

MINUTES JANUARY 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 18 January 2023

08 March 2023

Tim Latham
Secretary

Present: Revd. Tim Cockell (Chair)
Mr G Armitage Mr P Bemrose Mr S Bird
Mr K Chambers Mr M Evans Mr P Platt
Mr N Reading Mr B Sinclair Mr B Skingley
Mr M Stewart Revd. P Walker

Apologies: Mr C Baker

In attendance: Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)

1/23 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

2/23 **DECLARATIONS OF INTEREST**

Simon Bird Kenilworth, St Nicholas
Weddington, St James
Mark Evans Wood End, St Chad

3/23 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 8th December 2022 were agreed.

4/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bishop's Tachbrook, St Chad **Grade:**
{2022-074114} **I**

Proposals: Screen monitor fixing

Comments: Simon Parr

Decision: Recommend

ACTION: Notification of Recommendation

Cheylesmore, Christ Church **Grade:**
{2022-080166} **II***

Proposals: Replacement of external doors and windows to hall

Comments: Mark Stewart

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local Authority before works commence

ACTION: Notification of Recommendation

Cubbington, St Mary **Grade:**
{2022-080105} **I**

Proposals: Installation of memorial plaque as per "Faculty Application St Mary's Cubbington" document

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Haselor, St Mary and All Saints **Grade:**
{2022-078959} **II***

Proposals: Area for the Burial of Cremated Remains

Comments: Peter Walker

Delegated to: Peter Walker

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Kenilworth, St John **Grade:**
II*
{2022-079022}

Proposals: Replace tiled south roof slope of the nave

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Kenilworth, St Nicholas **Grade:**
I
{2022-080388}

Proposals: To install ducting and new downpipe above the old strong room roof. To apply a waterproof membrane to the concrete roof.

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Kenilworth, St Nicholas **Grade:**
I TP – 01
{C6973/2023}

Proposals: PRIVATE FACULTY: Davis memorial

Decision: Recommend

ACTION: Notification of Recommendation

Meriden, St Laurence **Grade:**
I CP – 01
{C6968/2023}

Proposals: PRIVATE FACULTY: Smith memorial

Decision: Recommend

ACTION: Notification of Recommendation

Meriden, St Laurence **Grade:**
I TP – 02
{C6972/2023}

Proposals: PRIVATE FACULTY: Wright memorial

Decision: Recommend

ACTION: Notification of Recommendation

Studley, Nativity of the Blessed Virgin Mary **Grade:**
{2022-078736} **II***

Proposals: Faculty application to make permanent work carried out under TMRO 2022-078736 as per "Application for TMRO", drawings and photographs.

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Thurlaston (Coventry), St Edmund **Grade:**
{2022-079421} **II**

Proposals: Provision of secondary glazing in church tower to reduce drafts

Comments: Ben Sinclair

Decision: Recommend

ACTION: Notification of Recommendation

Weddington, St James **Grade:** CP – 02
{C6965/2023} **II**

Proposals: PRIVATE FACULTY APPLICATION: Brindley Memorial

Comments: Tim Cockell

Delegated to: Tim Cockell

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information**

Willenhall, St John the Divine **Grade:**
{2023-081303} **II**

Proposals: Lightning Conductor for Tower and Church Roof

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

**Wood End, St Chad
{2022-079798}**

**Grade:
II**

Proposals: BBC Filming of Drama "Two Tone" on March 13th 2023

Comments: Tim Cockell

Decision: No Objection

Advice: The application could not be unqualifiedly recommended because the committee had some concerns regarding the subject material and whether this would show the priesthood in a negative light. It is noted that the PCC have approved the script.

ACTION: Notification of No Objection

b) Site visits

**Alcester, St Nicholas
{C6963/2022}**

**Grade:
II***

CP – 03

**Proposals: Major repairs of pipe organ
Introduction of digital organ**

Correspondence: Site Visit Report by Claire Strachan

Decision: Recommend

ACTION: Letter to PCC

5/23 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Kenilworth, St Nicholas {2022-080380}

Proposals Plant a replacement hawthorn tree in the graveyard to replace the mature tree which had to be felled in Faculty 2021-066133

Date issued 21/12/2022

Tysoe, Assumption of the Blessed Virgin Mary {2022-080478}

Proposals Installation of ECO Plaque

Date issued 12/12/2022

6/23 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Combroke, St Mary and St Margaret	David Pendery	08/07/2022	23/12/2022	No - 5 months late
Longford, St Thomas	Mark Stewart	01/11/2022	16/12/2022	Yes

7/23 ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

8/23 DATE OF FUTURE MEETINGS

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm