

## **MINUTES April 2021**

### **Diocese of Coventry Advisory Committee for the Care of Churches**

**Minutes of a meeting held on Thursday 29 April 2021**

3 June 2021

Will Jones  
Secretary

**Present:** Ven Sue Field, Archdeacon Pastor  
Mr N Allcoat                      Mr G Armitage                      Mr C Baker  
Dr C Bemrose                      Mr S Bird                      Mr K Chambers  
Mr C Patrick                      Mr P Platt                      Mr N Reading  
Mr M Stewart                      Mr P Walker

**Apologies:** Revd Canon R Williams (Chairman)  
Dr C Brown                      Rev'd G Coles                      Mr M Evans  
Dr H Loosemore                      Mr D Lowe                      Mr N Molyneux  
Mr B Sinclair                      Mr B Skingley

**In attendance:** Mr S Davenport (Operations Manager)  
Dr W Jones (DAC Secretary)  
Mr T Latham (Assistant DAC Secretary)

**15/21      OPENING PRAYER**

The Chairman opened the meeting with prayer.

**16/21      DECLARATIONS OF INTEREST**

Simon Bird                      Wolston, St Margaret  
Mark Evans                      Ratley, St Peter ad Vincula

**17/21      MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 4 March 2021 were agreed subject to adding that Colin Bemrose was present.

18/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Allesley, All Saints**  
{C6634/2021}

**Grade:**  
I

**Proposals:** PRIVATE FACULTY:  
Replacement of memorial to Len James Welch with a new memorial that also commemorates Agnes Monica Welch

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Charlecote, St Leonard**  
{2021-059242}

**Grade:**  
I

**Proposals:** Restoration of organ

*Further info:* Full details from Organ specialist

**ACTION: Letter to PCC**

**Corley, No Dedication**  
{2021-060080}

**Grade:**  
II\*

**Proposals:** Inspection and Repair of Stained Glass Windows

*Comments:* Ben Sinclair

*Further info:* Full details

**ACTION: Letter to PCC**

**Coventry, Holy Trinity**  
{C6633/2021}

**Grade:**  
I

**Proposals:** 1. CONFIRMATORY FACULTY for works undertaken under Interim Faculty: To illuminate the exterior of the building with a replacement low energy lighting scheme that replicates the main elements of the existing scheme  
2. To illuminate the East and West windows

*Comments:* Nick Reading, Heather Loosemore

*Decision:* Recommend

*Further info:* Final details

*Delegated to:* Nick Reading, Heather Loosemore

**ACTION: Notification of Recommendation upon receipt of acceptable information**

<b>Harbury, All Saints</b> <b>{C6552/2020}</b>	<b>Grade:</b> <b>II</b>
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**Proposals:** Replacement of heating system  
Replacement of lighting  
Introduction of AV System  
Repairs to tower

**Comments:** Colin Bemrose, Heather Loosemore

**Further info:** A site meeting would be helpful to address outstanding concerns that the proposals as currently formulated are a very capital expensive solution which is unlikely to achieve the aim of providing comfort for the congregation and other users of the space.

<b>ACTION: Letter to PCC</b>
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<b>Keresley, St Thomas</b> <b>{2020-054573}</b>	<b>Grade:</b> <b>II</b>
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**Proposals:** To erect a handrail up to the chancel

**Comments:** Mark Evans

**Further info:** An improved design.

**Delegated to:** Mark Evans

<b>ACTION: Notification of Recommendation upon receipt of acceptable information</b>
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<b>Lighthorne, St Laurence</b> <b>{2020-055720}</b>	<b>Grade:</b> <b>II</b>
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**Proposals:** Installation of new tenor bell

**Comments:** Keith Chambers

**Decision:** Recommend

<b>ACTION: Notification of Recommendation</b>
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<b>Ratley, St Peter ad Vincula</b> <b>{2020-052758}</b>	<b>Grade:</b> <b>II*</b>
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**Proposals:** a) Permanent repairs to the South Aisle roof after the lead theft in 2018 as per specification by Mark Evans date December 2018.  
b) Confirmatory Faculty for works carried out under interim faculty dated 13/08/2020

**Comments:** Nick Reading

**Decision:** Recommend

<b>ACTION: Notification of Recommendation</b>
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**Salford Priors, St Matthew**  
**{2021-058452}**

**Grade:**  
**I**

**Proposals:** Provision of toilets in the organ chamber

*Correspondence:* Letters from CBC and SPAB

**ACTION: None**

**Stoneleigh, St Mary**  
**{2021-060061}**

**Grade:**  
**I**

**Proposals:** Lay flat a collapsed box tomb in the churchyard

*Comments:* Nick Reading

*Conditions:* That for archaeological reasons the stones from the tomb remain together and no part of the tomb be removed from the churchyard.

