

MINUTES December 2020

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 10 December 2020

18 January 2021

Will Jones
Secretary

- Present:** Revd Canon R Williams (Chairman)
Ven Sue Field, Archdeacon Pastor
Mr N Allcoat Mr G Armitage Mr C Baker
Dr C Bemrose Mr S Bird Rev'd G Coles
Mr M Evans Mr N Molyneux Mr P Platt
Mr N Reading Mr M Stewart Mr P Walker
- Apologies:** Dr C Brown Mr K Chambers Dr H Loosemore
Mr D Lowe Mr C Patrick Mr B Sinclair
Mr B Skingley
- In attendance:** Mr S Davenport (Operations Manager)
Dr W Jones (DAC Secretary)
Mr T Latham (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Project Officer)

31/20 **OPENING PRAYER**

The Chairman opened the meeting with prayer.

32/20 **DECLARATIONS OF INTEREST**

Simon Bird Wolston, St Margaret

33/20 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 03 September 2020 were agreed.

34/20 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Alcester, St Nicholas
{2020-056739}**

**Grade:
II***

Proposals: Refurbishment of the Alcester War Memorial located within the Churchyard

Comments: Mark Stewart, Heather Loosemore

Decision: Recommend

ACTION: Notification of Recommendation

**Burton Dasset, All Saints
{2020-056179}**

**Grade:
I**

Proposals: Minor works for electrical connections to new Toilet/Store and replacement of existing stone slabs with nonslip surfaced path. and relay slabs at West Door

Comments: Mark Stewart, Heather Loosemore, Chris Patrick

Decision: Recommend

Delegated to: Mark Stewart, Heather Loosemore, Chris Patrick

ACTION: Notification of Recommendation upon receipt of acceptable information

**Burton Hastings, St Botolph
{2020-055122}**

**Grade:
II***

Proposals: CONFIRMATORY FACULTY: Percolation test before installation of a trench arch system

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

**Clifford Chambers, St Helen
{2020-055766}**

**Grade:
II***

Proposals: Installation of Automatic Clock Winding and Pendulum Arrester/Regulator

Comments: Paul Platt

Decision: Recommend

ACTION: Notification of Recommendation

Harbury, All Saints
{C6552/2020}

Grade:
II

Proposals: Replacement of heating system
Replacement of lighting
Introduction of AV System
Repairs to tower

Correspondence: Site visit report

Advice: Support the recommendations

ACTION: Letter to PCC

Haselor, St Mary and All Saints
{2020-055745}

Grade:
II*

Proposals: Upgrade of Heating System

Comments: Colin Bemrose

Decision Recommend

Delegated to: Colin Bemrose

ACTION: Notification of Recommendation upon receipt of acceptable information

Keresley, St Thomas
{2020-054573}

Grade:
II

Proposals: To erect a handrail up to the chancel

Comments: Mark Evans

Decision Recommend

Delegated to: Mark Evans

ACTION: Notification of Recommendation upon receipt of acceptable information

Leamington Spa, All Saints
{C5659/2016}

Grade:
II*

Proposals: To redevelop the Churchyard as a sacred space appropriate to its urban setting

Comments: Simon Bird, David Lowe

Decision: Recommend

ACTION: Letter to Registry

Leamington Spa, All Saints **Grade:**
II*
{C6564/2020}

Proposals: Install a pair of glass doors within an internal archway

Decision Recommend
Delegated to: Simon Bird, HE

ACTION: Notification of Recommendation upon receipt of acceptable information

Leamington Spa, Holy Trinity **Grade:**
II
{C6465/2020}

Proposals: Installation of external floodlighting

Correspondence:

Comments: Simon Bird, Heather Loosemore

ACTION: Letter to PCC

Leamington Spa, St Paul **Grade:**
II
{2020-053168}

Proposals: CONFIRMATORY FACULTY: Installation of Cameras for Video Streaming

Comments: Brough Skingley

Decision: Recommend

ACTION: Notification of Recommendation

Newbold-on-Stour, St David **Grade:**
II
{C6545/2020}

Proposals: PRIVATE FACULTY:
Memorial to Mark Ashworth

Decision: Recommend

ACTION: Notification of Recommendation

**Stretton-on-Dunsmore, All Saints
{C6555/2020}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Addition of two memorial plaques to the existing plot for Peter Lundberg:
1) Glenys Paxton Harding
2) Glenys Donalda Wheeler

Decision: Recommend

Conditions: 1. That the use of multiple plaques in the plot would have a negative aesthetic impact on the churchyard. The committee would accept an application with one plaque and with inscriptions written on the plaque and existing gravestone

ACTION: Notification of Recommendation

**Styvechale, St James
{2020-056876}**

**Grade:
II**

Proposals: RETROSPECTIVE FACULTY: Laying flat of Unstable Gravestone

Decision: Recommend

ACTION: Notification of Recommendation

**Tysoe, Assumption of the Blessed Virgin Mary
{2020-056245}**

**Grade:
I**

Proposals: Restoration of windows and tower stonework

Comments: Mark Evans, Ben Sinclair

Decision: Recommend

Delegated to: Mark Evans, Ben Sinclair

ACTION: Notification of Recommendation upon receipt of acceptable information

**Warwick, St Mary
{2020-055364}**

**Grade:
I**

Proposals: Restoration of fabric of church tower as per revised specification by Mark Stewart dated 30/11/2020

Comments: Mark Evans, Ben Sinclair

Decision: Recommend

ACTION: Notification of Recommendation

**Wolston, St Margaret
{2020-049431}**

**Grade:
I**

Proposals: Disposal of pulpit

Correspondence: VS

Advice: Noted

ACTION: None

35/20 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Alcester, St Nicholas {2020-054440}

Proposals Base for 2 garden benches, gravel surround. Install one bench

Date issued 19/10/2020

Bedworth, All Saints {2020-053409}

Proposals Introduction of cameras for the streaming of services and associated cabling

Date issued 22/10/2020

Coventry, Holy Trinity {2020-052308}

Proposals Repairs to masonry at west elevation as per specification by Peter Brownhill dated Oct 2020

Date issued 29/10/2020

Kenilworth, St John {2020-055333}

Proposals Retile South Roof Slope

Date issued 22/10/2020

Ladbroke, All Saints {2020-055044}

Proposals New fixed ladder with loops to access tower roof

Date issued 20/10/2020

36/20 GENERAL MATTERS**a) Quinquennial Inspection Reports received**

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Bearley, St Mary the Virgin	Steven Matthews	29/09/2020	21/10/2020	Yes
Copston Magna, St John	Michael Potter	20/10/2020	27/10/2020	No. Two years overdue
Corley, No Dedication	Peter Sheen	10/10/2020	27/10/2020	Yes
Coundon, St George	Ken Holmes	27/08/2020	29/10/2020	No - No plan of the church and no checklist
Oxhill, St Laurence	Steven Matthews	27/11/2020	19/11/2020	Yes
Shotteswell, St Lawrence	Mark Evans	16/10/2020	19/10/2020	Yes
Weethley, St James	Mark Evans	26/10/2020	30/10/2020	Yes
Wixford, St Milburga	Steven Matthews	30/09/2020	22/10/2020	Yes

b) Advice on Quinquennial inspectors for new Diocesan Scheme (to commence 1 January 2021)

The committee endorsed the advice of the panel.

<i>ACTION: Letter to inspectors</i>
--

c) Advisors Reports to be sent to PCCs

- i) Bedworth, All Saints organ report by Nigel Allcoat

<i>ACTION: Send report to PCC</i>
--

d) Churchyard Regulations

- i) Correspondence from Chancellor

e) Private Faculty

- i) Application for repair of churchyard memorials in various Rugby churches

Decision: Recommend

<i>ACTION: Notification of Recommendation</i>
--

37/20 DATE OF FUTURE MEETINGS

Thursday 21 January 2021 at 2pm

Thursday 04 March 2021 at 2pm

Thursday 29 April 2021 at 2pm

Thursday 10 June 2021 at 2pm

Thursday 22 July 2021 at 2pm

Thursday 02 September 2021 at 2pm

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm