2023-081399}

Proposals Urgent replacement of carpet in vestry

Date issued 24/01/2023

Whitnash, St Margaret {2023-081081}

Proposals Replacement of external church noticeboard

Date issued 20/01/2023

Willoughby, St Nicholas {2023-081597}

Proposals Repair/renewal of defective plaster to the north aisle

Date issued 06/02/2023

14/23 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Loxley, St Nicholas	Steven Matthews	17/01/2023	02/02/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Salford Priors, St Matthew

Heating Report by Peter Bemrose

ACTION Report dispatched to PCCs

15/23 ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

16/23 DATE OF FUTURE MEETINGS

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm