How to Make Your Presentations More Accessible

When it comes to making your presentations more accessible there are lots of factors to consider. The answers will vary depending on both the venue and the audience. However, the below top tips are a good starting point!

**Background**

White backgrounds make text hard to read, an off-white or pastel colour for the background is best. The text itself should be dark. Alternatively, a dark background colour with white text works too. Remember, busy or moving backgrounds make the text hard to read too.

**Font Size**

As a general rule, bigger is better. Using large fonts ensures the text is readable for more people. It also prevents us from adding too much text to a slide. I start with a font size 32pt for the general body of text, see how that works and adjust as necessary.

**Font Style**

There are two types of fonts: Serif and Sans Serif. Serif fonts have small details or flourishes on the letters which make them harder to read. Sans Serif fonts don’t have these features and so are preferred. Arial, Calibri, Helvetica and Verdana are a few good options.

If you'd like more assistance or a further conversation about presentation accessibility specifically in your setting then do get in touch:

emily.williams@leicestercofe.org