*Advice:* The application could not be unqualifiedly recommended as the committee would prefer that the PCC repair the tomb in its care to its original condition rather than lay it flat.

*Further info:* A clear specification as to how the tomb will be laid flat, bearing in mind the inscriptions upon it.

*Delegated to:* Nick Reading

**ACTION: Notification of No Objection upon receipt of acceptable information**

**Wolston, St Margaret**  
**{2021-059307}**

**Grade:**  
**I**

**Proposals:** Introduction of new lectern for leading/preaching

*Comments:* Archdeacon Pastor

*Decision:* Recommend

*Conditions:* That the old lectern is not disposed of

**ACTION: Notification of Recommendation**

## 19/21 LIST B APPLICATIONS

### a) Approvals granted since the last meeting

**Arrow, The Holy Trinity {2021-060056}**

**Proposals** Internal plaster repairs and redecoration

Date issued 09/04/2021

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**Astley, St Mary the Virgin {2021-060207}**

**Proposals** Replace fallen stones from boundary dry stone wall

Date issued 09/04/2021

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**Budbrooke, St Michael {2021-058022}**

**Proposals**      **Installation of streaming cameras as first phase of previously approved reordering**

Date issued      08/04/2021

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**Chilvers Coton, All Saints {2021-059742}**

**Proposals**      **Fell 2 x Poplar Trees**

Date issued      23/03/2021

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**Chilvers Coton, All Saints {2021-059743}**

**Proposals**      **Pollard 5 of the Limes**

Date issued      23/03/2021

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**Chilvers Coton, All Saints {2021-060087}**

**Proposals**      **Pollarding of additional 5 Lime Trees**

Date issued      08/04/2021

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**Church Lawford, St Peter {2021-058816}**

**Proposals**      **Reconstruction of boundary wall / gate post**

Date issued      03/03/2021

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**Coughton, St Peter {2021-059155}**

**Proposals**      **Internal redecoration Trinity Chapel, Lady Chapel, Nave and South porch**

Date issued      23/03/2021

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**Ettington, Holy Trinity and St Thomas of Canterbury {2021-059277}**

**Proposals**      **Installation of new CH boiler with new time clock**

Date issued      17/03/2021

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**Exhall (Alcester Deanery), St Giles {2021-059986}**

**Proposals**      **Remove a damaged tree**

Date issued      23/03/2021

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**Great Aine, St Mary Magdalen {2021-058762}**

**Proposals**      **Install a bench in the churchyard**

Date issued      25/02/2021

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**Hillmorton, St John Baptist {2021-058608}**

**Proposals**      **Replace old electric organ with a newer model**

Date issued      03/03/2021

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**Ladbroke, All Saints {2021-059797}**

**Proposals**      **Repair of lead roof as per quote by Warren & Neale dated  
15/03/2021**

Date issued      18/03/2021

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**Styvechale, St James {2021-059096}**

**Proposals**      **Repair of Churchyard Wall**

Date issued      15/04/2021

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**Wolston, St Margaret {2021-059190}**

**Proposals**      **Minor pointing of external stonework**

Date issued      15/03/2021

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**20/21 GENERAL MATTERS**

**a)      Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Haseley, St Mary	Mark King	04/06/2020	01/03/2021	No - 9 months late
Hatton, Holy Trinity	Mark King	05/06/2020	01/03/2021	No - 9 months late

**b)      Heating Report – Willenhall, St John the Divine**

***ACTION:*      Despatch to PCC**

**21/21 DATE OF FUTURE MEETINGS**

Thursday 10 June 2021 at 2pm

Thursday 22 July 2021 at 2pm

**DAC TOUR** – Tuesday 10<sup>th</sup> August 2021

Thursday 02 September 2021 at 2pm

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm