

MINUTES July 2021

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 22 July 2021

27 August 2021

Will Jones
Secretary

- Present:** Ven Sue Field, Archdeacon Pastor
Mr G Armitage Dr C Bemrose Mr C Baker
Mr S Bird Mr K Chambers Mr M Evans
Mr N Molyneux Mr N Reading Mr B Skingley
Mr M Stewart Mr P Walker
- Apologies:** Revd Canon R Williams (Chairman)
Mr N Allcoat Dr C Brown Rev'd G Coles
Dr H Loosemore Mr D Lowe Mr C Patrick
Mr P Platt Mr B Sinclair
- In attendance:** Mr S Davenport (Operations Manager)
Dr W Jones (DAC Secretary)
Mr T Latham (Assistant DAC Secretary)

29/21 **OPENING PRAYER**

The Chairman opened the meeting with prayer.

30/21 **DECLARATIONS OF INTEREST**

Mark Evans Weethley, St James
 Willoughby, St Nicholas

31/21 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 10 June 2021 were agreed, subject to amending the minute for application 2020-049568 (Leamington, Holy Trinity) to state Notification of No Recommendation.

32/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Allesley, All Saints {2021-061984}	Grade: I
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Proposals: Memorial tree for Rhys Cowen

Comments: Archdeacon Pastor, David Lowe, Mark Stewart

Decision: Recommend

ACTION: Notification of Advice

Coventry, Holy Trinity {C6672/2021}	Grade: I
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Proposals: To replace 6 high level tungsten halide spotlights, currently illuminating the altar and chancel areas, with smaller LED lamps

Comments: Heather Loosemore, Simon Bird

Delegated to: Heather Loosemore

ACTION: Notification of Recommendation upon receipt of acceptable information
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Coventry, Holy Trinity {C6671/2021}	Grade: I
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Proposals: The installation of three cameras for live streaming of services

Comments: Brough Skingley, Simon Bird

Decision: Recommend

ACTION: Notification of Recommendation

Exhall (Nuneaton Deanery), St Giles {C6680/2021}	Grade: II*
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Proposals: PRIVATE FACULTY APPLICATION:
Memorial to Christina Frances Durkin, to include family members interred elsewhere

Decision: Recommend

ACTION: Notification of Recommendation

Foleshill, St Laurence {2021-063392}	Grade: II*
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Proposals: Laying flat of damaged headstone

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

**Harbury, All Saints
{C6552/2020}**

**Grade:
II**

Proposals: Replacement of heating system
Replacement of lighting
Introduction of AV System
Repairs to tower

Correspondence: Report on the site visit, 8 July 2021 (already sent to PCC)

Advice: Noted

ACTION: None

**Ilmington, St Mary
{C6683/2021}**

**Grade:
I**

Proposals: PRIVATE FACULTY:
Memorial to David Greenwood

Decision: Recommend

ACTION: Notification of Recommendation

**Lillington, St Mary Magdalene
{2020-054080}**

**Grade:
II**

Proposals: Re-ordering

**Following the Temporary Minor Re-ordering Licence:
Temporary relocation of five wooden pews from South West
corner of church to Lady Chapel**

Correspondence: Report on the site visit, 16 July 2021

Advice: Support the recommendations of the site visit report

ACTION: Letter to PCC

**Priors Hardwick, St Mary
{C6656/2021}**

**Grade:
II***

Proposals: Re-ordering, WC, servery, heating

Correspondence: Report on the site visit, 16 July 2021

Advice: Support the recommendations of the site visit report

ACTION: Letter to PCC

Rugby, St Andrew {2021-061021}	Grade: II*
Proposals: 1. CONFIRMATORY FACULTY: Installing video streaming equipment 2. Phase 2: Upgrade IT system	
Comments: Brough Skingley	
Decision: Recommend	
ACTION: Notification of Recommendation	
Stoneleigh, St Mary {2021-062958}	Grade: I
Proposals: Installation of a projector	
Comments: Brough Skingley	
Delegated to: Brough Skingley	
ACTION: Notification of Recommendation upon receipt of acceptable information	
Stratford-upon-Avon, Holy Trinity {C6686/2021}	Grade: I
Proposals: Stonework on North Transept	
Comments: Mark Evans	
Decision: Recommend	
ACTION: Notification of Recommendation	
Tysoe, Assumption of the Blessed Virgin Mary {2021-062995}	Grade: I
Proposals: Restoration of the 4 x clock faces on the tower	
Comments: Paul Platt	
Decision: Recommend	
ACTION: Notification of Recommendation	
Weethley, St James {C6681/2021}	Grade: II
Proposals: PRIVATE FACULTY APPLICATION: Replacement of Memorial to Maurice Samuel Simcox, Nancy Mary Simcox and Megan Jill Simcox	
Decision: Recommend	
ACTION: Notification of Recommendation	

**Weethley, St James
{2021-061310}**

**Grade:
II**

Proposals: RETROSPECTIVE FACULTY for works undertaken with out permission: Tree felling in the churchyard

Decision: No objection

Conditions: That a plan of replacement trees to ensure no net loss to biodiversity is submitted for DAC approval within 6 months

Advice: The works could not be unqualifiedly recommended because they were undertaken without lawful permission

ACTION: Notification of No objection

**Willoughby, St Nicholas
{2020-055829}**

**Grade:
II***

Proposals: Font relocation installation of servery and disabled toilet as per specification by Mark Evans

Correspondence: CBC, HE, GG

Comments: AdPas, Simon Bird

Decision: Recommend

Conditions: That no works shall take place until the PCC, after consultation with the Diocesan Archaeological Adviser, has secured the implementation of a programme of archaeological works with a written scheme of investigation which has been submitted by the PCC and approved by the DAC

ACTION: Notification of Recommendation

33/21

LIST B APPLICATIONS

a) Approvals granted since the last meeting

Eastern Green, St Andrew {2021-061551}

Proposals Installation of the cabling to allow internet access into the church

Date issued 18/06/2021

Great Alne, St Mary Magdalen {2021-061529}

Proposals Introduction of a bench in the garden of remembrance in memory of Jackie Warren

Date issued 14/06/2021

Kenilworth, St Nicholas {2021-062541}

Proposals Refurbishment of church clock including night silencing to chimes

Date issued 29/06/2021

Keresley, St Thomas {2020-055103}

Proposals **Redecorating & replastering of nave St. Thomas' Church Keresley**

Date issued 07/07/2021

Kineton, St Peter {2021-062731}

Proposals **Addition of a Bench in the Main Churchyard**

Date issued 02/07/2021

Leamington Spa, All Saints {2021-061483}

Proposals **Redecoration of 64 blue ceiling panels in the Lady Chapel**

Date issued 18/06/2021

Shipston-on-Stour, St Edmund {2021-063017}

Proposals **Installation of birdbox on church outer wall**

Date issued 06/07/2021

Stockingford, St Paul {2021-061555}

Proposals **Planting of three replacement cherries in churchyard**

Date issued 14/06/2021

Stoke (Coventry), St Michael {2021-062478}

Proposals **Roof repairs**

Date issued 14/06/2021

Walton d'Eivile, St James {2021-062500}

Proposals **Churchyard bench**

Date issued 05/07/2021

Wasperton, St John Baptist {2021-061945}

Proposals **Provision of a Timber Bench in Wasperton Churchyard**

Date issued 14/06/2021

34/21 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Bidford-on-Avon, St Laurence	Steven Matthews	11/05/2021	25/05/2021	Yes
Bilton, St Mark	William Assheton	09/03/2021	30/04/2021	Yes
Brailes, St George	Steven Matthews	08/06/2021	16/06/2021	Yes
Canley, St Stephen	Mark Evans	30/06/2021	11/07/2021	Yes
Coventry, St John Baptist	Mark Evans	11/06/2021	23/06/2021	Yes
Gaydon, St Giles	Steven Matthews	03/03/2021	25/03/2021	Yes
Marton, St Esprit	Steven Matthews	06/07/2021	13/07/2021	Yes
Stoneleigh, St Mary	Steven Matthews	17/03/2021	30/03/2021	Yes
Whitley, St James	Mark Evans	17/03/2021	30/03/2021	Yes
Withybrook, All Saints	Simon Bird	15/03/2021	10/05/2021	Yes

b) Nomination of the Revd Charles Higgins as consultant on universal access

Committee approved appointment

35/21 ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

36/21 DATE OF FUTURE MEETINGS

Thursday 02 September 2021 at 2pm

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm