April 2022

Dear Churchwarden / Deputy Churchwarden

ARCHDEACONRY VISITATIONS 2022
We write with the dates for this year’s Archdeacon’s Visitations.

Archdeaconry of Leicester
Wednesday 8 June  
Rothley, St Mary the Virgin & St John the Baptist  
Framland/Goscote  
7.30pm
Monday 13 June  
South Wigston, St Thomas  
Launde/Gartree  
7.30pm
Tuesday 14 June  
Rushey Mead, St Theodore  
City  
7.30pm

Archdeaconry of Loughborough
Monday 6 June  
Barwell, St Mary  
Guthlaxton & Sparkenhoe West  
7.30pm
Wednesday 22 June  
Ratby, St Philip & St James  
Sparkenhoe East  
7.30pm
Wednesday 29 June  
Loughborough, Emmanuel  
Akeley East & N W Leicester  
7.30pm

Background to the Annual Archdeacon’s Visitations
Churchwardens and Beneficed [Parochial] Clergy are cited to attend and are required to be present at their respective Visitation. Deputy Churchwardens are also encouraged to attend. Licensed Clergy and authorised Ministers, Wardens, Treasurers, Secretaries, Readers, Pastoral Assistants and PCC members are cordially welcomed to attend and support their wardens. We would be grateful if you could pass details of this letter to your Parish Priest.

The first duty of the Churchwardens after they are elected at the annual meeting is to make the Declaration before the Bishop or his surrogate, as required by statute. Until this Declaration is made no official acts of the Churchwardens will stand in law. It is not sufficient to return the ‘Declaration by Churchwarden’ form by any other means. It must be handed in personally at your respective Visitation. If you cannot make the visitation designated for your deanery, then it is possible to attend another one in your archdeaconry, and if all of them are impossible, then in the other archdeaconry. If you cannot make any of them, you should contact your Archdeacon.

The enclosed Articles of Enquiry are sent as usual for your completion. This year the questions focus on the essential elements of the Safeguarding and Accounting requirements. Please do not wait for the closing date if you can make an earlier return. If there are additional items to raise with your Archdeacon please include a note or phone them directly. The Articles of Enquiry must be completed separately for each church [i.e. one for each Parish Church, District church, Chapelry, or non-parochially based Fresh Expression].

To support you in these duties the Archdeacons will be arranging the Churchwardens and Officers training day. This year it will be on the 1st October at Leicester Forest East, further details will follow.

We look forward to seeing you and thank you for your co-operation in this and for all you do as leaders of the church in the Kingdom of God.

With Kind Wishes

ARCHDEACON OF LEICESTER  
0116 261 5319

ARCHDEACON OF LOUGHBOROUGH  
0116 261 5321

The Leicester Diocesan Board of Finance is a company limited by St Martins House Guarantee, registered in England No 227087 7 Peacock Lane Charity Registered No 24900.